

**AW SWEET HOME CENTRAL SCHOOL DISTRICT
OF AMHERST AND TONAWANDA
B O A R D O F E D U C A T I O N**

STUDY SESSION

**TUESDAY, MAY 2, 2023
Immediately following the Public Hearing**

A G E N D A

I. A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

II. BUDGET HEARING & MEET THE CANDIDATES

III. APPROVAL OF AGENDA

RESOLVED: That, the agenda set forth for the regular Board of Education meeting held Tuesday, May 9, 2023 is hereby adopted in its entirety.

IV. MINUTES OF THE PREVIOUS MEETING

RESOLVED: That, the reading of the minutes the Regular Board of Education meeting held Tuesday, April 18, 2023 be waived and are hereby adopted in their entirety.

V. COMMUNICATIONS

VI. OPEN SESSION – AGENDA TOPICS – Policy 1512

VII. UNFINISHED BUSINESS

VIII. SUPERINTENDENT’S REPORT

A. Calendar Presentation

JoAnn Balazs, Assistant Superintendent for Talent & Equity, will give an update to the Board of Education at the study session on Tuesday, May 2, 2023.

B. Superintendent Update

Michael Ginestre, Superintendent of Schools, will give an update to the Board of Education at the study session on Tuesday, May 2, 2023.

C. Art Show Student Recognition

The Board of Education will recognize students at the voting meeting on Tuesday, May 9, 2023.

D. Science & Math Curriculum Update

Toya Wilson, Assistant Superintendent for Curriculum & Instruction will give an update to the Board of Education at the voting meeting on Tuesday, May 9, 2023.

E. Superintendent Update

Michael Ginestre, Superintendent of Schools, will give an update to the Board of Education at the voting meeting on Tuesday, May 9, 2023.

F. Upcoming Events

•	April 28...	WR: Science Night, 6 – 9 pm
•	May 1...	DO: Alumni Meeting, 5 pm @ NVCC DO: SHEF Meeting, 6 pm @ NVCC MS: PTSA Meeting, 6:30 pm
•	May 2...	DO: Public Hearing – Firefighter Tax Exemption, followed by Annual District Budget Hearing, “Meet the Candidates Night”, & BOE Study Session, 6:30 pm @ NVCC
•	May 3...	MM: PTA Meeting, 6:45 pm

**Sweet Home Central School District
Board of Education Study Session
Tuesday, May 2, 2023**

A G E N D A

page 2

VIII. SUPERINTENDENT'S REPORT – continued...

F. Upcoming Events

•	May 8...	HH: PTA Meeting, 6:30 pm
•	May 9...	DO: Public Hearing – District Safety Plan & Code of Conduct/BOE Voting Meeting, 6:30 pm MS: Gr 8 Concert, 7 pm @ MS Aud
•	May 10...	DO: Elementary Blue Orchestra, & Band Concert, 6:45 pm @ MS Aud
•	May 11...	HS: PTSA Meeting, 6:30 pm GL: Chorus & Hand Chimes Concert, 7 pm @ MS Aud
•	May 12...	MM: Color Fun Run
•	May 15...	MS/HS: Jazz Ensemble Concert, 7 pm @ MS Aud
•	May 16...	DO: Annual District Budget Vote, 7 am – 9 pm @ NVCC HS: STARS Breakfast DO: Elementary Track Meet, 9:30 am @ HS Track DO: Dollars For Scholars Chicken BBQ, 4-7 pm @ NVCC DO: Elementary Gold Orchestra, Band & Honors Ensemble Concert, 7 pm @ MS
•	May 17...	MS: Gr 7 Concert, 7 pm @ MS Aud
•	May 18...	DO: Challenge 2 Change, 8 am – 3 pm @ Banchetti's HS: Wind Ensemble & Symphonic Band Concert, 7:30 pm @ MS Aud
•	May 19...	GL: Fun Run
•	May 22...	GL: Leadership Day, 9 am
•	May 23...	MS: Gr 6 Concert, 7 pm @ MS Aud
•	May 24...	DO: Dollars for Scholars Meeting, 8 am @ DO
•	May 25...	HS: Choral & Mixed Chorus Concert, 7:30 pm @ MS Aud
•	May 25...	MM: Leadership Day MM: Art Show, 6-8 pm
•	May 29...	DO: Memorial Day Observance, No School Gr Pre-K - 12
•	June 1...	WR: PTO Meeting, 6:30 pm
•	June 5...	DO: Alumni Meeting, 5 pm @ NVCC DO: SHEF Meeting, 6 pm @ NVCC MS: PTSA Meeting, 6:30 pm
•	June 7...	HS: Senior Day MM: PTA Meeting, 6:45 pm
•	June 8...	HS: Senior Prom, 6 pm @ Wurlitzer

