

**SWEET HOME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION VOTING MEETING
TUESDAY, FEBRUARY 9, 2021**

**APPROVED
by the
BOARD OF EDUCATION
MARCH 16, 2021**

MINUTES

A meeting of the Sweet Home Board of Education was held on Tuesday, February 9, 2021 in the Norman Vergils Community Room. President of the Board, Mr. Johnson, called the meeting to order at 6:30 pm.

Mr. Johnson led the Pledge of Allegiance to the Flag.

PRESENT: Amy Battaglia, Joshua Feldmann, Marianne Jasen, Scott M. Johnson, Brian Laible, Kailey McDonald, Nadine Ocasio, Delaney Graham

ABSENT:

Upon motion made by Mrs. Jasen, seconded by Mrs. Ocasio, the Board of Education accepted the roll as called.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Also present: Anthony J. Day, JoAnn, Balazs, Donald G. Feldmann

ADJOURN TO EXECUTIVE SESSION

Upon motion made by Mrs. Jasen, seconded by Mrs. Ocasio, the meeting was adjourned to executive session for matters related to a legal issue regarding a student at 6:32 pm.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Upon motion made by Mrs. Jasen, seconded by Mrs. Ocasio, the following resolution was offered to come out of executive session at 7:12 pm.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

APPROVAL OF AGENDA

Upon motion made by Mrs. Jasen, seconded by Mrs. Ocasio, the following resolution was offered:

RESOLVED: That, the agenda set forth for the regular Board of Education meeting held Tuesday, February 9, 2021 is hereby adopted in its entirety.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

MINUTES OF THE PREVIOUS MEETING

Upon motion made by Mrs. Jasen, seconded by Mrs. Ocasio, the following resolution was offered:

RESOLVED: That, the minutes of the regular Board of Education Meeting held Tuesday, January 19, 2021 and the minutes of the Budget Study Session held Saturday, January 30, 2021 are hereby adopted in their entirety.

MINUTES OF THE PREVIOUS MEETING-continued...

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

COMMUNICATIONS

1. Board members received emails after the Saturday, January 30th meeting regarding sports and other activities.
2. Call for Nominations letter from Erie 1 BOCES.
3. Phillips Lytle Legal Alert.
4. Letter from Ed Cavan.
5. Harris Beach Legal Alert.
6. January 27 emails regarding winter sports.

OPEN SESSION – Agenda Topics Policy 1512

Called

UNFINISHED BUSINESS

None

SUPERINTENDENT'S REPORT**A. Clerical Staff Recognition**

The Board of Education recognized Clerical Staff at the voting meeting on Tuesday, February 9, 2021.

B. Diversity, Equity & Systemic Racism Discussion

The Board of Education held a discussion at the voting meeting on Tuesday, February 9, 2021.

NEW BUSINESS

Upon motion made by Mrs. Jasen, seconded by Mrs. Ocasio, the following resolution was offered for consent agenda on items A, B, C, D, E, F, G, and H.

A. Special Education**1. Class placements for 2020-2021 – Policy 7613**

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, and Chapter 853, Laws of 1976 (New York State Education Act), requires Board of Education approval for all placements of students with disabilities, and

WHEREAS, the District Committee on Special Education has reviewed all placements, and

WHEREAS, all parents have approved said special education class placements, now therefore be it

RESOLVED: That, the 2020-2021 placements for students with disabilities be approved as recommended in a memorandum to Mr. Anthony J. Day, Superintendent of Schools, dated January 27, 2021.

NEW BUSINESS-continued...**A. Special Education****2. Preschool class placements for 2020-2021 – Policy 7614**

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, as amended by P.L. 99-457, New York State Compliance, Chapter 243 of the Laws of 1989, requires Board of Education approval for all placements of preschool students with disabilities, and

WHEREAS, the District Committee on Preschool Special Education has reviewed all placements, and

WHEREAS, all parents have approved said preschool special education placements, now therefore be it

RESOLVED: That, the 2020-2021 placements for preschool students with disabilities be approved as recommended in a memorandum to Mr. Anthony J. Day, Superintendent of Schools, dated January 27, 2021.

and be it further...

B. Monthly Financial Reports – Policy 2140

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the Investment Schedule, the Treasurer's Report, the Budget Appropriation Status Report and the Revenue Budget Status report and the Budget Transfer Report as provided.

and be it further...

