

**Sweet Home Central School District
Equipment/Textbook Surplus
Disposal Form**

KMG
12/6/23

Date: _____

Equipment:	Textbooks:
Item Description:	Full Title: Reading milestones Workbooks + Spelling books
Model Number:	Author: Patricia L. McNally Susan Rose
Serial Number(s):	Publisher: Pro-ed International Publisher
Asset Tag #(s):	Copyright Date: 2001

Quantity: 20

Location & Room # being removed from: Sweet Home Middle School
Rm. 117

Reason: No longer used

Disposition: To be auctioned To be recycled if no bidder at auction
 To be recycled To be electronics recycled

Teacher Signature: Elizabeth Matiaz

Printed Name of Teacher: Elizabeth Matiaz

Administrator/Supervisor Signature: [Signature]

Printed Name of Administrator: MARUSSA TRAUCLA

Board of Education approval date: _____

Date physically removed from Sweet Home property: _____

**Sweet Home Central School District
Equipment/Textbook Surplus
Disposal Form**

Date: 12/18/23

Equipment:	Textbooks:
Item Description: <u>1 Pad Keyboards</u>	Full Title: _____
Model Number: _____	Author: _____
Serial Number(s): _____	Publisher: _____
Asset Tag #(s): <u>NONE</u>	Copyright Date: _____

Quantity: _____

Location & Room # being removed from: Library

Reason: broken

Disposition: To be auctioned To be recycled if no bidder at auction
 To be recycled To be electronics recycled

to Art dept

Teacher Signature: Patricia Reich

Printed Name of Teacher: PATRICIA REICH

Administrator/Supervisor Signature: [Signature]

Printed Name of Administrator: MARISSA [Signature]

Board of Education approval date: _____

Date physically removed from Sweet Home property: _____