IX. NEW BUSINESS

A. Special Education

1. Class placements for 2022-2023 – Policy 7613

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, and Chapter 853, Laws of 1976 (New York State Education Act), requires Board of Education approval for all placements of students with disabilities, and

WHEREAS, the District Committee on Special Education has reviewed all placements, and

WHEREAS, all parents have approved said special education class placements, now therefore be it

IX. NEW BUSINESS-continued...

1. Class placements for 2022-2023 – Policy 7613

RESOLVED: That, the 2022-2023 placements for students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated April 24, 2023.

2. Preschool class placements for 2022-2023 – Policy 7614

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, as amended by P.L. 99-457, New York State Compliance, Chapter 243 of the Laws of 1989, requires Board of Education approval for all placements of preschool student with disabilities, and

WHEREAS, the District Committee on Preschool Special Education has reviewed all placements, and

WHEREAS, all parents have approved said preschool special education placements, now therefore be it

RESOLVED: That, the 2022-2023 placements for preschool students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated April 24, 2023.

B. Monthly Financial Reports – Policy 2140

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the Investment Schedule, the Treasurer's Report, the Budget Appropriation Status Report, the Revenue Budget Status report, the Budget Transfer report, and the Extra-Curricular Account Report as provided.

C. Bids – Policy - 5410

1. Health Medical Supplies Bid

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the Health Medical Supplies bid 2023-24-17 to the following vendors at the unit price offered per item specified for a total bid of \$....

Collins Sports Medicine	\$6,508.96
Medco	\$6,241.24
Pyramid	\$427.03
School Health Corp.	#2,841.47
Total	\$16,018.70

2. Emergency Transportation Bid – WNY Maritime Academy

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the Transportation bid #2022-23-26 (WNY Maritime Academy) to **WNY Bus Company** at the contract rate of **\$129.00** per day.

3. Athletic and Physical Education Supplies Bid

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the Athletics and Physical Education Supplies bid #2023-24-8 to the following vendors at the unit price offered per item specified for a total bid of **\$73,789.14**.

IX. NEW BUSINESS-continued...

C. Bids – Policy - 5410

3. Athletic and Physical Education Supplies Bid

ADA Sports	\$420.00
BSN Sports	\$29,030.97
Colorado Timing Systems	\$105.00
Gopher	\$7,051.44
Laux	\$19,061.00
Longstreth Sporting Goods LLC	\$1,072.10
MFAC	\$1,517.00
Pyramid School Products	\$1,852.71
Riddell	\$4,994.95
S&S Worldwide	\$136.73
School Health Corp	\$2,937.92
Sportsman's	\$5,609.32
Total	\$73,789.14

D. Request for Proposal – Printer Management/Remote Print Access

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education award the Printer Management/Remote Print Access agreement for the 2023-2024 school year to **Toshiba Business Solutions** in the amount of **\$30,510.00**.

E. School District Calendars, 2023-2024 – Policy 8410

1. District Attendance Calendar

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2023-2024 district attendance calendar as presented.

2. District Payroll Calendar

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2023-2024 district payroll calendar as presented.

3. District Holiday Calendar

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2023-2024 district holiday calendars as presented.

