

**SWEET HOME CENTRAL SCHOOL DISTRICT  
REGULAR BOARD OF EDUCATION MEETING  
TUESDAY, NOVEMBER 16, 2021**

**APPROVED  
by  
BOARD OF EDUCATION  
DECEMBER 21, 2021**

**MINUTES**

A meeting of the Sweet Home Board of Education was held on Tuesday, November 16, 2021 at Heritage Heights Elementary School. President of the Board, Mrs. Jasen, called the meeting to order at 6:30 pm.

Mrs. Jasen led the Pledge of Allegiance to the Flag.

**PRESENT:** Amy Battaglia, Peter Bellanti, Joshua Feldmann Marianne Jasen, Scott M. Johnson, Brian Laible, Kailey McDonald, Roman Haen (student ex-officio)

**ABSENT:**

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the Board of Education accepted the roll as called.

The vote on the foregoing resolution was as follows:

|         |   |    |   |        |   |
|---------|---|----|---|--------|---|
| Yes     | 7 | No | 0 | Absent | 0 |
| Carried | X |    |   |        |   |

Also present: Michael V. Ginestre, JoAnn, Balazs, Donald G. Feldmann

**APPROVAL OF AGENDA**

Upon motion made by Mrs. Battaglia, seconded by Ms. McDonald, the following resolution was offered:

RESOLVED: That, the agenda set forth for the Board of Education voting meeting held Tuesday, November 16, 2021 is hereby adopted in its entirety.

The vote on the foregoing resolution was as follows:

|         |   |    |   |        |   |
|---------|---|----|---|--------|---|
| Yes     | 7 | No | 0 | Absent | 0 |
| Carried | X |    |   |        |   |

**MINUTES OF THE PREVIOUS MEETING**

Upon motion made by Mrs. Battaglia, seconded by Ms. McDonald, the following resolution was offered:

RESOLVED: That, the reading of the minutes of the Board of Education meeting held Tuesday, October 12, 2021 and Tuesday, October 19, 2021 be waived and are hereby adopted in their entirety.

The vote on the foregoing resolution was as follows:

|         |   |    |   |        |   |
|---------|---|----|---|--------|---|
| Yes     | 7 | No | 0 | Absent | 0 |
| Carried | X |    |   |        |   |

**COMMUNICATIONS**

1. Harris Beach Legal Alerts
2. Phillips Lytle Legal Alert
3. Ms. McDonald passed along that ECASB wanted to report out on how the Erie County Board of Elections assists with our student government elections.
4. Mrs. Jasen reported that parents were inquiring about a clinic for young student vaccinations.
5. Mr. Johnson was asked about per diem rates for teachers.
6. Mrs. Jasen was asked how one would get on the DEI Committee.

**OPEN SESSION**

Jessica Stephens – 855 Edgewater Dr.: Thank you for setting up the vaccination clinic for 5-11 year old students. Is there another clinic in the works?

**UNFINISHED BUSINESS**

None

**SUPERINTENDENT'S REPORT****A. Superintendent Update**

Michael V. Ginestre, Superintendent of Schools, gave an update to the Board of Education at the study session on Tuesday, November 9, 2021.

**B. Self Study Discussion**

The Board of Education discussed the results of their 2020-21 Self Study at the study session on Tuesday, November 9, 2021.

**C. Heritage Heights Leadership Presentation**

The Heritage Heights Lighthouse Team gave a presentation to the Board of Education at the voting meeting on Tuesday, November 16, 2021.

**D. Superintendent Update**

Michael V. Ginestre, Superintendent of Schools, gave an update to the Board of Education at the voting meeting on Tuesday, November 16, 2021.

**NEW BUSINESS**

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the following resolution was offered for consent agenda on items A, B, C, D, E, F, and G.

**A. Special Education****1. Class placements for 2021-2022 –Policy #7613**

Whereas, Public Law 94-142, the Individuals with Disabilities Act, and Chapter 853, Laws of 1976 (New York State Education Act), requires Board of Education approval for all placements of students with disabilities, and

Whereas, the District Committee on Special Education has reviewed all placements, and

Whereas, all parents have approved said special education class placements, now therefore be it

Resolved: That, the 2021-2022 placements for students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated November 1, 2021.

**2. Preschool class placements for 2021-2022 – Policy #7614**

Whereas, Public Law 94-142, the Individuals with Disabilities Act, as amended by P.L. 99-457, New York State Compliance, Chapter 243 of the Laws of 1989, requires Board of Education approval for all placements of preschool student with disabilities, and

Whereas, the District Committee on Preschool Special Education has reviewed all placements, and

Whereas, all parents have approved said preschool special education placements, now therefore be it

Resolved: That, the 2021-2022 placements for preschool students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated November 1, 2021.

and be it further...

