

**SWEET HOME CENTRAL SCHOOL DISTRICT  
OF AMHERST AND TONAWANDA**

**BOARD OF EDUCATION**

**VOTING MEETING**

**TUESDAY, JANUARY 16, 2024**  
**6:30 pm**

**A G E N D A**

**I. A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

**II. APPROVAL OF AGENDA**

RESOLVED: That, the agenda set forth for the regular Board of Education meeting held Tuesday, January 16, 2024 is hereby adopted in its entirety.

**III. MINUTES OF THE PREVIOUS MEETING**

RESOLVED: That, the reading of the minutes of the regular Board of Education meeting held Tuesday, December 19, 2023 be waived and are hereby adopted in their entirety.

**IV. COMMUNICATIONS**

1. Harris Beach Legal Alert.

**V. UNFINISHED BUSINESS**

**VI. SUPERINTENDENT'S REPORT**

**A. HS Course Planning Guide Update**

Toyia Wilson, Assistant Superintendent for Curriculum & Instruction will provide an update at the study session on Tuesday, January 9, 2024.

**B. Superintendent Update**

Michael Ginestre, Superintendent of Schools, will give an update to the Board of Education at the study session on Tuesday, January 9, 2024.

**C. Superintendent Update**

Michael Ginestre, Superintendent of Schools, will give an update to the Board of Education at the voting meeting on Tuesday, January 16, 2024.

**D. Upcoming Events**

•	January 13...	DO: Jr. High Instrumental Solo Festival @ Orchard Park Schools
•	January 15...	Martin Luther King, Jr. Day – No School Pre-K - 12
•	January 16...	DO: BOE Voting Meeting, 6:30 pm @ NVCC
•	January 18...	GL: PTA Meeting, 6:30 pm
•	January 19...	MS: Winter Activity Night, 6:30 pm MM: Virtual Dance Party, 6:30 pm
•	January 23...	DO: DEI Committee Meeting, 4:15 pm @ NVCC
•	January 23-27...	HS: Regents Exams
•	February 1...	WR: PTO Meeting, 6:30 pm

**VII. OPEN SESSION – Agenda Topics (Policy 1510)**

**VIII. NEW BUSINESS**

**A. Special Education**

**1. Class placements for 2023 – 2024 - Policy 7613**

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, and Chapter 853, Laws of 1976 (New York State Education Act), requires Board of Education approval for all placements of students with disabilities, and

WHEREAS, the District Committee on Special Education has reviewed all placements, and

WHEREAS, all parents have approved said special education class placements, now therefore be it

RESOLVED: That, the 2023-2024 placements for students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated January 3, 2024.

**2. Preschool class placements for 2023 – 2024 - Policy 7614**

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, as amended by P.L. 99-457, New York State Compliance, Chapter 243 of the Laws of 1989, requires Board of Education approval for all placements of preschool student with disabilities, and

WHEREAS, the District Committee on Preschool Special Education has reviewed all placements, and

WHEREAS, all parents have approved said special education placements, now therefore be it

RESOLVED: That, the 2023-2024 placements for preschool students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated January 3, 2024.

**B. Monthly Financial Reports-Policy 2140**

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Investment Schedule, the Treasurer's Report, the Budget Appropriation Status Report, the Revenue Budget Status Report, the Budget Transfer Report, and the Extra-Curricular Activity Account Report as provided.

**C. Revised Policy – Policy 1410 – Second Reading**

Board of Education By-Law #1410 states that “Board of Education policy and rules and by-laws shall be adopted, amended and/or suspended...only when the addition, amendments or suspension is first introduced in writing and is subsequently moved and seconded at a public meeting at least 27 calendar days prior to the time when such adoption, amendment and/or suspension may be voted upon.”

At the regular Board of Education meeting held on December 19, 2023 the Superintendent of Schools recommended the Board of Education accepted the first reading of the following revised policies.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following revised policies as provided in the December 19, 2023 presentation.

**VIII. NEW BUSINESS-continued...**

**C. Revised Policy – Policy 1410 – Second Reading**

a.	<b>3420 – Non-Discrimination &amp; Anti-Harassment in the District</b>
b.	<b>5140 – Administration of the Budget</b>
c.	<b>6121 – Sexual Harassment in the Workplace</b>
d.	<b>6550 – Leaves of Absence</b>

**D. Revised Policy – Policy 1410 – First Reading**

Board of Education By-Law #1410 states that “Board of Education policy and rules and by-laws shall be adopted, amended and/or suspended...only when the addition, amendments or suspension is first introduced in writing and is subsequently moved and seconded at a public meeting at least 27 calendar days prior to the time when such adoption, amendment and/or suspension may be voted upon.”

At the regular Board of Education meeting held on January 16, 2024 the Superintendent of Schools recommends the Board of Education accept the first reading of the following revised policies.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following revised policies as provided in the January 16, 2024 presentation.

a.	<b>5630 – Facilities, Inspection, Operation &amp; Maintenance</b>
b.	<b>5640 – Smoking, Tobacco, and Cannabis (Marijuana) Use</b>
c.	<b>6130 - Evaluation of Personnel</b>
d.	<b>7150 – Remote Instruction</b>
e.	<b>7420 – Sports &amp; the Athletic Program</b>
f.	<b>7512 – Student Physicals</b>
g.	<b>8240 – Instruction in Certain Subjects</b>
h.	<b>8450 – Home, Hospital, or Institutional Instruction</b>

**E. Dispose of Obsolete Property – Policy 5250**

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, authorize the district to participate in competitive bidding procedures for the disposal of obsolete property.

