

**SWEET HOME CENTRAL SCHOOL DISTRICT
OF AMHERST AND TONAWANDA**

BOARD OF EDUCATION

STUDY SESSION MEETING

TUESDAY, FEBRUARY 8, 2022

6:30 pm

A G E N D A

I. A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

II. ADJOURN TO EXECUTIVE SESSION

III. APPROVAL OF AGENDA

RESOLVED: That, the agenda set forth for the regular Board of Education meeting held Tuesday, February 15, 2022 is hereby adopted in its entirety.

IV. MINUTES OF THE PREVIOUS MEETING

RESOLVED: That, the minutes of the Board of Education Meetings held Tuesday, January 11, 2022 and Tuesday January 18, are hereby adopted in their entirety.

V. COMMUNICATIONS

1. Letter from Amherst IDA.
2. Phillips Lytle Legal Alert.
3. Harris Beach Legal Alerts.
4. Erie 1 BOCES Call for Nominations.
5. Letter from Mary Busse.
6. Letter from Andrew Loeb.

VI. OPEN SESSION – Agenda Topics - Policy 1510

VII. UNFINISHED BUSINESS

VIII. SUPERINTENDENT’S REPORT

A. Superintendent update

Michael Ginestre, Superintendent of Schools, will give an update to the Board of Education at the study session on Tuesday, February 8, 2022.

B. Glendale Elementary Presentation

The Glendale Elementary team will present to the Board of Education at the voting meeting on Tuesday, February 15, 2022.

C. Superintendent update

Michael Ginestre, Superintendent of Schools, will give an update to the Board of Education at the voting meeting on Tuesday, February 15, 2022.

D. Upcoming Events

•	February 4-5...	MS Musical 2/4 7:00 pm 2/5 2:00 pm
•	February 7...	MS: PTSA Meeting, 6:30 pm
•	February 8...	DO: BOE Regular Study Session, 6:30 pm @ NVCC
•	February 9...	GL: PTA Meeting, 6:30 pm
•	February 10...	HS: PTA Meeting 6:30 pm
•	February 12...	DO: BOE Budget Study Session, 9 am @ Service Center
•	February 14...	HH: PTA meeting, 6:30 pm

VIII. SUPERINTENDENT'S REPORT

E. Upcoming Events

•	February 15...	DO: BOE Voting Meeting, 6:30 pm @ Glendale Elementary
•	February 21-25...	DO: Mid-Winter Recess, No School K-12
•	March 2...	MM: PTA Meeting, 6:45 pm
•	March 3...	WR: PTO Meeting, 6:30 pm

IX. NEW BUSINESS

A. Special Education

1. Class placements for 2021-2022 – Policy 7613

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, and Chapter 853, Laws of 1976 (New York State Education Act), requires Board of Education approval for all placements of students with disabilities, and

WHEREAS, the District Committee on Special Education has reviewed all placements, and

WHEREAS, all parents have approved said special education class placements, now therefore be it

RESOLVED: That, the 2021-2022 placements for students with disabilities be approved as recommended in a memorandum to Mr. Michael V. Ginestre, Superintendent of Schools, dated February 1, 2022.

2. Preschool class placements for 2021-2022 – Policy 7614

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, as amended by P.L. 99-457, New York State Compliance, Chapter 243 of the Laws of 1989, requires Board of Education approval for all placements of preschool students with disabilities, and

WHEREAS, the District Committee on Preschool Special Education has reviewed all placements, and

WHEREAS, all parents have approved said preschool special education placements, now therefore be it

RESOLVED: That, the 2021-2022 placements for preschool students with disabilities be approved as recommended in a memorandum to Mr. Michael V. Ginestre, Superintendent of Schools, dated February 1, 2022.

B. Monthly Financial Reports – Policy 2140

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the Investment Schedule, the Treasurer's Report, the Budget Appropriation Status Report, the Revenue Budget Status report, the Budget Transfer Report, and the Extra-Curricular Account Report as provided.

C. Revised Policy – Policy 1410 – Second Reading

Board of Education By-Law #1410 states that "Board of Education policy and rules and by-laws shall be adopted, amended and/or suspended...only when the addition, amendments or suspension is first introduced in writing and is subsequently moved and seconded at a public meeting at least 27 calendar days prior to the time when such adoption, amendment and/or suspension may be voted upon."

IX. NEW BUSINESS-continued...

C. Revised Policy – Policy 1410 – Second Reading

At the regular Board of Education meeting held on January 18, 2022 the Superintendent of Schools recommended the Board of Education accept the first reading of the following revised policies.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following revised policies as provided in the February 15, 2022 presentation.

a.	3230 – Public Complaints
b.	3310 – Public Access to Records
c.	3420 – Non-Discrimination & Anti-Harassment in the School District
d.	3520 – Extraordinary Circumstances
e.	5640 - Smoking/Tobacco Use

D. Revised Policy – Policy 1410 – First Reading

Board of Education By-Law #1410 states that “Board of Education policy and rules and by-laws shall be adopted, amended and/or suspended...only when the addition, amendments or suspension is first introduced in writing and is subsequently moved and seconded at a public meeting at least 27 calendar days prior to the time when such adoption, amendment and/or suspension may be voted upon.”

