



**Delaware City Schools Board of Education  
Minutes of February 5, 2024  
Regular Meeting  
Willis Education Center  
6:00pm**

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2023-MR 1.0 Opening

2023-MR 1.1 Call to Order and Roll Call

The Delaware City Board of Education met in Regular session on February 5, 2024 at 6:00pm at the Willis Education Center.

Members present on roll call were:

Mr. Backus (President)  
Ms. Harris (Vice President)  
Ms. McDaniel-Browning  
Mr. Wiener  
Mrs. Gasaway  
Mr. Gitson\*

2023-MR-1.2 Salute the Flag

2023-MR-1.3 Adoption of Agenda

Moved by Ms. McDaniel-Browning, seconded by Mr. Wiener to adopt this agenda as presented.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Mr. Wiener, yea; Mr. Backus, yea; Ms. Harris, yea; Mrs. Gasaway, yea; Mr. Gitson, yea.

President Backus declared the motion carried.

2023-MR-1.4 Approve Minutes

Moved by Mrs. Gasaway, seconded by Ms. Harris to approve the minutes of the January 8, 2024 organizational Board meeting.

Roll call resulted as follows: Mrs. Gasaway, yea; Ms. Harris, yea; Mr. Backus, yea; Ms. McDaniel-Browning, yea; Mr. Wiener, yea; Mr. Gitson, yea.

President Backus declared the motion carried.

2023-MR-1.5 Recognitions and Presentations

- Hayes NASA Team Project Presentation- Ms. Myer introduced all members of the NASA team. Prior year students met with the current team, discussed not enough computer science sections, most important to explore other perspectives, and failing and starting over makes you overcome challenges. An application was submitted in December and mock interviews were done. A video was provided by NASA.

## 2023-MR-2.0 Reports

### 2.1. Unions

- A. DCEA - Kristen Wilder reported positive negotiations to create a top-notch location for all students. DCEA felt it was a positive reflection.
- B. UE - No report.
- C. OAPSE - No report.

### 2.2. Legislative - No report.

### 2.3. Facilities - No report.

2.4. Treasurer/CFO - Mrs. Corwin reported in the consent agenda there is approval for the December Financial Reports and an action item under section 5.3 approving the 2024-2025 Property Values, Taxes, and Estimated Revenues as presented from the Delaware County Auditor. A question was asked, how does the amount on the Auditor's Certificate for estimated resources relate to the Five Year Forecast from November which looks more positive? Mrs. Corwin responded when looking at the county estimates, the District will hopefully see that increase in 2025 since real estate is collected and paid in arrears. This is subject to any potential legislation limitations on valuations, or any county changes that may occur based upon the review taking place with homeowners.

2.5. Assistant Superintendent - Ms. Swanger reported the mock interview items were very impressive and are ready for discussion. A new course of study with computer science and technology is being discussed. Ms. Swanger discussed handbook changes; lockers are available as those not using lockers can carry backpacks. She reported locations where motorcycles can park. AP changed assessment fees last year, so changes will reflect prior year amounts. A new class, Textile Design, will be added with a class fee. No other changes to school fees were reported.

2.6. Executive Director of Human and Material Resources - Mr. Stewart reported an overview of the consent agenda, reviewed overnight trips and consent agenda changes. Introduction of Pam Steurer who presented adjustments to the School Age Child Care Tuition Rates. Ms. Steurer reported tuition rates are adjusting to stay competitive and she would like to begin offering part-time SACC. Mr. Stewart also reported workers compensation claims decreased significantly.

2.7. Superintendent - Mrs. Kegley reported coffee and conversation updates. She congratulated Abby Wimbiscus-Black on receiving the Ohio String Teachers Association School Orchestra Teacher of the Year Award. Congratulations also to Misty Murfield, Smith SACC Site Manager, for her recognition

as a recipient of the RISE Award (Recognizing Inspirational School Employees). Mrs. Kegley reported 168 kindergartners are enrolled online already for the upcoming school year. The district hosted Business and Professional Accountants (BPA), with students moving on to state competition. Opportunities will be provided in the buildings to celebrate Black History Month. The facilities committee received an overwhelming response of interested individuals, they are taking time to determine the right fit for the committee. They will continue to update on a regular basis as the Board and Administration moves forward.

