



**Highline School District #401
Board Special Meetings**

June 1, 2024, 8:30 a.m. – 2:30 p.m.
Puget Sound Skills Center, 18010 8th Ave S, Burien, WA 98148, Yormark Room

Board Special Meeting: Board Retreat

The Board Retreat was called to order at 8:38am. Directors Alvarez, Tidholm, Petrini, and Van were present. Dr. Duran, Holly Ferguson, and Erinn Bennett were also present. Dir. Hagos joined at 8:42am.

Directors engaged in a welcoming activity and Dir. Van reviewed the agenda.

24-25 Board Work Sessions:

Directors reviewed the recommended 24-25 board work sessions, asked questions, and discussed what the sessions would include. Directors asked for reading materials, including the applicable board policies, to be sent in advance of the work sessions. Dir. Van asked that Directors send him and the Superintendent any additional questions/comments about the work sessions for planning purposes.

Directors asked questions and discussed whether there was an overarching focus for next year to help frame the work sessions. Staff shared all the strategic plan goals work together so there is not a singular focus, but that next year there is a focus on literacy.

Directors offered additional ideas for work sessions, including discipline, political guidelines, attendance, re-engagement, vape sensors, graduation pathways/HSBP, bilingual/biliterate (seal of biliteracy and dual language). Directors discussed including some of these topics in the work sessions already recommended. Directors discussed whether some of these topics could be in other types of meetings (e.g., regular board meetings). Directors discussed whether to keep some days open (without a topic) in case there is a need for a meeting.

Staff to work with the Board President to calendar the work sessions.

Community Partners:

Holly Ferguson shared how partners become community partners and clarified not all partners are getting funding. Directors asked about the alignment of metrics. Directors asked about how we know about the time taken by community partners during the school day. Staff clarified that many of the partners work with students during advisory and after school. Directors asked about Heritage Culture Centers and the support they provide, even if they are not within the school district boundaries. Staff shared the community partners definition are those within our school buildings and a director asked if we could recognize the work even if

they are not a district community partner. A director asked about King County Library System. Staff said they would follow up with the community partner team to learn more.

Directors discussed the difference between partners that rent our facilities and district community partners in our buildings. Directors shared an interest in families knowing which partners are in the school buildings even if they are just renting the facilities. The discussion included a liability issue – just because an organization uses a Highline building, doesn't mean Highline endorses them.

Directors asked about the criteria used to select partners for recognition and asked that Directors share their thoughts.

Directors asked about proclamations, including attendance awareness month and mental health awareness month. Directors asked about whether there should be a theme. This topic was placed on the parking lot. Director Hagos will send a few proclamations as examples.

Board Professional Development Budget:

Directors asked for a list of what conferences directors have gone to previously. Directors discussed having directors share what they learned at conferences at public meetings.

Directors discussed the board budget and asked that it be shared during onboarding. Directors discussed wanting to be involved in the board budget.

Directors discussed each director having \$5000 in the 24-25 fiscal year to spend on professional development. Directors expressed gratitude for learning opportunities and discussed whether a new director should have more opportunities.

Directors discussed per diems. Business Services is writing additional guidance beyond the policy and procedure.

23-24 Board Goals Evaluation:

Directors discussed the community engagement goal. Directors asked to discuss what is community engagement at a future retreat. Directors discussed what a future community engagement goal might look like. Directors discussed the need to talk through staff involvement for future goals.

Directors will discuss the 24-25 goals at the September board retreat. Staff shared communication flowcharts that were requested at a previous retreat. Directors were asked to send feedback. Directors Van and Hagos will work on visuals for the flowcharts.

Directors discussed when to do the WSSDA self-assessment again.

Directors shared an optimistic closure.

The board retreat adjourned at 11:04 a.m. Director Van announced directors were going to take a break and have lunch until 12:00pm.

Board Special Meeting: Executive Session

The Board returned from lunch at 12:03 p.m.

President Alvarez, Vice President Van, Directors Haogs, Tidholm and Petrini were present. Superintendent Duran was present.

The Board met for the purpose of an Executive Session for 150 minutes in accordance with the provisions of RCW 42.30.110. The purpose of the Executive Session was to review the performance of a public employee.

President Alvarez made a motion to recess into Executive Session for 150 minutes with an end time of 2:34 p.m. in accordance with the provisions of RCW 42.30.110 to review the performance of a public employee. Director Tidholm seconded the motion. The motion passed unanimously. The Board immediately recessed into Executive Session at 12:04 p.m.

President Alvarez returned at 2:30 p.m. to extend the executive session for 10 minutes with an end time of 2:44 p.m.

President Alvarez returned at 2:45 p.m. to extend the executive session for 5 minutes with an end time of 2:49 pm.

The Board returned from Executive Session at 2:53 p.m. Director Tidholm moved that the meeting be adjourned. Director Petrini seconded the motion. The motion passed unanimously. President Alvarez declared the meeting adjourned at 2:54 p.m.

President, Board of Directors

Secretary to the Board