SWEET HOME CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
TUESDAY, JUNE 21, 2022

MINUTES

A meeting of the Sweet Home Board of Education was held on Tuesday, June 21, 2022 in the Middle School Auditorium. President of the Board, Mrs. Jasen, called the meeting to order at 6:41 pm.

Mrs. Jasen led the Pledge of Allegiance to the Flag.

PRESENT: Amy Battaglia, Peter Bellanti, Joshua Feldmann, Marianne Jasen, Scott M. Johnson, Brian Laible, Kailey McDonald (via Google Meet – arrived late)

ABSENT: Roman Haen (student ex-officio)

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the Board of Education accepted the roll as called.

The vote on the foregoing resolution was as follows:

Yes	6	No	0	Absent	1
Carried	X				

Also present: Michael V. Ginestre, JoAnn Balazs, Donald G. Feldmann

APPROVAL OF AGENDA

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the following resolution was offered:

RESOLVED: That, the agenda set forth for the study session of the Board of Education held Tuesday, June 21, 2022 is hereby adopted in its entirety.

The vote on the foregoing resolution was as follows:

Yes	6	No	0	Absent	1
Carried	X				

MINUTES OF THE PREVIOUS MEETING

RESOLVED: That, the reading of the minutes of the voting meetings held Tuesday, May 10, 2022 and Tuesday, May 24, 2022 be waived and are hereby adopted in their entirety

The vote on the foregoing resolution was as follows:

Yes	6	No	0	Absent	1
Carried	X				

COMMUNICATIONS

A. Oral

1. The following are the results of the district vote held Tuesday, May 17, 2022:

Budget	**Yes**	**No**	**Total**
$89,351,588	680	193	873
Proposition 2	**Yes**	**No**	**Total**
Amendment re: Capital Reserve Funds 2017	695	150	845

Election of two school board members, for a five-year term 7/1/22 -6/30/27.

Amy Battaglia	543 votes	**Elected**
Marianne Jasen	506 votes	**Elected**

Total votes cast: 885

DRAFT

COMMUNICATIONS-continued…

A. Oral

2. Mrs. Jasen thanked the public for their support of the budget which has been approved by district voters every year since 1977.
3. Board Members received emails regarding students eating in the cafeteria.

B. Written

1. Hodgson Russ Legal Alert
2. Phillips Lytle Legal Alert

OPEN SESSION – AGENDA TOPICS – POLICY 1512

1. Bill Vaughan, 11 Fairways Blvd. – Parent of 2 students at Maplemere. Here to speak on behalf of dozens of MM and WR parents who believe kids need to be eating in the school cafeterias. The reasons were understandable during the COVID protocols. Was part of the re-opening process and one major theme was the social/emotional health of the students. Watching a movie in the classroom during lunch doesn't help, they are on screens enough, and need to learn to navigate relationships.
2. Maggi McDonald, HH teacher – Concur with Mr. Vaughan. The kids don't know students from other classrooms, they are angry and tell on each other. Teachers are dealing with the discipline problems, not the administrators. Some COVID protocols are going away, this should as well.
3. Dirk Rabenold, 5 Jeffrey Dr. – Serve on DEI committee. Have concerns about enforcing such a broad policy as the DEI policy. Appreciate the idea of having a subcommittee focused on family & community engagement. Would like to have more community members involved.

UNFINISHED BUSINESS

None

SUPERINTENDENT'S REPORT

A. Art Student Recognition
The Board of Education recognized Villa Maria photography contest winners at the study session on Tuesday, June 14, 2022.

B. SHEF Mini Grant Winners
The Board of Education recognized recipients of the most recent SHEF mini grant awards at the study session on Tuesday, June 14, 2022.

C. Wellness Plan/Attendance Procedures Update
Don Feldmann, Director of Finance & Plant Services gave an update to the Board of Education at the study session on Tuesday, June 14, 2022.

D. Superintendent Update
Michael Ginestre, Superintendent of Schools, gave an update to the Board of Education at the voting meeting on Tuesday, June 21, 2022.

E. DEI Committee Presentation
Representatives from the DEI Committee gave a presentation to the Board of Education at the voting meeting on Tuesday, June 21, 2022.

F. Superintendent Update
Michael Ginestre, Superintendent of Schools, gave an update to the Board of Education at the voting meeting on Tuesday, June 21, 2022.

DRAFT

NEW BUSINESS

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the following resolution was offered for consent agenda on items A, B, C, E, F, G, H, I, J, and K.

A. Special Education

1. Class placements for 2021-2022 – Policy 7613

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, and Chapter 853, Laws of 1976 (New York State Education Act), requires Board of Education approval for all placements of students with disabilities, and

WHEREAS, the District Committee on Special Education has reviewed all placements, and

WHEREAS, all parents have approved said special education class placements, now therefore be it

RESOLVED: That, the 2021-2022 placements for students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated June 6, 2022.

