

**SWEET HOME CENTRAL SCHOOL DISTRICT  
OF AMHERST AND TONAWANDA  
BOARD OF EDUCATION**

**STUDY SESSION**

**TUESDAY, JUNE 11, 2024  
immediately following the voting meeting**

**A G E N D A**

**I. APPROVAL OF AGENDA**

RESOLVED: That, the agenda set forth for the study session of the Board of Education held Tuesday, June 18, 2024 is hereby adopted in its entirety.

**II. MINUTES OF THE PREVIOUS MEETING**

RESOLVED: That, the reading of the minutes of the voting meetings held Tuesday, May 14, 2024 be waived and are hereby adopted in their entirety.

**III. COMMUNICATIONS**

**A. Oral**

The following are the results of the district vote held Tuesday, May 21, 2024:

| <b><u>Budget</u></b> | <b><u>Yes</u></b> | <b><u>No</u></b> | <b><u>Total</u></b> |
|----------------------|-------------------|------------------|---------------------|
| \$ 100,410,422       | 688               | 317              | 1005                |

| <b><u>Proposition 2</u></b>                    | <b><u>Yes</u></b> | <b><u>No</u></b> | <b><u>Total</u></b> |
|------------------------------------------------|-------------------|------------------|---------------------|
| Extension of Maplemere Modular Classroom Lease | 734               | 262              | 996                 |

\*Election of one school board member, for a five-year term 7/1/24 -6/30/29.

\*\*Election of one school board member, for a one-year plus term 6/12/24 -6/30/25.

|                        |                  |                                        |
|------------------------|------------------|----------------------------------------|
| <b>Danyelle Anthon</b> | <b>503 votes</b> | <b>Elected to five year term*</b>      |
| <b>Dirk Rabenold</b>   | <b>404 votes</b> | <b>Elected to one year plus term**</b> |
| Alan Plath             | 395 votes        |                                        |
| Bill Kenney            | 363 votes        |                                        |
| Jonathan Makeley       | 98 votes         |                                        |

Total votes cast: 1020

**B. Written**

1. Student & Alumni Statement regarding graduation tassels.

**IV. UNFINISHED BUSINESS**

**V. SUPERINTENDENT'S REPORT**

**A. Superintendent Update**

Michael Ginestre, Superintendent of Schools, will give an update to the Board of Education at the study session on Tuesday, June 11, 2024.

**B. Strategic Plan Update**

Toyia Wilson, Assistant Superintendent for Curriculum & Instruction, will give an update to the Board of Education at the voting meeting on Tuesday, June 18, 2024.

**C. Superintendent Update**

Michael Ginestre, Superintendent of Schools, will give an update to the Board of Education at the voting meeting on Tuesday, June 18, 2024.

**V. SUPERINTENDENT'S REPORT-continued...**

**D. Upcoming Events**

|                   |                                                                                        |
|-------------------|----------------------------------------------------------------------------------------|
| • June 10...      | HH: PTA Meeting, 6:30 pm                                                               |
| • June 11...      | DO: Volunteer Reception, 5:30 pm @ HS Aud<br>DO: BOE Study Session, 6:30 pm @ HS Aud   |
| • June 14...      | GL/HH/MM/WR: Flag Day Celebrations at schools                                          |
| • June 14 – 25... | HS: Regents Exams                                                                      |
| June 17...        | HS: Music Banquet, 4 pm<br>DO: BOE Retirement Celebration, 5 pm @ MS Cafeteria         |
| • June 18         | DO: BOE Tenure Reception, 5:30 pm @ HS Aud<br>DO: BOE Voting Meeting, 6:30 pm @ HS Aud |
| June 19...        | <b><i>DO: Juneteenth Observation, No School Gr Pre-K-12</i></b>                        |
| • June 20...      | MS: Grade 8 Night Out<br>GL: PTA Meeting, 6:30 pm                                      |
| • June 20...      | HH: Friendship Day<br>MM: Gr 5 Moving Up Day<br>GL: Gr 5 Moving Up Day                 |
| • June 24...      | Elementary Half Day<br>MM: Kindergarten Graduation<br>GL: Gr 5 Moving Up Day           |
| • June 25...      | MM: Staff Appreciation Lunch                                                           |
| • June 27...      | HS: Graduation, 6 pm @ UB Center for the Arts                                          |
| • July 2...       | DO: BOE Reorganization & Regular Meeting, 6:30 pm @ NVCC                               |

**VI. OPEN SESSION – AGENDA TOPICS – POLICY 1512**

**VII. NEW BUSINESS**

**A. Special Education**

**1. Class placements for 2023-2024 – Policy 7613**

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, and Chapter 853, Laws of 1976 (New York State Education Act), requires Board of Education approval for all placements of students with disabilities, and

WHEREAS, the District Committee on Special Education has reviewed all placements, and

WHEREAS, all parents have approved said special education class placements, now therefore be it

RESOLVED: That, the 2023-2024 placements for students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated June 3, 2024.

