

Minutes of the Regular Monthly Meeting of the
Suffield Water Pollution Control Authority & Treatment Facility
June 11, 2024

MEMBERS PRESENT:

Daniel Holmes, Chairman
Roger Ives, Vice
Chairman, Treasurer
Frank Bauchiero
Janet Davis
Todd Mervosh
John Murphy
Travis Watroba

MEMBERS ABSENT:

ALSO, PRESENT:

Jamie Kreller, Superintendent
Julie Nigro, Business Administrator
Anna Clark, Assistant Business Administrator

- 1. CALL TO ORDER:** Daniel Holmes called the Regular Monthly Meeting for June 11, 2024 to order at 7:00 p.m. Todd Mervosh arrived at 7:01pm.
- 2. CITIZEN INPUT:** None
- 3. APPROVAL OF MINUTES:**
 - May 14, 2024 Public Hearing Meeting Minutes Review & Approval –
 - Janet Davis motioned to approve the Public Hearing Meeting of May 14, 2024.
 - Travis Watroba seconded the motion; the motion passed
 - May 14, 2024 Regular Monthly Meeting Minutes Review & Approval –
 - Daniel Holmes stated that under bullet point 7b “Barson” should be spelled “Barsom”
 - Janet Davis motioned to approve the Regular Monthly Meeting Minutes of May 14, 2024 with the stated change.
 - Travis Watroba seconded the motion; the motion passed
- 4. CHANGES TO THE AGENDA:** None
- 5. CHAIRMAN’S UPDATE:** None
- 6. TREASURER’S REPORT:**
 - Administration (O&M) Bills 2023/2024: \$129,734.39
 - RCM Bills 2023/2024: \$0
 - Administration fund distribution (May’s payroll): \$119,408.59
 - Frank Bauchiero motioned to accept the Treasurer’s report.
 - Janet Davis seconded the motion; motion passed unanimously

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7. STAFF REPORTS:

a. Superintendent's Report - Jamie Kreller reviewed his report and highlighted the following:

- The operational tank levels of WPCA are decreasing. Currently the sludge blanket is under three feet thick.
- As a result of the lower tank levels, the CAT's can continuously operate and lower the plants nitrogen levels.
- Sludge production for May was 44.36 dry tons. For the first two months of the new MDC contract, we have delivered 100.66 dry tons.
- DEEP now requires NAR (Nutrient Analysis Report) and MOR (Monthly Operating Report) be submitted electronically.
- DEEP/EPA cyber security survey was filled out and submitted.
- Jamie Kreller and Kevin Bertrand attended the CTWEA (Connecticut Water Environment Association) Wastewater Forum & Expo.
- The EPA is going to require PFAS (Per -and polyfluoroalkyl substances) testing be done for effluent, influent, and cake. Anticipated timeline to implement the requirement is in the fall of 2024.
- Three bills proposed by the Connecticut General Assembly failed to pass. They included: the ability to foreclose, penalty interest rate reduction, and payment of prevailing wages for contractors working for the WPCA.
- WPCA operators removed a large fallen tree laying on the Stony Brook interceptor.
- We did not receive any odor complaints from the Remington Street residents.
- WPCA went over the CCTV footage which resulted in small amounts of solids found. WPCA will conduct cleaning of the sewer line in a couple of weeks.
- The HOOD sewer line easement has a section that is wet and not passable. To improve access to the sewer, the employees are planning to create a gravel access road consisting of 12-inches of 1 ½" processed gravel placed on geotextile fabric. The work has been coordinated with the Conservation agent and letters have been sent to the abutting property owners.

b. Business Administrator's Report - Julie Nigro reported the following:

- The budget variance report through the end of April is 31% unexpended.
- The WPCA collected 7.42% (\$1,896.48) of the major delinquent list.
- Overall delinquent balance is \$98,923.76 with \$67,874.46 being 2023 Sewer use
- Collection rate at the end of May is 97.63%. Last year this time it was 97.43%.
- 153 liens were placed on June 3, 2024 adding \$3,672 in lien fees.

8. OLD BUSINESS:

a. Stony Brook Design –

- Jamie Kreller stated Woodard and Curran is finalizing the bid package and confirming dates of construction for the Emergency Stony Brook Project. They will be reaching out to contractors later this week.
- Woodard & Curran is working on the permitting documents for the Stony Brook Design.

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b. Morton Building Progress –

- There were three bids supplied for foundation work. One bid was for the foundation that came in at \$51,000. Second bid was \$62,000 for foundation and site work and a third bid for \$82,000 for foundation only. To avoid a second contractor working on the project, it was agreed to use Morton Building to perform the additional work.
- Jamie Kreller stated there is a second change order that needs approval for \$23,433 from Morton Buildings, Inc.
 - Frank Bauchiero motioned to accept the second Morton Buildings, Inc change order for \$23,433.
 - Travis Watroba seconded the motion; Janet Davis opposed; motion passed

c. Phase 2 Pipeline Rehabilitation – Cassotta/Lane/Thompsonville Road Areas –

- Jamie Kreller stated the notice to intent of award to Raymakers and Sons, Inc for \$750,755 was accepted.
- Woodard & Curran is preparing notice of award and is preparing contract documents for signature. Once all parties sign, Raymakers and Sons, Inc have 30 days to start work and be completed within 90 days.

d. Hood Contract –

- The Hood contract was signed on June 11, 2024.

e. 156 South Main Street Sewer Capacity 5 Units -

- Frank Bauchiero motioned to approve the 156 South Main Street 5 units sewer capacity letter
- John Murphy seconded the motion; motion passed unanimously.

9. NEW BUSINESS:

a. 622 Thrall Avenue Sewer Capacity (Single Family) -

- Frank Bauchiero motioned to approve the 622 Thrall Avenue sewer capacity letter
- John Murphy seconded the motion; motion passed unanimously.

b. Suffield Academy Tennis Courts Support Building Sewer Capacity –

- Frank Bauchiero motioned to approve the Suffield Academy Tennis Courts Support Building sewer capacity letter.
- John Murphy seconded the motion; motion passed unanimously.

ADJOURNMENT:

- Frank Bauchiero motioned to adjourn the Regular Meeting of June 11, 2024, at 7:53 pm.
- Janet Davis seconded the motion; the motion passed unanimously.

Respectfully submitted,

Anna Clark

Anna Clark

Assistant Business Administrator

Superintendent's Report May 2024

Plant Operations

- Plant average flow for the month was 1.11 MGD. This was 55% of the plant design flow.
- Hood's average flow for the month was 85,740 gallons. This was 7% of the plant's monthly flow.
- Prison average flow for the month was 273,918 gallons. This was 25% of the plant's monthly flow.
- BOD and TSS removals for the month were 99%. Our permit limit is a minimal 85% removal.
- The E. coli geometric mean for the month was 1.66. Our permit limit is a monthly geometric mean of less than 126.
- Nitrogen average for the month was 11 pounds. Our permit limit is a yearly average of less than 45 pounds.

Call-Before-You-Dig

- 69 Call-before-you-dig tickets were completed.

Unscheduled Overtime

- 5-15 – PS #13 (Wisteria Lane) Pump #1 tripped, wipes were removed.
- 5/27 – Power failures at PS's # 2, 3, 8, 12, and 14.
- 5/29 – Plant power failure.

Inspections

- Lateral repair inspection was completed at 90 Diane Lane.

DEEP

- Monthly NAR (Nutrient Analysis Report) was electronically submitted to DEEP.
- Monthly MOR (Monthly Operating Report) was submitted to DEEP.
- Monthly DMR (Discharge Monitoring Report) was submitted electronically to EPA.
- New NAR and MOR Subscriber Agreements were filled out and emailed to DEEP.
- DEEP/EPA Cyber Security Survey was filled out.

MDC

- Annual MDC Facility Information Form was filled out and emailed.

Capacity letter

- Capacity letter was issued for 64 homes for project: Madigan Circle.
- Capacity letter was issued for 300 units at 156 South Main Street.
- Capacity letter was issued for one home at 39 Halladay Avenue West.

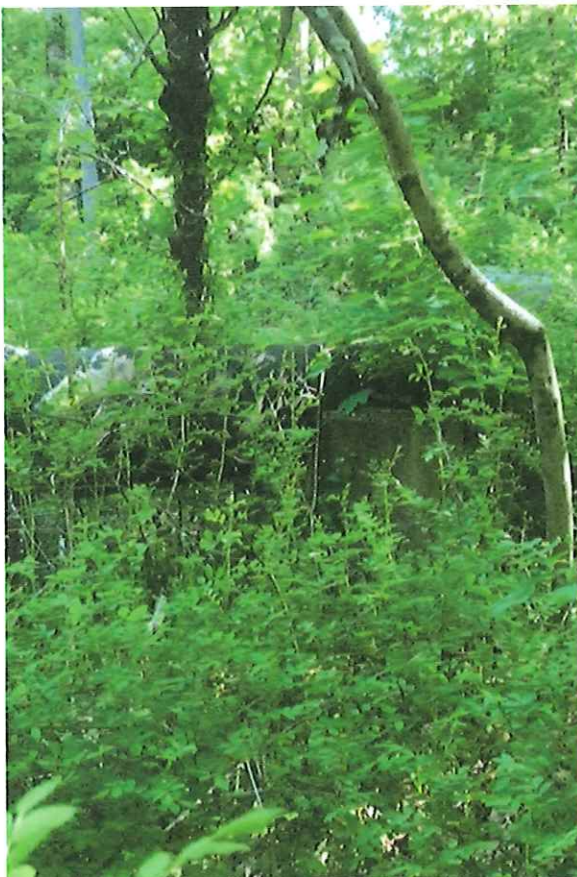
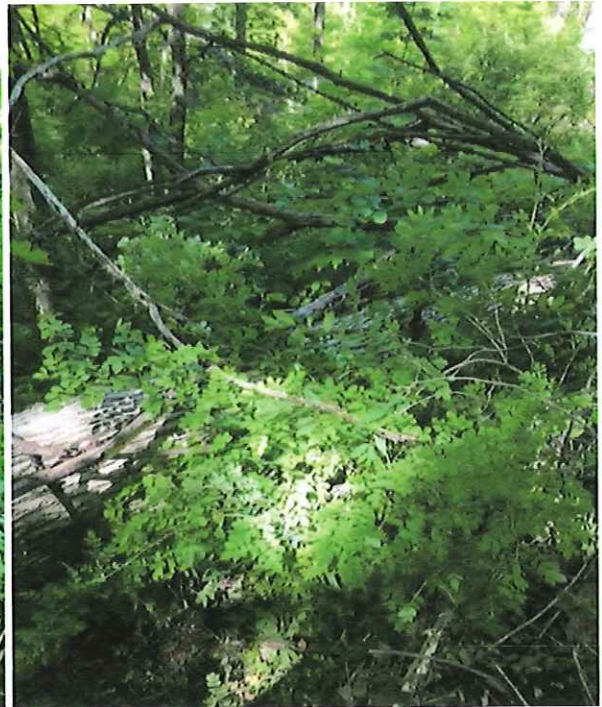
Training

Kevin and Jamie attended the CTWEA (Connecticut Water Environment Association) Wastewater and Forum & Expo. Topics included: CT DEEP Update, Legislative Update, Cybersecurity, Drivers that Impact the Future of Biosolids in New England, and PFAS Regulatory Update.

Maintenance

- Bi-monthly belt filter press pressure wash was completed (x2).
- Quarterly RAS pump inspections and exercises were completed (x4).
- Semi-annual WAS pump maintenance was completed (x3).
- Annual grit pump maintenance was completed (x2).
- Quarterly PS #1 pump impellers were cleaned of wipes (x3).
- Semi-annual fire inspection was completed.
- Bi-monthly CAT mixer inspections were completed (x4).
- Semi-annual pump station valve exercise was completed (19).
- Wet wells were cleaned at pump stations #1, 2, 4, 6, 7, 8, 9, 10, 11, 12, 13, 15, 16, 18, and 19.
- UV disinfection system went online and E. coli testing started.
- New hot water pressure washer was purchased and assembled.
- Repairs were made to the automatic gate opener, including a new card reader.
- The crane on our pump station truck was repaired.
- New tires and alignment were completed on S2.
- New O2 sensor was installed for one of our 3 gas meters.
- All HACH equipment in our lab were sent out for annual service and calibration.