2. Preschool class placements for 2021-2022 – Policy 7614

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, as amended by P.L. 99-457, New York State Compliance, Chapter 243 of the Laws of 1989, requires Board of Education approval for all placements of preschool student with disabilities, and

WHEREAS, the District Committee on Preschool Special Education has reviewed all placements, and

WHEREAS, all parents have approved said preschool special education placements, now therefore be it

RESOLVED: That, the 2021-2022 placements for preschool students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated June 6, 2022.

and be it further…

B. Monthly Financial Reports – Policy 2140

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the Investment Schedule, the Treasurer's Report, the Budget Appropriation Status Report, the Budget Transfer Report and the Revenue Budget Status report as provided.

and be it further…

C. Bids – Policy 5410

1. Ice Cream Bid

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the Ice Cream bid #2022-23-10 to **Hershey's** for a total bid of **$38,604.00** for the 2022- 2023 school year.

2. School Bus Parts Bid

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the School Bus Parts Bid #2022-23-19 to the following vendors at the unit price offered per item specified for a total bid of **$48,453.08**.

DRAFT

NEW BUSINESS-continued…

C. Bids – Policy 5410

2. School Bus Parts Bid

Advance Auto Parts	$6,380.07
Bus Parts Warehouse	$366.69
Finger Lakes Chemical	$555.54
Hurtubise Tire	$3,328.50
Leonard Bus Sales	$960.45
NAPA Auto Parts	$4,113.89
NY Bus Sales	$3,281.52
Parmenter	$13,368.00
Superior Lubricants	$9,041.00
Transport Services	$1,028.00
Tri-Star	$5,190.00
Truck Pro	$372.72
Vehicle Maintenance Program	$466.70
Total	**$48,453.08**

3. Milk and Juice Bid

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the milk bid #2022-23-9 to **InstantWhip - Buffalo** for total bid of **$314,828.37** for the 2022-2023 school year.

4. Handicapped Transportation Bid – Summer (Randolph Academy)

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the Handicapped Transportation bid #2022-23-20 (Randolph Academy) to **WNY Bus Co.** at the contract rate of **$246.00** per day.

and be it further…

D. Funding of Reserve Funds

WHEREAS, the District has previously established the following reserve funds pursuant to applicable provisions of the General Municipal Law and/or the Education Law of the State of New York:

1. Workman's Compensation Reserve Fund (General Municipal Law Section 6-j)
2. Unemployment Insurance Payment Reserve Fund (General Municipal Law Section 6-m)
3. Employee Benefit Accrued Liability Reserve Fund (General Municipal Law Section 6-p)
4. Retirement Contribution Reserve Fund (General Municipal Law Section 6-r)
5. Tax Certiorari Claim Reserve Fund (Education Law Section 3651, Paragraph 1-a)
6. Capital Reserve Fund (Education Law Section 3651, Paragraph 1)

The foregoing reserve funds collectively referred to as the "Reserve Funds"; and

DRAFT

NEW BUSINESS-continued…

D. Funding of Reserve Funds

WHEREAS, the Board of Education desires to make transfer surplus funds, if any, into the Reserve Funds out of revenues received during the 2021-2022 fiscal year of the District as are not otherwise appropriated or required by law to be paid into any other fund or account (the "Surplus").

NOW, THEREFORE, be it

RESOLVED, that the District shall make transfers into the Reserve Funds out of the 2021-2022 Surplus, if any; and it is further

RESOLVED, That the exact amount of each such transfer from Surplus, if any, into each such above-listed Reserve Fund shall be fixed by the Board of Education after determination by the District's outside auditors of the amount of the 2021-2022 Surplus, if any, not otherwise appropriated or required by law to be paid into any other fund or account; and be it further

RESOLVED, that is accordance with applicable law, interest earned on each such fund shall remain a part of said fund.

and be it further…

E. Dispose of Obsolete Property – Policy 5250

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, authorize the district to participate in competitive bidding procedures for the disposal of obsolete property.

and be it further…

F. Proclamation

WHEREAS, the Sweet Home Central School District is located in the Towns of Amherst and Tonawanda, New York; and

WHEREAS, the employees listed below have announced their retirement from Sweet Home Central School District with a combined number of **438** years of service. NOW, therefore: be it resolved that the Sweet Home Central School District wishes to express their sincere gratitude to the following employees for their dedicated service to the students of Sweet Home Central School District.