2.8. Board Request - No report.

2.9. Other - No report.

### Public Participation

Allison Saks - 459 Ablemarle Circle, Delaware OH 43015 - Parent (passed on participation)

Michelle Little - 667 Cobblestone Dr, Delaware OH 43015 - Parent

### 2023-MR-3.0 Consent Agenda

Moved by Ms. McDaniel-Browning, seconded by Mr. Wiener to approve all of the consent items as presented.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Mr. Wiener, yea; Mr. Backus, yea; Ms. Harris, yea; Mrs. Gasaway, yea; Mr. Gitson, yea.

President Backus declared the motion carried.

### 2023-MR-3.1 Pupils

#### A. Approve Overnight Field Trips

##### 1. OHSAA State Swimming Competition – Pacers Swim & Dive Team

I recommend the Board approve the Pacers Swim & Dive Team for an overnight field trip from 2/22/2024 to 2/24/2024 for the OHSAA State Swimming Competition at the C.T. Natatorium and Canton High School in Canton, OH as presented.

##### 2. Varsity Boys Baseball Team Training

I recommend the Board approve the Varsity Boys Baseball Team for an overnight field trip from 3/24/2024 to 3/29/2024 for Training and Games in and around Chapin, SC as presented.

### 2023-MR-3.2 Curriculum and Instruction

A. Approve Student Fees for the 2024-2025 School Year

I recommend the Board approve the proposed student fees for the 2024-2025 school year as presented.

B. Approve the Middle School and Elementary School 2024-2025 Student Handbook

I recommend the Board approve the proposed Middle School and Elementary School 2024-2025 Student Handbook as presented.

C. Approve the Delaware Hayes High School 2024-2025 Student Handbook

I recommend the Board approve the proposed Delaware Hayes High School 2024-2025 Student Handbook as presented.

2023-MR-3.3 Personnel

2023-MR-3.3A Approve Resignations

1. Certified Staff

Approve and accept the resignation of the following individuals:

Betsy Tefend*	Intervention Specialist Pre-K Woodward	Last Day of Work 8/30/2024
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***\*For retirement purposes***

2. Classified Staff

Approve and accept the resignation of the following individuals:

Erin Castillo	Cook/Cashier Dempsey	Last Day Worked 1/9/2024
Julie Halmbacher*	Bus Driver Transportation	Last Day of Work 5/27/2024
Tami Holton	Cook/Cashier Schultz	Last Day Worked 1/19/2024
Ashlea Oliver	Educational Assistant - Class II Conger	Resignation before starting Effective 1/18/2024

Katreena Stidam Educational Assistant - Class I  
Schultz Last Day of Work 2/8/2024

***\*For retirement purposes***

3. Classified Substitute

Approve and accept the resignation of the following individuals:

Lauren Carr Last Day Worked 1/18/2024

Angela Grandstaff Last Day Worked 9/5/2023

Billie Hecker Last Day Worked 1/12/2024

David Keightley Last Day Worked 1/26/2024

Tammy McKenzie Resignation before starting  
Effective 1/25/2024

Stephanie Scheiderer Last Day Worked 1/12/2024

2023-MR-3.3B Approve Employment

1. Classified Staff

Approve classified employment for the 2023-2024 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignments are as follows:

Brenda Bailey Educational Assistant- Class I  
Conger \$18.41 per hour, Step 7  
Effective 2/5/2024

Peter Beck Bus Driver  
Transportation \$21.66 per hour, Step 1  
Effective 1/29/2024

Deborah Bevan Custodian- 3rd Shift  
Dempsey \$17.20 per hour, Step 1  
Effective 2/14/2024

Lauren Carr Educational Assistant- Class I  
Conger \$15.07 per hour, Step 1  
Effective 1/22/2024