- WPCA operators removed a large fallen tree laying on the Stony Brook interceptor off of Boston Neck Road.



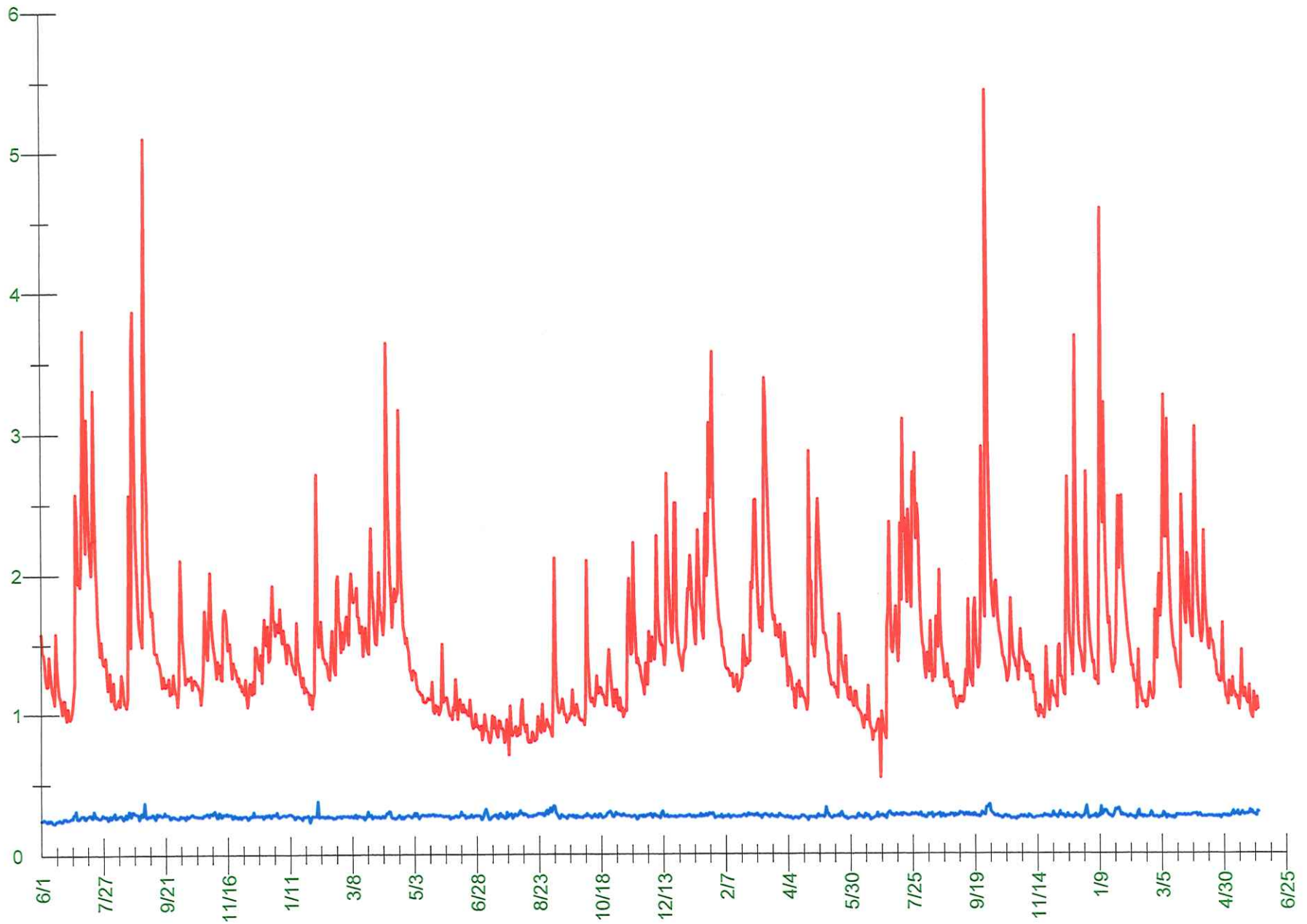


Prison Flow VS Plant Flow

PRISON DAILY FLOW

PLANT-TOTAL EFFLUENT FLOW

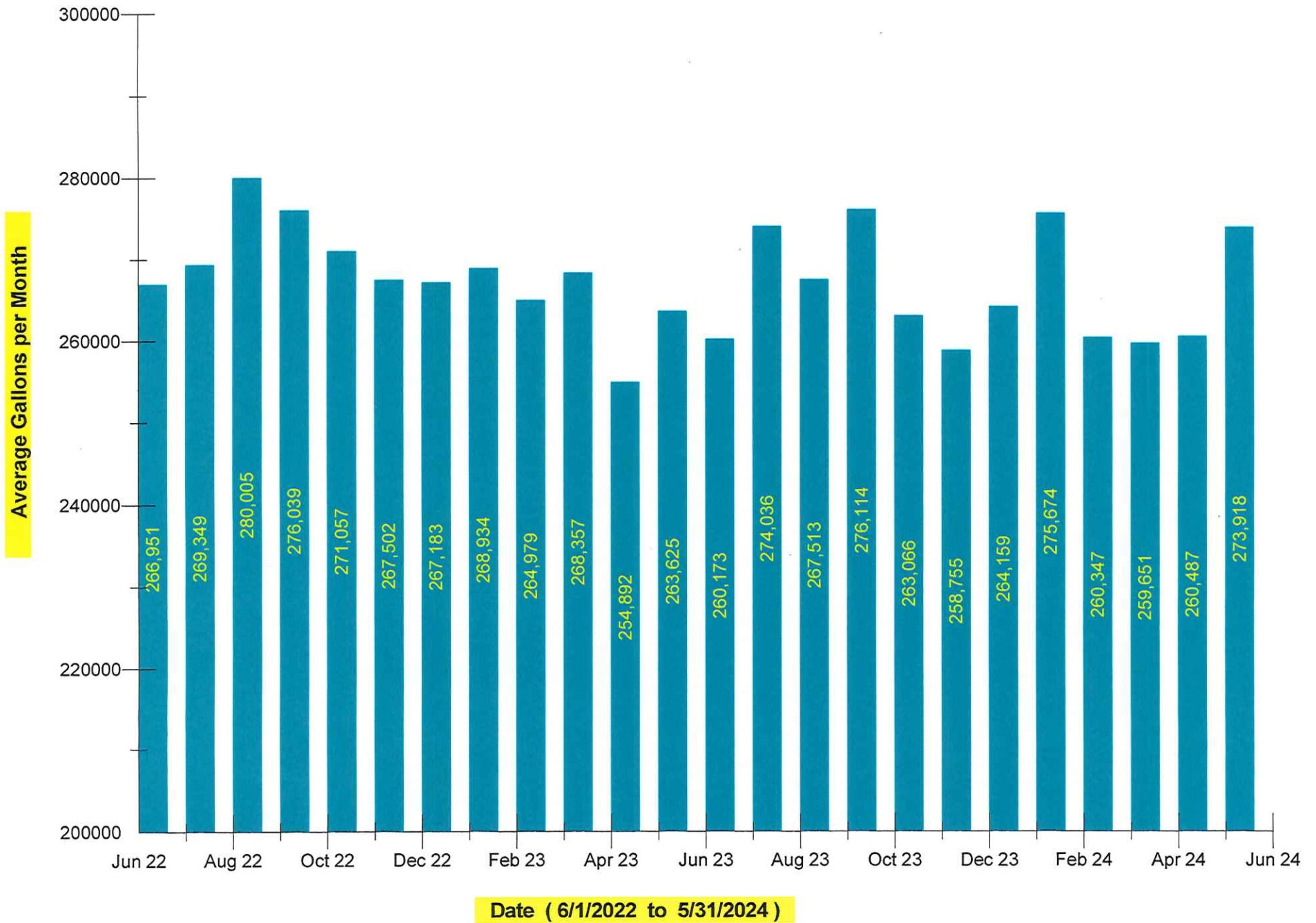
MGD



Date (6/1/2021 to 5/31/2024)

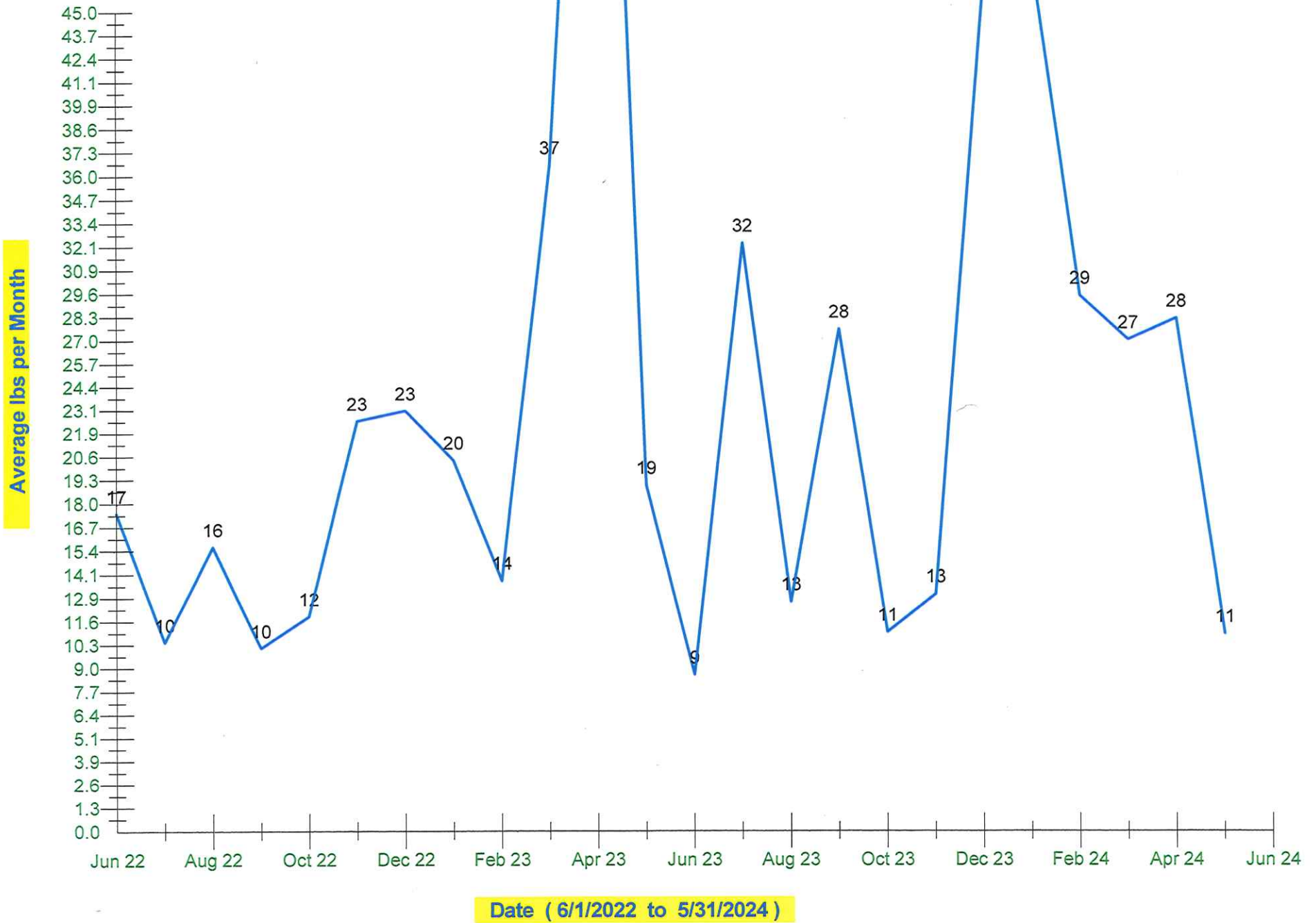
Prison Flow - Average Gallons Per Month

■ CALCULATED PRISON FLOW (Mo Avg)



