

**SWEET HOME CENTRAL SCHOOL DISTRICT
OF AMHERST AND TONAWANDA**

B O A R D O F E D U C A T I O N

REGULAR VOTING MEETING

TUESDAY, AUGUST 22, 2023
6:30 p.m.

A G E N D A

I. A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

II. APPROVAL OF AGENDA

RESOLVED: That, the agenda set forth for the regular Board of Education meeting held Tuesday, August 22, 2023 is hereby adopted in its entirety.

III. MINUTES OF THE PREVIOUS MEETING

RESOLVED: That, the reading of the minutes of the reorganization meeting and the minutes of the regular meeting of the Board of Education held July 5, 2023 be waived and are hereby adopted in their entirety.

IV. COMMUNICATIONS

1. Harris Beach Legal Alerts

V. AGENDA COMMENTS

VI. UNFINISHED BUSINESS

VII. SUPERINTENDENT'S REPORT

A. Amherst West Side Interceptor Relief/Easement

Representatives from GHD and the Town of Amherst will give a presentation to the Board of Education at the voting meeting on Tuesday, August 22, 2023.

B. Heritage Heights Combo Classroom

Antonio Perry, Heritage Heights Principal, will give a presentation to the Board of Education at the voting meeting on Tuesday, August 22, 2023.

C. Tax Rates and Reserve Fund Allocation

Donald Feldmann, Assistant Superintendent of Finance and Plant Services, will give a presentation to the Board of Education at the voting meeting on Tuesday, August 22, 2023.

D. Superintendent's Report

Michael Ginestre, Superintendent of Schools, will lead a discussion with the Board of Education at the voting meeting on Tuesday, August 22, 2023.

E. Items of Interest

Upcoming Events

• August 21 – 24...	DO: New Teacher Orientation
• August 22...	HS: August Graduation, 5:30 pm @ HS Library BOE Voting Meeting, 6:30 pm @ NVCC
• August 30...	DO: Unconscious Bias Training –BOE & Cabinet
• September 4...	Labor Day Holiday
• September 5...	Superintendent's Conference Day
• September 6...	First Day of School, Pre-K-12

A G E N D A

VII. SUPERINTENDENT’S REPORT-continued...

E. Items of Interest

Upcoming Events

• September 7...	WR: PTO Meeting, 6:30 pm
• September 9...	Community Day/Homecoming Football Game, 2 pm
• September 11...	HH: PTA Meeting, 6:30 pm
• September 12...	BOE Study Session, 6:30pm @ NVCC
• September 13...	MM: PTA Social & Meeting, 5:30 pm
• September 14...	HH: Open House 6 – 7:30 pm GL: PTA Meeting, 6:30 pm
• September 15...	WR: Open House & Welcome Back Picnic, 5:30 pm
• September 18...	DO: DEI Committee Meeting, 4:15 pm
• September 19...	BOE Voting Meeting, 6:30pm @ NVCC
• September 20...	MM: Open House & Fall Fest
• September 21...	GL: Open House & Chicken Dinner
• September 25-29...	HS: Spirit Week
• September 27...	DO: BOE Retreat, 8 am
• September 29...	HH: Fun Run

VIII. OPEN SESSION – AGENDA TOPICS – Policy 1512

IX. NEW BUSINESS

A. Special Education

1. Class placements for 2023-2024 – Policy 7613

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, and Chapter 853, Laws of 1976 (New York State Education Act), requires Board of Education approval for all placements of students with disabilities, and

WHEREAS, the District Committee on Special Education has reviewed all placements, and

WHEREAS, all parents have approved said special education class placements, now therefore be it

RESOLVED: That, the 2023-2024 placements for students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated August 10, 2023.

2. Preschool class placements for 2023-2024 – Policy 7614

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, as amended by P.L. 99-457, New York State Compliance, Chapter 243 of the Laws of 1989, requires Board of Education approval for all placements of preschool student with disabilities, and

WHEREAS, the District Committee on Preschool Special Education has reviewed all placements, and

WHEREAS, all parents have approved said preschool special education placements, now therefore be it

RESOLVED: That, the 2023-2024 placements for preschool students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated August 10, 2023.