Billie Hecker Cook/Cashier  
Schultz \$15.77 per hour, Step 1  
Effective 1/16/2024

Stephanie Scheiderer Dempsey	Cook/Cashier	\$15.77 per hour, Step 1 Effective 1/16/2024
Robert Summerfield	Bus Driver Transportation	\$22.04 per hour, Step 2 Effective 1/29/2024
Amber Wittkugle	Program Assistant I SACC	\$14.00 per hour, Step 6 Effective 1/10/2024

2. Classified Substitute for the 2023-2024 School Year

Employ, according to Board approved policy and wage schedules, the following individuals as a classified substitute for the 2023-2024 school year: Administrative Assistant \$14.22/hr., Bus Driver \$16.85/hr., Cook/Cashier \$12.12/hr., Custodian \$15.01/hr., Educational Assistant \$13.16/hr., Library Media Specialist Assistant \$13.16/hr., Nurse \$125.00 a day, Teacher \$125.00 a day, Technology Specialist \$13.16/hr.

Approve employment for the 2023-2024 school year conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Brittany Duvall	Nurse
Carrie Hazelrigg	Nurse
Chad Spring	Educational Assistant
Jaime Turinsky	Administrative Assistant Educational Assistant Library Media Specialist Technology Specialist

2023-MR-3.3C Approve Supplemental Contracts for the 2023-2024 School Year

Approve the following supplemental employment for the 2023-2024 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

LAST NAME	FIRST NAME	SUPPLEMENTAL	BUILDING	2023-24 SALARY
Abrams	Jeannine	8th Grade Activity Coordinator (0.333 FTE)	DEMPSEY	\$320.23
Abshear	Christopher	Baseball Head Coach 7th Grade Boys	DEMPSEY	\$2,882.00
Alexander	Noah	Lacrosse Assistant Coach Varsity Boys (0.50 FTE)	HAYES	\$1,441.00
Blanchard	Haleigh	Track Assistant Coach Varsity Boys and Girls	HAYES	\$2,882.00
Brown	Erika	8th Grade Activity Coordinator (0.333 FTE)	DEMPSEY	\$320.23
Cross	Jason	Baseball Head Coach JV Boys (0.50 FTE)	HAYES	\$1,441.00
Dubena	Dylan	Lacrosse Head Coach Freshman Boys (0.333 FTE)	HAYES	\$960.67
Groene	Zachary	Lacrosse Head Coach Freshman Boys (0.333 FTE)	HAYES	\$960.67
Henderson	Sydney	Lacrosse Assistant Coach Girls Volunteer	HAYES	Volunteer
Henderson	Taylor	Lacrosse Assistant Coach Varsity Girls	HAYES	\$3,362.33
Hibinger	Gary	Tennis Head Coach Varsity Boys	HAYES	\$4,803.33
Higgins	Paul	Facility Site Manager Spring	HAYES	\$4,803.33
Houck	Andrew	Lacrosse Head Coach JV Boys (0.50 FTE)	HAYES	\$1,441.00
Jantz	Riley	Track Head Coach Varsity Girls	HAYES	\$5,764.00
Knight	Kenneth	Lacrosse- Boys Assistant Coach Grade 7 & 8th Grade Volunteer	DEMPSEY	Volunteer
Lyon	Jack	Lacrosse Head Coach Varsity Girls	HAYES	\$6,724.66
Meikrantz	David	Baseball Head Coach Varsity Boys	HAYES	\$6,724.66
Patrick	Sean	Track Head Coach Varsity Boys	HAYES	\$7,205.00
Reed	Jessica	Softball Head Coach JV Girls	HAYES	\$2,882.00
Sanfilippo	Anthony	Lacrosse Head Coach Varsity Boys	HAYES	\$5,764.00
Sanfilippo	Frank	Lacrosse Assistant Coach Boys Volunteer	HAYES	Volunteer
Sanfillipo	Joseph	Lacrosse Assistant Coach Varsity Boys (0.50 FTE)	HAYES	\$1,441.00
Schumacher	Samuel	Lacrosse Assistant Coach Grade 7 & 8th Grade Volunteer	DEMPSEY	Volunteer
Schwab	David	Baseball Head Coach 8th Grade Boys (0.50 FTE)	DEMPSEY	\$1,441.00
Shroyer	Connor	Lacrosse Head Coach JV Boys (0.50 FTE)	HAYES	\$1,441.00
Stanley	Kendall	8th Grade Activity Coordinator (0.333 FTE)	DEMPSEY	\$320.23
Swisher	Mariah	Volleyball Head Coach JV Boys	HAYES	\$3,842.67
Terry	Katelyn	Lacrosse Head Coach JV Girls	HAYES	\$3,362.33
Thomas	Mark	Softball Head Coach Varsity Girls	HAYES	\$7,205.00
Tumey	Ian	Baseball Assistant Coach Varsity Boys	HAYES	\$3,362.33
Wegmiller	Philip	Lacrosse Head Coach Freshman Girls	HAYES	\$2,882.00
Woolum	Hunter	Baseball Head Coach Freshman Boys (0.50 FTE)	HAYES	\$1,441.00

