

**SWEET HOME CENTRAL SCHOOL DISTRICT  
REGULAR BOARD OF EDUCATION MEETING  
WEDNESDAY, JULY 5, 2023**

**MINUTES**

A regular meeting of the Sweet Home Board of Education was held on Wednesday, July 5, 2023 in the Norman C. Vergils Community Center.

The Pledge of Allegiance to the Flag and Roll Call were dispensed with because the Regular Voting meeting followed the Reorganization meeting at which time District Clerk, Sherry McNamara, led the Pledge and Roll Call.

**APPROVAL OF AGENDA**

Upon motion made by Mr. Bellanti, seconded by Mr. Johnson, the following resolution was offered:

RESOLVED: That, the agenda set forth for the regular Board of Education meeting held Wednesday, July 5, 2023 is hereby adopted in its entirety.

The vote on the foregoing resolution was as follows:

Yes	6	No	0	Absent	1
Carried	X				

**MINUTES OF THE PREVIOUS MEETING**

Upon motion made by Mr. Bellanti, seconded by Mr. Johnson, the following resolution was offered:

RESOLVED: That, the reading of the minutes of the Special Voting Meeting and the Regular Board of Education Meeting held Tuesday, June 20, 2023 are hereby adopted in their entirety.

The vote on the foregoing resolution was as follows:

Yes	6	No	0	Absent	1
Carried	X				

**COMMUNICATIONS**

1. Harris Beach Legal Alert.

**UNFINISHED BUSINESS**

None

**SUPERINTENDENT'S REPORT**

- A. Middle School Schedule Presentation**  
Marissa Dauria, Middle School Principal, gave a presentation to the Board of Education at the voting meeting on Wednesday, July 5, 2023.
- B. Wellness Plan/Attendance Procedures Update**  
Don Feldmann, Assistant Superintendent for Finance & Plant Services gave an update to the Board of Education at the voting meeting on Wednesday, July 5, 2023.
- C. Superintendent Update**  
Michael Ginestre, Superintendent of Schools, gave an update to the Board of Education at the regular meeting on Wednesday, July 5, 2023.

**OPEN SESSION – AGENDA TOPICS – POLICY 1512**

Called

**NEW BUSINESS**

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the following resolution was offered for consent agenda on items A, B, C, D, E, F, G, H, I, J, K, L, M, N, O, and P.

**A. Special Education**

**1. Class placements for 2023-2024 – Policy 7613**

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, and Chapter 853, Laws of 1976 (New York State Education Act), requires Board of Education approval for all placements of students with disabilities, and

WHEREAS, the District Committee on Special Education has reviewed all placements, and

WHEREAS, all parents have approved said special education class placements, now therefore be it

RESOLVED: That, the 2023-2024 placements for special education students be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated June 27, 2023.

**2. Preschool class placements for 2023-2024 – Policy 7614**

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, as amended by P.L. 99-457, New York State Compliance, Chapter 243 of the Laws of 1989, requires Board of Education approval for all placements of preschool students with disabilities, and

WHEREAS, the District Committee on Preschool Special Education has reviewed all placements, and

WHEREAS, all parents have approved said preschool special education placements, now therefore be it

RESOLVED: That, the 2023-2024 placements for preschool students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated June 27, 2023.

and be it further...

**B. Bids – Policy 5410**

**1. Cooperative Bids**

RESOLVED: That, the Sweet Home Central School District grant authorization to have the district participate in cooperative bidding procedures, where appropriate, coordinated by the following:

•	Erie #1 BOCES
•	Orleans Niagara BOCES
•	Erie County
•	Amherst Central School District
•	Williamsville Central School District
•	Other bids as authorized by General Municipal Law, Section 103

and be it further...

**C. Dispose of Obsolete Property – Policy 5250**

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, authorize the district to participate in competitive bidding procedures for the disposal of obsolete property.

and be it further...

