

**SWEET HOME CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
TUESDAY, JUNE 15, 2021**

**APPROVED
by the
BOARD OF EDUCATION
JULY 6, 2021**

MINUTES

A regular meeting of the Sweet Home Board of Education was held on Tuesday, June 15, 2021 in the High School Auditorium. President of the Board, Scott M. Johnson, called the meeting to order at 6:48 pm.

The Pledge of Allegiance to the Flag and Roll Call were dispensed with because the Regular Voting meeting followed the Special Voting Meeting at which time Board President Scott M. Johnson, led the Pledge and Roll Call.

APPROVAL OF AGENDA

Upon motion made by Mrs. Jasen, seconded by Mrs. Ocasio, the following resolution was offered:

RESOLVED: That, the agenda set forth for the voting meeting of the Board of Education held Tuesday, June 15, 2021 is hereby adopted in its entirety.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

MINUTES OF THE PREVIOUS MEETING

Upon motion made by Mrs. Jasen, seconded by Mrs. Ocasio, the following resolution was offered:

RESOLVED: That, the reading of the minutes of the Regular Board of Education Meeting held Tuesday, May 11, 2021 and the voting meeting held Monday, May 17, 2021 be waived and are hereby adopted in their entirety.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

COMMUNICATIONS

A. Oral

The following are the results of the district vote held Tuesday, May 18, 2021:

<u>Budget</u>	<u>Yes</u>	<u>No</u>	<u>Total</u>
\$85,923,559	530	137	667

Election of one school board member, for a five-year term 7/1/21 -6/30/26.

Peter Bellanti 418 votes **Elected**

Total votes cast: 675

B. Written

1. Harris Beach legal alerts.
2. Mrs. Jasen spoke with a parent who appreciated the Superintendent Search process..

OPEN SESSION – AGENDA TOPICS – POLICY 1512

1. Mike Fisher, on behalf of all the building PTA/PTO/PTSAs, presented Mr. Day with a plaque commemorating a Scholarship for Student Leaders in Mr. Day's name.
2. Lisa LaBrake, on behalf of the Sweet Home Education Foundation, presented Mr. Day with a Friends of SHEF award.

UNFINISHED BUSINESS

None

SUPERINTENDENT'S REPORT**A. Wellness Plan/Attendance Procedures Update**

JoAnn Balazs, Assistant Superintendent and Don Feldmann, Director of Finance & Plant Services gave an update to the Board of Education at the study session on Tuesday, June 8, 2021.

B. Professional Development Plan

Scott Wolf, Principal of Curriculum & Instruction, gave an update to the Board of Education at the study session on Tuesday, June 8, 2021.

C. Recognition

At voting meeting on Tuesday, June 15, 2021 voting meeting The Board of Education recognized the following:

1. Maplemere Lighthouse Design Team
2. Sarah English – finalist for the Presidential Award for Excellence in Science & Math Teaching
3. Board members with terms ending June 30, 2021

D. Amherst IDA Planning

Representatives from the Town of Amherst and the Amherst IDA gave a presentation to the Board of Education at the voting meeting on Tuesday, June 15, 2021.

NEW BUSINESS

Upon motion made by Mrs. Jasen, seconded by Mrs. Ocasio, the following resolution was offered for consent agenda on items A, B, C, D, E, F, G, and H.

A. Special Education**1. Class placements for 2020-2021 – Policy 7613**

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, and Chapter 853, Laws of 1976 (New York State Education Act), requires Board of Education approval for all placements of students with disabilities, and

WHEREAS, the District Committee on Special Education has reviewed all placements, and

WHEREAS, all parents have approved said special education class placements, now therefore be it

RESOLVED: That, the 2020-2021 placements for students with disabilities be approved as recommended in a memorandum to Anthony J. Day, Superintendent of Schools, dated June 1, 2021.