### 2023-MR-3.3D Approve Classified Supplemental Contracts

1. I recommend the Board approve Dianna Hibinger as the Tennis Head Coach JV Boys, at the current state minimum wage. Total to be paid not less than \$4,803.33.
2. I recommend the Board approve Logan Keeder as the Baseball Head Coach JV Boys (0.50 FTE), at the current state minimum wage. Total to be paid not less than \$2,161.50.
3. I recommend the Board approve Paul Lance as the Track Assistant Coach 7th & 8th Grade Boys and Girls, at the current state minimum wage. Total to be paid not less than \$2,401.67.

4. I recommend the Board approve Columbus Millet as the Track Assistant Coach Varsity Boys and Girls, at the current state minimum wage. Total to be paid not less than \$3,842.67.
5. I recommend the Board approve Nicholas Verdea as the Baseball Head Coach Freshman Boys (0.50 FTE), at the current state minimum wage. Total to be paid not less than \$1,441.00.

2023-MR-3.3E Approve Leave of Absence

1. I recommend the Board approve an unpaid leave of absence for child care for Caitlin Duncan from February 28, 2024 to March 7, 2024.

2023-MR-3.4 Financial

Approve the Financial Report

I recommend the Board approve the Financial Report of December 2023 as presented.

2023-MR-3.5 Agreements

Approve Membership in the OHSAA

I recommend the Board approve membership in the Ohio High School Athletic Association for the 2024 – 2025 school year as presented.

2023-MR-3.6 Approve Resolution

I recommend the Board approve a resolution to declare the list of equipment as surplus to the needs of the district and to be disposed of in accordance with Policy 7310:

#	Internet Switches
9	ProCurve 2510-G-48
2	ProCurve 2510-G-24
6	ProCurve 2810-25G
4	ProCurve 2520G-24 POE
2	ProCurve 2900-24G
5	Meraki MS22P
6	Meraki MS320-48LP
40	Meraki MS42P

2023-MR-3.7 Donations



I recommend the Board approve and accept the following donations:

- A. Chipotle – Monetary, valued at \$98.57, for the DC Scholarship Fund for Dempsey
- B. Maurices – Miscellaneous clothing and accessories, for use by students in the district.

2023-MR-4.0 Discussion

2023-MR-5.0 Action Items

2023-MR-5.1 Second Reading and Approval of Board Policies

I recommend the Board approve the Board Policies as presented.

Policy	Topic	Type
po6423	USE OF CREDIT CARDS	Update
po4140	TERMINATION AND RESIGNATION	Update

Moved by Mrs. Gasaway, seconded by Ms. Harris to approve the Board Policies as presented.

Roll call resulted as follows: Mrs. Gasaway, yea; Ms. Harris, yea; Mr. Backus, yea; Ms. McDaniel-Browning, yea; Mr. Wiener, yea; Mr. Gitson, yea.