**NEW BUSINESS-continued...**

**D. Pre-kindergarten Program**

WHEREAS, Chapter 436 of the Laws of 1997 provides for New York State’s Universal Prekindergarten Program, and

WHEREAS, the Sweet Home Board of Education has approved the district’s participation in the Universal Prekindergarten Program, and

WHEREAS, under the Universal Prekindergarten regulations require collaboration between the Sweet Home School District and private care agencies are a requirement for grant approval, now therefore be it

RESOLVED: That, the Sweet Home Central School district, and the Four Seasons Day Care West Inc. enter into a contractual agreement to collaborate on the Universal Prekindergarten program for the 2023-2024 school year.

and be it further...

**E. School board meeting dates 2023/24**

RESOLVED: That, the Board of Education schedule its Board of Education Study Session meetings and the Board of Education Regular Voting Meetings on the following dates:

Study Session & Voting Meeting		<b>August 22, 2023</b>	
Study Session	September 12, 2023	Voting Meeting	September 19, 2023
Study Session	October 10, 2023	Voting Meeting	October 17, 2023
Study Session	November 14, 2023	Voting Meeting	November 21, 2023
Study Session	December 12, 2023	Voting Meeting	December 19, 2023
Study Session	January 9, 2024	Voting Meeting	January 16, 2024
Study Session	February 6, 2024	Voting Meeting	February 13, 2024
Study Session	March 12, 2024	Voting Meeting	March 19, 2024
Study Session	April 9, 2024	Voting Meeting	April 16, 2024
Study Session	May 7, 2024	Voting Meeting	May 14, 2024
Study Session	June 11, 2024	Voting Meeting	June 18, 2024
Reorganization Meeting & Voting Meeting		<b>July 2, 2024</b>	

and be it further...

**F. Mail Service Provider**

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the mail service proposal to **DXO Communications** for the 2023-24 school year.

and be it further...

**G. School Resource Officer Contract**

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Contract with the Town of Amherst and the Amherst Police Department for School Resource Officer services for the 2023-24 school year as provided.

and be it further...

**NEW BUSINESS-continued...**

**H. Request for Proposal – Uniformed Guard**

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education extend the Uniformed Guard Services agreement for the 2023-2024 school year to **Vista Security Group (formerly Amherst Security Professionals)** in the amount of **\$125,591.25**.

and be it further...

**I. School Breakfast/Lunch Prices – 2023/2024**

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education authorize the following prices in the breakfast and school lunch Type A for Sweet Home Schools, BOCES-Dexter Terrace, and St. Christopher’s for the 2023-2024 school year. Snack items for the 2023-2024 school year will also be similarly priced as last year.

Breakfast

Pre-Kindergarten through Grade 12	\$0.00
St. Christopher (Pre-K through Gr 8)	\$2.00
Adult breakfast	\$2.71

Lunch:

Pre-Kindergarten through Grade 12	\$0.00
St. Christopher (Pre-K through Gr 8)	\$3.00
Adult lunches	\$5.02

and be it further...

**J. Local Wellness Guidelines – Policy 5661**

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Local Wellness Guidelines as written.

and be it further...

**K. Attendance Procedures**

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Attendance Procedures as written.

and be it further...

**L. Strategic Plan**

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Strategic Plan as presented at the June 13, 2023 meeting.

and be it further...

**M. Extracurricular Activity Account – Policy 7410**

The Superintendent of Schools recommends that the following extracurricular activities accounts be closed.

RESOLVED: That, the Board of Education authorizes the Superintendent of Schools to take the appropriate action regarding the following extracurricular activities accounts.

- ACCOUNTS TO BE CLOSED: High School Boys Swim Club
- High School Class of 2022
- High School Class of 2023
- High School Connect Life Club
- High School Varsity Gymnastics

and be it further...

**NEW BUSINESS-continued...**

**N. Contract for Laptops with Apple Inc. (Lease)**

RESOLVED: That, the Board of Education of the Sweet Home Central School District hereby agrees to enter into the attached contract with the Apple Inc. for a five-year period to authorize Apple Inc. to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ) for an amount not to exceed \$217,470.00 and authorizes 4 annual payments to be made to Apple Inc. in the amount not to exceed \$56,793.20 per year.

Be it further RESOLVED, that the Board of Education of the Sweet Home Central School District hereby authorizes the Board President to execute on behalf of the district.

and be it further...