NEW BUSINESS-continued...**A. Special Education****2. Preschool class placements for 2020-2021 – Policy 7614**

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, as amended by P.L. 99-457, New York State Compliance, Chapter 243 of the Laws of 1989, requires Board of Education approval for all placements of preschool student with disabilities, and

WHEREAS, the District Committee on Preschool Special Education has reviewed all placements, and

WHEREAS, all parents have approved said preschool special education placements, now therefore be it

RESOLVED: That, the 2020-2021 placements for preschool students with disabilities be approved as recommended in a memorandum to Anthony J. Day, Superintendent of Schools, dated June 1, 2021.

and be it further...

B. Monthly Financial Reports – Policy 2140

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the Investment Schedule, the Treasurer's Report, the Budget Appropriation Status Report, the Budget Transfer Report and the Revenue Budget Status report as provided.

and be it further...

C. Bids – Policy 5410**1. Ice Cream Bid**

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the Ice Cream bid #2021-22-10 to **Hershey's** for a total bid of **\$21,832.85** for the 2021- 2022 school year.

2. Milk and Juice Bid

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the milk bid #2021-22-9 to **InstantWhip - Buffalo** for total bid of **\$220,421.00** for the 2021-2022 school year.

3. Handicapped Transportation Bid – Summer (Aspire)

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the Handicapped Transportation bid #2020-21-31 (Aspire) to **Student Transport Inc.** at the contract rate of **\$348** for 3 students per day.

and be it further...

D. Funding of Reserve Funds

WHEREAS, the District has previously established the following reserve funds pursuant to applicable provisions of the General Municipal Law and/or the Education Law of the State of New York:

1. Workman's Compensation Reserve Fund (General Municipal Law Section 6-j)

NEW BUSINESS-continued...**D. Funding of Reserve Funds**

2. Unemployment Insurance Payment Reserve Fund (General Municipal Law Section 6-m)
3. Employee Benefit Accrued Liability Reserve Fund (General Municipal Law Section 6-p)
4. Retirement Contribution Reserve Fund (General Municipal Law Section 6-r)
5. Tax Certiorari Claim Reserve Fund (Education Law Section 3651, Paragraph 1-a)
6. Capital Reserve Fund (Education Law Section 3651, Paragraph 1)

The foregoing reserve funds collectively referred to as the "Reserve Funds"; and

WHEREAS, the Board of Education desires to make transfer surplus funds, if any, into the Reserve Funds out of revenues received during the 2020-2021 fiscal year of the District as are not otherwise appropriated or required by law to be paid into any other fund or account (the "Surplus").

NOW, THEREFORE, be it

RESOLVED, that the District shall make transfers into the Reserve Funds out of the 2020-2021 Surplus, if any; and it is further

RESOLVED, That the exact amount of each such transfer from Surplus, if any, into each such above-listed Reserve Fund shall be fixed by the Board of Education after determination by the District's outside auditors of the amount of the 2020-2021 Surplus, if any, not otherwise appropriated or required by law to be paid into any other fund or account; and be it further

RESOLVED, that in accordance with applicable law, interest earned on each such fund shall remain a part of said fund.

and be it further...

E. Dispose of Obsolete Property – Policy 5250

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, authorize the district to participate in competitive bidding procedures for the disposal of obsolete property.

and be it further...

F. Revised Policy – Policy 1410 – Second Reading

Board of Education By-Law #1410 states that "Board of Education policy and rules and by-laws shall be adopted, amended and/or suspended...only when the addition, amendments or suspension is first introduced in writing and is subsequently moved and seconded at a public meeting at least 27 calendar days prior to the time when such adoption, amendment and/or suspension may be voted upon."

Board of Education By-Law #1410 states that "Board of Education policy and rules and by-laws shall be adopted, amended and/or suspended...only when the addition, amendments or suspension is first introduced in writing and is subsequently moved and seconded at a public meeting at least 27 calendar days prior to the time when such adoption, amendment and/or suspension may be voted upon."

NEW BUSINESS-continued...**F. Revised Policy – Policy 1410 – Second Reading**

At the regular Board of Education meeting held on May 11, 2021 the Superintendent of Schools recommended the Board of Education accept the first reading of the following revised policy.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following revised policy as provided in the June 15, 2021 presentation.

a.	7511 – Immunization of Students
b.	7545 – Student Gender Identity

and be it further...