F. Corrective Action Plan in Response to State Comptroller's Report

RESOLVED: That the Board of Education approve the Corrective Action Plan in response to the State Comptroller's Report as recommended by the District Audit Committee.

G. Corrective Action Plan in Response to Internal Audit

RESOLVED: That the Board of Education approve the Corrective Action Plan in response to the Internal Audit Report as recommended by the District Audit Committee.

IX. NEW BUSINESS-continued...

H. Revised Policy – Policy 1410 – Second Reading

Board of Education By-Law #1410 states that “Board of Education policy and rules and by-laws shall be adopted, amended and/or suspended...only when the addition, amendments or suspension is first introduced in writing and is subsequently moved and seconded at a public meeting at least 27 calendar days prior to the time when such adoption, amendment and/or suspension may be voted upon.”

At the regular Board of Education meeting held on April 18, 2023 the Superintendent of Schools recommends the Board of Education accept the first reading of the following revised policies.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following revised policies as provided in the May 10, 2022 presentation.

a.	6570 – Determination of Employment Status: Employee or Independent Contractor
b.	7270 – Rights of Non-Custodial Parents
c.	7350 – Corporal Punishment/Emergency Interventions
d.	7522 – Concussion Management
e.	7530 – Child Abuse and Maltreatment
f.	7545 – Student Gender Identity
g.	7618 – Use of Time Out Rooms

I. Annual District Vote – Policy 1611

1. Chief Election Inspector

RESOLVED: That, the Board of Education approve the revised appointment of Karen Galli, qualified voter in the district, to act as **Chief Election Inspector** at said school district’s Annual Vote to be held at Sweet Home High School, Norman Vergils Community Center, 1901 Sweet Home Road, in the Town of Amherst, on Tuesday, May 16, 2023 from 7 am to 9 pm and to perform such duties and to take such action as prescribed by law.

J. BOCES/Dexter/Sweet Home Contract

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, approve the lease with Erie 1 BOCES for the rental of space in the Dexter Terrace School Building for a term of three years, beginning July 1, 2023 and ending on June 30, 2026 per the terms outlined in the attached lease agreement.

Be it further RESOLVED, that the Board of Education of the Sweet Home Central School District hereby authorizes the Board President to execute on behalf of the district.

IX. NEW BUSINESS-continued...

K. Partial Real Property Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers

RESOLVED: That, the Board of Education approve the Volunteer Firefighters and Volunteer Ambulance Workers' exemption provided by §466-a of the New York Real Property Tax Law for the Sweet Home Central School District. If adopted, the Exemption would be effective as of May. 9, 2023 and initially reflected on the District's 2023-2024 tax bills.

RESOLVED: That, the Board of Education of the Sweet Home Central School District, hereby authorizes the District to adopt the Volunteer Firefighters and Volunteer Ambulance Workers' Tax Exemption based on the District's Administrative recommendation of the following exemption levels: (1) 10% of the Assessed value, as determined by the Town Assessor, of the primary residence of a qualifying applicant, and (2) applicant eligibility will be determined by the Town Assessor based on a minimum of two (2) years of applicable service and other statutory requirements.

IT IS FURTHER RESOLVED, that the Board of Education of the Sweet Home Central School, hereby authorizes the District to adopt the Volunteer Firefighters and Volunteer Ambulance Workers' Tax Exemption based on the District's administrative recommendation of any qualifying applicant, as determined by the Town Assessor, who accrues more that twenty (20) years of active service, shall be granted the 10% exemption of the assessed value of his or her primary residence for the remainder of his or her life, subject to applicable statutory requirements.

IT IS FURTHER RESOLVED, that the Board of Education of the Sweet Home Central School, hereby authorizes the District to adopt the Volunteer Firefighters and Volunteer Ambulance Workers' Tax Exemption based on the District's administrative recommendation to allow any qualifying un-remarried spouse of a volunteer firefighter or volunteer ambulance worker killed in the line of duty, as determined by the Town Assessor, to continue to receive the Volunteer Firefighters and Volunteer Ambulance Workers' Tax exemption or reinstate a pre-existing exemption claimed by an enrolled member of an incorporated volunteer fire company, fire department, or incorporated volunteer ambulance service, subject to applicable statutory requirements.