IX. NEW BUSINESS-continued...

B. Monthly Financial Reports – Policy 2140

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the Investment Schedules, the Treasurer’s Reports, the Budget Appropriation Status Reports, the Budget Transfer Reports, the Revenue Budget Status Reports, and the Extra-Curricular Accounts Reports as provided.

C. Tax Rates

ADOPTION AND CERTIFICATION OF SCHOOL BUDGET, HOMESTEAD AND NON-HOMESTEAD PROPORTIONS, AGGREGATE HOMESTEAD AND NON-HOMESTEAD TAX SHARES AND TAX RATE

RESOLVED: That, pursuant to Paragraph 4(b) of the §1903-a of the Real Property Tax Law, the homestead and non-homestead proportions for the fiscal year 2023-2024 are as follows:

Homestead Proportion	.5458
Non-Homestead Proportion	<u>.4542</u>
TOTAL	1.0000

and be it further

RESOLVED: That, pursuant to Paragraph 4(c) of §1903-a of the Real Property Tax Law, the aggregate homestead and non-homestead tax shares for the fiscal year 2023-2024 are hereby fixed and certified to be as follows:

Aggregate Homestead Tax Share	.4322
Aggregate Non-Homestead Tax Share	<u>.5678</u>
TOTAL	1.0000

Total Budget	\$96,886,588
To be raised by tax	\$53,321,588

Total homestead share	\$23,046,708
Amherst homestead share	\$18,038,080
Tonawanda homestead share	\$ 5,008,628

Total non-homestead share	\$30,274,880
Amherst non-homestead share	\$28,328,158
Tonawanda non-homestead share	\$ 1,946,722

Tax rate to raise such amount (rounded to the nearest cent)	
Amherst - homestead	\$15.467392
Amherst - non-homestead	\$24.458417
Tonawanda - homestead	\$40.112314
Tonawanda - non-homestead	\$62.231249

and be it further

RESOLVED: That, the Board of Education approve the “Certification of Aggregate Homestead and Non-Homestead Tax Shares” and “Certification of Tax Budget and Rate” for the 2023-2024 school year

and be it further

RESOLVED: That, the Board of Education authorize the President of the Board to sign the documents entitled “Certification of Adoption of School Budget” and “Certification of Tax Budget and Rate” dated August 22, 2023.

IX. NEW BUSINESS-continued...

D. Surplus Funds

(1) FUNDING OF UNEMPLOYMENT INSURANCE PAYMENT RESERVE FUND

WHEREAS, the District has previously established an unemployment insurance payment reserve fund pursuant to Section 6-m of the General Municipal Law of New York State; and

WHEREAS, the District by resolution adopted on June 20, 2023 authorized transfer into the unemployment insurance payment reserve fund out of the 2022-2023 Surplus, if any; and

WHEREAS, the Board has determined that there is sufficient 2022-2023 Surplus to make a transfer into the unemployment insurance payment reserve fund.

NOW, THEREFORE, be it

RESOLVED, that the sum of **\$105,000.00** be allocated out of the District's 2022-2023 Surplus into the unemployment insurance payment reserve fund subject to all of the provisions of Section 6-m of the General Municipal Law of New York and all other provisions of law applicable to said reserve fund.

(2) FUNDING OF RETIREMENT CONTRIBUTION RESERVE FUND

WHEREAS, the District has previously established a retirement contribution reserve fund pursuant to Section 6-r of the General Municipal Law of New York State; and

WHEREAS, the District by resolution adopted on June 20, 2023 authorized transfer into the retirement contribution reserve fund out of the 2022-2023 surplus, if any; and

WHEREAS, the Board has determined that there is sufficient 2022-2023 surplus to make a transfer into the Retirement Contribution reserve fund.

NOW, THEREFORE, be it

RESOLVED, that the sum of **\$1,100,000.00** be allocated out of the District's 2022-2023 surplus into the retirement contribution reserve fund subject to all of the provisions of Section 6-r of the General Municipal Law of New York and all other provisions of law applicable to said reserve fund.

(3) FUNDING OF CAPITAL IMPROVEMENTS RESERVE FUND

WHEREAS, the District has previously established a capital improvements reserve fund pursuant to Section 3651, paragraph 1 of the Education Law of New York State; and

WHEREAS, the District by resolution adopted on June 20, 2023 authorized transfer into the capital improvements reserve fund out of the 2022-2023 surplus, if any; and

WHEREAS, the Board has determined that there is sufficient 2022-2023 surplus to make a transfer into the capital improvements reserve fund.