**NEW BUSINESS-continued...****B. Monthly Financial Reports – Policy #2140**

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the Investment Schedule, the Treasurer's Report, the Budget Appropriation Status Report, the Revenue Budget Status Report and the Budget Transfer Report as provided.

and be it further...

**C. Dispose of Obsolete Property – Policy 5250**

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, authorize the district to participate in competitive bidding procedures for the disposal of obsolete property.

and be it further...

**D. Board of Education Goals**

RESOLVED: That, the Board of Education approve the goals set forth for the Board of Education for the 2021-2022 school year.

and be it further...

**E. Corrective Action Plan in Response to External Auditor's Report**

RESOLVED: That the Board of Education approve the Corrective Action Plan in response to the External Auditor's Report as recommended by the District Audit Committee.

and be it further...

**F. Deferred Compensation Plan**

Whereas, the Sweet Home CSD wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Jurisdictions (the "Plan") for the voluntary participation of all eligible employees; and

Whereas, the Sweet Home CSD is a local public employer eligible to adopt the Plan pursuant to section 5 of the State Finance Law; and

Whereas, the Sweet Home CSD has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and section 5 of the State Finance Law of the State of New York; and

Whereas, the purpose of the Plan is to encourage employees to make and continue careers with the Sweet Home CSD by providing eligible employees with a convenient and tax favored method of saving on a regular and long-term basis and thereby provide for their retirement;

NOW, THEREFORE, it is hereby:

RESOLVED, that the Sweet Home CSD hereby adopts the Plan for the voluntary participation of all eligible employees; and it is further

RESOLVED, that the appropriate officials of the Sweet Home CSD are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implementation, and maintenance of the plan; and it is further

RESOLVED, that the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission.

and be it further...

**NEW BUSINESS-continued...****G. Bid – Transportation Emergency Contracts**

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, enter into transportation contracts for the remainder of the 2021-22 school year to the vendors listed below for a total of **\$123,093.75**.

| <b><u>Vendor</u></b>         | <b><u>Run</u></b>   | <b><u>Cost</u></b>  |
|------------------------------|---------------------|---------------------|
| Erie Bus Inc dba WNY Bus Co. | King Charter School | \$30,750.00         |
| Erie Bus Inc dba WNY Bus Co. | Rebecca Park        | \$49,500.00         |
| Transpo Bus Service LLC.     | Zelmer Street       | \$42,843.75         |
| <b>TOTAL</b>                 |                     | <b>\$123,093.75</b> |

The vote on the foregoing resolution was as follows:

|         |   |    |   |        |   |
|---------|---|----|---|--------|---|
| Yes     | 7 | No | 0 | Absent | 0 |
| Carried | X |    |   |        |   |

**INFORMATIONAL ITEMS**

**R. Haen:** Student government has established its committees, chairs, senators. Rosalise K., chair of environmental committee is working on creating a school garden. Haley S., a freshman senator, found a Farm to School grant program. Halloween spirit week was a success, higher than normal level of participation. Lexi H. and Fatima H. are working with Dr. Luchey on ways to increase mental health awareness – possibly assemblies. The Winter Dance poll is being worked on, will send results to BOE. New goals are not fully formed. Food & Nutrition committee wants to open HS vending machines for after school. Athletics committee looking into increasing access to locker rooms. Tech committee is looking to expand peer help. DEI committee looking into diversity spirit week – perhaps having a multicultural night in March to end that week.

**B. Laible:** WR PTO is thinking about a community garden. Students submitted applications for the leadership program. Time to sign up for conferences. Kudos to Anne Nowak for all the workshops going on for families. Work with a foundation that will be making a donation to Sweet Home – will work with Mike to determine best use the funds. Open to being on any committee if someone is overextended. Currently serve on Audit Committee and ECASB Finance Committee. Mike had a nice article in the Beel!

**P. Bellanti:** Attended the Supt Conf Day zoom call. GL holding Pumpkin Run/Wellness walk. GL singing “Shout” song video was on the Bflo News website. Scott did a great job with the presentation at the Legislative Breakfast. Test to stay was a hot topic. GL has virtual Bingo coming up. Sock donation during Pumpkin Run received over 300 donations of pairs of socks.

**J. Feldmann:** MM PTA met last week, finances look good. Holding a turkey trot on Nov. 12. SHEF mini grant announcements will be out soon.

**K. McDonald:** Legislative meeting was very informative. Working on a legislative handbook – a guide for BOE members on how to advocate for your district. Learned a great deal at the Legislative Breakfast. Legislators from both sides of the aisle and senate and assembly in attendance. HS PTSA meeting is upcoming.

**S. Johnson:** NYSSBA convention was shorter, 5 speakers, best one was on Leading with Empathy. Attended safe schools seminar. Legislators thought this year’s breakfast was the best so far.