IT IS FURTHER RESOLVED, that the Board of Education of the Sweet Home Central School, hereby authorizes the District to adopt the Volunteer Firefighters and Volunteer Ambulance Workers' Tax Exemption based on the District's administrative recommendation to allow any qualifying un-remarried spouse of a Deceased volunteer firefighter or volunteer ambulance worker, as determined by the Town Assessor, to continue to receive the Volunteer Firefighters and Volunteer Ambulance Workers' Tax exemption or reinstate a pre-existing exemption claimed by an enrolled member of an incorporated volunteer fire company, fire department, or incorporated volunteer ambulance service, subject to applicable statutory requirements.

L. Dispose of Obsolete Property – Policy 5250

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, authorize the district to participate in competitive bidding procedures for the disposal of obsolete property.

A G E N D A

page 7

X. INFORMATIONAL ITEMS

XI. OPEN SESSION – Policy 1512

XII. PERSONNEL

I. Teaching and Administrative

A. Regular

2. Appointments

b. Regular

RESOLVED: That, the *regular appointment*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 709 dated May 9, 2023** be approved as recommended by the Superintendent of Schools.

Melissa Minorczyk		
-------------------	--	--

c. Encumbered

RESOLVED: That, the *encumbered appointment*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 709 dated May 9, 2023** be approved as recommended by the Superintendent of Schools.

Carly Hardick		
---------------	--	--

e. Continuing Activities

Building Improvement Team, Willow Ridge, 2022-2023

RESOLVED: That, *Building Improvement Team, Willow Ridge*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 709 dated May 9, 2023** be approved as recommended by the Superintendent of Schools.

Sarah Giese (change)	Wendy Januchowski	
----------------------	-------------------	--

B. Substitutes

1. Long Term Substitutes

RESOLVED: That, the *long term substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 709 dated May 9, 2023** be approved as recommended by the Superintendent of Schools.

Arika Notaro	Kara Meredith	Hannah Sullivan
--------------	---------------	-----------------

C. Interscholastic Activities

1. Interscholastic Activities, Spring, 2022-23

RESOLVED: That, the *Interscholastic Activities appointments, Spring* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 709 dated May 9, 2023** be approved as recommended by the Superintendent of Schools.

Andrew Gasper	Kylie Prizel	
---------------	--------------	--

A G E N D A

page 8

XII. PERSONNEL-continued...

II. Service

A. Regular

1. Discontinuance

a. Retirement

RESOLVED: That, the *retirement* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 709 dated May 9, 2023** be approved as recommended by the Superintendent of Schools.

Barbara Maddigan	David Skalski	Nancy Bovey
Kathleen Marko	Jenny Price	Michael Schmitt
Richard Rice		

c. Termination

RESOLVED: That, the *termination* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 709 dated May 9, 2023** be approved as recommended by the Superintendent of Schools.

Jennifer Bishop		
-----------------	--	--

2. Appointments

a. Regular

RESOLVED: That, the *regular appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 709 dated May 9, 2023** be approved as recommended by the Superintendent of Schools.

James Murray	Louise Liyanage	Stephen Pizzuto
Justin Gaskill	Lori Varney	Emerald Green

f. Leave of Absence

RESOLVED: That, the *leave of absence* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 709 dated May 9, 2023** be approved as recommended by the Superintendent of Schools.

Arika Notaro		
--------------	--	--

g. Reinstatement from leave

RESOLVED: That, the *leave of absence* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 709 dated May 9, 2023** be approved as recommended by the Superintendent of Schools.

Amenda Harris	Elaina Davis-Givens	Kathryn Martinez
---------------	---------------------	------------------

XIII. ADJOURNMENT

XIV. ITEMS OF INFORMATION

- a. Calendar of Events.
- b. ECASB Annual Dinner flyer.