G. Proclamation

WHEREAS, the Sweet Home Central School District is located in the Towns of Amherst and Tonawanda, New York; and

WHEREAS, the employees listed below have announced their retirement from Sweet Home Central School District with a combined number of **665** years of service. NOW, therefore: be it resolved that the Sweet Home Central School District wishes to express their sincere gratitude to the following employees for their dedicated service to the students of Sweet Home Central School District.

Sue Ball	Teacher Aide - Maplemere
Michael Baugh	Hall Monitor – High School
Maggie Bonito	Food Service Manager – Maplemere
Delphine Broeker	Cleaner – Middle School
Kathy Brown	Cleaner – Maplemere
Beth Cornwall-Crawford	School Psychologist – Glendale/Heritage Heights
Tim Crist	Senior Custodian – High School
Linda Cruse	Bus Driver
Anthony Day	Superintendent
Colleen Finton	PT Nurse
Debbie Foore	Bus Driver
Cynthia Gardner	PT Nurse
Nancy Hattler	Food Service Helper – Heritage Heights
Kathy Holtham	Food Service Helper – Ready Academy
Pat Kumm	Counselor – Middle School
Mary Jo LaMastra	Counselor – Middle School
Rhonda Lippert	Teacher – Middle School
Kevin Lowden	Head Bus Driver
Nora Maloney	Teacher - Maplemere
Ron Maranto	Bus Driver
Karen McMahon	Teacher Aide - Glendale
Jolene Murphy	Lunch Monitor - Glendale
John Olear	Teacher - Glendale
Mike Piddisi	Bus Driver
Julianne Sarnacki	Teacher – Willow Ridge
Jayne Scordo	Cleaner - Glendale
Jackie Starks	Teacher – Heritage Heights
Barbara Taylor	Cleaner – Ready Academy
Linda VanDette	Nurse – Heritage Heights

and be it further...

NEW BUSINESS-continued...**H. SEQRA – Maplemere Temporary Classrooms**

WHEREAS, due to the number of students attending Maplemere Elementary School and the need for social distancing caused by the COVID-19 pandemic, the Sweet Home Central School District (the “District”) proposes to lease using Federal stimulus funding and install a modular temporary classrooms building in a developed lawn area adjacent to Maplemere Elementary School; and

WHEREAS, the proposed 28 +/- feet by 62 +/- feet modular building would consist of two classrooms and would be expected to be used for no more than two academic years, beginning in September 2021; and

WHEREAS, the acquisition and use of the modular temporary classrooms building is being undertaken under the oversight and approval of the New York State Education Department (“NYSED”); and

WHEREAS, in accordance with NYSED guidance and policy, the local school district / board of education is the appropriate agency to be the lead agency to review its actions under the State Environmental Quality Review Act and its implementing regulations promulgated by the New York State Department of Environmental Conservation (“NYSDEC”) (collectively “SEQRA”); and

WHEREAS, the NYSDEC Environmental Mapper database for the project site and the criteria for determining whether the project will have a significant adverse impact on the environment as set forth in 6 N.Y.C.R.R. § 617.7(c) of the SEQRA regulations have been considered in light of the proposed modular temporary classrooms building, and no significant adverse impacts on the environment have been identified; and

WHEREAS, moreover, Section 617.5 of the SEQRA regulations (6 NYCRR Part 617) provides that certain activities are Type II actions which are not subject to review under SEQRA and that such activities include routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area; and

WHEREAS, the proposed lease and installation of a modular temporary classrooms building of 1,850 +/- square feet at the Maplemere Elementary School constitutes such an activity; and

WHEREAS, the proposed site of the modular temporary classrooms building is in a developed lawn area adjacent to the Maplemere Elementary School, and, for the District’s most recent capital project, the New York State Office of Parks, Recreation and Historic Preservation determined that the Maplemere Elementary School is “not eligible” for inclusion in the State and National Register of Historic Places (the “Register”) and that the proposed work involved with that project at this site would have no impact upon cultural resources in or eligible for inclusion in the Register;

NOW, THEREFORE, BASED ON SUCH REVIEW AND CONSIDERATION, BE IT RESOLVED by the Sweet Home Central School District Board of Education that:

1. The District’s Board of Education is the lead agency for the SEQRA review of the proposed lease and installation of a modular temporary classrooms building in the developed lawn area adjacent to Maplemere Elementary School.