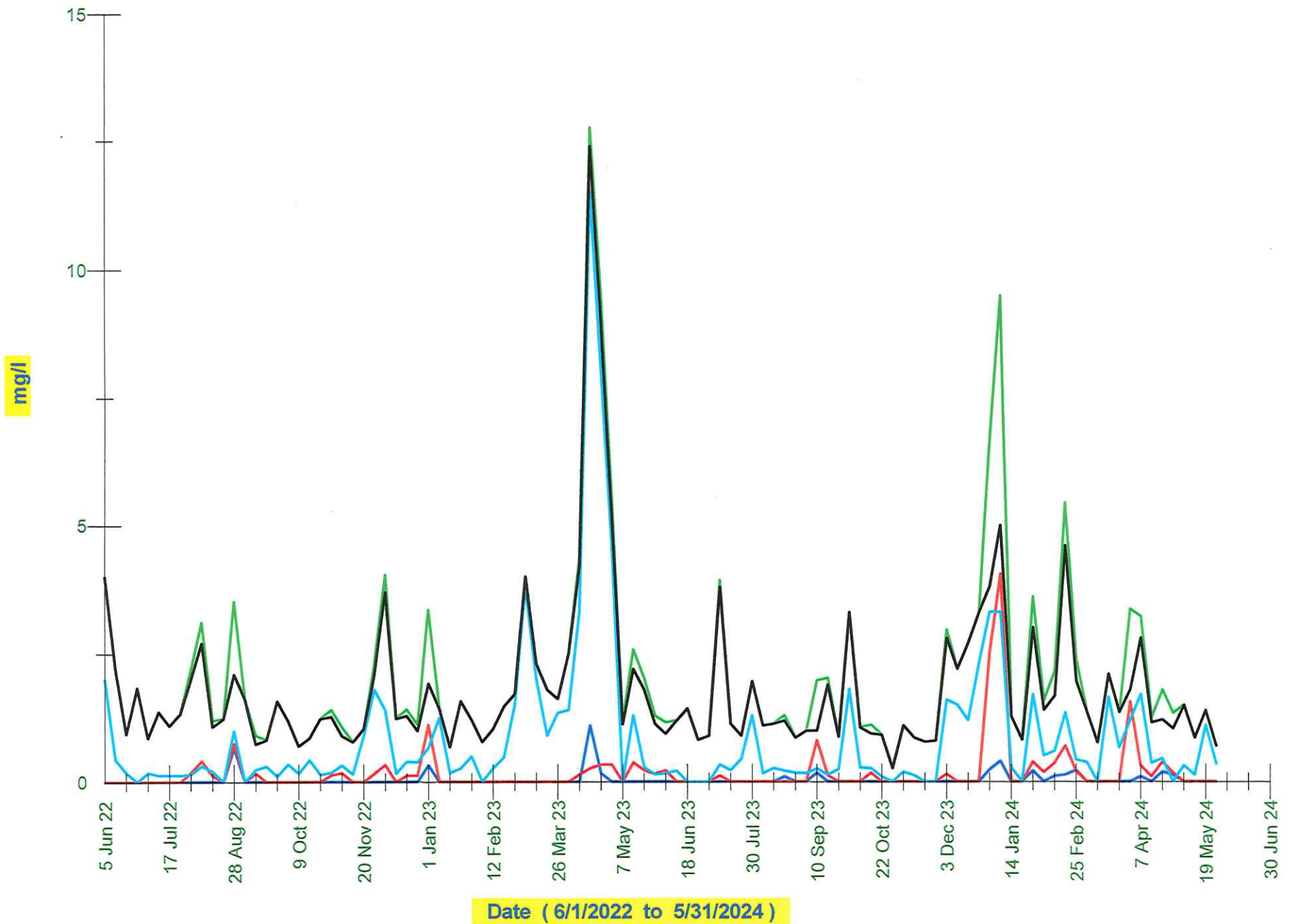
Monthly Average of Effluent Nitrogen lbs/Suffield WPCA Monthly Limit 45 lbs

Total Nitrogen lbs/day (Eff.) (Mo Avg)



Weekly Average of Total Nitrogen VS Forms of Nitrogen

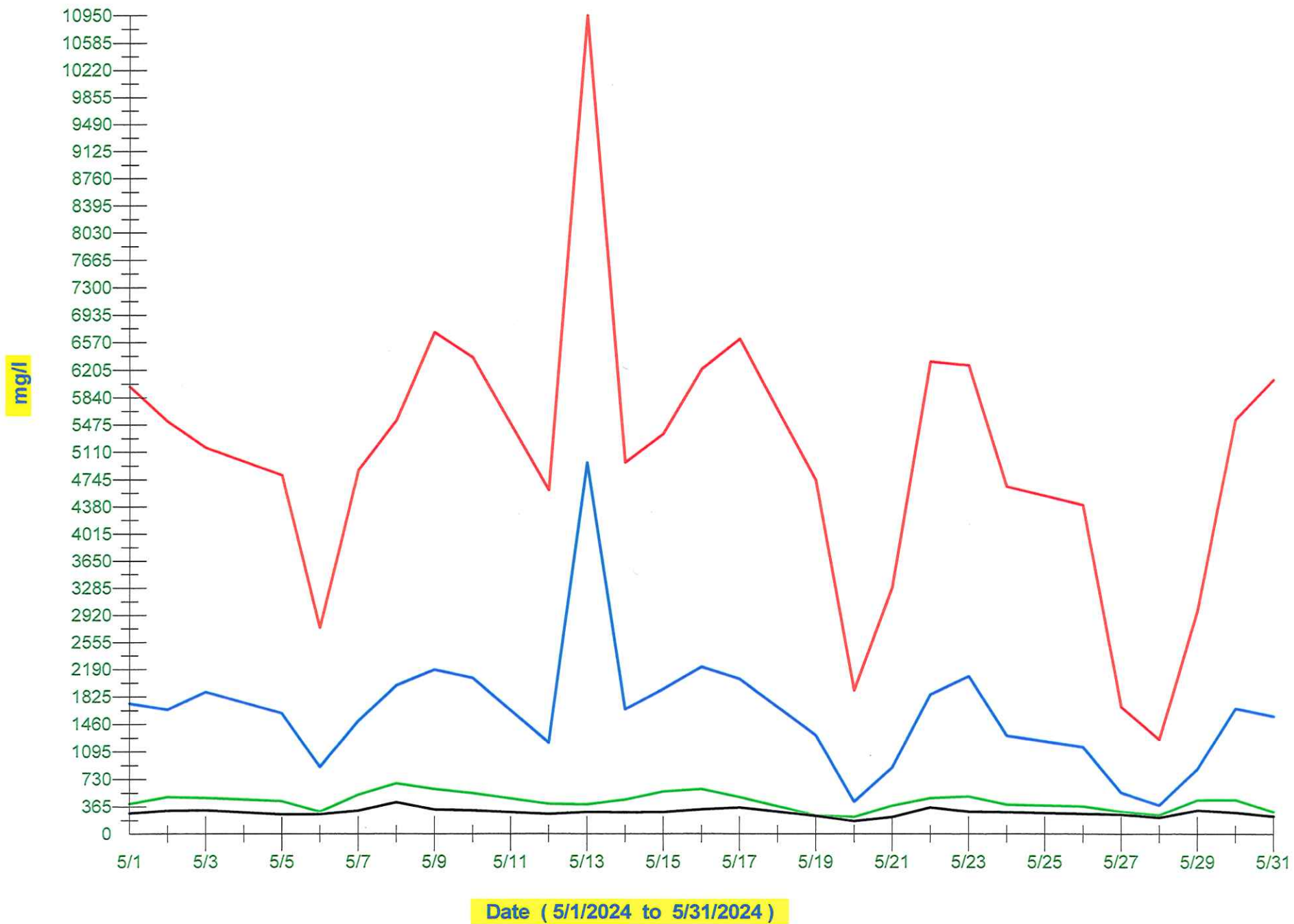
Nitrite Nitrate Total Nitrogen Ammonia Total Kjeldahl



