

**WEST HARTFORD-BLOOMFIELD HEALTH DISTRICT  
UNAPPROVED BOARD MEETING MINUTES  
JUNE 5, 2024**

**I. CALL TO ORDER**

The meeting was called to order at 9:31 AM

**Members Present:**, Seth Pitts, Rick Ledwith, Al Schwapp, Phyllis Hyman, Patty McQueen, Karen Harrington, Scott Aronson

**WHBHD Staff Present:** Aimee Krauss, Stephanie Ramriez

**II. CHAIRPERSON'S REPORT**

No Report.

**III. APPROVAL OF MARCH 6, 2024 BOARD MEETING MINUTES**

Chairman Pitts made a motion, second by Member Harrington.

**IV. DIRECTORS REPORT**

Director Krauss introduced Town Manager Schwapp, who gave a brief introduction of himself. Director Krauss gave a brief update on district activities for both towns.

**V. APPROVAL OF THE REVISED FY 24-25 BUDGET B**

Chairman Pitts asked Director Krauss to provide a summary of the revisions. Member Aronson commented on percentage of increase for overall health insurance, now shows additional increase with staff being added. Chairman Pitts made a motion, second by Member Aronson.

**VI. AUTHORIZATION OF THE DIRECTOR OF HEALTH TO ACCEPT THE METLIFE LONG TERM DISABILITY/BASIC TERM LIFE AND AD&D POLICY**

Director of Krauss provided an explanation of the change in benefits between Sunlife and MetLife. Chairman Pitts asked about the cost in savings. District staff will follow up with exact amount. Member McQueen asked about recourse to Sunlife on payment and adding employee, Director Krauss will follow up again with district broker. Chairperson Pitts made a motion, second by Member Aronson.

**VII. AUTHORIZATION OF THE DIRECTOR OF HEALTH TO ACCEPT FUNDING IN THE AMOUNT OF \$8,632.41 FROM CRCOG.**

Chairman Pitts asked Director Krauss to provide a brief summary on the additional funds. Chairman Pitts made a motion, second by Member Harrington.

**VIII. AUTHORIZATION OF THE DIRECTOR OF HEALTH TO EXECUTE ANY AND ALL CONTRACTS OR AMENDMENT THEREOF WITH THE STATE OF CONNECTICUT DEPARTMENT OF PUBLIC HEALTH ON BEHALF OF THE WHBHD**

Director Krauss provided an explanation. Member McQueen asked if the district did not have it before or needed it. Member Hyman provided clarification on reasoning. Town Manager Schwapp asked who reviewed contracts for the district. Director Krauss stated

that contracts will get reviewed by the Town of West Hartford. Chairperson Pitts made a motion, second by Member McQueen.

**IX. OTHER BUSINESS**

Member Aronson asked if there were any other things going on in the community that the board should be aware of. Director Krauss shared some community events. Member Harrington shared that she has seen more advertisements on district materials.

**X. ADJORNMENT**

Chairman Pitts made a motion, second by Member Harrington. Meeting adjourned at 9:53 AM.