C. Revised Policy – Policy 1410 – Second Reading

Board of Education By-Law #1410 states that "Board of Education policy and rules and by-laws shall be adopted, amended and/or suspended...only when the addition, amendments or suspension is first introduced in writing and is subsequently moved and seconded at a public meeting at least 27 calendar days prior to the time when such adoption, amendment and/or suspension may be voted upon."

At the regular Board of Education meeting held on January 19, 2021 the Superintendent of Schools recommended the Board of Education accept the first reading of the following revised policies.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following revised policies as provided in the January 21, 2020 presentation.

a.	5670 - Records Management
b.	5672 – Information Security Breach & Notification
c.	5676 – Privacy & Security for Student Data and Teacher and Principal Data
d.	6550 – Leaves of Absence

and be it further...

D. Revised Policy – Policy 1410 – First Reading

Board of Education By-Law #1410 states that "Board of Education policy and rules and by-laws shall be adopted, amended and/or suspended...only when the addition, amendments or suspension is first introduced in writing and is subsequently moved and seconded at a public meeting at least 27 calendar days prior to the time when such adoption, amendment and/or suspension may be voted upon."

NEW BUSINESS-continued...**D. Revised Policy – Policy 1410 – First Reading**

At the regular Board of Education meeting held on February 9, 2021 the Superintendent of Schools recommended the Board of Education accept the first reading of the following revised policies.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following revised policies as provided in the February 9, 2021 presentation.

a.	7223 – Participation in Graduation Ceremonies & Activities
b.	7240 – Student Records: Access & Challenge

and be it further...

E. Smart Schools Preliminary Investment Plan

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, will approve the Sweet Home Schools preliminary Smart Schools Investment Plan as presented.

and be it further...

F. Facilitation of Capital Improvement Project 2019 Change Orders

Whereas the Board of Education requests the District Administration to facilitate the award of contracts and process change orders to the capital construction project known as Sweet Home CSD Capital Improvement Project – Phase I & Phase II.

Be It Resolved, the Sweet Home Central School District's Board of Education, after review of bid results and recommendation for award from Campus C.M.G., authorizes the Superintendent, Mr. Anthony Day to sign contracts on behalf of the District.

Be It Resolved, the Sweet Home Central School District's Board of Education, authorizes the Superintendent, Mr. Anthony Day to sign change orders to the contracts on behalf of the District, in an amount not to exceed \$35,000, consistent with NYS General Municipal law.

Be It Resolved, the Sweet Home Central School District's Board of Education, authorizes the Superintendent, Mr. Anthony Day to poll the Board in the case where a change order may exceed \$35,000. The said change order will be addressed at the next regularly scheduled BOE meeting.

and be it further...

G. Capital Improvement Project 2019 Bid

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education award the Construction bids and alternates to the following bidders:

Contract	Contractor	Total Project Costs
Commissioning	IBC Engineering	\$13,500.00

and be it further...

NEW BUSINESS-continued...**H. SHSEA Substitute Rates**

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education increase the standard rate of compensation for substitutes beginning January 1, 2021.

• Monitors (lunch & bus)	\$12.50 per hour
• Clerical & Teacher Aides	\$12.50 per hour
• Cleaners	\$12.50 per hour
• Food Service Helpers	\$12.50 per hour

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

INFORMATIONAL ITEMS

B. Laible: Attended the audit committee meeting. Attended the virtual WR PTO meeting which was unfortunately hacked. Had to restart. They are planning a candy sale, a virtual dance and discussing planning of a moving up day celebration. Also had monthly call with Mr. Polino, he expressed appreciation for the additional tech person, service on tech issues is much improved. Leader in Me is in full swing there.

N. Ocasio: Attended the ECASB digistream event and the audit committee meeting. Will attend HS PTSA meeting. Watched bowling and swimming virtually. Impressive how quickly things are up and running. The final swim relay was a great race. Would love to see the media class become engaged with the live feeds, would provide great hands on experience. Have a teacher on staff who could provide expertise. Journalism and interviewing skills go beyond a college major and are valuable for life. Congrats to Mrs. Spence for the NHS Induction. Ceremony was stellar. Backpack distribution is well organized, many are willing to help.

M. Jasen: Was asked a question by someone if we will have snow days. Does the backpack program need help every weekend? Watched the NHS induction, nice to see the faces of kids and families. Spoke with Mr. Ryan – he really has a love for the school and staff. Leader in Me is everywhere there, part of the culture. Are our teams affected by other districts' teams who have already been sat down for 10 days due to COVID?

