

Park Rapids Area School Board
Meeting Minutes
Monday May 20th, 2024
6:00 PM
Park Rapids High School Aquarium

Chairperson Safratowich called the Meeting to order. Members present and order to vote was Morgan -absent, Diekmann, Hoyt, Pike, Kocka & Safratowich. Principals Jeff Johnson & Mike LeMeir were present, as well as Business Manager Kent Fritze and Superintendent Lance Bagstad along with staff and community members.

RECITED the Pledge of Allegiance

APPROVED Agenda and Addendums as presented. Kocka/Diekmann

HEARD Presentation – Denny Dodge – Donation to the school district

APPROVED Consent Items as follows: Hoyt/Kocka

- a. Approve payments Presented for May 2024
- b. Approve Minutes of the May 6th, 2024 Working Board Meeting
- c. Approve Resignation – Bridget Smith, Paraprofessional
- d. Approve Resignation – Nate Luetgers, Paraprofessional
- e. Approve Resignation – Jack Johnson, Transportation Director
- f. Approve Resignation – Karrie Taylor, Special Education Coordinator
- g. Approve Resignation – Addy Upton, ECSE Special Education Teacher
- h. Approve Resignation – Elise Erickson, 5th grade teacher
- i. Approve New Hire – Kristin Johnson, HS Student Council Co Advisor
- j. Approve New Hire – Addy Upton, Elementary teacher, Effective 2024-2025 School Year
- k. Approve 2024 Fall Coaches- See attached
- l. Approve First Reading – 534 School Meals Policy
- m. Approve First Reading – 721 UGG Federal Revenue Sources Policy
- n. Approve First Reading – 721.1 UGG Budget & Program Revisions Policy
- o. Approve First Reading – 721.4 UGG Equipment Standards Policy
- p. Approve First Reading – 721.11 UGG Subrecipient Policy
- q. Approve First Reading – 721.12 UGG Procurement Standards Policy
- r. Approve Second Reading of the Certified Nurse Specialist Job Description
- s. Approve Posting for full time custodian
- t. Approve Posting for Certified Nurse Specialist position
- u. Approve 3 on 3 basketball fundraiser for boys and girls basketball programs this July

HEARD Monthly Superintendent Report- The school year has wrapped up. The legislature has adjourned, and we have some things that will affect us and we will keep working on these items. We have 3 school forests in Park Rapids District, and we are hoping to have them here so that we can learn how we can use them more within our district.

HEARD Monthly Business Manager Report- We received the food service bids which will be approved later in the meeting. I am concerned about our enrollment which raises some concern about our budgets over the next few years. We have a lot of strings attached to our budgets, but I am watching those closely for the years to come. Our fund balance will cover things for next year, but we are really watching things for next year.

HEARD Monthly Principals' Report

Frank – Please join us for graduation on Sunday. We are moving and getting things ready for the summer slam project. We checked the weather and are still hoping to have graduation out at the track!

LeMier – Our kindergarten enrollment is at 78 students for this next year. We are really trying to watch our class sizes and make the best decisions possible going forward. We had a lot of end of year things happen last week. We are packing and moving, and we are really working hard to get things organized early. We are starting our training for READ act in the next couple days. We are showing our panther pride with the décor in the fence over at Century school. We are getting ready for summer and working hard for the next school year.

HEARD Monthly Activities Report – We have several section tournaments happening this week as well as next week. Looking forward to all things happening in our program in the next few weeks.

HEARD Monthly Facilities Director Report- We are moving both buildings at the same time we have contractor working on many things. We will have the Legion here on Memorial Day for their program. The pool will be cleaned two days after Memorial Day and it will take a few weeks to get it up and working again.

HEARD Monthly Director of Curriculum and Instruction Report – We have 9 students graduating from our PRAVA program. We heard many positive things about the PRAVA program and how they were able to work around their schedules as well as giving these students the ability to utilize this model. I am also working on the READ act and how we are going to work through that as well as the training that will be offered to our staff and get started with this process.

HEARD New Business:

- a. Approve Retirement – Patsy Knutson, With regret and thanks for her 15 Years of service to the Park Rapids School District Kocka/Diekmann
- b. Approve Retirement – Bev Sleen, With regret and thanks for her 10 1/2 Years of services to the Park Rapids School District Hoyt/Pike
- c. Approve Principals contract for 2023-2025 Kocka/Diekmann
- d. Approve Pan O’Gold Bread bid for Food Service 2024-25 Pike/Diekmann
- e. Approve Ten Finns Dairy bid for Food Service 2024-25 Diekmann/Kocka

REVIEWED Enrollment

DONATIONS Received and Appreciated

TO	FROM	AMOUNT/ITEM
PR School/L. Coborn	Itasca Mantrap Operation Round Up Grant	\$200
PR School/L. Coborn	Itasca Mantrap Operation Round Up Grant	\$125
PR School/B. Kirchner	Itasca Mantrap Operation Round Up Grant	\$200
PR School/A. Baumgartner	Itasca Mantrap Operation Round Up Grant	\$100
PR School/M. Vrieze	Itasca Mantrap Operation Round Up Grant	\$250
PR School/BPA	Itasca Mantrap Operation Round Up Grant	\$500
PR School/M. Marcussen	Itasca Mantrap Operation Round Up Grant	\$100
PR School/K. Lembcke	Itasca Mantrap Operation Round Up Grant	\$250
PR School/B. Anderson	Itasca Mantrap Operation Round Up Grant	\$100

PR School/T. Miller	Itasca Mantrap Operation Round Up Grant	\$400
Park Rapids High School ALC	Minneapolis Foundation	\$2000

DISCUSSED Next meeting will be fluid with the construction happening in our building. Watch the agenda posted the Thursday before the meeting for the location.

ADJOURN at 6:33pm Hoyt/Pike