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| To:   | Dr. Mobley & BOT    |
| From: | AMSA Administration |
| Re:   | Handbook Changes    |
| Date: | April, 2024         |

Governance approved the following handbook changes at the April 10, 2024 meeting:

| Old Language                                                                                                                                                                                                             | Proposed Language/Action                                                                                                                                                     | Rationale                                                                                                                                                 |
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| seen at the doctor's office<br><b>PG31</b>                                                                                                                                                                               | be evaluated by a healthcare provider (either in person or telehealth).                                                                                                      | Allows for telehealth evaluation to excuse absences if documented properly                                                                                |
| Students in grades 9 - 12 who qualify and wish to attend a workshop, event, or conference pertaining to their academic/career goals<br><b>PG 32</b>                                                                      | Students who qualify and wish to attend a workshop, event, or conference pertaining to their academic/career goals                                                           | This is to excuse up to two absences for this purpose. Removed the 9 -12 requirement so lower school students may benefit from this policy if appropriate |
| Students must arrive by 11:07AM in order to be considered present in school for the day.<br><b>PG33</b>                                                                                                                  | Students must be present for half of their scheduled classes in order to be considered present in school for the day                                                         | Eliminated the specific time of day to reflect a clearer understanding of the requirement (half days, delays, etc)                                        |
| Twelfth grade students must meet all of the graduation requirements, including senior project, in order to participate in the graduation ceremony. <b>PG 38</b>                                                          | Twelfth grade students must meet all of the graduation requirements in order to participate in the graduation ceremony.                                                      | Deleted reference to senior project as we do not have senior project anymore                                                                              |
| The high school transcript includes final grades only for each course taken in Grades 9 through 11. Grade Point Averages (GPA) are calculated at the end of each school year with the exception of grade 12. <b>PG39</b> | The high school transcript includes final grades only for each course taken in Grades 9 through 11. Grade Point Averages (GPA) are calculated at the end of each school year | Removed "with the exception of grade 12" to reflect current practice                                                                                      |
| Senior grades are shown by term<br><b>PG39</b>                                                                                                                                                                           | Senior grades are shown by semester                                                                                                                                          | language adjusted to reflect current practice                                                                                                             |
| AMSA does not report a student's class rank to colleges or universities unless otherwise mandated by the institution. <b>PG39</b>                                                                                        | AMSA does not report a student's class rank to colleges or universities                                                                                                      | We do not report class ranks to colleges or universities and they do not require that we do                                                               |
| Participation in AMSA clubs or activities is contingent upon good                                                                                                                                                        | Participation in AMSA clubs or activities is contingent upon good                                                                                                            | Removed the specific grade requirement to align with current                                                                                              |