**O. SUPERINTENDENT SECOND AMENDMENT**

WHEREAS, the Board of Education of the Sweet Home Central School District and Superintendent Michael Ginestre are parties to a valid, binding employment agreement which commenced on August 2, 2021 (and amended on August 17, 2021); and a first amendment which commenced on July 1, 2022, and

WHEREAS, in accordance with the Employment Agreement, the Board completed its performance evaluation of Superintendent Ginestre and determined he will be provided with a new term for his employment, his compensation was set for the 2023-2024 school year,

NOW THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby authorizes entering into a Second Amendment to the Employment Agreement with Superintendent Ginestre, attached hereto; and,
2. The Board hereby directs the Board President to execute the Employment Agreement with Superintendent Ginestre, effective July 1, 2023.

and be it further...

**P. Bids – Policy 1410**

**1. HVAC Preventive Maintenance and General Service Bid**

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the HVAC Preventive Maintenance and General Service Bid #2024-2029-26 to U&S Services, LLC at an annual bid price of \$66,570 for this year and for the next four years pending budget approval.

The vote on the foregoing resolution was as follows:

Yes	6	No	0	Absent	1
Carried	X				

**INFORMATIONAL ITEMS**

**Mr. Johnson:** Enjoyed the visit to the new Tonawanda Elementary School, and Sweet Home’s graduation.

**Ms. McDonald:** Enjoyed the visit to the new Tonawanda Elementary School, and Sweet Home’s graduation.

**Mr. Feldmann:** Enjoyed the visit to the new Tonawanda Elementary School, and Sweet Home’s graduation.

**Mr. Laible:** Enjoyed the visit to the new Tonawanda Elementary School, and Sweet Home’s graduation.

**Mr. Bellanti:** Enjoyed the visit to the new Tonawanda Elementary School, and Sweet Home’s graduation. Also attended the Boys Baseball banquet, 12 Scholar Athletes this year.

**Mrs. Battaglia:** Enjoyed the visit to the new Tonawanda Elementary School, and Sweet Home’s graduation.

**OPEN SESSION – POLICY 1512**

Called

**PERSONNEL**

Upon motion made by Mr. Bellanti, seconded by Mr. Johnson, the following resolution was offered for consent agenda on personnel items I and II.

**I. Teaching and Administrative**

**A. Regular**

**1. Discontinuance**

**b. Resignation**

RESOLVED: That, the *resignation* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 711 dated July 5, 2023** be approved as recommended by the Superintendent of Schools

Sarah Flowers	Kelsey Edmonds	
---------------	----------------	--

**b. Resignation with written agreement**

RESOLVED: That, the *resignation with written agreement* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 711 dated July 5, 2023** be approved as recommended by the Superintendent of Schools

James Frije		
-------------	--	--

**i. Resolved:** That, the Board of Education hereby accept the resignation of teacher James Frije pursuant to a letter received by the District on June 29, 2023.

**ii. Resolved:** That, the Board of Education approves a written agreement executed by the Superintendent of Schools and an employee of the District on July 5, 2023.

**2. Appointments**

**b. Regular**

RESOLVED: That, the *regular appointment*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 711 dated July 5, 2023** be approved as recommended by the Superintendent of Schools.

Dean Bavisotto	Lauren Gelz	Christina Reid
Zachary Trunzo		

**e. Continuing Activities**

**Building Improvement Team (Middle School, 2022-2023)**

RESOLVED: That, *PLC, Glendale*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 711 dated July 5, 2023** be approved as recommended by the Superintendent of Schools.

Lacie Cristofanelli (chg.)	Caitlin Rizzo (chg.)	
----------------------------	----------------------	--

**h. Reinstatement from Leave**

RESOLVED: That, the *reinstatement from leave*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 711 dated July 5, 2023** be approved as recommended by the Superintendent of Schools.

Alessandra Ahmad	Julie Ceccato	Scott Murray
------------------	---------------	--------------

**PERSONNEL-continued...**

**I. Teaching and Administrative**

**A. Regular**

**2. Appointments**

**1. Summer School, 2023**

RESOLVED: That, the *summer school appointments* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 711 dated July 5, 2023** be approved as recommended by the Superintendent of Schools.

