

**SWEET HOME CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
TUESDAY, OCTOBER 20, 2020**

**APPROVED
by the
BOARD OF EDUCATION
NOVEMBER 17, 2020**

MINUTES

CALL TO ORDER

A meeting of the Sweet Home Board of Education was held on Tuesday, October 20, 2020 in the Norman Vergils Community Center. President of the Board, Mr. Johnson, called the meeting to order at 6:32 pm.

Mr. Johnson led the Pledge of Allegiance to the Flag.

PRESENT: Amy Battaglia, Joshua Feldmann, Marianne Jasen, Scott M. Johnson, Brian Laible, Kailey McDonald, Nadine Ocasio (via Zoom)

ABSENT:

Upon motion made by Mrs. Jasen, seconded by Mrs. Battaglia, the Board of Education accepted the roll as called.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Also present: Anthony J. Day, JoAnn, Balazs, Donald G. Feldmann

APPROVAL OF AGENDA

Upon motion made by Mrs. Jasen, seconded by Mrs. Battaglia, the following resolution was offered:

RESOLVED: That, the agenda set forth for the regular Board of Education meeting held Tuesday, October 20, 2020 is hereby adopted in its entirety.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

MINUTES OF THE PREVIOUS MEETING

Upon motion made by Mrs. Jasen, seconded by Mrs. Battaglia, the following resolution was offered:

RESOLVED: That, the reading of the minutes of the Board of Education meetings held Tuesday, September 15, 2020, Monday, September 21, 2020 and Friday, September 25, 2020 be waived and are hereby adopted in their entirety.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

COMMUNICATIONS

1. Harris Beach Legal Alerts.
2. Mrs. Ocasio was asked about the absence of the morning show by a Middle School parent.
3. Board members received messages from Ms. Dauria regarding the progress of sports on campus.
4. Mr. Johnson received a letter from David Lowrey, ECASB Executive Director

COMMUNICATIONS-continued...

5. Mrs. Jasen spoke with staff concerned about COVID-19 protocol being given to subs. Mr. Day noted that all buildings are not giving the same guidelines to subs.
6. Mr. Johnson received questions/comments from parents regarding the elementary remote academy which Mr. Wolf addressed.

OPEN SESSION: Agenda Topics – Policy 1512

Called

UNFINISHED BUSINESS

None

SUPERINTENDENT'S REPORT**A. District Audit, 2019-2020**

An Auditor from Lumsden and McCormick was in attendance at the study session on Tuesday, October 13, 2020 to present to the Board of Education findings from the audit report performed on the general account as well as student accounts for school year 2019-2020.

B. School Reopening Discussion

Anthony Day, Superintendent of Schools, led a discussion with the Board of Education at the study session on Tuesday, October 13, 2020.

C. Buildings & Grounds Personnel Recognition

The Board of Education recognized Buildings & Grounds Personnel at the voting meeting on Tuesday, October 20, 2020.

D. NYSSBA Proposed Bylaw Amendments & Resolutions

The Board of Education conducted a discussion regarding the NYSSBA proposed Amendments & Resolutions at the voting meeting on Tuesday, October 20, 2020.

E. Board Goal & Presentation Calendar Discussion

Anthony J. Day, Superintendent of Schools, facilitated a discussion with the Board of Education members at the voting meeting on Tuesday, October 20, 2020.

NEW BUSINESS

Upon motion made by Mrs. Jasen, seconded by Mrs. Battaglia, the following resolutions were offered for consent agenda on items A, B, C, D, E, F, and G.

A. Special Education**1. Class placements for 2020-2021 – Policy 7613**

Whereas, Public Law 94-142, the Individuals with Disabilities Act, and Chapter 853, Laws of 1976 (New York State Education Act), requires Board of Education approval for all placements of students with disabilities, and

Whereas, the District Committee on Special Education has reviewed all placements, and

Whereas, all parents have approved said special education class placements, now therefore be it

Resolved: That, the 2020-2021 placements for students with disabilities be approved as recommended in a memorandum to Anthony J. Day, Superintendent of Schools, dated October 6, 2020.