NOW, THEREFORE, be it

RESOLVED, that the sum of **\$750,000.00** be allocated out of the District's 2022-2023 surplus into the Capital Improvements Reserve Fund subject to all of the provisions of Section 3651, paragraph 1 of the Education Law of New York and all other provisions of law applicable to said reserve fund.

IX. NEW BUSINESS-continued...

D. Surplus Funds

(4) FUNDING OF TAX CERTIORARI CLAIM RESERVE FUND

WHEREAS, the District has previously established a tax certiorari claim reserve fund pursuant to Section 3651, paragraph 1-a of the Education Law of New York State; and

WHEREAS, the District by resolution adopted on June 20, 2023 authorized transfer into the tax certiorari claim reserve fund out of the 2022-2023 Surplus, if any; and

WHEREAS, the Board has determined that there is sufficient 2022-2023 surplus to make a transfer into the tax certiorari claim reserve fund.

NOW, THEREFORE, be it

RESOLVED, that the sum of **\$221,735.00** be allocated out of the District's 2022-2023 surplus into the tax certiorari claim reserve fund subject to all of the provisions of Section 3651, paragraph 1-a of the Education Law of New York and all other provisions of law applicable to said reserve fund.

(4) RATIFICATION OF RESERVE FUNDS

Be It Further Resolved, that the Board of Education hereby ratifies and affirms the operation of the following District reserve funds, with balances indicated as of June 30, 2023 (inclusive of the fund transfers set forth above):

Reserve for Unemployment Insurance	\$ 105,000.00
Reserve for Retirement Contributions	
ERS	\$1,100,000.00
TRS	\$
Reserve for Capital Improvements	\$ 750,000.00
Reserve for Tax Certiorari	\$ 221,735.00
Total Reserves	\$2,176,735.00

E. Dispose of Obsolete Property – Policy 5250

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, authorize the district to participate in competitive bidding procedures for the disposal of obsolete property.

F. Athletic Team Merger

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, authorizes the creation of a merged Girls Gymnastics Team between Sweet Home Central and Williamsville School districts for the 2023-2024 school year.

G. Code of Conduct – Policy 3410

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Code of Conduct and Plain Language Code of Conduct as written.

H. Unified Sports

RESOLVED: That the Board of Education of the Sweet Home School District upon the recommendation of the Superintendent of Schools hereby agrees to add the interscholastic sport of Unified Bocce Ball.

**Sweet Home Central School District
Board of Education Voting Meeting
Tuesday, August 22, 2023**

A G E N D A

IX. NEW BUSINESS-continued...

I. District Safety Plan

WHEREAS, Project SAVE, the Safe Schools Against Violence in Education Act Education Law 2801, requires that every school district review the District Safety Plan and yearly and update as necessary and

WHEREAS, the District Safety Committee has recommended revisions to the District Safety Plan and Code of Conduct and

NOW THEREFORE BE IT RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, accept the revised Sweet Home District Safety Plan for the 2023-2024 school year as recommended.

J. Committee appointments

The Superintendent of Schools recommends the appointment of the following individuals for the school year 2023-2024.

1. Safety Committee

RESOLVED: That, the following individuals be and are hereby appointed to serve on the district's Safety Committee for the 2023-2024 school year:

Ray Bailey	JoAnn Balazs	Kathryn Barillari	Sheila Connors
Marissa Dauria	Karen DeLaPlante	Bob Ehlenfield	Donald Feldmann
Michael Ginestre	Amanda Glenn	Rebecca Harmon	Wendy Januchowski
Marianne Jasen	Scott Johnson	David Kasproicz	Lynn Kawa
Scott Kennedy	Matt LaRoach	Sherry McNamara	Ben Morton
Antonio Perry	Kristen Piurek	Jason Phillips	Mallory Piwtorak
John Radens	Stephen Rozler	Christine Slagle	Toyia Wilson
Brittany Winiarski	Rob Woodford		

2. Wellness Committee

RESOLVED: That, the following individuals be and are hereby appointed to serve on the district's Wellness Committee for the 2023-2024 school year:

Barb Baer	JoAnn Balazs	Karen Barrett	Peter Bellanti
Gilda Bonnevie	Marissa Dauria	Karen DeLaPlante	Donald Feldmann
Marcy Gerlach	Shannon Hutchinson	Sara Juico	Christine Kasper
Keli-Koran Luchey	Kailey McDonald	Anne Nowak	Kristin Puff
Mary Rao	Deepa Saini	Kristi Sajdak	Jessica Stephens
Yelena Suffoletto	Brandon Woods		

K. Transportation Bid

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, enter into a transportation contract with **Transpo Bus Services LLC** for the 2023-24 school year for a total cost of **\$528.00 per day**.

