

**SUFFIELD HOUSING AUTHORITY**  
**MINUTES OF REGULAR MEETING**

Wednesday, June 12, 2024

The Housing Authority of the Town of Suffield held its regularly scheduled meeting on Tuesday, June 11th, 2024, at 6:30 P.M. at Maple Court 81 Bridge Street: the date and time duly established.

Mr. Messenger called the meeting to order at 6:30 PM

The following members were present:

Mr. Mark Messenger, Chairman  
Mr. Jonathan Carson, Vice Chairman  
Mrs. Jacqueline Marien, Secretary  
Mrs. Kathy Remington, Treasurer  
Mr. Larry Magoon, Tenant Representative

Also present were: Jason Joyce, Executive Director, Robert Hinckley, Sandy Dupuis, Deb Zumwalt, Jac and Douglas Nielson, Nancy Bixby, Janet Farris and Ann Cavanaugh.

**REPORT FROM THE TENANT REPRESENTATIVE:**

Mr. Magoon said there was no problems and had met with Jac about taking over as Tenant Rep as of September 1, 2024.

**PUBLIC COMMENT:**

Mr. Hinckley is very happy living at Suffield Housing Authority and commended the staff for continuing to do a great job! The New Shaded sitting area everyone seems to love.  
Douglas Nielson said Nice day!

**MINUTES:**

Mr. Messenger moved, Mr. Carson seconded and so Voted: to accept the minutes of the May meeting.  
VOTE: 5-0

**BILLS:**

Mr. Magoon moved, Mr. Carson seconded and so Voted: to approve the bills presented which represent the expenses and expenditures of the Housing Authority for the billing period of June 2024.

VOTE: 5-0

**OLD BUSINESS:**

The CDBG grant is moving forward. D/E/F started on the HVAC Units & the gutters are halfway done being completely replaced. Meeting the 19<sup>th</sup> to review work.

**NEW BUSINESS:** The Resident Commissioner position will be Jac Nielson (I-3) as of September 1<sup>st</sup>.

REPORT of the CHAIRMAN:

There was talk about Commission terms ending in 2024: Jonathan Carson 6/30/2024; He will be renewing his term. Mark Messenger 6/30/2024; He will be renewing his term Also. We are waiting to hear about how the 2-year Audit went by end of July. The last of the applications looked at & will be added to the list.

REPORT OF THE EXECUTIVE DIRECTOR:

The waiting list is now over 50 applications. The waiting list is now closed as of June 11<sup>th</sup> 2024. Mrs. Remington moved and Mr. Messenger seconded and so Voted:

VOTE: 5-0

MAINTENANCE:

Everything going well

SHA Staff Comments or Concerns:

There was talk about the May 27<sup>th</sup> crash in front of 81 Bridge St. and how the staff & residents worked together through the 4-day ordeal of running on a generator crews here around the clock working and the long hours the staff put in.

Executive Session:

Not needed

ADJOURNMENT:

Since there wasn't any further business to bring before the Board, Mrs. Remington moved and Mr. Messenger seconded and so Voted: to adjourn this meeting at 7:15 PM.

VOTE: 5-0

Respectfully Submitted,

Jackie Marien, Secretary  
jm/jj