**F. Revised Corrective Action Plan in Response to State Comptroller’s Report**

RESOLVED: That the Board of Education approve the Revised Corrective Action Plan in response to the State Comptroller’s Report as recommended by the District Audit Committee.

**G. Overnight Field Trip Request – Policy 8460**

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following Overnight Field Trip Requests:

- Varsity Baseball – Myrtle Beach, SC. March 30 -April 6, 2024 (Leaders - Jon Campolo & Brad Neupert)

**VIII. NEW BUSINESS-continued...**

**H. High School Course Planning Guide – Policy 8110**

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Sweet Home High School Student Curriculum Handbook 2024-2025.

**I. 2021 Capital Outlay Project – Construction Bid**

RESOLVED: That, upon the recommendation of the Superintendent of Schools, and Young & Wright Architectural, the Board of Education award the Construction Bid to **Kelley Brothers, LLC** for a total bid of **\$92,408.33** for the 2021 Capital Outlay Project.

**IX. INFORMATIONAL ITEMS**

**X. OPEN SESSION (Policy 1510)**

**XI. PERSONNEL**

**I. Teaching and Administrative**

**A. Regular**

**1. Discontinuance**

**a. Retirement**

RESOLVED: That, the *retirement*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 717 dated January 16, 2024** be approved as recommended by the Superintendent of Schools.

Thomas Roberts		
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**b. Resignation**

RESOLVED: That, the *resignation*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 717 dated January 16, 2024** be approved as recommended by the Superintendent of Schools.

Amanda Fox		
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**2. Appointments**

**a. Tenure**

RESOLVED: That, the *tenure*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 717 dated January 16, 2024** be approved as recommended by the Superintendent of Schools.

Morgan Wiacek		
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**g. Leave of Absence**

RESOLVED: That, the *leave of absence*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 717 dated January 16, 2024** be approved as recommended by the Superintendent of Schools.

Lauren Gelz	Cynthia Hiwiler	Katherine Conway
Katelyn DiRosa	Melissa Erikson	

**XI. PERSONNEL-continued...**

**I. Teaching and Administrative**

**A. Regular**

**2. Appointments**

**h. Reinstatement from Leave**

RESOLVED: That, the *reinstatement from leave*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 717 dated January 16, 2024** be approved as recommended by the Superintendent of Schools.

Shari Seefeldt	Cynthia Hiwiler	Jon Campolo
Katherine Conway		

**B. Substitutes**

**2. Appointments**

**a. Long Term Substitutes**

RESOLVED: That, the *long term substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 717 dated January 16, 2024** be approved as recommended by the Superintendent of Schools.

Caitlyn Mericle	Kayla Meyer	Julie Miller
Claire Cavarello		

**b. Per Diem Substitutes**

RESOLVED: That, the *per diem substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 717 dated January 16, 2024** be approved as recommended by the Superintendent of Schools.

**c. Student Teachers for Spring 2024**

RESOLVED: That, the *Student Teachers* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 717 dated January 16, 2024** be approved as recommended by the Superintendent of Schools.

**II. Service**

**A. Regular**

**1. Discontinuance**

**b. Resignation**

RESOLVED: That, the *resignation* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 717 dated January 16, 2024** be approved as recommended by the Superintendent of Schools.

Jennifer Rautenstrauch	Robin Vogl	Nilda Parucki
Marie Ruhland		

**XI. PERSONNEL-continued...**

**II. Service**

**A. Regular**

**2. Appointment**

**a. Regular**

RESOLVED: That, the *appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 717 dated January 16, 2024** be approved as recommended by the Superintendent of Schools.

Ronald Walker	Richard Stuewe	Cara Wolcott
Carvis McCutcheon	Ravyn Adams	

**c. Permanent Civil Service**

RESOLVED: That, the *permanent civil service appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 717 dated January 16, 2024** be approved as recommended by the Superintendent of Schools.

Karen Mitsopoulos		
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**e. Transfer**

RESOLVED: That, the *transfer* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 717 dated January 16, 2024** be approved as recommended by the Superintendent of Schools.

Pamela Becker		
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**f. Leave of absence**

RESOLVED: That, the *leave of absence* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 717 dated January 16, 2024** be approved as recommended by the Superintendent of Schools.

Pamela Becker	Caitlyn Mericle	Marie Ruhland
Gary Cox	Claire Cavarello	

**g. Reinstatement from Leave**

RESOLVED: That, the *reinstatement from leave* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 717 dated January 16, 2024** be approved as recommended by the Superintendent of Schools.

Mark Elsie	Michael Laible	
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**h. Salary Adjustment**

RESOLVED: That, the *salary adjustment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 717 dated January 16, 2024** be approved as recommended by the Superintendent of Schools.

Falon Capenhurst		
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Sweet Home Central School District  
Board of Education Voting Meeting  
Tuesday, January 16, 2024

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**XI. PERSONNEL-continued...**

**II. Service**

**B. Substitutes**

**2. Per Diem Substitutes**

RESOLVED: That, the *per diem substitutes* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 717 dated January 16, 2024** be approved as recommended by the Superintendent of Schools.

**XII. ADJOURNMENT**

**XIII. ITEMS OF INFORMATION**

- a. Field Trip Requests thru January 12, 2024.