Tina Abbott	Food Service – High School
Mauro Belluz	Groundskeeper
Marie Benware	Cleaner – Ready Academy
Mike Connor	Micro Computer Tech – District
Diane Denesha	Teacher Aide – Middle School
Joleen Dimitroff	Principal – Glendale Elementary
Karen Galli	Senior Clerk Typist – District
Ed Hayes	Technology Teacher – High School
Kathy King	Bus Driver
Dave Kler	Head Groundsman
Dave Matyjasik	Mechanic
Mary Ellen Morrison	Teacher Aide – High School
Pat Skalski	Teacher Aide – Middle School
Ray Smith	Maintenance Mechanic
Diane Terhaar	Lunch Monitor - Maplemere
Bob Weselak	Supervisor of Transportation
Dave Wilmore	Monitor – Middle School

DRAFT

NEW BUSINESS-continued…

G. Revised Policy – Policy 1410 – First Reading

Board of Education By-Law #1410 states that "Board of Education policy and rules and by-laws shall be adopted, amended and/or suspended…only when the addition, amendments or suspension is first introduced in writing and is subsequently moved and seconded at a public meeting at least 27 calendar days prior to the time when such adoption, amendment and/or suspension may be voted upon."

At the regular Board of Education meeting held on June 21, 2022 the Superintendent of Schools recommends the Board of Education accept the first reading of the following revised policies.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following revised policies as provided in the June 21, 2022 presentation.

a.	**3220 – Use of Assistance Animals**
b.	**3260 – Use of Service Animals (recommend to delete)**
c.	**3430 – Diversity, Equity & Inclusion in the District**

and be it further…

H. 2020 Capital Outlay Project - General Trades Bid

RESOLVED: That, upon the recommendation of the Superintendent of Schools, and Young & Wright Architectural, the Board of Education award the General Trades Bid to Rodriguez Construction Group for a total bid of **$74,200.00** for the 2020 Capital Outlay Project.

and be it further…

I. Use of Tax Certiorari Reserve Funds

RESOLVED: That, upon the recommendation of the Superintendent and Gross Shuman legal counsel, the Board of Education approve the use of $128,000 from the Tax Certiorari Reserve Fund to offset three current school year tax certiorari refund obligations.

and be it further…

J. Local Wellness Guidelines – Policy 5661

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Local Wellness Guidelines as written.

and be it further…

K. Attendance Procedures

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Attendance Procedures as written.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

DRAFT

INFORMATIONAL ITEMS

P. Bellanti: Attended the HS Stars Breakfast, senior baseball banquet, & lacrosse games. GL had their fun run, a PTA meeting introducing the new principal. 5th grade moving up day is coming up. Final GL PTA meeting for the year, set their budget & calendar, new president Vicki Wilkinson. Thanks to Mallory Piwtorak for her leadership, she will be staying on as treasurer. Congrats to all the spring scholar athletes. Participating in the E1B Supt interviews.

K. McDonald: Attended the Health & Wellness committee meeting in May, finalized the attendance policy which is on the June agenda. Went to breakfast at Ready – thanks for hosting!

J. Feldmann: Attended a SHEF meeting. Visited MM cafeteria.

B. Laible: Also attended the HS Stars Breakfast, nice that we recognize students for academics and good behavior & attendance. Attended the WR Science night – pretty cool, kids got to touch a piece of a meteorite and a piece of the moon. Displays included live hawks & a python. Also attended the Multicultural night. Flag day and field day – patriotism and civic duty still being taught at a young age. Also attended the policy committee meeting.

S. Johnson: Congrats to the girls flag football team on winning the championship! Attended the HS Stars breakfast, MM Leadership day, panther games, MM visit of the cafeteria, policy committee meeting. Presented the BOE scholarship on Awards night to Matt McGowan. Audit committee meetings with internal & external auditors, also expecting a favorable report from our State Audit.

M. Jasen: Helped out at the transportation picnic for the SpEd kids. All donations from employees. The kids love the drivers. Mr. Ryan was hit with 7 cream pies at field day! Attended the leadership day there. The ENL picnic had great food and a great turnout. Wen to the ECASB annual dinner. Noticed HS grad signs all over our community – very nice. How much in scholarships did DFS hand out this year?

D. Feldmann: $102,750 in scholarships awarded this year. Due to community support, the alumni association alone donated over $40k.

M. Ginestre: Many volunteers distributed the scholarships, thoroughly enjoyed participating.

OPEN SESSION – Policy 1512

1. Maggi McDonald: There are solutions to make it possible to bring lunches back to the elementary cafeterias. Kids are in school 8:45 – 2:35, only leave their room for specials. Let us help – teachers are living this. Can be a win for everyone.
2. Rachel Greaves, 21 Philip Dr – Have a 6th grader and twins at HH. Many parents have contacted me about lunches. Would love to be on a committee. It's a time to teach behavior. my daughter misses the socialization.