Weekly Average of Total Nitrogen

H.P. HOOD LOADING VS PLANT LOADING

■ Hood TSS ■ Hood BOD ■ Inf. Plant BOD ■ Inf. Plant TSS

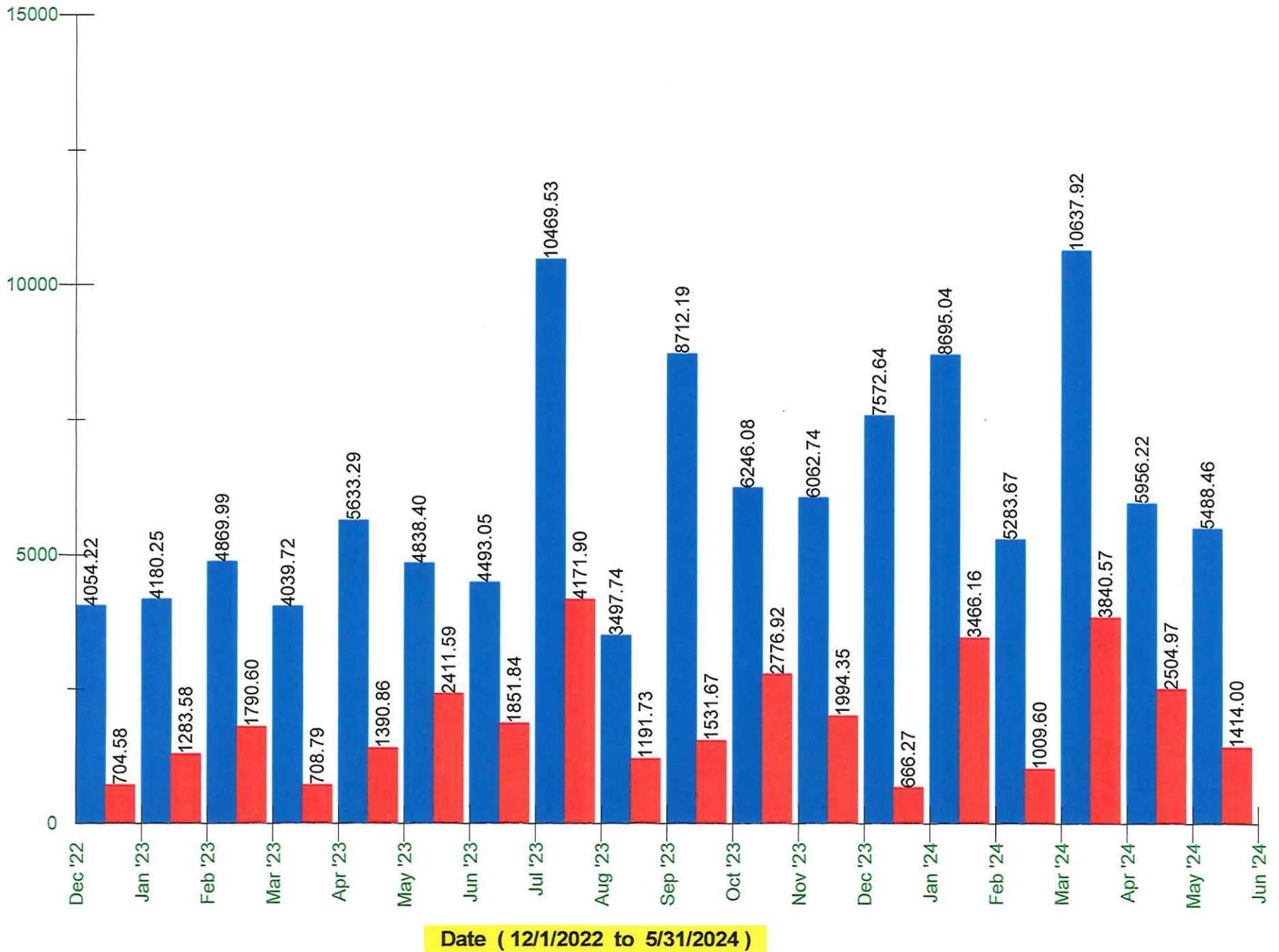


Scheduled vs Unscheduled Overtime Costs

■ Scheduled OT Costs

■ Unscheduled OT Costs

Monthly Overtime Costs in Dollars

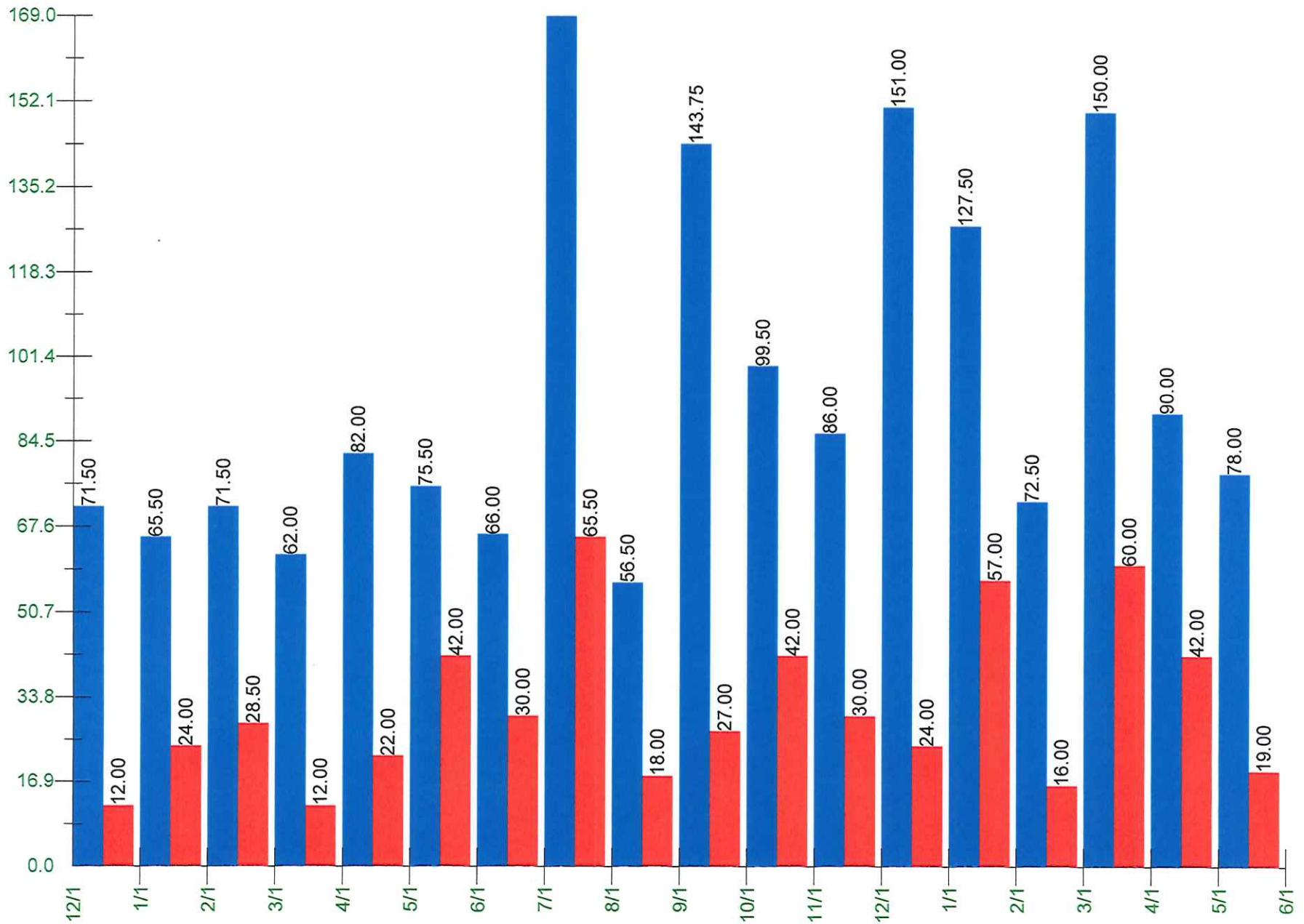


Scheduled vs Unscheduled Overtime Hours

■ Scheduled Hours

■ Unscheduled Hours

Monthly Overtime Hours

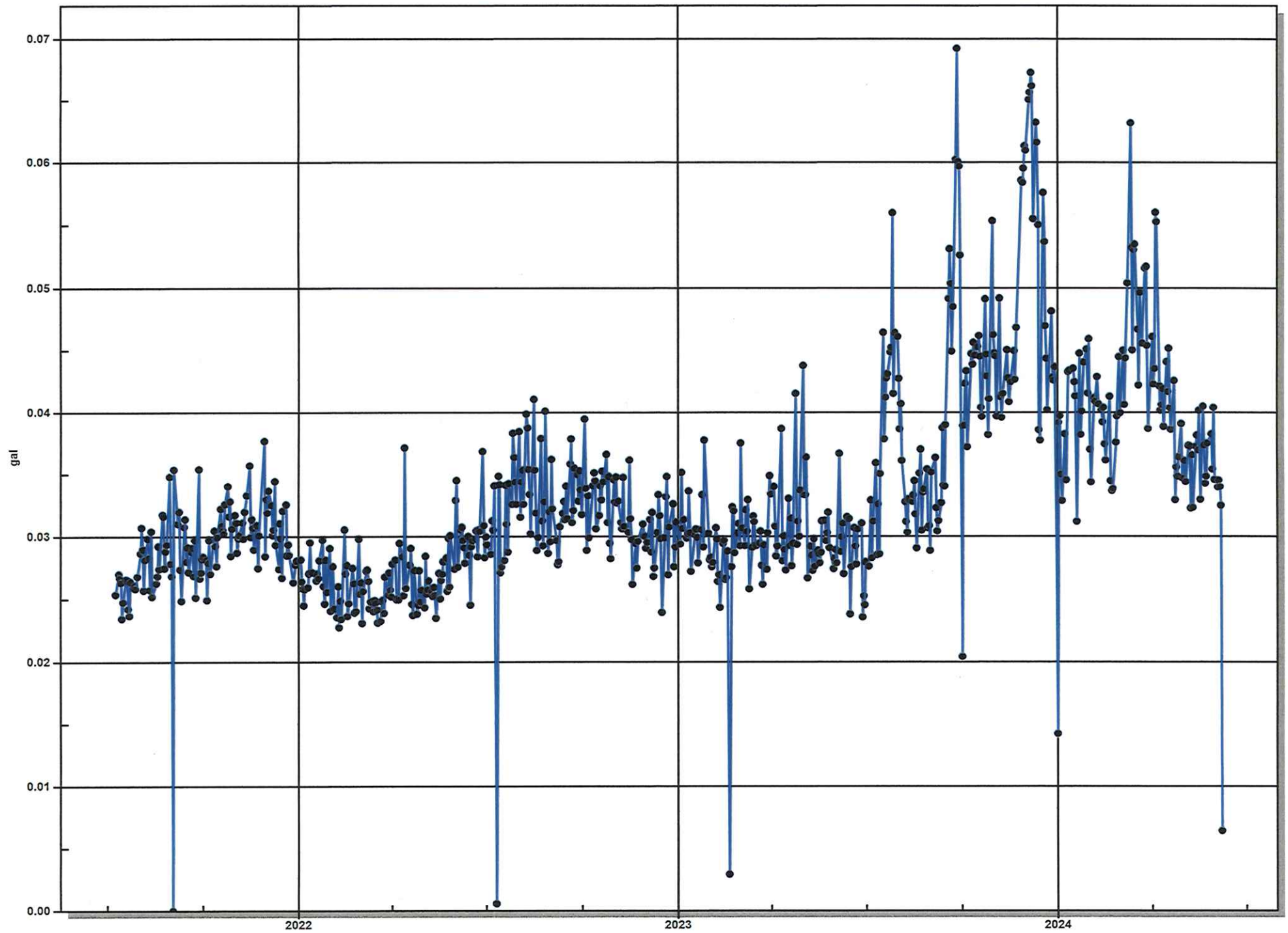


Date (12/1/2022 to 5/31/2024)

Scheduled vs Unscheduled Hours

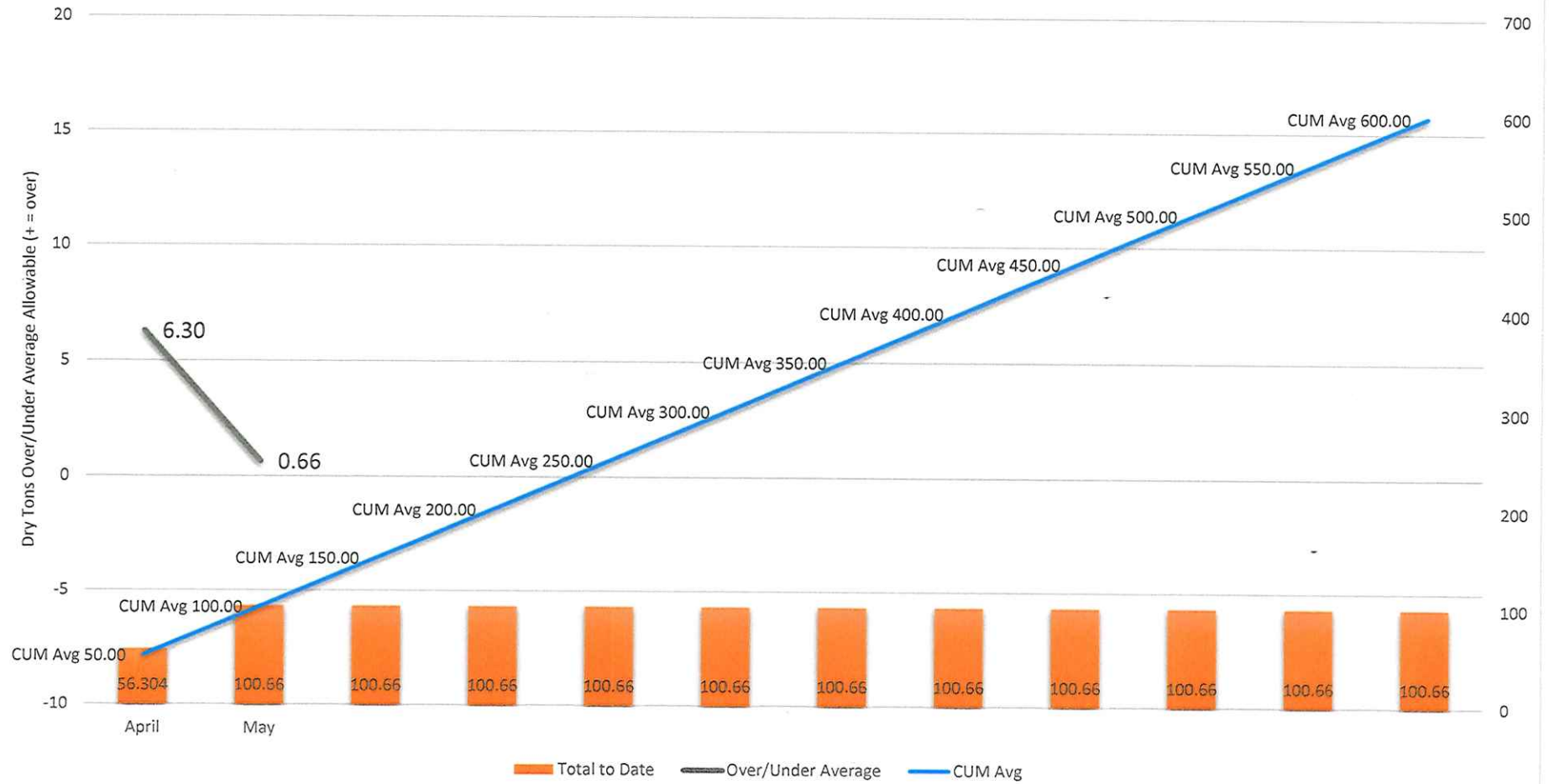
8012 - Gallons to be Wasted

7/9/2021 - 6/7/2024



| Date | Monthly Dry Tons | Total to Date | Dry Tons Available | Percent of Limit | Percent of Time | WPCA Dry Tons |
|-----------|---------------------|------------------|-----------------------|---------------------|--------------------|------------------|
| 2024-2025 | | | | | | |
| April | 56.304 | 56.304 | 543.70 | 9.38% | 8.33% | 55.87 |
| May | 44.359 | 100.66 | 499.34 | 16.78% | 16.67% | 44.36 |
| June | | 100.66 | 499.34 | 16.78% | 25.00% | |
| July | | 100.66 | 499.34 | 16.78% | 33.33% | |
| August | | 100.66 | 499.34 | 16.78% | 41.67% | |
| September | | 100.66 | 499.34 | 16.78% | 50.00% | |
| October | | 100.66 | 499.34 | 16.78% | 58.33% | |
| November | | 100.66 | 499.34 | 16.78% | 66.67% | |
| December | | 100.66 | 499.34 | 16.78% | 75.00% | |
| January | | 100.66 | 499.34 | 16.78% | 83.33% | |
| February | | 100.66 | 499.34 | 16.78% | 91.67% | |
| March | | 100.66 | 499.34 | 16.78% | 100.00% | |