NEW BUSINESS-continued...**A. Special Education****2. Preschool class placements for 2020-2021 – Policy 7614**

Whereas, Public Law 94-142, the Individuals with Disabilities Act, as amended by P.L. 99-457, New York State Compliance, Chapter 243 of the Laws of 1989, requires Board of Education approval for all placements of preschool student with disabilities, and

Whereas, the District Committee on Preschool Special Education has reviewed all placements, and

Whereas, all parents have approved said preschool special education placements, now therefore be it

Resolved: That, the 2020-2021 placements for preschool students with disabilities be approved as recommended in a memorandum to Anthony J. Day, Superintendent of Schools, dated October 6, 2020.

and be it further...

B. District Audit Report, 2019-2020

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, approve and accept the Sweet Home Central School District of Amherst and Tonawanda "**FINANCIAL STATEMENTS**" for the fiscal year July 1, 2019 through June 30, 2020 and the Extra classroom Activity Funds report dated June 30, 2020 and be it further

RESOLVED: That, the Board of Education authorize the Superintendent of Schools to submit, as required, an approved copy of the Sweet Home Central School District of Amherst and Tonawanda "**FINANCIAL STATEMENTS**" for the fiscal year July 1, 2019 through June 30, 2020 and the Extra Classroom Activity Funds report dated June 30, 2020 to the State Education Department, and be it further

RESOLVED: That, the Director of Finance and Plant Services be authorized to publish these "**FINANCIAL STATEMENTS**" in a newspaper(s) that has general circulation in the school district.

and be it further...

C. Monthly Financial Reports – Policy 2140

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the Investment Schedule, the Treasurer's Report, the Budget Appropriation Status Report, the Revenue Budget Status report and the Budget Transfer Report as provided.

and be it further...

D. Dispose of Obsolete Property – Policy 5250

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, authorize the district to participate in competitive bidding procedures for the disposal of obsolete property.

and be it further...

NEW BUSINESS-continued...**E. Approval of Lead Principal Evaluators**

BE IT RESOLVED THAT Anthony Day and JoAnn Balazs are hereby certified as Qualified Lead Evaluators of Building Principals having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

- (1) The ISLLC 2008 Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the McRel Principal Evaluation System, a State-approved principal rubric selected by the Sweet Home Central School District for use in the evaluations of building principals including training on the effective application of such rubrics to observe a building principal's practice;
- (5) Application and use of the assessment tools that the Sweet Home Central School District utilizes to evaluate its building principals, including, but not limited to structured portfolio reviews; professional growth goals; building principal improvement goals, etc.
- (6) Application and use of the State-approved locally selected measures of student achievement used by the Sweet Home Central School District to evaluate its principals;
- (7) The scoring methodology utilized by the Department and the Sweet Home Central School District to evaluate a building principal under 8 NYCRR Subpart 30-2, including:
 - a) How scores are generated for each subcomponent and the composite effectiveness score of building principals.
 - (b) Application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and
- 8) Specific considerations in evaluating building principals of English language learners and students with disabilities.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Sweet Home Central School District annual professional performance review plan.

and be it further...

F. Approval of Lead Teacher Evaluators

BE IT RESOLVED THAT Ray Bailey, Derek Baker, JoAnn Balazs, Kathryn Barillari, Marissa Dauria, Anthony Day, Karen DeLaPlante, Joleen Dimitroff, Antonio Perry, Martin Pizur, Robert Polino, Thomas Roberts, James Ryan, Gregory Smorol, and Scott Wolf, and are hereby certified as Qualified Lead Evaluators of teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;

NEW BUSINESS-continued...**F. Approval of Lead Teacher Evaluators**

(4) Application and use of the Danielson Evaluation Model, a State-approved teacher rubric selected by the Sweet Home Central School District for use in the evaluations of teachers including training on the effective application of such rubrics to observe a teacher's practice;

(5) Application and use of the assessment tools that the Sweet Home Central School District utilizes to evaluate its teachers including, but not limited to classroom observations and structured reviews of teacher evidence.