L. Extracurricular Activity Account – Policy 7410

The Superintendent of Schools recommends that the following extracurricular activities accounts be opened.

RESOLVED: That, the Board of Education authorizes the Superintendent of Schools to take the appropriate action regarding the following extracurricular activities accounts.

- ACCOUNT TO BE OPENED: HS Class of 2027

A G E N D A

IX. NEW BUSINESS-continued...

M. Revised Corrective Action Plan in Response to State Comptroller's Report

RESOLVED: That the Board of Education approve the Revised Corrective Action Plan in response to the State Comptroller's Report as recommended by the District Audit Committee.

N. 2023 Pole Barn Construction Bid

RESOLVED: That, upon the recommendation of the Superintendent of Schools, and Young & Wright Architectural, the Board of Education award the Pole Barn Construction Bid to **DL Construction Supply LLC** for a total bid of **\$282,748.00**.

X. INFORMATIONAL ITEMS

XI. OPEN SESSION

XII. PERSONNEL-continued...

I. Teaching and Administrative

A. Regular

1. Discontinuance

a. Retirement

RESOLVED: That, the *retirement*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 712 dated August 22, 2023** be approved as recommended by the Superintendent of Schools.

Angela Commisso		
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b. Resignation

RESOLVED: That, the *resignation*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 712 dated August 22, 2023** be approved as recommended by the Superintendent of Schools.

Hannah Schultz	Nicole Lamantia	Eireann Good
Dean Bavisotto		

2. Appointments

b. Regular

RESOLVED: That, the *teaching appointment*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 712 dated August 22, 2023** be approved as recommended by the Superintendent of Schools.

Rachel Campbell	Rachael Semrau	Claire Mullane
Julia Trabert	Elaina Davis-Givens	Joseph Bennett
Ashley Walsh	Izeal Bullock III	Dean Bavisotto

f. Transfer

RESOLVED: That, the *transfer* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 712 dated August 22, 2023** be approved as recommended by the Superintendent of Schools.

Clare McKeone	Kamryn Romanow	Alex Walker
Stephen Shepherd	Amanda Hoffman	Molly DiPirro
Leigh Ann Hildreth	Kim Gugino	Morgan Chase
Bonnie Lorentz	Julie Roberto	Jamie Riddoch
Marisa Adams	Brent Peterson	Paul Szymendera

XII. PERSONNEL-continued...

I. Teaching and Administrative

A. Regular

2. Appointments

g. Leave of Absence

RESOLVED: That, the *leave of absence* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 712 dated August 22, 2023** be approved as recommended by the Superintendent of Schools.

Angela Commisso	Aziza Ejaz-Hussein	
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h. Reinstatement from Leave

RESOLVED: That, the *reinstatement from leave* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 712 dated August 22, 2023** be approved as recommended by the Superintendent of Schools.

Margaret Kruchten	Ashleigh Emery	Rachel Carbrey
Jennie Alessi	Lisa Mangione	Alexandra Tomkins
Michelle Christensen		

B. Substitutes

1. Long Term Substitutes

RESOLVED: That, the *long term substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 712 dated August 22, 2023** be approved as recommended by the Superintendent of Schools.

Josette Franzone	Arika Notaro	
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2. Substitute teachers for 2023-2024 school year

RESOLVED: That, the *substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 712 dated August 22, 2023** be approved as recommended by the Superintendent of Schools.

3. Student teachers for 2023-2024 school year

RESOLVED: That, the *student teachers* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 712 dated August 22, 2023** be approved as recommended by the Superintendent of Schools.

C. Interscholastic Activities

1. Interscholastic Activities, High School, (FALL) 2023-2024

RESOLVED: That, the *interscholastic activities appointments, High School, Fall* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 712 dated August 22, 2023** be approved as recommended by the Superintendent of Schools.

