Lower School Homeroom Teacher Job Description

The Lower School Program at Miami Country Day School is well-respected in our community and nationally. Developmentally sound practices along with personalized learning experiences characterize our approach to instruction. We nurture a passion for lifelong learning, self-confidence and leadership. We strive to make education relevant and to give our students the foundation they need for success beyond life at Miami Country Day School.

Miami Country Day School empowers every student, every day, everywhere to learn with vigor, explore with purpose, strive for excellence, and serve with honor, respect, and compassion as global citizens. We do this in a community where every student is known and included by engaging the whole child, in and out of the classroom as they discover their full potential.

We are accredited by FCIS and SACS; active membership is maintained in SACAC, NACAC, NAIS, SAIS, CASE, CRIS, ERB, ALA, and the College Board.

JOB SUMMARY:
The Lower School (PK3-Grade 5) Homeroom teacher brings an innovative and highly collaborative approach to leading, nurturing, and teaching their homeroom class of students. A successful teacher is committed to student-centered learning, creates curriculum experiences that build connections across the curriculum, fosters a community of belonging for all learners, and supports each student in reaching their highest academic and personal potential. Communication and partnership are central to interactions with our students, families, and faculty across all areas of school life. The Lower School Homeroom Teacher embodies our mission and core values in all they do and say in support of empowering every student to be compassionate global citizens.
ESSENTIAL FUNCTIONS AND TASKS:

- Responsibilities inherent in being the lead teacher for lower school students especially with regard to personalized and developmentally appropriate curriculum and fostering of social skills and values.
- Nurture an optimal learning classroom environment that focuses on creating belonging and equity.
- Build a warm and inclusive classroom environment, implementing the practices of Responsive Classroom.
- Display a genuine disposition for engaging children’s curiosity in learning that honors the whole child and their developmental stages.
- Understand the needs of diverse constituencies within the school community and the skills and attitude to deliver an exemplary experience equitably to all students.
- Be an integral part of the dynamic learning community with actions that demonstrate a commitment to ongoing professional learning.
- Demonstrate a desire for feedback and a dedication to excellence.
- Collaborate with other teachers to plan and teach units based on the Understanding by Design model of instruction that encompass hands-on exploration, inquiry process skills, and develop student's conceptual framework.
- Collaborate with homeroom teachers and other specialist teachers to develop and teach interdisciplinary units of study.
- Demonstrate expertise in a variety of teaching models that support different learning styles and purposefully generate opportunities for students to interact and share ideas with their peers.
- Develop meaningful formative and summative assessment where timely feedback is meaningful for student growth and success.
- Work with LS Administration to build and evolve a curriculum continuum.
- Consistently demonstrate a high degree of professionalism, including accountable conversation that promotes the school’s core values.
- Facilitate a strong home school connection for families by communicating success and goals via emails, conferences, and phone calls.
- Perform supervisory duties as assigned.
- Establish and maintain cooperative, trusting, and effective working relationships with all members of the school community.
- Maintain a good sense of humor, enthusiasm, and a strong work ethic.
Communicate effectively orally and in writing.
Knowledge and implementation of relevant technology for teaching and learning.
Demonstrates enthusiasm for Miami Country Day School and its mission.

KNOWLEDGE, SKILLS AND PHYSICAL REQUIREMENTS:

- BA or BS in Elementary Education or Early Childhood Education
- Completed or in-progress master’s degree in education is preferred, but applicants with successful teaching experience are encouraged to apply.
- 3 or more years of teaching experience, preferred.
- Proven ability to report to work on a regular and punctual basis.
- Attend meetings, inservice or trainings required of this position that may/may not be during hours.
- Work in a fast-paced environment dealing with a wide variety of challenges, timelines and a varied and diverse array of contacts.
- Perform all other related work delegated or required to accomplish objectives of the school program.
- Knowledge and implementation of relevant technology.
- Must be able to use computer for communication and instruction.
- Regularly required to sit, stand, walk, talk, hear, operate a computer, hand-held learning devices and other office equipment, and reach with hands and arms.
- Be able to 20 pounds and occasionally lift up to 50 lbs.
- Work in varied and extreme weather conditions, including extreme heat.