(6) Application and use of the State-approved locally selected measures of student achievement used by the Sweet Home Central School District to evaluate its teachers;

(7) The scoring methodology utilized by the Department and the Sweet Home Central School District to evaluate a teacher under 8 NYCRR Subpart 30-2, including:

(a) How scores are generated for each subcomponent and the composite effectiveness score of teachers, and

(b) Application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of teachers and their subcomponent ratings; and

(8) Specific considerations in evaluating teachers of English language learners and students with disabilities.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Sweet Home Central School District annual professional performance review plan.

and be it further...

G. Records Retention Schedule

RESOLVED, By the Sweet Home Central School District of Amherst and Tonawanda that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A: (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein; (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

INFORMATIONAL ITEMS

K. McDonald: A couple of 2015 Sweet Home Alumni started a group to pick up trash around SH. They meet on Saturday mornings on Sweet Home Rd. and clean up. Great community building experience. Was in the Zoom meeting of elementary teachers – they seem in great spirits. Remote teacher collaboration was mentioned as a possible helpful tool.

A. Battaglia: Attended the HH PTA meeting. Conversation around bringing remote families in. School pictures moved to December. Remote families have to send in photos, no other option – they were wondering process in other buildings. Remote families lacking communication with home school. PTA just reached out last week. PTA is working with teachers on out of pocket expenses. Looking forward to new and different activities including a virtual winter shop. Staff feel supported by district and families. Families want to be more involved.

B. Laible: Attended the WR PTO meeting. They're looking to re-imagine events. Attended an ECASB Finance team meeting, have been asked to evaluate the dues formula. Also in Elementary feedback meeting which went well.

N. Ocasio: Attended the HS PTSA hybrid meeting. They will be doing a wreath & poinsettia fundraiser. Missing the revenue from craft fair basket raffles. Looking at another potential fundraiser and are moving thru the approval process for that. Membership is lower than normal. Principal & teachers reporting things up and running, with remote learning being the more difficult of the two options. Everyone is happy to have kids in the building. ECASB had a lovely drive thru award ceremony. HS PTSA looking at new fundraising idea -which will also help families celebrate students/staff. Poinsettia fundraiser going on now. In need of second BOE member for Policy Committee. KAILEY!

J. Feldmann: Kudos to Tony and staff for doing the stakeholder meetings. Expressed interest in MS Athletic activity so thanks to Ms. Dauria and Mr. Day for putting that together! Mini grants are coming from SHEF.

M. Jasen: Attended the Audit Committee meeting. MM PTA is meeting next month. Hope DFS doesn't suffer due to fundraising. Mrs. Ocasio and I attended the Safety meeting. Raptor finally at Dexter and District Office. Firedrills are modified due to COVID. Capital project ongoing. Teachers requested Saturday building access to get work done.

D. Feldmann: DFS Golf Tourney is this month, have set aside money that's been raised over the years as a rainy day fund.

S. Johnson: Also attended the drive thru ECASB awards event. Two outgoing BOE members were honored for their 20 years of service. Had a Legislative team meeting, push is toward federal legislation regarding aid to schools. Bipartisan group in the house is trying to get something thru. GL PTA meeting tomorrow. Attended ECASB legislative team meeting. Website has been redone. Concerns across districts about course failure rates this year. Today was the first day of the NYSSBA convention. Regular sessions start next week. Attended HS meeting with teachers. Talked about passing time issues in hall. New term used – boutique education – class sizes small and can customize to individual students. Concerned students think grading will be like spring. Elementary meeting today was positive – hard part is designing engaging lessons. Younger kids have adults with them and they are picking up language used by teachers.

OPEN SESSION

Called

PERSONNEL-continued...