Lisa Feyes	Dean Bavisotto	Steve Becker
Brian Kisker	Kristina Pinkowski	Nick Newman
Pam Hornung	Dan Hammonds	Jon Campolo
Jessica Whitcomb	Heidi Jones	Patricia Reich
Michelle Marczak	Hailey Hoffman	Ashley Shutt
Jordan Martin	Caitlin Rizzo	Ajani Wall
Jenine Nowakowski	James Martino	Claire Guary
Steve Pizzuto	Jessica Andriatch	Kailee Humbert
Elaina Blenk	Katie Conway	Frank LiCausi
Ashley Streebel	Kim Ranney	Emily Balisteri
Emily Mielcarek	Jessica Sears	Brooke VanGorden
Jane Truesdell	Joelle Loughrey	Andrea Jarvis
Kassie Magin	Sam Herrmann	Trish Miranda
Morgan Messineo	Lauren Gelz	Mallory Pisarek
Alex Walker		

**II. Service**

**A. Regular**

**1. Discontinuance**

**a. Retirement**

RESOLVED: That, the *retirement* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 711 dated July 5, 2023** be approved as recommended by the Superintendent of Schools

Rosalia Dziomba		
-----------------	--	--

**b. Resignation**

RESOLVED: That, the *resignation* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 711 dated July 5, 2023** be approved as recommended by the Superintendent of Schools

Roshma Wardak	Yanna Shimaskaya	George Mills
Olivia Harvey	Kylie Prizel	Nicolle Buffamonti
Kelsey Edmonds	Nicole Garrison	Laura Maloney

**2. Appointment**

**a. Regular**

RESOLVED: That, the *regular appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 711 dated July 5, 2023** be approved as recommended by the Superintendent of Schools

Christine Slagle	Michael Flore	Loretta Serra
------------------	---------------	---------------

**PERSONNEL-continued...**

**II. Service**

**A. Regular**

**2. Appointment**

**b. Temporary, Summer School 2022**

RESOLVED: That, the *temporary appointment, summer school 2022* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 711 dated July 5, 2023** be approved as recommended by the Superintendent of Schools.

Colleen Horn	Diane Schueler	Malik Fuller
Beth Baraie	Maria Ginsburg	Diana Hyland
Peter Korte	Theresa Moore	Kelly Orlikowski
Nilda Parucki	Leah Patti	Krista Zimmerman
Kristine Pieper	Lizabeth Cohan	Ashley McCabe
Collin Polyachyk	Terri Ruh	Brandon Cefalu
Erin Biondi	Martha Certo	Claire Cavarello

**e. Transfer**

RESOLVED: That, the *transfer* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 711 dated July 5, 2023** be approved as recommended by the Superintendent of Schools.

Josue Ocasio Matos	Andrew Herb	Diane Metz
--------------------	-------------	------------

**f. Leave of Absence**

RESOLVED: That, the *leave of absence* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 711 dated July 5, 2023** be approved as recommended by the Superintendent of Schools.

Michael Laible		
----------------	--	--

**g. Reinstatement from Leave**

RESOLVED: That, the *reinstatement from leave* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 711 dated July 5, 2023** be approved as recommended by the Superintendent of Schools.

William Lulek	Michael Laible (remove)	
---------------	-------------------------	--

**h. Salary Adjustment/Confidential Employee Agreements**

RESOLVED: That, the *salary adjustment & confidential employee agreements* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 711 dated July 5, 2023** be approved as recommended by the Superintendent of Schools.

Sherry McNamara		
-----------------	--	--

The vote on the foregoing resolution was as follows:

Yes	6	No	0	Absent	1
Carried	X				



**ADJOURNMENT**

Upon motion made by Mrs. Bellanti, seconded by Mr. Johnson, the meeting was adjourned at 9:08 pm.

The vote on the foregoing resolution was as follows:

Yes	6	No	0	Absent	1
Carried	X				

---

Sherry A. McNamara  
Secretary, Board of Education  
District Clerk  
Sweet Home Central School District

DRAFT