At the regular Board of Education meeting held on February 15, 2022 the Superintendent of Schools recommended the Board of Education accept the first reading of the following revised policies.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following revised policies as provided in the February 15, 2022 presentation.

a.	6120 – Equal Employment Opportunity
b.	6121 – Sexual Harassment in the Workplace
c.	6150 – Alcohol, Tobacco, Drugs & Other Substances (Staff)
d.	6160 – Professional Growth/Staff Development
e.	6219 – Registration and Professional Development
g.	6571 – Professional Services Providers (recommend to delete)
i.	5681 – School Safety Plans
j.	5230 – Acceptance of Gifts

E. Corrective Action Plan in Response to Internal Auditor’s Report

RESOLVED: That the Board of Education approve the Corrective Action Plan in response to the Internal Auditor’s Report as recommended by the District Audit Committee.

IX. NEW BUSINESS-continued...

F. Dispose of Obsolete Property – Policy 5250

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, authorize the district to participate in competitive bidding procedures for the disposal of obsolete property.

G. District Substitute Rates, 2021-2022 – Policy 6220

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education establishes the rates of compensation for substitutes effective February 7, 2022 as follows:

Teaching

- Per Diem Substitutes:
 - Certified \$130.00 per day
 - Non-Certified : \$120.00 per day
- Building Based Substitutes:
 - Certified: \$140.00 per day (No benefits)
 - Not certified \$130.00 per day (No benefits)
- Long Term Substitutes: \$160.00 per day (No benefits)
- Retired SHEA Substitutes: \$135.00 per day (No benefits)
- Retired SHEA Long Term Substitutes. \$175.00 per day (No benefits)

Service

<u>Position</u>	<u>Entry Sub Rate</u>
• Bus Monitors	\$13.37/hr.
• Cleaners	\$13.37/hr.
• Food Service Helpers	\$13.37/hr.
• Lunch/Hall Monitors	\$13.37/hr.
• Teacher Aides	\$13.37/hr.

H. Appointments

The Superintendent of Schools recommends the amended appointments of the following individuals for the 2021-22 school year as presented in the attached memo.

- Nicole Kuss, District Treasurer
- Lisa Cebulski, Deputy District Clerk
- Falon Capenhurst, Executive Assistant to the Superintendent

I. Acceptance of Donation

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the donation of \$1,100.00 in memory of former Heritage Heights Librarian, Karen Holmes, for the purchase of books for the Heritage Heights Library.

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IX. NEW BUSINESS-continued...

J. SEQR – Capital Outlay Project

X. INFORMATIONAL ITEMS

XI. OPEN SESSION - Policy 1510

XII. PERSONNEL

I. Teaching and Administrative

A. Regular

1. Discontinuance

a. Retirement

RESOLVED: That, the *retirement* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 688 dated February 15, 2022** be approved as recommended by the Superintendent of Schools.

Edward Hayes		
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2. Appointments

c. Encumbered

RESOLVED: That, the *encumbered appointment* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 688 dated February 15, 2022** be approved as recommended by the Superintendent of Schools.

Yohan Andraud		
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g. Leave of Absence

RESOLVED: That, the *leave of absence* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 688 dated February 15, 2022** be approved as recommended by the Superintendent of Schools.

Katelyn DiRosa	Kristen Noltee	Erin Hawkes
Morris Fried		

h. Reinstatement from Leave

RESOLVED: That, the *reinstatement from leave* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 688 dated February 15, 2022** be approved as recommended by the Superintendent of Schools.

Elizabeth Sigurdson		
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i. Salary Adjustments

See Salary Adjustments- In-service Credits Memo dated February 15, 2022
See Salary Adjustments- Graduate Credits Memo dated February 15, 2022

XII. PERSONNEL-continued...

I. Teaching and Administrative

A. Regular

2. Appointments

j. Co-Curricular Activities

j. Co-Curricular Activities, Middle School, 2021-2022 school year

RESOLVED: That, the *co-curricular activities, middle school*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 688 dated February 15, 2022** be approved as recommended by the Superintendent of Schools.

Matthew Reformat		
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B. Substitutes

2. Appointment

a. Long Term Substitutes

RESOLVED: That, the *long term substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 688 dated February 15, 2022** be approved as recommended by the Superintendent of Schools.

Cheyon Cross	Susan Cohen	Yanna Shimanskaya
Mara Carrol		

b. Substitute teachers for 2021-2022 school year

RESOLVED: That, the *substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 688 dated February 15, 2022** be approved as recommended by the Superintendent of Schools.

II. Service

A. Regular

1. Discontinuance

b. Resignation

RESOLVED: That, the *resignation* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 688 dated February 15, 2022** be approved as recommended by the Superintendent of Schools.

Matthew Urban		
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2. Appointment

a. Regular

RESOLVED: That, the *regular appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 688 dated February 15, 2022** be approved as recommended by the Superintendent of Schools.

Peter Todaro	Xavier Balsano	Orion Lapsley-Bonghi
Diana Hyland	Syeda Khan	

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XII. PERSONNEL-continued...

II. Service

A. Regular

2. Appointment

e. Transfer

RESOLVED: That, the *transfer* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 688 dated February 15, 2022** be approved as recommended by the Superintendent of Schools.

Tina Reich	Dan Fularz	
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f. Leave of Absence

RESOLVED: That, the *leave of absence* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 688 dated February 15, 2022** be approved as recommended by the Superintendent of Schools.

Karen Barrett	Katie Lasher	Mike Nichols
Paul Marko		

B. Substitutes

2. Substitutes

RESOLVED: That, the *substitutes* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 688 dated February 15, 2022** be approved as recommended by the Superintendent of Schools.

XII. ADJOURNMENT

XIII. ITEMS OF INFORMATION

- a. Calendar of Events dated February 4, 2022.
- b. Claims Auditor's Report, October 2021.
- c. Claims Auditor's Report, November 2021.
- d. Claims Auditor's Report, December 2021.
- e. Rick Timbs Presentation.