NEW BUSINESS-continued...**H. SEQRA – Maplemere Temporary Classrooms**

2. The proposed lease and installation of the modular temporary classrooms building which will be less than 10,000 square feet is a Type II action which is not subject to review under SEQRA, and the proposed action on the developed Maplemere Elementary School campus will not result in significant adverse impacts on the environment.

3. The Superintendent is hereby authorized to sign and file or have filed on behalf of the District all documents necessary to comply with SEQRA.

4. This resolution is effective immediately.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Upon motion made by Mrs. Jasen, seconded by Mrs. Ocasio, the following resolution was offered:

I. Nomination for Everett R. Dyer Award

RESOLVED: That the Board of Education of the Sweet Home Central School District hereby nominates Scott Johnson of the Sweet Home Central Board of Education for the Everett R. Dyer Award for Distinguished School Board Service.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

INFORMATIONAL ITEMS

D. Graham: Things are winding down at the High School, graduation is next Thursday!

K. McDonald: Spoke at SHEF meeting, connected them with Buffalo Mutual Aid Network to help with resources and projects. Mrs. Ocasio and I met with Mr. Perry and discussed end of the year events and remediation weeks. Senior day went well, trips to the elementaries were well received. The elementary teachers appreciate seeing former students. They are working on summer ideas including a boot camp project.

J. Feldmann: SHEF met last night, many great ideas and lots of energy.

B. Laible: Missed last 2 PTO meetings for BOE meetings. Chiavetta's drive-up fundraiser upcoming on June 11 from 3-7 pm. Checked in with Mr. Polino, excited to be able to keep classes sizes lower next year. Took part as a parent in the lighthouse review. In lieu of inviting parents in for their Leadership day, the teachers and students set up a webpage on our website, choosing layouts and themes. Would like to see that continue.

A. Battaglia: Flag day celebrations went well. 8th grade award ceremonies began today. My daughter enjoyed senior day and prom.

N. Ocasio: Thanks to Mr. Perry for meeting with me as the HS liaison. Had an opportunity this week to gain an understanding of his leadership style – wish him the best – believe the HS is in good hands. I was spurred to run for the Board because of what I teach my students – get involved if you are passionate about an issue.

M. Jasen: CSE recommendation report was the longest I remember. Where do we stand on summer food delivery?

D. Feldmann: We are approved for summer food delivery, will be once a week on Wednesdays at various locations throughout the district.

OPEN SESSION – Policy 1512

Called

PERSONNEL

Upon motion made by Mrs. Jasen, seconded by Mrs. Ocasio, the following resolution was offered for consent agenda on personnel items I and II.

I. Teaching and Administrative**A. Regular****1. Discontinuance****a. Retirement**

RESOLVED: That, the *retirement* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 678 dated June 15, 2021** be approved as recommended by the Superintendent of Schools.

Valerie Lewandowski		
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2. Appointment**a. Tenure**

RESOLVED: That, the *teaching tenure appointments* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 678 dated June 15, 2021** be approved as recommended by the Superintendent of Schools.

Ryan Mislin	Danielle Kawa	Maggie Kruchten
Crystal Carlson	Katelyn DiRosa	Jacob Hammond
Jenine Nowakowski	Brandon Woods	Lauren Hiller

b. Regular

RESOLVED: That, the *regular appointment* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 678 dated June 15, 2021** be approved as recommended by the Superintendent of Schools.

Matthew Capriotto	Michelle Schmitt	Brooke VanGorden
Christy Wach	Emily Lukasik	Benjamin Morton
Daniel Tracz	Ajani Wall	Zoe Gionis
Alexis Ciehomski	Allison Cady	Lauren Courtade
Amanda Cruz	Nicole Fink	Lauren Gelz

c. Encumbered

RESOLVED: That, the *encumbered appointment*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 678 dated June 15, 2021** be approved as recommended by the Superintendent of Schools.

