



## Equipment/Surplus Disposal Form

Date: 8/14/2023

Item Description:	OLD ATHLETIC UNIFORMS
Model Number:	
Serial Number:	
Asset Tag Number(s):	

Quantity:	60
Location item(s) being removed from Room #:	ATHLETICS OFFICE
Reason:	NO LONGER IN USE

Disposition:  To be auctioned  To be recycled if no bidder at auction  
 To be recycled  To Be disposed  
 To be recycled (electronics)  TO BE SOLD AT ATHLETIC EVENTS

Custodian's Name: Thomas Rackl	Custodian's Signature: <i>Thomas Rackl</i>	Date: 8-24-23
Admin./Supervisor: Chris Schiumo	Admin. Supervisor's Signature: <i>C. Schiumo</i>	Date: 8/14/2023

Board of Education approval date: \_\_\_\_\_  
 Date physically removed from Sweet Home property: \_\_\_\_\_

\* MONEY RAISED WILL BE DEPOSITED INTO VARSITY CLUB ACCOUNT

*MVG  
8/28/23*

Sweet Home Central School District  
Equipment/Textbook Surplus  
Disposal Form

Date: Sept 12, 2023

Equipment:	Textbooks:
Item Description: <u>Avanti Refrigerator</u>	Full Title:
Model Number: <u>51R6</u>	Author:
Serial Number(s): <u>1002492</u>	Publisher:
Asset Tag #(s):	Copyright Date:

Quantity: 1

Location & Room # being removed from: HS Main Office Staff room

Reason: No longer keeps temperature

Disposition:  To be auctioned  To be recycled if no bidder at auction  
 To be recycled  To be electronics recycled

Teacher Signature: Rebecca Harmon

Printed Name of Teacher: Rebecca Harmon

Administrator/Supervisor Signature: DB

Printed Name of Administrator: Derek Baker

Board of Education approval date: \_\_\_\_\_

Date physically removed from Sweet Home property: \_\_\_\_\_

Rev. KMJ 9/11/12

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Attached copies of  
receipt of purchase

AWG  
9/15/23