Lauren Lewis	Alexis Ciehomski	Eva Basehart
Christine Kasper	Patricia Miranda	Dawn Kauderer
Kelly Hoak	Heidi Jones	Jeremy Zimmer

A G E N D A

XII. PERSONNEL-continued...

I. Teaching and Administrative

C. Interscholastic Activities

1. Interscholastic Activities, High School, (FALL) 2023-2024

RESOLVED: That, the *interscholastic activities appointments, High School, Fall* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 712 dated August 22, 2023** be approved as recommended by the Superintendent of Schools.

Jon Campolo	Michael Faulks	Derek Dunstan
Justin Gorrell	Ajani Wall	Bradley Neupert
Brian Koziol	Ryan McCaffery	Prisco Houndanon
Mackenzie Culhane	David Tredo	Seth Andrews
Kamryn Romanow	Patrick McNelis	Christina Mack
Lisa Feyes	Richard Cicero	Robert Maxwell
David Graham	Breean Martin	Kathryn Neelon
Paul Strefeler	Richard Lowe	

II. Service

A. Regular

1. Discontinuance

a. Retirement

RESOLVED: That, the *resignation* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 712 dated August 22, 2023** be approved as recommended by the Superintendent of Schools.

Barbara Rupiec		
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b. Resignation

RESOLVED: That, the *resignation* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 712 dated August 22, 2023** be approved as recommended by the Superintendent of Schools.

Collin DeMartin	Claire Guary	Justin Gaskill
Heather Martinez	Thomas Clark	Stephen Pizzuto
Cassandra Woodworth	Deanna Kanelli	Elaina Davis-Givens
Michelle Young	Amy Reinhart	Francesca Johnson
Alyssa Owsian	Adele Eagan	Brandi Hedrich

c. Termination

RESOLVED: That, the *termination* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 712 dated August 22, 2023** be approved as recommended by the Superintendent of Schools.

Kandesha Kemp	Joseph Borden	MaryAnn Galla
Daniel LoGrasso		

2. Appointment

a. Regular

RESOLVED: That, the *regular appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 712 dated August 22, 2023** be approved as recommended by the Superintendent of Schools.

Daniel LoGrasso	Hal Kingsley	Dawn Jones
Thomas Clark	Kristi Galimov	Teisha Mcelfresh

A G E N D A

XII. PERSONNEL-continued...

II. Service

A. Regular

2. Appointment

a. Regular

RESOLVED: That, the *regular appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 712 dated August 22, 2023** be approved as recommended by the Superintendent of Schools.

Tiara Morris	Naima Basharat	Nicole Swenson
Elyse Grieco	Melissa Poirier	Farzana Bona
Rachel Opperman	Iris Ofray Rivera	India Varner
Timothy Andrews	Michelle Young	Madison Gonzalez
Melissa Ewing	Amy Reinhart	Francesca Johnson

e. Transfer

RESOLVED: That, the *transfer* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 712 dated August 22, 2023** be approved as recommended by the Superintendent of Schools.

Daniel Fularz		
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f. Leave of Absence

RESOLVED: That, the *leave of absence* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 712 dated August 22, 2023** be approved as recommended by the Superintendent of Schools.

Sudanandan Kanthan	SandyAnne Hoestermann	Joseph D'Amato
David Miller	Josette Franzone	Arika Notaro

g. Reinstatement from Leave

RESOLVED: That, the *reinstatement from leave* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 712 dated August 22, 2023** be approved as recommended by the Superintendent of Schools.

Anthony Abramo	Michael Laible	Joseph D'Amato
Michael Laible	Joel Gebhardt	

B. Substitutes

2. Per Diem Substitutes

RESOLVED: That, the *per diem substitutes* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 712 dated August 22, 2023** be approved as recommended by the Superintendent of Schools.

XIII. ADJOURNMENT

XIV. ITEMS OF INFORMATION

- a. BOE member info 23/24.
- b. Claims Auditor's Reports for May 2023 and June 2023.
- c. Administrative Regulation #2004 – 2023/2024 opening and closing school schedule.
- d. Placement Report – Class of 2023.
- e. Calendar of Events.
- f. Field Trip Requests through August 11, 2023.