**2. Preschool class placements for 2023-2024 – Policy 7614**

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, as amended by P.L. 99-457, New York State Compliance, Chapter 243 of the Laws of 1989, requires Board of Education approval for all placements of preschool student with disabilities, and

**VII. NEW BUSINESS-continued...**

**A. Special Education**

**2. Preschool class placements for 2023-2024 – Policy 7614**

WHEREAS, the District Committee on Preschool Special Education has reviewed all placements, and

WHEREAS, all parents have approved said preschool special education placements, now therefore be it

RESOLVED: That, the 2023-2024 placements for preschool students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated June 3, 2024.

**B. Monthly Financial Reports – Policy 2140**

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the Investment Schedule, the Treasurer's Report, the Budget Appropriation Status Report, the Budget Transfer Report, the Revenue Budget Status, and the Extra Classroom Account report as provided.

**C. Bids – Policy 5410**

**1. Milk and Juice Bid**

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the milk bid #2024-25-9 to **InstantWhip – Buffalo** for total bid of **\$386,843.00** for the 2024-2025 school year.

**2. Science Supplies Bid**

RESOLVED: That, the board of education, upon the recommendation of the superintendent of schools, award the science supplies bid #2024-25-11 to the following vendors at the unit price offered per item specified for a total bid of **\$2,846.52**.

|                                |                   |
|--------------------------------|-------------------|
| Fisher Scientific Company, LLC | \$1,446.76        |
| Flinn Scientific, Inc.         | \$1,044.76        |
| Parco Scientific Company       | \$355.00          |
| <b>Total</b>                   | <b>\$2,846.52</b> |

**3. Art – General Classroom Supplies Bid**

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the Art – General Classroom Art Supplies bid 2024-25-6 to the following vendors at the unit price offered per item specified for a total bid of **\$7,499.86**.

|                  |                   |
|------------------|-------------------|
| Cascade          | \$285.51          |
| Kurtz Bros.      | \$5,117.47        |
| Pyramid          | \$75.05           |
| School Specialty | \$996.71          |
| WB Mason         | \$1,025.12        |
| <b>Total</b>     | <b>\$7,499.86</b> |

**VII. NEW BUSINESS-continued...**

**D. Funding of Reserve Funds**

WHEREAS, the District has previously established the following reserve funds pursuant to applicable provisions of the General Municipal Law and/or the Education Law of the State of New York:

1. Workman's Compensation Reserve Fund (General Municipal Law Section 6-j)
2. Unemployment Insurance Payment Reserve Fund (General Municipal Law Section 6-m)
3. Employee Benefit Accrued Liability Reserve Fund (General Municipal Law Section 6-p)
4. Retirement Contribution Reserve Fund (General Municipal Law Section 6-r)
5. Tax Certiorari Claim Reserve Fund (Education Law Section 3651, Paragraph 1-a)
6. Capital Reserve Fund (Education Law Section 3651, Paragraph 1)

The foregoing reserve funds collectively referred to as the "Reserve Funds"; and

WHEREAS, the Board of Education desires to make transfer surplus funds, if any, into the Reserve Funds out of revenues received during the 2023-2024 fiscal year of the District as are not otherwise appropriated or required by law to be paid into any other fund or account (the "Surplus").

NOW, THEREFORE, be it

RESOLVED, that the District shall make transfers into the Reserve Funds out of the 2023-2024 Surplus, if any; and it is further

RESOLVED, That the exact amount of each such transfer from Surplus, if any, into each such above-listed Reserve Fund shall be fixed by the Board of Education after determination by the District's outside auditors of the amount of the 2023-2024 Surplus, if any, not otherwise appropriated or required by law to be paid into any other fund or account; and be it further

RESOLVED, that in accordance with applicable law, interest earned on each such fund shall remain a part of said fund.

**E. Acceptance of Donations**

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the following donation:

- From Roy's Plumbing – 2,000 water bottles to the Athletic Department

**F. School Resource Officer Contract**

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Contract with the Town of Amherst and the Amherst Police Department for School Resource Officer services for the 2024-25 school year as provided.