Sludge Total Cumulative & Over/Under Average



WPCA Reserve Capacity Maintenance Fund - 2023/2024

April 2024

Cash Balance @ 7/01/2023

FNB# 27650

\$ 20,795.27

CADRE

\$ 851,904.25

\$ 872,699.52

| RECEIPTS: | BUDGET | MONTH | YTD | VARIANCE |
|-----------------------------|---------------------|------------------|----------------------|------------------------|
| Interest Income | \$ - | \$ 901.91 | \$ 10,741.29 | \$ (10,741.29) |
| From Clerk of the Works | \$ - | \$ - | \$ - | \$ - |
| Due From Other Funds | \$ - | \$ - | \$ - | \$ - |
| Transfer In | \$ 562,000 | \$ - | \$ 562,000.00 | \$ - |
| Miscellaneous Income | \$ - | \$ - | \$ - | \$ - |
| Transfer from Assessment | \$ 288,000 | \$ - | \$ - | \$ 288,000.00 |
| Transfer from O&M Line Item | \$ 318,000 | \$ - | \$ - | \$ 318,000.00 |
| Grant Income | \$ 1,896,000 | \$ - | \$ - | \$ 1,896,000.00 |
| Transfer From Fund Balance | \$ 673,000 | \$ - | \$ - | \$ 673,000.00 |
| TOTAL RECEIPTS | \$ 3,737,000 | \$ 901.91 | \$ 572,741.29 | \$ 3,164,258.71 |

DISBURSEMENTS:

| | | | | |
|----------------------------|---------------------|---------------------|----------------------|------------------------|
| Plant Upgrades | \$ 3,737,000 | \$ - | \$ 154,858.39 | \$ 3,582,141.61 |
| Emergency Repairs | \$ - | \$ - | \$ - | \$ - |
| Accounts Payable 2022 2023 | \$ - | \$ - | \$ 105,563.33 | \$ (105,563.33) |
| Misc Repairs | \$ - | \$ - | \$ - | \$ - |
| Transfer Out to ADMIN | \$ - | \$ - | \$ - | \$ - |
| Due From Other Funds | \$ - | \$ - | \$ - | \$ - |
| Sewer Development | \$ - | \$ 13,207.75 | \$ 81,582.25 | \$ (81,582.25) |
| | \$ 3,737,000 | \$ 13,207.75 | \$ 342,003.97 | \$ 3,394,996.03 |

CASH POSITION SUMMARY:

| | | | |
|---------------------------------|----------------------|----------------------|---------------------|
| Transfers between Peoples/TD | \$ (562,000.00) | | |
| Cash Balance @ 7/01/2023 | \$ 872,699.52 | \$ 3,791.30 | First National Bank |
| YTD Receipts: | \$ 572,741.29 | \$ 537,645.54 | CADRE |
| YTD Disbursements: | \$ 342,003.97 | | |
| Cash Balance @ 4/30/2024 | \$ 541,436.84 | \$ 541,436.84 | \$ - |

WPCA Administration Fund - 2023/2024

April 2024

| | | |
|-----------------------|-----------------|-----------------|
| Cash Balance 7/1/2023 | FNB# 6475 | \$79,738.00 |
| | Scanned Account | \$6,742.29 |
| | AMBAC Admin | \$2,699,123.48 |
| | AMBAC Reserve | \$463,963.00 |
| | INVOICE CLOUD | \$2,823.52 |
| 06-Jun-24 | | |
| | | \$ 3,252,390.29 |

| RECEIPTS | BUDGET | MONTH | YTD | VARIANCE |
|----------------------------|--------------|---------------|-----------------|-----------------|
| User Fees 23 24 | \$ 1,553,000 | \$ 3,279.18 | \$ 1,562,183.89 | \$ (9,183.89) |
| Prison | \$ 895,000 | \$ 219,479.20 | \$ 666,507.82 | \$ 228,492.18 |
| Prison 2022/2023 | \$ - | \$ - | \$ 210,020.29 | \$ (210,020.29) |
| Kent Farms | \$ 19,000 | \$ - | \$ 18,915.18 | \$ 84.82 |
| Delinquent Payments | \$ 51,000 | \$ 2,035.90 | \$ 23,270.31 | \$ 27,729.69 |
| H.P. Hood | \$ 665,000 | \$ 205,650.71 | \$ 594,697.29 | \$ 70,302.71 |
| H.P. Hood 2022/2023 | \$ - | \$ - | \$ 285,362.57 | \$ (285,362.57) |
| Interest & Fees | \$ 31,000 | \$ 2,616.24 | \$ 28,233.79 | \$ 2,766.21 |
| Permits & Septic | \$ 54,000 | \$ 2,512.50 | \$ 34,835.02 | \$ 19,164.98 |
| Misc Income | \$ - | \$ - | \$ 1,192.97 | \$ (1,192.97) |
| - Scrap metal | \$ - | \$ - | \$ - | \$ - |
| Due To/Due From | \$ - | \$ - | \$ - | \$ - |
| Clerk of the Works | \$ - | \$ - | \$ - | \$ - |
| Appropriation Refunds | \$ - | \$ - | \$ - | \$ - |
| Invest Income STIF | \$ - | \$ 16,129.80 | \$ 25,621.85 | \$ (25,621.85) |
| Invest Income O&M | \$ 40,000 | \$ 260.82 | \$ 55,124.20 | \$ (15,124.20) |
| Invest Income Reserve | \$ - | \$ 791.72 | \$ 8,000.55 | \$ (8,000.55) |
| Grant \$ Received | \$ - | \$ - | \$ 884.00 | \$ (884.00) |
| Transfer from Fund Balance | \$ 673,000 | \$ - | \$ - | \$ 673,000.00 |
| TOTAL RECEIPTS | \$ 3,981,000 | \$ 452,756.07 | \$ 3,514,849.73 | \$ 466,150.27 |

EXPENDITURES

| | | | | |
|-----------------------------|--------------|---------------|-----------------|-----------------|
| Payroll Payable (2022/2023) | \$ - | \$ - | \$ 538.25 | \$ (538.25) |
| Payroll (with SS) | \$ 1,130,000 | \$ 82,254.41 | \$ 831,130.04 | \$ 298,869.96 |
| Other Expenditures | \$ 2,178,000 | \$ 108,117.91 | \$ 1,067,109.80 | \$ 1,110,890.20 |
| Due To/Due From | \$ - | \$ 27,655.71 | \$ 3,133.85 | \$ (3,133.85) |
| Clerk of the Works | \$ - | \$ - | \$ - | \$ - |
| Accounts Payable | \$ - | \$ - | \$ 193,799.65 | \$ (193,799.65) |
| Transfer to RCM | \$ 673,000 | \$ - | \$ - | \$ 673,000.00 |
| TOTAL DISBURSEMENTS | \$ 3,981,000 | \$ 218,028.03 | \$ 2,095,711.59 | \$ 1,885,288.41 |

Cash Reconciliation 4/30/2024

| | |
|------------------------|-----------------|
| XFERS TO OTHER ACCOUNT | \$ - |
| FNB# 6475 | \$ 85,785.30 |
| Scanned Account | \$ 209,682.77 |
| Invoice Cloud | \$ 3,899.26 |
| AMBAC Admin | \$ 323,566.70 |
| AMBAC Reserve | \$ 471,963.55 |
| STIF ACCOUNT | \$ 3,576,630.85 |
| | \$ 4,671,528.43 |
| | \$ 4,671,528.43 |

WPCA Administration Fund - 2023/2024

April 2024

Prior/Current Year Comparison

06-Jun-24
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| RECEIPTS | 2022/2023 Month | 2023/2024 Month | Variance | 2022/2023 Year To Date | 2023/2024 Year To Date | Variance |
|----------------------------------|----------------------|----------------------|-----------------------|---------------------------|---------------------------|-----------------------|
| User Fees current Year | \$ 29,500.70 | \$ 3,279.18 | \$ (26,221.52) | \$ 1,507,095.86 | \$ 1,562,183.89 | \$ 55,088.03 |
| Prison | \$ 219,676.43 | \$ 219,479.20 | \$ (197.23) | \$ 439,943.41 | \$ 666,507.82 | \$ 226,564.41 |
| Prison Last Fiscal year | \$ - | \$ - | \$ - | \$ 210,937.16 | \$ 210,020.29 | \$ (916.87) |
| Kent Farms | \$ - | \$ - | \$ - | \$ 15,544.82 | \$ 18,915.18 | \$ 3,370.36 |
| Delinquent Payments | \$ 522.07 | \$ 2,035.90 | \$ 1,513.83 | \$ 36,719.35 | \$ 23,270.31 | \$ (13,449.04) |
| H.P. Hood | \$ 172,024.64 | \$ 205,650.71 | \$ 33,626.07 | \$ 345,683.30 | \$ 594,697.29 | \$ 249,013.99 |
| H.P. Hood Last Fiscal year | \$ - | \$ - | \$ - | \$ 219,361.04 | \$ 285,362.57 | \$ 66,001.53 |
| Interest & Fees | \$ 4,608.77 | \$ 2,616.24 | \$ (1,992.53) | \$ 37,223.86 | \$ 28,233.79 | \$ (8,990.07) |
| Permits & Septic | \$ 1,385.00 | \$ 2,512.50 | \$ 1,127.50 | \$ 40,350.65 | \$ 34,835.02 | \$ (5,515.63) |
| Misc Income | \$ 473.40 | \$ - | \$ (473.40) | \$ 10,987.70 | \$ 1,192.97 | \$ (9,794.73) |
| - Scrap metal | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Due To/Due From | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Clerk of the Works | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Appropriation Refunds | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Invest Income STIF | \$ - | \$ 16,129.80 | \$ 16,129.80 | \$ - | \$ 25,621.85 | \$ 25,621.85 |
| Invest Income O&M | \$ 4,809.35 | \$ 260.82 | \$ (4,548.53) | \$ 36,563.70 | \$ 55,124.20 | \$ 18,560.50 |
| Invest Income Reserve | \$ 777.76 | \$ 791.72 | \$ 13.96 | \$ 6,166.33 | \$ 8,000.55 | \$ 1,834.22 |
| Grant \$ Received | \$ - | \$ - | \$ - | \$ - | \$ 884.00 | \$ 884.00 |
| Transfer from Fund Balance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TOTAL RECEIPTS | \$ 433,778.12 | \$ 452,756.07 | \$ 18,977.95 | \$ 2,906,577.18 | \$ 3,514,849.73 | \$ 608,272.55 |
| EXPENDITURES | | | | | | |
| Payroll Payable (Last Fiscal yr) | \$ - | \$ - | \$ - | \$ - | \$ 538.25 | \$ 538.25 |
| Payroll (with SS) | \$ 72,351.86 | \$ 82,254.41 | \$ 9,902.55 | \$ 739,137.83 | \$ 831,130.04 | \$ 91,992.21 |
| Other Expenditures | \$ 162,185.48 | \$ 108,117.91 | \$ (54,067.57) | \$ 1,255,743.75 | \$ 1,067,109.80 | \$ (188,633.95) |
| Due To/Due From | \$ - | \$ 27,655.71 | \$ 27,655.71 | \$ 4,062.57 | \$ 3,133.85 | \$ (928.72) |
| Clerk of the Works | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Accounts Payable | \$ - | \$ - | \$ - | \$ 165,847.28 | \$ 193,799.65 | \$ 27,952.37 |
| Transfer to RCM | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | \$ 234,537.34 | \$ 218,028.03 | \$ (16,509.31) | \$ 2,164,791.43 | \$ 2,095,711.59 | \$ (69,079.84) |