President Backus declared the motion carried.

2023-MR-5.2 Approve adjustments to the School Age Child Care Tuition Rates

I recommend the Board approve the adjustments to the School Age Child Care tuition rates for the 2024 Summer programs and the 2024-25 school year as presented.

Moved by Ms. Harris, seconded by Ms. McDaniel-Browning to approve the adjustments to the School Age Child Care tuition rates for the 2024 Summer programs and the 2024-25 school year as presented.

Roll call resulted as follows: Ms. Harris, yea; Ms. McDaniel-Browning, yea; Mr. Backus, yea; Mr. Wiener, yea; Mrs. Gasaway, yea; Mr. Gitson, yea.

President Backus declared the motion carried.

2023-MR-5.3 Approve 2024-2025 Property Values, Tax Year Rates and Estimated Revenue

I recommend the Board approve the amounts and rates for 2024-2025 Property Values, Taxes, and estimated revenue from the Delaware County Auditor as presented.

Moved by Mr. Wiener, seconded by Mrs. Gasaway to approve the amounts and rates for 2024-2025 Property Values, Taxes, and estimated revenue as presented.

Roll call resulted as follows: Mr. Wiener, yea; Mrs. Gasaway, yea; Mr. Backus, yea; Ms. Harris, yea; Ms. McDaniel-Browning, yea; Mr. Gitson, yea.

President Backus declared the motion carried.

#### 2023-MR-5.4 Approve the terms of the reopener for the DCEA agreement

Recommend approval of the tentative agreements reached in negotiations with the DCEA pursuant to the reopener in the DCEA agreement for August 1, 2024-July 31, 2025 as presented.

Moved by Ms. McDaniel-Browning, seconded by Ms. Harris to approve of the tentative agreements reached in negotiations with the DCEA pursuant to the reopener in the DCEA agreement for August 1, 2024-July 31, 2025 as presented.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Ms. Harris, yea; Mr. Backus, yea; Mr. Wiener, yea; Mrs. Gasaway, yea; Mr. Gitson, yea.

President Backus declared the motion carried.

#### 2023-MR-6.0 Superintendent's Comments

Mrs. Kegley thanked the NASA team and also thanked DCEA. Mr. Gitson congratulated the NASA team. Mr. Gitson reported students meet during House to discuss changes and upcoming events. Regional awards were given for BPA, sending 17 students to state.

#### 2023-MR-7.0 Board Comments

Mrs. Gasaway attended the Board Member 101 class offered through OSBA.

#### 2023-MR-8.0 Calendar

- February 10 – AFJROTC Drill Meet
- February 19 – No School – Presidents Day
- February 24 – Cadence Club – Melodies and Marinara
- March 4 – Board Of Education Meeting
- March 8 – No School – Teacher In-Service Day

#### 2023-MR-9.0 Executive Session

I recommend the Board enter into executive session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the

investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

Moved by Ms. McDaniel-Browning, seconded by Ms. Harris to enter into executive session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Ms. Harris, yea; Mr. Backus, yea; Mr. Wiener, yea; Mrs. Gasaway, yea; Mr. Gitson, yea.

President Backus declared the Board in executive session at 6:53pm.

Moved by Ms. Harris, seconded by Mr. Wiener to exit out of executive session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

Roll call resulted as follows: Ms. Harris, yea; Mr. Wiener, yea; Mr. Backus, yea; Ms. McDaniel-Browning, yea; Mrs. Gasaway, yea.

President Backus declared the Board out of executive session at 7:28pm.

#### 2023-MR-10.0 Adjournment

Moved by Ms. Harris, seconded by Ms. McDaniel-Browning to adjourn this meeting.

Roll call resulted as follows: Ms. Harris, yea; Ms. McDaniel-Browning, yea; Mr. Backus, yea; Mr. Wiener, yea; Mrs. Gasaway, yea.

President Backus declared the meeting adjourned at 7:29pm.

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*President*

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*Treasurer*

*\*Denotes student Board member*