**G. Construction Manager**

RESOLVED: That, the Board of Education authorizes the Superintendent of Schools to sign the contract for Pre-referendum services with Campus Construction Management for the next anticipated Capital Improvement Project.

**Sweet Home Central School District  
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**VII. NEW BUSINESS-continued...**

**H. Proclamation**

WHEREAS, the Sweet Home Central School District is located in the Towns of Amherst and Tonawanda, New York; and

WHEREAS, the employees listed below have announced their retirement from Sweet Home Central School District with a combined number of **1105** years of service. NOW, therefore: be it resolved that the Sweet Home Central School District wishes to express their sincere gratitude to the following employees for their dedicated service to the students of Sweet Home Central School District.

|                     |                                         |
|---------------------|-----------------------------------------|
| Rosalia Dziomba     | Kitchen Manager                         |
| Barbara Rupiec      | Clerk Typist                            |
| Karin Pierce        | Elementary Teacher                      |
| Kathryn Stepniak    | Clerk Typist                            |
| Deborah Kennedy     | Bus Driver                              |
| Scott Murray        | Business Teacher                        |
| Robin Dziura        | Bus Driver                              |
| Joel Gebhardt       | Bus Driver                              |
| Brian Kisker        | Math Teacher                            |
| David Zelakiewicz   | Motor Equipment Operator                |
| Thomas Roberts      | Asst. Principal for Data Management     |
| Karen Scozzofava    | Part Time Clerk                         |
| Patricia Connelly   | Elementary Teacher                      |
| Kara Serianni       | Speech Teacher                          |
| Maureen Henderson   | Elementary Teacher                      |
| Kathryn Neelon      | Physical Education Teacher              |
| Michelle Murray     | Elementary Teacher                      |
| Mark Basehart       | Social Studies Teacher                  |
| Pamela Daigler      | Music Teacher                           |
| Edwin Hawkins       | Technology Teacher                      |
| Christina Mack      | Physical Education Teacher              |
| Kelli Bogacz Brooks | Elementary Teacher                      |
| Suzanne Rizzo       | Elementary Teacher                      |
| Pamela Hornung      | Social Studies Teacher                  |
| Karen Bassano       | Elementary Teacher                      |
| Paula Adams         | Literacy Specialist                     |
| Andrea Jarvis       | Elementary & Special Education Teacher  |
| Shari Seefeldt      | French & Spanish Teacher                |
| John Seiler         | Physical Education Teacher              |
| Daniel Murphy       | German & French Teacher                 |
| Wenda Moran         | Elementary Teacher                      |
| Margaret Connolly   | Reading Interventionist                 |
| Mia Banks           | Art Teacher                             |
| Kathleen Land       | Senior Clerk Typist                     |
| Barbara Baer        | Nurse                                   |
| Marikay Wachala     | Teacher Aide                            |
| Deborah Crist       | Account Clerk Typist                    |
| Jeffrey Hughes      | Maintenance Mechanic                    |
| Gilda Bonnevie      | Nurse                                   |
| Katherine Conway    | Elementary Teacher                      |
| Rebecca Mattison    | Cafeteria Monitor & Food Service Helper |

**VII. NEW BUSINESS-continued...**

**I. District Safety Plan**

WHEREAS, Project SAVE, the Safe Schools Against Violence in Education Act Education Law 2801, requires that every school district review the District Safety Plan and yearly and update as necessary and

WHEREAS, the District Safety Committee has recommended revisions to the District Safety Plan and Code of Conduct and

NOW THEREFORE BE IT RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, accept the revised Sweet Home District Safety Plan for the 2024-2025 school year as recommended.

**J. Code of Conduct – Policy 3410**

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, approves the 2024-2025 Code of Conduct and Plain Language Code of Conduct as written.

**K. General Liability Insurance**

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, accept the **Utica National Assurance Company** General Liability Insurance proposal in the amount of **\$406,359**.

**L. Budget Transfer - Policy 5140**

RESOLVED: That, upon the recommendation of the Superintendent of Schools, and consistent with Board of Education policy, the Board of Education approves the attached budget transfers.