PERSONNEL

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the following resolution was offered for consent agenda on personnel items I and II.

I. Teaching and Administrative
A. Regular
1. Discontinuance
b. Resignation

RESOLVED: That, the *resignation,* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 693 dated June 21, 2022** be approved as recommended by the Superintendent of Schools.

Lauren Courtade	Travis Denman	

DRAFT

PERSONNEL-continued...

I. Teaching and Administrative

A. Regular

2. Appointment

a. Tenure

RESOLVED: That, the *teaching tenure appointments* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 693 dated June 21, 2022** be approved as recommended by the Superintendent of Schools.

James Ryan	Ray Bailey	Derek Baker
Alessandra Ahmad	Rebecca Haley	Amy Myers
Naryan Padmanabha	Keli-Koran Luchey	Jessica Sears
Kathryn Campanaro	Danielle McKillen	Lacie Cristofanelli
Jeanne Hocieniec-Gentile	Elizabeth Vari	Sheila Connors
Jessica Bridon		

b. Regular

RESOLVED: That, the *regular appointment* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 693 dated June 21, 2022** be approved as recommended by the Superintendent of Schools.

Clare McKeone	Mary Landahl	Jessica Jenkins
Lindsay Marcinelli	Megan Breier	

c. Encumbered

RESOLVED: That, the *encumbered appointment,* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 693 dated June 21, 2022** be approved as recommended by the Superintendent of Schools.

Cheyon Cross		

g. Leave of Absence

RESOLVED: That, the *leave of absence,* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 693 dated June 21, 2022** be approved as recommended by the Superintendent of Schools.

Vanessa O'Neil-White	Sarah Flowers	

h. Reinstatement from Leave

RESOLVED: That, the *reinstatement from leave,* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 693 dated June 21, 2022** be approved as recommended by the Superintendent of Schools.

Allison Cady	Jackie Mahoney	Anuja Geary
Jennifer Heidinger	Jeff Brown	

DRAFT

PERSONNEL-continued...

I. Teaching and Administrative
A. Regular
2. Appointment

i. Salary Adjustment
(1) Administrative

(b) RESOLVED: That, the Superintendent of the Sweet Home Central School District be and hereby is authorized to enter in to Employment Agreements for the 2022-23 school year with the following:

Assistant Superintendent for Talent & Equity
Assistant Superintendent of Finance & Plant Services
Assistant Superintendent for Curriculum & Instruction
- (revised)

B. Substitutes
1. Discontinuance
b. Resignation

RESOLVED: That, the *resignation,* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 693 dated June 21, 2022** be approved as recommended by the Superintendent of Schools.

Gerard Frank		

2. Appointments
a. Long Term Substitutes

RESOLVED: That, the *long term substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 693 dated June 21, 2022** be approved as recommended by the Superintendent of Schools.

Lauren Wills	Yohan Andraud	Joseph Kieck

b. Per Diem

RESOLVED: That, the *per diem substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 693 dated June 21, 2022** be approved as recommended by the Superintendent of Schools.

II. Service
A. Regular
1. Discontinuance
a. Retirement

RESOLVED: That, the *retirement* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 693 dated June 21, 2022** be approved as recommended by the Superintendent of Schools.

Mauro Belluz	David Matyjasik	

DRAFT

PERSONNEL-continued...

II. Service

A. Regular

1. Discontinuance

b. Resignation

RESOLVED: That, the *resignation* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 693 dated June 21, 2022** be approved as recommended by the Superintendent of Schools.

Kristina Joy	Emily Hornung	Jacqueline Brooks
Heather Taylor	Frank Romano	Armando Solis
James Kelly	Bob Maxwell	

2. Appointment

a. Regular

RESOLVED: That, the *regular appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 693 dated June 21, 2022** be approved as recommended by the Superintendent of Schools.

Mallory Conwell	David Drews Jr	Lawrence Mellerski

e. Transfer

RESOLVED: That, the *transfer* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 693 dated June 21, 2022** be approved as recommended by the Superintendent of Schools.

Ona Strang	Debbie Opala	

f. Leave of Absence

RESOLVED: That, the *leave of absence* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 693 dated June 21, 2022** be approved as recommended by the Superintendent of Schools.

Jim Nowicien	Kayla Miner	Robin Dziura
Helen Bainbridge		

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the meeting was adjourned to executive session for matters related to the employment history of a particular individual and ongoing collective bargaining negotiations at 9:09 pm.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the following resolution was offered to come out of executive session at 10:35 pm.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

DRAFT

ADJOURNMENT

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the meeting was adjourned at 10:36 pm

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Sherry McNamara
Secretary, Board of Education
District Clerk
Sweet Home Central School District

DRAFT