Upon motion made by Mrs. Jasen, seconded by Mrs. Battaglia, the following resolution was offered for consent agenda on personnel items I and II.

I. Teaching and Administrative**A. Regular****2. Appointments****e. Continuing Activities****Building Improvement Team, Middle School, 2020-2021 school year**

RESOLVED: That, the *Building Improvement Team, Middle School*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Nikki Hattersley (remove)	Nicole Martello (add)	Patricia Reich
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Building Improvement Team, High School, 2020-2021 school year

RESOLVED: That, the *Building Improvement Team, High School*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Paul Szymendera		
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e. Continuing Activities**Building Improvement Team, Heritage Heights, 2020-2021 school year**

RESOLVED: That, the *Building Improvement Team, Heritage Heights*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Sal Glorioso		
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Lighthouse Advisor, 2020-2021 school year

RESOLVED: That, the *Lighthouse Advisor*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Andrew Stella	Kelly Gravel	Jessica Andriatch
Sarah Nowak	Emily Balisteri	Hannah Criscione
Karen Johel	Elif Erman	Maggi McDonald

f. Leave of Absence

RESOLVED: That, the *leave of absence* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Keri Davis	Michelle Marczak	
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i. Salary Adjustments

See Salary Adjustments- In-service Credits Memo dated October 7, 2020
See Salary Adjustments- Graduate Credits Memo dated October 20, 2020

PERSONNEL-continued...**I. Teaching and Administrative****A. Regular****2. Appointments****j. Co-Curricular Activities****j. Co-Curricular Activities, High School, 2020-2021 school year**

RESOLVED: That, the *co-curricular activities, high school*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Lisa LaBrake	Debra Spence	Joseph Doherty
Heather Paolucci	Hannah Schultz	

j. Co-Curricular Activities, Middle School, 2020-2021 school year

RESOLVED: That, the *co-curricular activities, middle school*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Kevin Schleicher	Nicole Martello	Jennifer Bennett
Lari MacPeck	Dina Mann	

B. Substitutes**a. Long Term Substitutes**

RESOLVED: That, the *long term substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Alexis Ciehomski		
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b. Per Diem Substitutes

RESOLVED: That, the *per diem substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

C. Interscholastic Activities**1. Interscholastic Activities, High School, (FALL) 2020-2021**

RESOLVED: That, the *interscholastic activities appointments, High School* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Brian Koziol		
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PERSONNEL-continued...**II. Service****A. Regular****1. Discontinuance****a. Retirement**

RESOLVED: That, the *retirement* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Ronald Maranto		
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b. Resignation

RESOLVED: That, the *resignation* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Marlin Pollino	Laura Stachowski	Jim Carey
Michele Territo		

2. Appointment**a. Regular**

RESOLVED: That, the *appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Michele Territo	Sheila Nguyen	Marisa LaFalce
Heather Misinec	Erin McHugh	Scott Rice
Kathleen Ventola	Ankit Sapra	Roberta Duffy

f. Leave of Absence

RESOLVED: That, the *leave of absence* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Linda Caulfield	Paul Bryniarski	Josh Laud
Julianne Sarnacki	Cheryl High	

g. Reinstatement from Leave

RESOLVED: That, the *reinstatement from leave* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Jeff Hughes		
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B. Substitutes**2. Substitutes**

RESOLVED: That, the *substitutes* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Upon motion made by Mrs. Jasen, seconded by Mrs. Battaglia, the meeting was adjourned to executive session for matters related to the employment history of a particular individual at 9:34 pm.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Upon motion made by Mrs. Jasen, seconded by Mrs. Battaglia, the following resolution was offered to come out of executive session at 10:21 pm.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

ADJOURNMENT

Upon motion made by Mrs. Jasen, seconded by Mrs. Battaglia, the meeting was adjourned at 10:21 pm.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				



Sherry A. McNamara
Secretary, Board of Education
District Clerk
Sweet Home Central School District