**VIII. INFORMATIONAL ITEMS**

**IX. OPEN SESSION – Policy 1512**

**X. PERSONNEL**

**I. Teaching and Administrative**

**A. Regular**

**1. Discontinuance**

**a. Retirement**

RESOLVED: That, the *retirement*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

|                  |  |  |
|------------------|--|--|
| Katherine Conway |  |  |
|------------------|--|--|

**X. PERSONNEL-continued...**

**I. Teaching and Administrative**

**A. Regular**

**2. Appointment**

**a. Tenure**

RESOLVED: That, the *teaching tenure appointments* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

|                   |                      |                     |
|-------------------|----------------------|---------------------|
| Kathryn Barillari | Kamryn Romanow       | Stephanie Bickelman |
| Sarah Lipinski    | Madeline Cappuccilli | Ashley Streebel     |
| Michelle Schmitt  | Kari Mantione        | Ashley Bell         |
| Hannah Criscione  | Elif Erman           | Brooke Starke       |
| Lauren Zaleski    | Elizabeth Matisz     | Ajani Wall          |

**b. Regular**

RESOLVED: That, the *regular appointment* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

|                  |              |              |
|------------------|--------------|--------------|
| McKenna O'Rourke | Cara Wolcott | Julia Jarvis |
|------------------|--------------|--------------|

**g. Leave of Absence**

RESOLVED: That, the *leave of absence*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

|                 |  |  |
|-----------------|--|--|
| Chelsea Buttino |  |  |
|-----------------|--|--|

**1. Summer School, 2024**

RESOLVED: That, the *summer school appointments* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

|                    |                   |                      |
|--------------------|-------------------|----------------------|
| Lisa Feyes         | Steve Becker      | Timothy Cardinal     |
| Kristina Pinkowski | Nick Newman       | Dan Hammonds         |
| Jon Campolo        | Jessica Whitcomb  | Patricia Reich       |
| Kamryn Romanow     | Jessica Andriatch | Elaina Blenk         |
| Frank LiCausi      | Brigid Kennedy    | Michelle Christensen |
| Lauren Wills       | Kailee Humbert    | Brianna McMahon      |
| Jessica Spiesz     | Sarah Lipinski    | Claire Mullane       |
| Carly Hardick      | Ashley Walsh      | Brooke VanGorden     |
| Michelle Marczak   | Marc Freda        | Jordan Martin        |
| Caitlin Rizzo      | Ajani Wall        | Jenine Nowakowski    |
| James Martino      | Claire Cavarello  | Elizabeth Matisz     |
| Jane Woloss        | Andrea Jarvis     | Kassie Magin         |
| Samantha Hermann   | Ashley Shutt      | Trish Miranda        |
| Morgan Wiacek      | Lauren Gelz       | Alex Walker          |
| Mallory Pisarek    |                   |                      |

**X. PERSONNEL-continued...**

**I. Teaching and Administrative**

**B. Substitutes**

**1. Long Term Substitutes**

RESOLVED: That, the *long term substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

|              |  |  |
|--------------|--|--|
| Sara Jackson |  |  |
|--------------|--|--|

**II. Service**

**A. Regular**

**1. Discontinuance**

**a. Retirement**

RESOLVED: That, the *retirement* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

|                |                  |                  |
|----------------|------------------|------------------|
| Gilda Bonnevie | Rebecca Mattison | Rebecca Mattison |
|----------------|------------------|------------------|

**b. Resignation**

RESOLVED: That, the *resignation* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

|              |                 |                |
|--------------|-----------------|----------------|
| Erica Duerr  | Morgan LePage   | Cara Wolcott   |
| Courtney Alt | Winter Bourdier | Mildred Linnan |
| Whitney Ray  |                 |                |

**c. Termination**

RESOLVED: That, the *termination* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

|                |  |  |
|----------------|--|--|
| Natalis Santos |  |  |
|----------------|--|--|

**2. Appointment**

**a. Regular**

RESOLVED: That, the *regular appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

|                 |                |               |
|-----------------|----------------|---------------|
| Frederick Chan  | Erica Duerr    | Morgan LePage |
| Sydney Borowski | Kimberly Amoia |               |

**f. Leave of Absence**

RESOLVED: That, the *leave of absence* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

|                 |             |  |
|-----------------|-------------|--|
| Jennifer Rogers | Beth Shaver |  |
|-----------------|-------------|--|

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**X. PERSONNEL-continued...**

**II. Service**

**A. Regular**

**2. Appointment**

**g. Reinstatement from Leave**

RESOLVED: That, the *reinstatement from leave* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

|             |              |                 |
|-------------|--------------|-----------------|
| Peter Korte | Jill McGloin | Jennifer Rogers |
|-------------|--------------|-----------------|

**XI. ADJOURNMENT**

**XII. ITEMS OF INFORMATION**

- a. Calendar of Events.
- b. Field Trip requests as of June 7, 2024.
- c. ECASB Board & Brews flyer.
- d. WNY Education Law Conference Save the Date.