WPCA Assessment Fund

2023/2024

April 2024

Cash Balance 7/1/2023

FNB
CADRE

\$75,251.60

\$95,310.83

06-Jun-24

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\$170,562.43

RECEIPTS

BUDGET

MONTH

YTD

VARIANCE

| | | | | |
|-----------------------------------|-------------------|---------------------|----------------------|---------------------|
| Developer's Agreements | \$ 110,000 | \$ 16,000.00 | \$ 80,000.00 | \$30,000.00 |
| Current Assessments | \$ 21,000 | \$ - | \$ 14,956.05 | \$6,043.95 |
| Assessments-Prior Years | \$ 1,000 | \$ - | \$ 1,863.74 | (\$863.74) |
| Penalty Interest & Fees | \$ 1,000 | \$ - | \$ 840.46 | \$159.54 |
| Advance Collection | \$ 2,000 | \$ - | \$ 18,756.93 | (\$16,756.93) |
| Due To Others | \$ - | \$ 19,352.21 | \$ - | \$0.00 |
| Investment Interest | \$ 7,000 | \$ 223.00 | \$ 1,852.45 | \$5,147.55 |
| Transfer from Assessment Fund Bal | \$ 146,000 | \$ - | \$ 146,000.00 | \$0.00 |
| TOTAL REVENUE | \$ 288,000 | \$ 35,575.21 | \$ 264,269.63 | \$ 23,730.37 |

DISBURSEMENTS

| | | | | |
|------------------------------|-------------------|-------------|-------------|----------------------|
| Service Charge | \$ - | \$ - | \$ - | \$ - |
| To General Fund Prior Year | \$ - | \$ - | \$ - | \$ - |
| To General Fund Current Year | \$ - | \$ - | \$ - | \$ - |
| Due To Others | \$ - | \$ - | \$ - | \$ - |
| Misc Expense | \$ - | \$ - | \$ - | \$ - |
| Transfer to RCM | \$ 288,000 | \$ - | \$ - | \$ 288,000.00 |
| | \$ 288,000 | \$ - | \$ - | \$ 288,000.00 |

Cash Balance @ 4/30/2024

XFERS \$ 146,000.00

FNB \$ 155,251.60

CADRE \$ 133,580.46

\$ 434,832.06

\$434,832.06

\$ -

WPCA Assessment Fund - 2023/2024

April 2024

Prior/Current Year Comparison

06-Jun-24
09:40 AM

| RECEIPTS | Prior Year Month | Current Year Month | Variance | Prior Year Year To Date | Current Year Year To Date | Variance |
|-----------------------------------|---------------------|-----------------------|-----------------|----------------------------|------------------------------|-----------------|
| Developer's Agreements | \$ 8,000.00 | \$ 16,000.00 | \$ 8,000.00 | \$ 180,110.64 | \$ 80,000.00 | \$ (100,110.64) |
| Current Assessments | \$ - | \$ - | \$ - | \$ 42,843.43 | \$ 14,956.05 | \$ (27,887.38) |
| Assessments-Prior Years | \$ - | \$ - | \$ - | \$ 4,168.15 | \$ 1,863.74 | \$ (2,304.41) |
| Penalty Interest & Fees | \$ - | \$ - | \$ - | \$ 1,147.20 | \$ 840.46 | \$ (306.74) |
| Advance Collection | \$ - | \$ - | \$ - | \$ 3,016.21 | \$ 18,756.93 | \$ 15,740.72 |
| Due To Others | \$ - | \$ 19,352.21 | \$ 19,352.21 | \$ - | \$ - | \$ - |
| Investment Interest | \$ 563.48 | \$ 223.00 | \$ (340.48) | \$ 8,434.62 | \$ 1,852.45 | \$ (6,582.17) |
| Transfer from Assessment Fund Bal | \$ 775,000.00 | \$ - | \$ (775,000.00) | \$ 775,000.00 | \$ 146,000.00 | \$ (629,000.00) |
| TOTAL RECEIPTS | \$ 783,563.48 | \$ 35,575.21 | \$ (747,988.27) | \$ 1,014,720.25 | \$ 264,269.63 | \$ (750,450.62) |
| EXPENDITURES | | | | | | |
| Service Charge | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| To General Fund Prior Year | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| To General Fund Current Year | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Due To Others | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Misc Expense | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Transfer to RCM | \$ 910,000.00 | \$ - | \$ (910,000.00) | \$ 910,000.00 | \$ - | \$ (910,000.00) |
| TOTAL DISBURSEMENTS | \$ 910,000.00 | \$ - | \$ (910,000.00) | \$ 910,000.00 | \$ - | \$ (910,000.00) |

**Town of Suffield Water Pollution Control Authority
2023/2024 Operation and Maintenance Budget**

**2024
APRIL**

| | 23/24 Budget | 23/24 Current Month | 23/24 Year To Date | 23/24 Variance | 23/24 % Unexpended | |
|-------------------------------------|-----------------|------------------------|-----------------------|-------------------|-----------------------|-------------|
| 50160 - Payroll | \$ 1,050,000 | \$ 79,429.16 | \$ 783,705.31 | \$ 266,294.69 | 25% | 91,294.69 |
| 50220 - Social security | \$ 80,000 | \$ 5,773.93 | \$ 57,030.81 | \$ 22,969.19 | 29% | 9,635.86 |
| 50230 - Pension | \$ 108,000 | | \$ 107,897.00 | \$ 103.00 | 0% | |
| 50232 - OPEB CONTRIBUTION | \$ 82,000 | | \$ 82,219.00 | \$ (219.00) | 0% | |
| 50270 - Workers Comp | \$ 18,000 | | \$ 8,466.00 | \$ 9,534.00 | 53% | |
| 50290 - Safety Supplies | \$ 14,000 | \$ 268.21 | \$ 5,370.00 | \$ 8,630.00 | 62% | 6,298.67 |
| 50341 - Legal/advice | \$ 48,000 | \$ 461.88 | \$ 16,732.14 | \$ 31,267.86 | 65% | 23,267.86 |
| 50384 - Uniforms | \$ 7,000 | | \$ 3,636.24 | \$ 3,363.76 | 48% | 2,187.09 |
| 50385 - Tests | \$ 45,000 | \$ 2,261.32 | \$ 37,060.34 | \$ 7,939.66 | 18% | 439.66 |
| 50409 - Waste disposal | \$ 255,000 | \$ 26,701.00 | \$ 143,897.71 | \$ 111,102.29 | 44% | 68,602.29 |
| 50433 - Process Equip - R&M | \$ 115,000 | \$ 10,195.36 | \$ 31,671.50 | \$ 83,328.50 | 72% | 64,161.83 |
| 50436 - R & M - Vehicles | \$ 16,000 | \$ 273.26 | \$ 11,066.95 | \$ 4,933.05 | 31% | 2,266.38 |
| 50439 - Service Contracts | \$ 46,000 | \$ 3,379.40 | \$ 36,194.16 | \$ 9,805.84 | 21% | 2,139.17 |
| 50445 - Plant Maint | \$ 77,000 | \$ 8,116.21 | \$ 44,174.56 | \$ 32,825.44 | 43% | 19,992.11 |
| 50446 - Collection System | \$ 44,000 | | \$ 12,792.12 | \$ 31,207.88 | 71% | 23,874.55 |
| 50520 - Insurance | \$ 36,000 | | \$ 35,816.00 | \$ 184.00 | 1% | |
| 50521 - Employee Insur | \$ 331,000 | \$ 17,367.38 | \$ 175,283.07 | \$ 155,716.93 | 47% | 100,550.26 |
| 50530 - Postage | \$ 4,000 | \$ 14.47 | \$ 1,056.80 | \$ 2,943.20 | 74% | 2,276.53 |
| 50531 - Telephone | \$ 16,000 | \$ 345.30 | \$ 10,171.98 | \$ 5,828.02 | 36% | 3,161.35 |
| 50540 - Advertising | \$ 3,000 | | \$ 1,697.16 | \$ 1,302.84 | 43% | 802.84 |
| 50581 - Mileage | \$ 2,000 | \$ 110.46 | \$ 710.82 | \$ 1,289.18 | 64% | 955.85 |
| 50612 - Office supplies | \$ 21,000 | \$ 784.99 | \$ 8,353.72 | \$ 12,646.28 | 60% | 9,146.28 |
| 50622 - Electricity | \$ 185,000 | \$ 13,790.62 | \$ 38,310.69 | \$ 146,689.31 | 79% | 115,855.98 |
| 50624 - Fuel oil - heat | \$ 7,000 | \$ 364.88 | \$ 2,505.76 | \$ 4,494.24 | 64% | 3,327.57 |
| 50626 - Gas - automotive | \$ 23,000 | \$ 3,238.44 | \$ 9,774.48 | \$ 13,225.52 | 58% | 9,392.19 |
| 50627 - Water | \$ 7,000 | \$ 136.87 | \$ 5,170.78 | \$ 1,829.22 | 26% | 662.55 |
| 50750 - Cap Replace - Vehicles | \$ - | | \$ - | \$ - | #DIV/0! | |
| 50755 - Cap Improve | \$ - | | \$ - | \$ - | #DIV/0! | |
| 50760 - Tools & Equip | \$ 35,000 | \$ 2,645.56 | \$ 18,196.27 | \$ 16,803.73 | 46% | 10,970.40 |
| 50802 - Administration Fees/REFUNDS | \$ - | | \$ - | \$ - | #DIV/0! | 0.00 |
| 50810 - Dues & Subs | \$ 4,000 | \$ 2,317.70 | \$ 3,795.70 | \$ 204.30 | 5% | (462.37) |
| 50812 - Training | \$ 20,000 | | \$ 6,058.82 | \$ 13,941.18 | 70% | 10,607.85 |
| 50855 - Medical Exps | \$ 3,000 | \$ 90.00 | \$ 540.00 | \$ 2,460.00 | 82% | 1,960.00 |
| 50899 - Reserve Cap Projects | \$ 318,000 | | \$ - | \$ 318,000.00 | 100% | |
| 50911 - Transfer to RCM | \$ 673,000 | | \$ - | \$ 673,000.00 | 100% | |
| 50920 - Contingency | \$ 96,000 | | \$ - | \$ 96,000.00 | 100% | 80,000.00 |
| 50940 - Engineering Services | \$ 11,000 | | \$ 31,460.25 | \$ (20,460.25) | -186% | (22,293.58) |
| 50955 - Interest Expense | \$ 5,000 | | \$ - | \$ 5,000.00 | 100% | 4,166.67 |
| 50969 - Chemicals | \$ 27,000 | \$ 1,925.00 | \$ 21,194.28 | \$ 5,805.72 | 22% | 1,305.72 |
| #1 - Thompsonville Rd-63 | \$ 19,000 | \$ 1,960.57 | \$ 46,621.33 | \$ (27,621.33) | -145% | (30,788.00) |
| #10 - Mapleton Estates-71 | \$ 4,000 | \$ 110.46 | \$ 1,673.38 | \$ 2,326.62 | 58% | 1,659.95 |
| #11 - Mapleton Ave-72 | \$ 9,000 | \$ 444.41 | \$ 4,648.51 | \$ 4,351.49 | 48% | 2,851.49 |
| #12 - Bridge St-73 | \$ 11,000 | \$ 888.63 | \$ 6,089.54 | \$ 4,910.46 | 45% | 3,077.13 |
| #13 - Stony Brook-74 | \$ 5,000 | \$ 148.26 | \$ 1,663.06 | \$ 3,336.94 | 67% | 2,503.61 |
| #2 - Southfield-62 | \$ 4,000 | \$ 143.96 | \$ 2,281.93 | \$ 1,718.07 | 43% | 1,051.40 |
| #3 - Mountain Road-64 | \$ 15,000 | \$ 949.89 | \$ 14,602.54 | \$ 397.46 | 3% | (2,102.54) |
| #4 - River Blvd-65 | \$ 9,000 | \$ 430.77 | \$ 4,516.49 | \$ 4,483.51 | 50% | 2,983.51 |
| #5 - Fairhill Lane-66 | \$ 12,000 | \$ 716.77 | \$ 6,405.98 | \$ 5,594.02 | 47% | 3,594.02 |
| #6 - Suffield Meadows-67 | \$ 10,000 | \$ 222.11 | \$ 2,529.41 | \$ 7,470.59 | 75% | 5,803.92 |
| #7 - Poole Rd.-68 | \$ 9,000 | \$ 2,023.26 | \$ 11,059.13 | \$ (2,059.13) | -23% | (3,559.13) |
| #8 - Plantation Dr-69 | \$ 12,000 | \$ 89.36 | \$ 5,659.14 | \$ 6,340.86 | 53% | 4,340.86 |
| #9 - Eagles Watch-70 | \$ 7,000 | \$ 148.37 | \$ 1,421.60 | \$ 5,578.40 | 80% | 4,411.73 |
| #16 Prospect Hill Estates | \$ 6,000 | \$ 169.14 | \$ 2,147.29 | \$ 3,852.71 | 64% | 2,852.71 |
| #17 Cedar Crest Drive | \$ 6,000 | \$ 226.37 | \$ 2,928.36 | \$ 3,071.64 | 51% | 2,071.64 |
| #18 Wisteria Lane | \$ 6,000 | \$ 93.22 | \$ 1,634.62 | \$ 4,365.38 | 73% | 3,365.38 |
| #19 Malec Farms | \$ 5,000 | \$ 126.61 | \$ 3,289.77 | \$ 1,710.23 | 34% | 876.90 |
| | \$ 3,981,000 | \$ 188,883.56 | \$ 1,871,182.50 | \$ 2,109,817.50 | 53% | s/b 17% |