A. Battaglia: Attended the ECASB Superintendent evaluation event. Watched a bowling match last week. Everyone was masked but social distancing was not followed. There were 3 bowlers per team per lane. Attended the HH PTA meeting – remote picture day is today. Purchased a craft for all the kids. Having a snowman building contest over break. Trying to keep kids upbeat.

K. McDonald: Also attended the ECASB Superintendent evaluation event. Mentioned creating a Board handbook (cheat sheet on how to approach certain scenarios). Also attended ECASB Legislative team meeting – talked about budget and advocacy. Will be at the HS PTSA meeting this week.

S. Johnson: Attended the Legislative team meeting, was told the Advocacy event would be recorded. Was in a meeting with Barry Entwistle from NYSSBA – trying to find a date for him to attend one of our BOE meetings. Worked on bylaws during the Executive Board meeting. Also watched the NHS ceremony – kudos to inductee Christina Ocasio. Attended the virtual Capital Conference – have the link, I think all will be able to watch. Many concerns about the handling of the STAR funding in the budget. Listened to Rick Timbs as well on budget development. Concerns are for the year after next.

J. Feldmann: Attended the SHEF board meeting last night. The backpack program is a well sought after resource. In good financial health, accepting applications for next year's mini grants. SHEF is relying on volunteers to help fill the backpacks.

A. Day: We would have a snow day, would only go remote if we were going to lose vacation days. Lockers are only being used at the beginning and end of the day at the MS. Kids carry their things around with them during the day – considering carrying over this procedure post pandemic. The quarantined teams are not teams we play except one and they are back this week.

OPEN SESSION

Not applicable

PERSONNEL

Upon motion made by Mrs. Jasen, seconded by Mr. Laible, the following resolution was offered for consent agenda on personnel items I and II.

I. Teaching and Administrative**A. Regular****1. Discontinuance****a. Retirement**

RESOLVED: That, the *retirement* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 672 dated February 9, 2021** be approved as recommended by the Superintendent of Schools.

Jackie Starks	Mary Jo LaMastra	Beth Cornwall-Crawford
Nora Maloney		

2. Appointments**g. Leave of Absence**

RESOLVED: That, the *leave of absence* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 672 dated February 9, 2021** be approved as recommended by the Superintendent of Schools.

Lindsay Gimlin	Angie Commisso	
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i. Salary Adjustments

See Salary Adjustments- In-service Credits Memo dated February 9, 2021

See Salary Adjustments- Graduate Credits Memo dated February 9, 2021

B. Substitutes**1. Long Term Substitutes**

RESOLVED: That, the *long term substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 672 dated February 9, 2021** be approved as recommended by the Superintendent of Schools.

Ashley Shutt	Nicole Merrifield	
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2. Substitute teachers for 2020-2021 school year

RESOLVED: That, the *substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 672 dated February 9, 2021** be approved as recommended by the Superintendent of Schools.

C. Interscholastic Activities**1. Interscholastic Activities, High School, (WINTER) 2020-2021**

RESOLVED: That, the *interscholastic activities appointments, High School* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 671 dated January 30 2021** be approved as recommended by the Superintendent of Schools.

Jonathan Graves		
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PERSONNEL-continued...**II. Service****A. Regular****1. Discontinuance****a. Retirement**

RESOLVED: That, the *retirement* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 672 dated February 9, 2021** be approved as recommended by the Superintendent of Schools.

Kevin Lowden	Karen McMahon	Kathryn Brown
Colleen Finton	Cynthia Gardner	

b. Resignation

RESOLVED: That, the *resignation* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 672 dated February 9, 2021** be approved as recommended by the Superintendent of Schools.

Jared Omerhodzic	Molly Teti	Dean Herrmann
Jeanne Gilbert		

2. Appointment**a. Regular**

RESOLVED: That, the *regular appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 672 dated February 9, 2021** be approved as recommended by the Superintendent of Schools.

Jenna Crawford	Mae Fisher	Ashley Kornacki
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f. Leave of Absence

RESOLVED: That, the *leave of absence* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 672 dated February 9, 2021** be approved as recommended by the Superintendent of Schools.

Dean Herrmann		
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B. Substitutes**2. Substitutes**

RESOLVED: That, the *substitutes* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 672 dated February 9, 2021** be approved as recommended by the Superintendent of Schools.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

ADJOURNMENT

Upon motion made by Mrs. Jasen, seconded by Mrs. Ocasio, the meeting was adjourned at 9:20 pm.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				



Sherry A. McNamara
Secretary, Board of Education
District Clerk
Sweet Home Central School District