

West Muskingum Board of Education  
Agenda  
June 13, 2024  
West Muskingum Middle School Library, 5:00 p.m.

**Board Members:**

Dan Ankrum, Marcus Farley, Julie MacLaine, Bryan Melsheimer, Ab Vousden

**Note:**

This is a meeting of the Board of Education for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting. The portion of the meeting which the participation of the public is invited shall be limited to 30 minutes. All statements shall be directed to the presiding officer; no person may address or question Board member individually. All cell phones should be turned off during board meetings.

Citizens of the West Muskingum School District and employees who wish to speak with the Board are requested to keep items presented as brief as possible. Items are limited to five minutes. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.

**Call to Order:**

**Pledge:**

**Roll Call:**

Mr. Ankrum \_\_\_\_ Mr. Farley \_\_\_\_ Mrs. MacLaine \_\_\_\_ Mr. Melsheimer \_\_\_\_ Mr. Vousden \_\_\_\_

**Additions to the Agenda:**

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**Public Participation:**

**Presentations:**

**I. TREASURER'S REPORT**

**1. Minutes of previous meeting(s) - Attachment**

Recommendation to approve the minutes from the May 16, 2024, regular board meeting and May 22, 2024, special board meeting.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

2. **Financial Report** - Attachments

Recommendation to approve the May 2024 financial reports as presented.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

3. **Transfers, Appropriation and Amended Certificate Modifications** – Attachment

Recommendation to approve the amended certificate modifications as presented.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

4. **Permanent Appropriations** - Attachment

Recommendation to approve permanent appropriations for fiscal 2025, as presented.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

5. **STAR Ohio as Depository** - Attachment

Resolution authorizing and designating the State Treasurer Asset Reserve Fund of Ohio (STAR Ohio) as a depository for School District Funds.

The State Treasury Asset Reserve of Ohio (STAR Ohio) is a highly rated investment pool administered by the State of Ohio Treasurer’s Office that provides investment opportunities in high-grade, short-term securities, while offering safety, penalty-free liquidity and comparatively higher yields. Since 1995, STAR Ohio has maintained Standard & Poor’s highest rating (AAAm), demonstrating a long history of soundness and security. The fund generally offers higher yields than comparable investment vehicles because of the increased earning power of a sizable pool.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

6. **Acceptance of Gift and Trust Fund**

West Muskingum Board of Education will formally accept and administer, per guidelines of gift, the “Ty J. and Erin F. Dierkes Memorial Scholarship” cash distribution of \$20,000.00.

The Gift was provided by terms of the Ty J. Dierkes Revocable Trust following the passing of Ty J. Dierkes while an active member of the West Muskingum Board of Education. Ty served 12 years as a member of the West Muskingum Board of Education. The gift will be placed into a newly created Trust Fund 007 and administered per the Ty J. Dierkes Trust Agreement.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

## II. SUPERINTENDENT’S REPORT – PERSONNEL

### 1. Retirement(s)/Resignation(s)

Recommendation to approve the following retirement(s)/resignation(s):

#### **Retirement**

- Christi Ridenour, WMES Paraprofessional, effective July 1, 2024

#### **Resignations**

- Brenda Kontur, WMES Afternoon Custodian, effective end of day May 31, 2024
- Alex Burton, Freshman Volleyball Coach, effective June 4, 2024

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

### 2. Supplemental/Limited 3313.53 Contract(s) FY25

Recommendation to approve the following Supplemental/Limited 3313.53 Contracts for the 2024-2025 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Sean Stevens	WMHS BLT	\$1,500.00
Darrin Vensil	WMHS BLT	\$1,500.00
Tracie Moore	WMHS BLT	\$1,500.00
Jeremy Ketcham	WMHS BLT	\$1,500.00
Michelle Rooney	LPDC Chair	\$1,250.00
Jennifer Hreha	LPDC Secretary	\$1,250.00
Tracie Moore	LPDC Member	\$1,000.00
Andrew Dent	LPDC Member	\$1,000.00
Virginia Clark	LPDC Alternate	\$25.00/hr.
Chester Tucker	LPDC Administrator	\$1,000.00
Brent Wilson	LPDC Administrator	\$1,000.00
Pete Woods	LPDC Administrator	\$1,000.00
Caren Maniaci	LPDC Administrator Alternate	\$25.00/hr.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

### 3. Seasonal Temporary Mowing and Weed-eating

Recommendation to approve the following for seasonal temporary mowing and weed-eating as needed:

- David Duemmel

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

4. **WMLSD Classified Substitute List**

Recommendation to approve the following addition(s) to the WMLSD Classified Substitute List as maintained by the Superintendent's Office. Additions will be approved monthly as needed (pending proper completion of personnel requirements).

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Jacob Hammonds	cook/cashier	May 16, 2024
Melissa Burkhart	bus driver; O.B.I. trainer	July 1, 2024

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**SUPERINTENDENT'S REPORT**

5. **Resolution of Urgent Necessity for Asphalt Project** - Attachment

Recommendation to approve the Resolution of Urgent Necessity for Asphalt Project to be performed on the West Muskingum School District Campus.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

6. **Lock Upgrades Project Contract** - Attachment

Recommendation to approve the agreement with Best Lock Service to upgrade the locking systems in various buildings in the West Muskingum Local School District.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

7. **Food Service Management Contract**

Recommendation to renew a food service management renewal contract with The Nutrition Group for a period of up to one (1) year as approved by the Ohio Department of Education, Beginning July 1, 2024, and ending June 30, 2025. 2024-2025 is year 2 of a 5 year contract.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

8. **Ohio Department of Education CTE Waiver for Grades 7-8**

Recommendation to approve a waiver from the Ohio Department of Education not to provide Career Technical Education for grades 7 and 8 at West Muskingum Middle School for school year 2024-2025.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

9. **Combi Oven Replacement**

Recommendation to approve C & T Design and Equipment Co. to replace the combi oven at West Muskingum High School at a cost of \$49,396.66.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**10. Licking Regional Educational Service Center Agreement**

Recommendation to approve the Licking Regional Educational Service Center Agreement to provide ESL services to students for FY25.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**11. Donations**

Recommendation to approve the following donation(s):

- Arch Memorial to West Muskingum for each of the following: FBLA, Music Department, Key Club, Freshman Class, Girls Golf and Girls Basketball - \$600.00 (\$100.00 each)
- West Muskingum Athletic Committee to West Muskingum School District for athletic purposes - \$5,000.00

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**12. Discussion Items**

Open Enrollment – elementary  
Open Enrollment - bussing

**III. Board Member Reports and Concerns**

- A. Legislative Report
- B. Mid-East Career and Technology Center Report
- C. Facility Committee Report
- D. Policy Committee Report - next meeting scheduled for June 19, 2024, 8:00 a.m.

**IV. Executive Session**

WHEREAS boards of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

- personnel matters
  - o appointment of employee(s) (re-employment)
  - o promotion or compensation
  - o dismissal, discipline, or demotion of employee(s) or student(s)
  - o investigation of charges or complaints of employee(s) or student(s)
- consider the purchase of property for public purposes
  - o sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest

- \_ conference with an attorney to discuss matters which are subject of pending or imminent court action
- \_ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- \_ matters required by federal law or state statutes to be confidential
- \_ specialized details of security arrangements

Motion: Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

§ Time entered executive session: \_\_\_\_\_ p.m.

§ Time returned to public session: \_\_\_\_\_ p.m.

Roll Call:

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**V. Adjournment**

Meeting Adjournment at \_\_\_\_\_ P.M.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_