Accruals

Town of Suffield Water Pollution Control Authority
2023/2024 Operation and Maintenance Budget

| 2024 April | 23/24 Budget | 23/24 Current Month | 23/24 Year To Date | 23/24 Variance | 23/24 % Unexpended |
|-------------------------------------|-----------------|------------------------|-----------------------|-------------------|-----------------------|
| 50160 - Payroll | \$ 1,050,000 | \$ 79,429.16 | \$ 783,705.31 | \$ 266,294.69 | 25% |
| 50220 - Social security | \$ 80,000 | \$ 5,773.93 | \$ 57,030.81 | \$ 22,969.19 | 29% |
| 50230 - Pension | \$ 108,000 | \$ 9,000.00 | \$ 90,000.00 | \$ 18,000.00 | 17% |
| 50232 - OPEB CONTRIBUTION | \$ 82,000 | \$ 6,833.33 | \$ 68,333.33 | \$ 13,666.67 | 17% |
| 50270 - Workers Comp | \$ 18,000 | \$ 1,500.00 | \$ 15,000.00 | \$ 3,000.00 | 17% |
| 50290 - Safety Supplies | \$ 14,000 | \$ 268.21 | \$ 5,370.00 | \$ 8,630.00 | 62% |
| 50341 - Legal/advice | \$ 48,000 | \$ 461.88 | \$ 16,732.14 | \$ 31,267.86 | 65% |
| 50384 - Uniforms | \$ 7,000 | \$ - | \$ 3,636.24 | \$ 3,363.76 | 48% |
| 50385 - Tests | \$ 45,000 | \$ 2,261.32 | \$ 37,060.34 | \$ 7,939.66 | 18% |
| 50409 - Waste disposal | \$ 255,000 | \$ 26,701.00 | \$ 143,897.71 | \$ 111,102.29 | 44% |
| 50433 - Process Equip - R&M | \$ 115,000 | \$ 10,195.36 | \$ 31,671.50 | \$ 83,328.50 | 72% |
| 50436 - R & M - Vehicles | \$ 16,000 | \$ 273.26 | \$ 11,066.95 | \$ 4,933.05 | 31% |
| 50439 - Service Contracts | \$ 46,000 | \$ 3,379.40 | \$ 36,194.16 | \$ 9,805.84 | 21% |
| 50445 - Plant Maint | \$ 77,000 | \$ 8,116.21 | \$ 44,174.56 | \$ 32,825.44 | 43% |
| 50446 - Collection System | \$ 44,000 | \$ - | \$ 12,792.12 | \$ 31,207.88 | 71% |
| 50520 - Insurance | \$ 36,000 | \$ 3,000.00 | \$ 30,000.00 | \$ 6,000.00 | 17% |
| 50521 - Employee Insur | \$ 331,000 | \$ 17,367.38 | \$ 175,283.07 | \$ 155,716.93 | 47% |
| 50530 - Postage | \$ 4,000 | \$ 14.47 | \$ 1,056.80 | \$ 2,943.20 | 74% |
| 50531 - Telephone | \$ 16,000 | \$ 345.30 | \$ 10,171.98 | \$ 5,828.02 | 36% |
| 50540 - Advertising | \$ 3,000 | \$ - | \$ 1,697.16 | \$ 1,302.84 | 43% |
| 50581 - Mileage | \$ 2,000 | \$ 110.46 | \$ 710.82 | \$ 1,289.18 | 64% |
| 50612 - Office supplies | \$ 21,000 | \$ 784.99 | \$ 8,353.72 | \$ 12,646.28 | 60% |
| 50622 - Electricity | \$ 185,000 | \$ 13,790.62 | \$ 38,310.69 | \$ 146,689.31 | 79% |
| 50624 - Fuel oil - heat | \$ 7,000 | \$ 364.88 | \$ 2,505.76 | \$ 4,494.24 | 64% |
| 50626 - Gas - automotive | \$ 23,000 | \$ 3,238.44 | \$ 9,774.48 | \$ 13,225.52 | 58% |
| 50627 - Water | \$ 7,000 | \$ 136.87 | \$ 5,170.78 | \$ 1,829.22 | 26% |
| 50750 - Cap Replace - Vehicles | \$ - | \$ - | \$ - | \$ - | #DIV/0! |
| 50755 - Cap Improve | \$ - | \$ - | \$ - | \$ - | #DIV/0! |
| 50760 - Tools & Equip | \$ 35,000 | \$ 2,645.56 | \$ 18,196.27 | \$ 16,803.73 | 48% |
| 50802 - Administration Fees/REFUNDS | \$ - | \$ - | \$ - | \$ - | #DIV/0! |
| 50810 - Dues & Subs | \$ 4,000 | \$ 2,317.70 | \$ 3,795.70 | \$ 204.30 | 5% |
| 50812 - Training | \$ 20,000 | \$ - | \$ 6,058.82 | \$ 13,941.18 | 70% |
| 50855 - Medical Exps | \$ 3,000 | \$ 90.00 | \$ 540.00 | \$ 2,460.00 | 0% |
| 50899 - Reserve Cap Projects | \$ 318,000 | \$ 26,500.00 | \$ 265,000.00 | \$ 53,000.00 | 17% |
| 50911 - Transfer to RCM | \$ 673,000 | \$ 56,083.33 | \$ 560,833.33 | \$ 112,166.67 | 17% |
| 50920 - Contingency | \$ 96,000 | \$ 8,000.00 | \$ 80,000.00 | \$ 16,000.00 | 17% |
| 50940 - Engineering Services | \$ 11,000 | \$ - | \$ 31,460.25 | \$ (20,460.25) | 0% |
| 50955 - Interest Expense | \$ 5,000 | \$ - | \$ - | \$ 5,000.00 | 100% |
| 50969 - Chemicals | \$ 27,000 | \$ 1,925.00 | \$ 21,194.28 | \$ 5,805.72 | 22% |
| #1 -Thompsonville Rd-63 | \$ 19,000 | \$ 1,960.57 | \$ 46,621.33 | \$ (27,621.33) | -145% |
| #10 - Mapleton Estates-71 | \$ 4,000 | \$ 110.46 | \$ 1,673.38 | \$ 2,326.62 | 58% |
| #11 - Mapleton Ave-72 | \$ 9,000 | \$ 444.41 | \$ 4,648.51 | \$ 4,351.49 | 48% |
| #12 - Bridge St-73 | \$ 11,000 | \$ 888.63 | \$ 6,089.54 | \$ 4,910.46 | 45% |
| #13 - Stony Brook-74 | \$ 5,000 | \$ 148.26 | \$ 1,663.06 | \$ 3,336.94 | 67% |
| #2 - Southfield-62 | \$ 4,000 | \$ 143.96 | \$ 2,281.93 | \$ 1,718.07 | 43% |
| #3 - Mountain Road-64 | \$ 15,000 | \$ 949.89 | \$ 14,602.54 | \$ 397.46 | 3% |
| #4 - River Blvd-65 | \$ 9,000 | \$ 430.77 | \$ 4,516.49 | \$ 4,483.51 | 50% |
| #5 - Fairhill Lane-66 | \$ 12,000 | \$ 716.77 | \$ 6,405.98 | \$ 5,594.02 | 47% |
| #6 - Suffield Meadows-67 | \$ 10,000 | \$ 222.11 | \$ 2,529.41 | \$ 7,470.59 | 75% |
| #7 - Poole Rd.-68 | \$ 9,000 | \$ 2,023.26 | \$ 11,059.13 | \$ (2,059.13) | -23% |
| #8 - Plantation Dr-69 | \$ 12,000 | \$ 89.36 | \$ 5,659.14 | \$ 6,340.86 | 53% |
| #9 - Eagles Watch-70 | \$ 7,000 | \$ 148.37 | \$ 1,421.60 | \$ 5,578.40 | 80% |
| #16 Prospect Hill Estates | \$ 6,000 | \$ 169.14 | \$ 2,147.29 | \$ 3,852.71 | 64% |
| #17 Cedar Crest Drive | \$ 6,000 | \$ 226.37 | \$ 2,928.36 | \$ 3,071.64 | 51% |
| #18 Wisteria Lane | \$ 6,000 | \$ 93.22 | \$ 1,634.62 | \$ 4,365.38 | 73% |
| #19 Malec Farms | \$ 5,000 | \$ 126.61 | \$ 3,289.77 | \$ 1,710.23 | 34% |
| | \$ 3,981,000 | \$ 299,800.23 | \$ 2,745,951.17 | \$ 1,235,048.83 | 31% |