Kristen Noltee	Megan Himes	
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g. Leave of absense

RESOLVED: That, the *leave of absence*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 678 dated June 15, 2021** be approved as recommended by the Superintendent of Schools.

Suzanne Rizzo		
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PERSONNEL-continued...**I. Teaching and Administrative****A. Regular****2. Appointment****h. Reinstatement from Leave**

RESOLVED: That, the *reinstatement from leave*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 678 dated June 15, 2021** be approved as recommended by the Superintendent of Schools.

Amy Cress	Dawn Kauderer-Kromer	Ashleigh Emery
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i. Salary Adjustment**(1) Administrative**

RESOLVED: That, that the President of the Board of Education of the Sweet Home Central School District be and hereby is authorized to enter in to an Employment Agreement for the 2021-22 school year with the following:

Assistant Superintendent
Director of Finance & Plant Services

B. Substitutes**1. Long Term Substitutes**

RESOLVED: That, the *long term substitutes*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 678 dated June 15, 2021** be approved as recommended by the Superintendent of Schools.

Alyssa Carella		
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2. Per Diem Substitutes

RESOLVED: That, the *per diem substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 678 dated June 15, 2021** be approved as recommended by the Superintendent of Schools.

C. Interscholastic Activities**1. Interscholastic Activities, High School, Spring 2020-2021**

RESOLVED: That, the *interscholastic activities appointments, High School* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 678 dated June 15, 2021** be approved as recommended by the Superintendent of Schools.

Bradley Neupert		
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II. Service**A. Regular****1. Discontinuance****a. Retirement**

RESOLVED: That, the *retirement* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 678 dated June 15, 2021** be approved as recommended by the Superintendent of Schools.

Vicki Davis		
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PERSONNEL-continued...**II.****Service****A. Regular****1. Discontinuance****b. Resignation**

RESOLVED: That, the *resignation* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 678 dated June 15, 2021** be approved as recommended by the Superintendent of Schools.

Joseph Bradt	Laura Kliemann	Erica Duerr
Jenna Crawford	Gary Matteson	Michelle Phillipson
Nshimirimana Emmanuel		

2. Appointment**a. Regular**

RESOLVED: That, the *regular appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 678 dated June 15, 2021** be approved as recommended by the Superintendent of Schools.

Yacinda Menendez-Marrero	Carmen Barker	Erica Duerr (change)
Ashley Neuman	Arnold Nguyen	

b. Temporary

RESOLVED: That, the *temporary appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 678 dated June 15, 2021** be approved as recommended by the Superintendent of Schools.

Tyler Godson	Dylan Walker	
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e. Transfer

RESOLVED: That, the *transfer* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 678 dated June 15, 2021** be approved as recommended by the Superintendent of Schools.

JoDeane Didio		
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f. Leave of Absence

RESOLVED: That, the *reinstatement from leave* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 678 dated June 15, 2021** be approved as recommended by the Superintendent of Schools.

Susan Sendziak	MaryEllen Morrison	
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h. Reinstatement from Leave

RESOLVED: That, the *reinstatement from leave* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 678 dated June 15, 2021** be approved as recommended by the Superintendent of Schools.

Amenda Harris		
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PERSONNEL-continued...**II. Service**
B. Substitutes
2. Substitutes

RESOLVED: That, the *substitutes* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 678 dated June 15, 2021** be approved as recommended by the Superintendent of Schools.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Upon motion made by Mrs. Jasen, seconded by Mrs. Ocasio, to adjourn to executive session to discuss the employment history of a particular individual and legal matters at 8:35 pm.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Upon motion made by Mrs. Jasen, seconded by Mrs. Ocasio, the following resolution was offered to come out of executive session at 9:33 pm.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

ADJOURNMENT

Upon motion made by Mrs. Jasen, seconded by Mrs. Ocasio, the meeting was adjourned at 9:34 pm.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				



Sherry A. McNamara
Secretary, Board of Education
District Clerk
Sweet Home Central School District