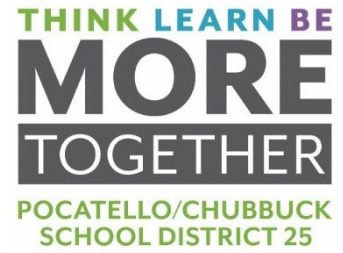


MEMORANDUM



To: Dr. Douglas Howell, Superintendent
From: Jonathan R. Balls, Director of Business Operations
Date: May 21, 2024
RE: 2024-2025 CUSTODIAL SUPPLY BID

On April 26, 2024, bids were opened for custodial supplies for the 2024-2025 school year. This bid included specifications for various cleaning and paper supply products in a variety of quantities. Twenty-two (22) vendors were invited to bid. The District received bids from sixteen (16) vendors, three (3) bids were unresponsive. Six (6) vendors were not awarded bids based on pricing.

| Vendor | Bid Award Amount |
|---|---------------------|
| Brady's, Pocatello, ID | 1,133.00 |
| Ferguson, Pocatello, ID | 550.50 |
| Gem State Paper & Supply, Pocatello, ID | 109,263.05 |
| Pyramid School Supplies: Tampa, FL | 225.50 |
| Real Kleen, Evanston, WY | 196.00 |
| Superior Filtration, SLC, UT | 14,383.96 |
| West Coast Paper, Idaho Falls, ID | 753.64 |
| TOTAL | \$126,505.65 |
| | |

Board Action Requested: Motion to approve awarding the bid to the above list of vendors for a total bid award of \$187,354.37. These bids are the lowest responsible bids that meet our specifications and sample review.