s/b

17%

9:49 AM

06/06/24

Accrual Basis

Town of Suffield WPCA Administration Fund

Trial Balance

As of April 30, 2024

| | Apr 30, 24 | |
|---|---------------|---------------|
| | Debit | Credit |
| 10141 • Cash - FNB | 85,785.30 | |
| 10142 • Transfer - FNB | 0.00 | |
| 10143 • Cash - TD Bank | 323,566.70 | |
| 10144 • WPCA Reserve Fund | 471,963.55 | |
| 10145 • Petty Cash | 0.00 | |
| 10146 • Lockbox | 0.00 | |
| 10177 • STIF Account | 3,576,630.85 | |
| 10926 • INVOICE CLOUD | 3,899.26 | |
| 10927 • Scanned Account - Town TDBank | 209,682.77 | |
| 10203 • Accounts Receivable | 119,503.23 | |
| 10207 • Septage Fees Receivable | 7,951.49 | |
| 10209 • DEP Grant Receivable | 0.00 | |
| 1140 • Prison Grant Receivable | 0.00 | |
| 10920 • Inventory Asset | 0.00 | |
| 10921 • Deposit clearing | 0.00 | |
| 10922 • Prepaid Expense | 0.00 | |
| 10923 • Uncategorized Income | 0.00 | |
| 10924 • Undeposited Funds | 0.00 | |
| 1200 • Grants receivable | 0.00 | |
| 10800 • Capital Contributions (from RCM | | 219,364.28 |
| 10801 • Buildings | 10,652,894.50 | |
| 10802 • Construction in Progress | 497,494.32 | |
| 10803 • Land | 16,038,335.00 | |
| 10804 • Land improvement | 0.00 | |
| 10805 • Vehicles | 822,091.00 | |
| 10806 • Equipment | 17,943,504.22 | |
| 10807 • Jet Truck | 0.00 | |
| 10808 • Less accumulated depreciation | | 28,494,176.10 |
| 10809 • Infrastructure | 1,446,193.43 | |
| 10925 • Deferred costs | 0.00 | |
| 20201 • Accounts Payable | | 1,084.29 |
| 20204 • Payroll Payable | 0.00 | |
| 20450 • Loans Payable To Town | 0.00 | |
| 2050 • Accrued Payroll | 0.00 | |
| 20601 • Lease Liability | 0.00 | |
| 20205 • Clerk of the works | 0.00 | |
| 20402 • Due to other funds | | 650.67 |
| 20403 • Due to Town (aka 20403) | 39.70 | |
| 20404 • Due to Sewer Project (RCM) | 0.10 | |
| 20451 • Accrued Expenses | | 11,567.43 |
| 20801 • Due to GF (aka 20860) | | 195.73 |
| 20602 • Capital Lease Liability - L/T | | 132,292.47 |
| 30350 • Retained Earnings | | 24,284,422.95 |
| 30910 • FUND BALANCE-UNRESERVED-contra | 2,136,209.95 | |
| 3100 • Opening Bal Equity | | 0.10 |
| 40120 • Grant Income | | 884.00 |
| 40402 • Interest income | | 88,746.60 |
| 40596 • User charges | | 2,913,017.09 |
| 40597 • Penalties and interest | | 21,129.68 |
| 40598 • Permits/septic | | 38,251.27 |
| 40803 • Miscellaneous income | | 1,145.21 |
| 50160 • Payroll | 783,705.31 | |
| 50220 • Social security | 57,030.81 | |
| 50230 • Pension | 107,897.00 | |
| 50232 • OPEB Contribution | 82,219.00 | |
| 50270 • Workers compensation | 8,466.00 | |
| 50290 • Safety/Wellness | 5,370.00 | |
| 50341 • Legal/advice | 16,732.14 | |
| 50384 • Uniforms/cleaning | 3,636.24 | |
| 50385 • Tests | 37,341.22 | |
| 50409 • Waste disposal | 143,897.71 | |
| 50433 • Process equip - repair/main | 52,378.74 | |
| 50436 • R & M - vehicles | 11,066.95 | |
| 50439 • Service maintenance contracts | 36,194.16 | |
| 50445 • Plant maintenance | 65,894.63 | |
| 50446 • Collection system main | 27,380.01 | |

9:49 AM

06/06/24

Accrual Basis

Town of Suffield WPCA Administration Fund

Trial Balance

As of April 30, 2024

| | Apr 30, 24 | |
|---|----------------------|----------------------|
| | Debit | Credit |
| 50520 · Property/liability/umbrella ins | 35,816.00 | |
| 50521 · Employee insurance | 175,283.07 | |
| 50530 · Postage | 1,056.80 | |
| 50531 · Telephone | 11,039.19 | |
| 50540 · Advertising | 1,697.16 | |
| 50581 · Mileage/car allowance | 710.82 | |
| 50612 · Office supplies | 8,327.15 | |
| 50622 · Electricity | 93,466.38 | |
| 50624 · Fuel oil - heat | 3,197.04 | |
| 50626 · Gas - automotive | 9,774.48 | |
| 50627 · Water | 5,339.34 | |
| 50760 · Tools and equipment | 19,166.30 | |
| 50802 · Refunds | 0.00 | |
| 50810 · Dues and Subscriptions | 2,928.49 | |
| 50812 · Training | 6,058.82 | |
| 50855 · Medical expenses | 540.00 | |
| 50940 · Engineering Services | 31,460.25 | |
| 50969 · Chemicals | 26,111.29 | |
| TOTAL | <u>56,206,927.87</u> | <u>56,206,927.87</u> |

9:54 AM

06/06/24

Accrual Basis

Town of Suffield Sewer Project Fund

Trial Balance

As of April 30, 2024

| | Apr 30, 24 | |
|-------------------------------|-------------------|-------------------|
| | Debit | Credit |
| 10143 · Cash - CADRE | 537,645.54 | |
| 10147 · Cash - WPCA RCA | 3,791.30 | |
| 10148 · Cash - Reich & Tang | 0.00 | |
| 10209 · - Grants Receivable | | 0.10 |
| 20801 · Due from general fund | 0.00 | |
| 20201 · Accounts payable | 302.63 | |
| 20501 · Deferred revenue | 0.18 | |
| 20701 · Due to other agencies | | 0.02 |
| 2100 · Due to general fund | 0.00 | |
| 30300 · Opening Bal Equity | 0.00 | |
| 30301 · Fund balance | | 767,136.25 |
| 40402 · Interest | | 10,741.29 |
| 50785 · Sewer Development | 81,582.25 | |
| 50786 · Plant Upgrades | 154,555.76 | |
| TOTAL | <u>777,877.66</u> | <u>777,877.66</u> |

9:55 AM

06/06/24

Accrual Basis

Town of Suffield Sewer Assessment Fund

Trial Balance

As of April 30, 2024

| | Apr 30, 24 | |
|---|-------------------|-------------------|
| | Debit | Credit |
| 10143 • Cash - CADRE | 133,580.46 | |
| 10149 • Cash - WPCA Assessment | 155,251.60 | |
| 10250 • Assessments | 118,353.27 | |
| 10601 • Due From Other Accounts | 0.00 | |
| 1150 • Deposit Clearing | 0.00 | |
| 1200 • Due from general fund | 0.00 | |
| 20201 • Accounts Payable | | 35.00 |
| 20400 • Due to general fund | 0.00 | |
| 20402 • Due To Other Funds | 19,352.21 | |
| 20501 • Deferred revenue | | 118,353.27 |
| 20501 • Deferred revenue:2210 • Assessments paid in advance | 0.00 | |
| 30301 • Fund balance | | 170,527.43 |
| 40025 • Revenue - Assessments | | 51,121.14 |
| 40030 • Revenue - Advance Collections | | 3,807.79 |
| 40035 • Revenue - Liens, interest, fees | | 840.46 |
| 40040 • Developers Agreements | | 80,000.00 |
| 40402 • Revenue - Use of Money & Proper | | 1,852.45 |
| TOTAL | 426,537.54 | 426,537.54 |

9:57 AM

06/06/24

Accrual Basis

Kent Farms Reserve
Trial Balance
As of April 30, 2024

| | Apr 30, 24 | |
|-------------------------|------------|------------|
| | Debit | Credit |
| 10111 - Cash | 117,809.25 | |
| 20860 - DT/DF WPCA | 0.00 | |
| Opening Balance Equity | | 146,215.81 |
| Retained Earnings | 30,403.63 | |
| 40402 - Interest Income | | 1,997.07 |
| TOTAL | 148,212.88 | 148,212.88 |

TOWN OF SUFFIELD

WPCA

844 East Street South, Suffield, CT 06078
www.suffieldct.gov



Julie Nigro
Business Administrator
jnigro@suffieldct.gov
860-668-3856

To: WPCA Commission

From: Julie Nigro, WPCA Business Administrator *JMN*

CC:

Date: June 11, 2024

Re: Delinquent Accounts

We collected \$1,896.48 in the month of May – 7.42% of the major delinquents.

Our overall delinquent balance is \$98,923.76, with \$67,874.46 being the 2023 Sewer use, and a collection rate of 97.63% thru the end of May. Last year's collection rate thru the end of May on new bills was 97.43%.

2 accounts were paid off.

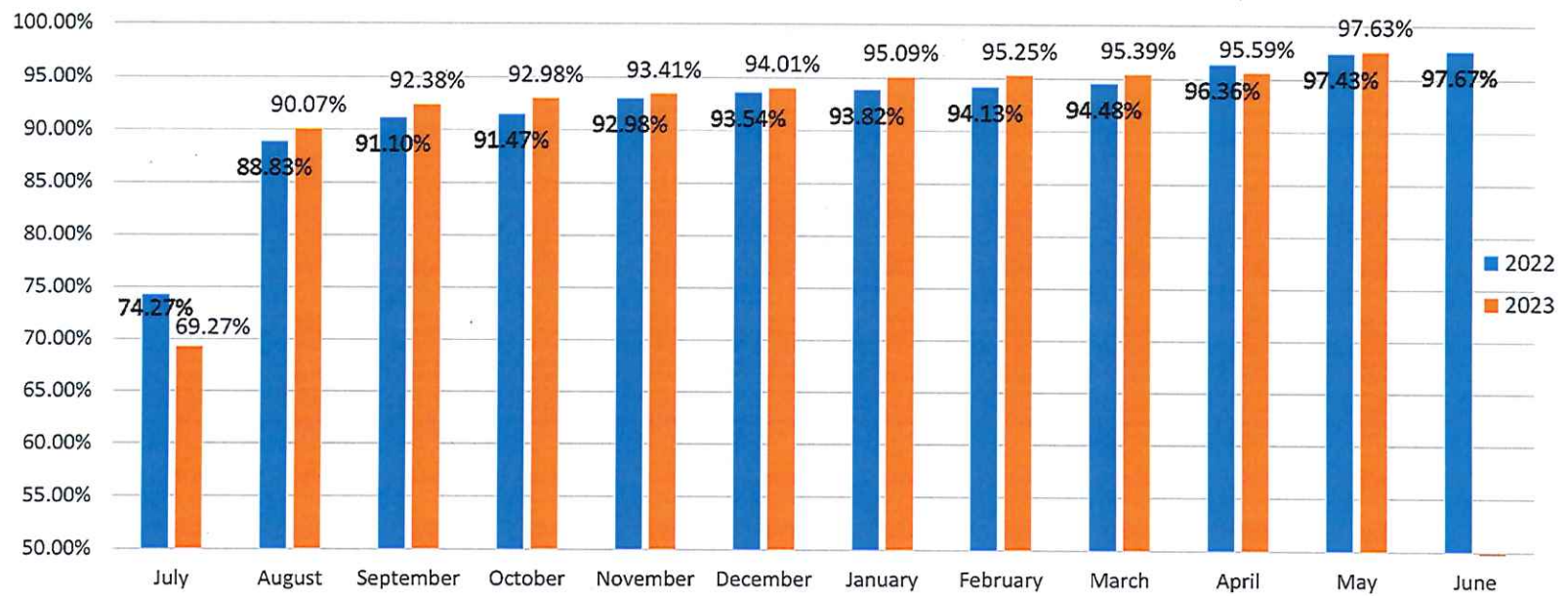
Due to a conflict of interest, Andrew Barsom will not be initiating a foreclosure for 2 properties. Andrew Lord will be pursuing foreclosure on these, which consists of 2 properties owned by the same person and 1 assessment owned by the same. I emailed several accounts reminders for missed payments in May.

153 liens were placed on June 3rd, adding \$3,672 in lien fees due.

PAST DUE AS OF MAY 31, 2024

| YEAR BILLED | BILLED | TOT Paid | Tax Due | INT Due | Lien Due | Fee Due | Total Due | Collection Rate to Date |
|-------------|--------------|--------------|-----------|-----------|----------|---------|-----------|-------------------------------|
| YEAR 2017 | 1,286,911.21 | 1,286,601.21 | 310.00 | 385.95 | 24.00 | 0.00 | 719.95 | 99.98% |
| YEAR 2018 | 1,339,846.52 | 1,339,526.52 | 320.00 | 340.80 | 24.00 | 0.00 | 684.80 | 99.98% |
| YEAR 2019 | 1,445,473.70 | 1,445,133.70 | 340.00 | 300.90 | 24.00 | 0.00 | 664.90 | 99.98% |
| YEAR 2020 | 1,465,371.73 | 1,465,021.73 | 350.00 | 246.75 | 24.00 | 0.00 | 620.75 | 99.98% |
| YEAR 2021 | 1,544,595.53 | 1,542,691.36 | 1,904.17 | 431.04 | 48.00 | 646.46 | 3,029.67 | 99.88% |
| YEAR 2022 | 1,572,073.13 | 1,553,575.05 | 18,498.08 | 5,717.70 | 1,098.45 | 15.00 | 25,329.23 | 98.82% |
| YEAR 2023 | 1,631,783.31 | 1,593,098.72 | 58,419.63 | 9,354.90 | 0.00 | 99.93 | 67,874.46 | 97.63% |
| GRAND TOTAL | | | 80,141.88 | 16,778.04 | 1,242.45 | 761.39 | 98,923.76 | |

Collection Rate Comparison to Last Year - Same Month



HISTORICAL COLLECTION RATE (CR)
compares **year-end** CR each yr to the **current month** CR