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| <p>academic standing. A student may not participate if they have more than one F or two D's. <b>PG41</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <p>academic standing.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <p>practice. Students who struggle need connectedness to school, not more distance from school</p> |
| <p>For this reason, AMSA has two full-time nurses and one 0.3 part time nurse. Though all nurses may be involved in all patient care, we have a head nurse, a middle school nurse that serves grades 6-8, and an upper school nurse that serves grades 9-12.</p> <p><b>PG41</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <p>Delete</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <p>Staffing patterns do not belong written into the student handbook</p>                           |
| <p>This includes, but is not limited to, horseplay, pushing, pulling, shoving, grabbing, slapping, kicking, punching, slamming, any form of contact game, hitting with an object, throwing an object in a student or staff member's direction.</p> <p><b>PG54</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <p>This includes, but is not limited to, horseplay, pushing, pulling, shoving, grabbing, slapping, kicking, punching, slamming, any form of contact game, hitting with an object, throwing an object in a student or staff member's direction or any behavior that threatens the physical and/or mental safety of oneself or another.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <p>Added safety language at the end</p>                                                            |
| <p>Suspension (In-School and/or Out-Of-School) - To be served as deemed appropriate by Administration</p> <ul style="list-style-type: none"> <li>• Repeated Administrative and Saturday Detentions</li> <li>• Controlled substance violation</li> <li>• Fighting</li> <li>•</li> </ul> <p>Hazing/harassment/bullying/taunting/t hreats</p> <ul style="list-style-type: none"> <li>• Any type of threat or profanity directed toward a staff member or student</li> <li>• Any form of assault/battery on student</li> <li>• Major disturbance</li> <li>• Failure to report to 2 or more Saturday School detentions</li> <li>• 2nd offense of failing to report to an Administrative Detention</li> <li>• 2nd offense of reckless driving (which could result in loss of driving privileges)</li> <li>• Theft</li> <li>• Tampering with property</li> <li>• Vandalism</li> <li>• Endangering health and safety</li> <li>• Gross Insubordination</li> </ul> | <p>Suspension (In-School and/or Out-Of-School) - To be served as deemed appropriate by Administration</p> <ul style="list-style-type: none"> <li>• Repeated Administrative and Saturday Detentions</li> <li>• Controlled substance violation</li> <li>• Fighting</li> <li>•</li> </ul> <p>Hazing/harassment/bullying/taunting/t hreats</p> <ul style="list-style-type: none"> <li>• Any type of threat or profanity directed toward a staff member or student</li> <li>• Any form of assault/battery on student</li> <li>• Major disturbance</li> <li>• Failure to report to 2 or more Saturday School detentions</li> <li>• 2nd offense of failing to report to an Administrative Detention</li> <li>• 2nd offense of reckless driving (which could result in loss of driving privileges)</li> <li>• Theft</li> <li>• Tampering with property</li> <li>• Vandalism</li> <li>• Endangering health and safety</li> <li>• Gross Insubordination</li> </ul> | <p>Added safety violation</p>                                                                      |

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| <ul style="list-style-type: none"> <li>• Possession of or knowledge of possession a weapon</li> </ul> <p><b>PG 65</b></p>                                                                                                                                                                                                                                                                                                                                           | <ul style="list-style-type: none"> <li>• Possession of or knowledge of possession a weapon</li> <li>• Safety violation</li> </ul>                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                              |
| <p>AMSA requires its students to wear uniforms. It is the family's responsibility to provide a full Academic and Physical Education uniform for each student who attends AMSA.</p> <p><b>PG71</b></p>                                                                                                                                                                                                                                                               | <p>AMSA requires its students to wear uniforms. It is the family's responsibility to provide a full Academic and Physical Education uniform for each student who attends AMSA. Academic uniforms must be worn on days that students do not have physical education class. Physical education uniforms must only be worn on days a student has physical education class.</p>                                                                                                                             | <p>Further emphasis added about the requirement for PE days vs. Academic Days</p>                                            |
| <p>AMSA Logo Polo Shirt -- Must be purchased through Land's End only.</p> <p><b>PG71</b></p>                                                                                                                                                                                                                                                                                                                                                                        | <p>AMSA Logo Polo Shirt -- Must be purchased through approved AMSA vendors listed on the AMSA website</p>                                                                                                                                                                                                                                                                                                                                                                                               | <p>Removed list of specific company to acquire uniforms from. This change is reflected in several places in the handbook</p> |
| <p><b>SMOKING, SMOKELESS TOBACCO AND NICOTINE VIOLATIONS</b></p> <p>State law prohibits the use of any tobacco products or nicotine products, including nicotine delivery devices, e-cigarettes and vaporizers, within school buildings and facilities, or on school grounds or buses by any individual. Possession or use of any of these items on school grounds may result in significant consequences up to and including expulsion.</p> <p><b>PG 78-79</b></p> | <p><b>SMOKING, SMOKELESS TOBACCO AND NICOTINE VIOLATIONS</b></p> <p>State law prohibits the use of any tobacco products or nicotine products, including nicotine delivery devices, e-cigarettes and vaporizers, within school buildings and facilities, or on school grounds or buses by any individual. Possession or use of any of these items, whether or not they contain nicotine or other substances, on school grounds may result in significant consequences up to and including expulsion.</p> | <p>Added that the consequences may included suspension even if the device does not actually contain nicotine</p>             |