

**SWEET HOME CENTRAL SCHOOL DISTRICT
OF AMHERST AND TONAWANDA**

M E M O R A N D U M

TO: Michael Ginestre, Superintendent of School
FROM: Donald G. Feldmann
DATE: April 28, 2022
RE: Health Medical Supplies Bid 2022-23-17

Background:

Bid specifications for the Health Medical Supplies were developed by Barb Baer, High School Nurse and Marcy Gerlach, Athletic Trainer. This bid listed the supplies for the nurse's office in each of our schools as well as our Athletic Department. These supplies include items such as bandages, reusable cold/hot packs, medicine cups and gloves.

After being posted in the Amherst and Ken-Ton Bee, a detailed listing of 214 items for bid were mailed out to fourteen (14) vendors. Four vendors submitted bids as listed below.

Bid Tabulation:

Vendor	# of Items Bid	Total Bid Amount
Collins Sports Medicine	173	\$13,536.86
Medco	165	\$10,357.05
Quill	31	\$4,399.58
School Health Corp.	164	\$15,236.80

Bid Recommendation:

My recommendation is to split the bid between Collins Sports Medicine, Medco, Quill and School Health Corp. for a total amount of \$14,871.43.

Vendor	Items Awarded	Total Award Amount
Collins Sports Medicine	66	\$3,686.44
Medco	83	\$5,112.76
Quill	10	\$1,157.86
School Health Corp.	44	\$4,914.37

List of the award amounts for the last three years (Including the current year award):

Bid Year	Vendor	Total Award Amount	Items Awarded
2022-23	Medco, Collins Sports, Quill & School Health Corp	\$14,871.43	203
2021-22	Medco and Collins Sports	\$5,661.46	178
2020-21	Medco and Collins Sports	\$8,820.60	213