**A. Battaglia:** Kudos to girls volleyball team – lost in an intense battle. Missed the MS PTSA meeting.

**M. Jasen:** HH PTA getting ready for the Winter Dance. Sat down with Mr. Smorol regarding plans for Supt Conf. Day. Perhaps we can have concerts live on the website?

**OPEN SESSION**

Called

**PERSONNEL**

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the following resolution was offered for consent agenda on personnel items I and II.

**I. Teaching and Administrative****A. Regular****2. Appointments****d. Mentor**

RESOLVED: That, the *mentor appointment* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 684 dated November 16, 2021** be approved as recommended by the Superintendent of Schools.

|             |                 |               |
|-------------|-----------------|---------------|
| Tom Roberts | Katie Barillari | Caitlin Rizzo |
|-------------|-----------------|---------------|

**e. Continuing Activities****PLC, Glendale, 2021-2022**

RESOLVED: That, *PLC, Glendale*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 684 dated November 16, 2021** be approved as recommended by the Superintendent of Schools.

|                  |                 |                 |
|------------------|-----------------|-----------------|
| Jessica Wander   | Sandy Piatek    | Michelle Murray |
| Dominique Dibble | Megan Land      | Chandra Kling   |
| Danielle Kawa    | Joelle Loughrey | Molly DiPirro   |
| Lynn Kawa        |                 |                 |

**PLC, Heritage Heights, 2021-2022**

RESOLVED: That, *PLC, Heritage Heights*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 684 dated November 16, 2021** be approved as recommended by the Superintendent of Schools.

|                 |                   |               |
|-----------------|-------------------|---------------|
| Amanda Glenn    | Maggi McDonald    | Jill Grugnale |
| Monica McDowell | Heather Reichmuth | Misti Long    |
| Travis Denman   | Kim Gugino        |               |

**PLC, Maplemere, 2021-2022**

RESOLVED: That, *PLC, Maplemere*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 684 dated November 16, 2021** be approved as recommended by the Superintendent of Schools.

|                   |                  |                  |
|-------------------|------------------|------------------|
| Julie Eberle      | Heather Pfeiffer | Angela Mackowiak |
| Kirsten Baetzhold | Sarah Nowak      | Michele Sionko   |
| Karen Bassano     | Jessica Sears    | Mallory Pisarek  |

**PLC, Willow Ridge, 2021-2022**

RESOLVED: That, *PLC, Willow Ridge*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 684 dated November 16, 2021** be approved as recommended by the Superintendent of Schools.

|                   |                   |               |
|-------------------|-------------------|---------------|
| Wendy Januchowski | Kim Potkalitsky   | Sarah Giese   |
| Lauren Hiller     | Lauren Courtade   | Ashley Bell   |
| Karen Johel       | Jacque Stablewski | Jamie Riddoch |

**PERSONNEL-continued...****I. Teaching and Administrative****A. Regular****2. Appointments****e. Continuing Activities****PLC, Middle School, 2021-2022**

RESOLVED: That, *PLC, Middle School*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 684 dated November 16, 2021** be approved as recommended by the Superintendent of Schools.

|                    |                  |                    |
|--------------------|------------------|--------------------|
| Michelle Dorobiala | Nicole Niezgoda  | Alan Baczkiewicz   |
| Mike Ehman         | Sarah Brach      | Jayne Kelly        |
| Denea Czapla       | Lindsay Crimmins | Heidi Muck         |
| Ashlee Lipka       | Jason Scheer     | Jennifer Heidinger |
| Kathy Neelon       |                  |                    |

**Building Improvement Team, Heritage Heights, 2021-2022 school year**

RESOLVED: That, the *Building Improvement Team, Heritage Heights*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 684 dated November 16, 2021** be approved as recommended by the Superintendent of Schools.

|                          |                  |  |
|--------------------------|------------------|--|
| Jennifer Battel (remove) | Misti Long (add) |  |
|--------------------------|------------------|--|

**g. Leave of Absence**

RESOLVED: That, the *leave of absence* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 684 dated November 16, 2021** be approved as recommended by the Superintendent of Schools.

|               |                 |                     |
|---------------|-----------------|---------------------|
| Jeremy Zimmer | Michelle Zimmer | Elizabeth Sigurdson |
|---------------|-----------------|---------------------|

**j. Co-Curricular Activities, Middle School, 2021-2022 school year**

RESOLVED: That, the *co-curricular activities, middle school*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 684 dated November 16, 2021** be approved as recommended by the Superintendent of Schools.

|                      |                       |                   |
|----------------------|-----------------------|-------------------|
| Paula Adams (remove) | Katie Conway (remove) | Gavin Petrie      |
| Paula Adams          | Tim Goodman           | Jacqueline Turner |
| Jacqueline Turner    | Jeremy Traverse       |                   |

**B. Substitutes****2. Appointments****a. Long Term Substitutes**

RESOLVED: That, the *long term substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 684 dated November 16, 2021** be approved as recommended by the Superintendent of Schools.

|                        |  |  |
|------------------------|--|--|
| Beth Cornwall-Crawford |  |  |
|------------------------|--|--|

**b. Per Diem**

RESOLVED: That, the *per diem substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 684 dated November 16, 2021** be approved as recommended by the Superintendent of Schools.

**PERSONNEL-continued...****I. Teaching and Administrative****C. Interscholastic Activities****1. Interscholastic Activities, High School, 2021-22**

RESOLVED: That, the *interscholastic activities appointments, High School* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 684 dated November 16, 2021** be approved as recommended by the Superintendent of Schools.

|                    |                          |                 |
|--------------------|--------------------------|-----------------|
| Amanda Glenn       | Kelsey Johnson           | Brandon Woods   |
| Michael Licata     | Neal McLoughlin          | Andrew Murak    |
| Crystal Carlson    | Chris Monaco             | Tom Smith       |
| Jim Russo          | Kristy Neeson            | Lisa Floreano   |
| Brian Turner       | Richard Beaudet          | Patrick McNelis |
| Ryan Hayter        | Andrea Wodarczak         | Christina Mack  |
| Lari MacPeck       | Jeanne Hocieniec-Gentile | Rich Lowe       |
| Dave Radlich       | Don Lilly                | Andrew Stella   |
| Ryan Mislin        | Jonathan Graves          | Luke Pappagallo |
| Michael Licata Sr. | Cory Mitchum             | Sarah Herrmann  |
| Gina Lunetta       | Sarah Brach              | Kristin Gernatt |
| Tim Cardinal       | Patrick Mix              |                 |

**II. Service****A. Regular****1. Discontinuance****a. Retirement**

RESOLVED: That, the *retirement* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 684 dated November 16, 2021** be approved as recommended by the Superintendent of Schools.

|           |              |               |
|-----------|--------------|---------------|
| Ray Smith | Dave Wilmore | Marie Benware |
|-----------|--------------|---------------|

**b. Resignation**

RESOLVED: That, the *resignation* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 684 dated November 16, 2021** be approved as recommended by the Superintendent of Schools.

|                |                  |               |
|----------------|------------------|---------------|
| Daniel Wantuck | Christine Magyar | Carmen Barker |
|----------------|------------------|---------------|

**c. Termination**

RESOLVED: That, the *termination* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 684 dated November 16, 2021** be approved as recommended by the Superintendent of Schools.

|                |  |  |
|----------------|--|--|
| Yvonne Garrity |  |  |
|----------------|--|--|

**2. Appointments****a. Regular**

RESOLVED: That, the *regular appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 684 dated November 16, 2021** be approved as recommended by the Superintendent of Schools.

|                   |               |                |
|-------------------|---------------|----------------|
| Michael Maluso    | Shumona Hoque | Cheryl Hymon   |
| Consuella Staples | Santanae Lee  | Aubrey Johnson |

**PERSONNEL-continued...****II. Service****A. Regular****2. Appointments****f. Leave of Absence**

RESOLVED: That, the *leave of absence* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 684 dated November 16, 2021** be approved as recommended by the Superintendent of Schools

|               |                 |                |
|---------------|-----------------|----------------|
| Karen Barrett | Barb Rupiec     | James Bujalski |
| Jane Gerwitz  | Sherry McNamara |                |

**B. Substitutes****2. Substitutes**

RESOLVED: That, the *substitutes* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 684 dated November 16, 2021** be approved as recommended by the Superintendent of Schools

The vote on the foregoing resolution was as follows:

|         |   |    |   |        |   |
|---------|---|----|---|--------|---|
| Yes     | 7 | No | 0 | Absent | 0 |
| Carried | X |    |   |        |   |

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the meeting was adjourned to executive session for matters related to the employment history of a particular individual and contract negotiations at 7:43 pm.

The vote on the foregoing resolution was as follows:

|         |   |    |   |        |   |
|---------|---|----|---|--------|---|
| Yes     | 7 | No | 0 | Absent | 0 |
| Carried | X |    |   |        |   |

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the following resolution was offered to come out of executive session at 8:30 pm.

The vote on the foregoing resolution was as follows:

|         |   |    |   |        |   |
|---------|---|----|---|--------|---|
| Yes     | 7 | No | 0 | Absent | 0 |
| Carried | X |    |   |        |   |

**ADJOURNMENT**

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the meeting was adjourned at 8:30 pm.

The vote on the foregoing resolution was as follows:

|         |   |    |   |        |   |
|---------|---|----|---|--------|---|
| Yes     | 7 | No | 0 | Absent | 0 |
| Carried | X |    |   |        |   |



Sherry A. McNamara  
Secretary, Board of Education  
District Clerk  
Sweet Home Central School District