SWEET HOME CENTRAL SCHOOL DISTRICT
OF AMHERST AND TONAWANDA

B O A R D O F E D U C A T I O N

STUDY SESSION **TUESDAY, JUNE 11, 2024**
immediately following the voting meeting

A G E N D A

I. APPROVAL OF AGENDA

RESOLVED: That, the agenda set forth for the study session of the Board of Education held Tuesday, June 18, 2024 is hereby adopted in its entirety.

II. MINUTES OF THE PREVIOUS MEETING

RESOLVED: That, the reading of the minutes of the voting meetings held Tuesday, May 14, 2024 be waived and are hereby adopted in their entirety.

III. COMMUNICATIONS

A. Oral

The following are the results of the district vote held Tuesday, May 21, 2024:

Budget	Yes	No	Total
$ 100,410,422	688	317	1005

Proposition 2	Yes	No	Total
Extension of Maplemere Modular Classroom Lease	734	262	996

*Election of one school board member, for a five-year term 7/1/24 -6/30/29.
**Election of one school board member, for a one-year plus term 6/12/24 -6/30/25.

Danyelle Anthon	**503 votes**	**Elected to five year term***
Dirk Rabenold	**404 votes**	**Elected to one year plus term****
Alan Plath	395 votes	
Bill Kenney	363 votes	
Jonathan Makeley	98 votes	

Total votes cast: 1020

B. Written

IV. UNFINISHED BUSINESS

V. SUPERINTENDENT'S REPORT

A. Superintendent Update

Michael Ginestre, Superintendent of Schools, will give an update to the Board of Education at the study session on Tuesday, June 11, 2024.

B. Strategic Plan Update

Toyia Wilson, Assistant Superintendent for Curriculum & Instruction, will give an update to the Board of Education at the voting meeting on Tuesday, June 18, 2024.

C. Superintendent Update

Michael Ginestre, Superintendent of Schools, will give an update to the Board of Education at the voting meeting on Tuesday, June 18, 2024.

V. SUPERINTENDENT'S REPORT-continued…

D. Upcoming Events

•	June 10…	HH: PTA Meeting, 6:30 pm
•	June 11…	DO: Volunteer Reception, 5:30 pm @ HS Aud DO: BOE Study Session, 6:30 pm @ HS Aud
•	June 14…	GL/HH/MM/WR: Flag Day Celebrations at schools
•	June 14 – 25…	HS: Regents Exams
	June 17…	HS: Music Banquet, 4 pm DO: BOE Retirement Celebration, 5 pm @ MS Cafeteria
•	June 18	DO: BOE Tenure Reception, 5:30 pm @ HS Aud DO: BOE Voting Meeting, 6:30 pm @ HS Aud
	June 19…	***DO: Juneteenth Observation, No School Gr Pre-K-12***
•	June 20…	MS: Grade 8 Night Out GL: PTA Meeting, 6:30 pm
•	June 20…	HH: Friendship Day MM: Gr 5 Moving Up Day GL: Gr 5 Moving Up Day
•	June 24…	Elementary Half Day MM: Kindergarten Graduation GL: Gr 5 Moving Up Day
•	June 25…	MM: Staff Appreciation Lunch
•	June 27…	HS: Graduation, 6 pm @ UB Center for the Arts
•	July 2…	DO: BOE Reorganization & Regular Meeting, 6:30 pm @ NVCC

VI. OPEN SESSION – AGENDA TOPICS – POLICY 1512

VII. NEW BUSINESS

A. Special Education

1. Class placements for 2023-2024 – Policy 7613

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, and Chapter 853, Laws of 1976 (New York State Education Act), requires Board of Education approval for all placements of students with disabilities, and

WHEREAS, the District Committee on Special Education has reviewed all placements, and

WHEREAS, all parents have approved said special education class placements, now therefore be it

RESOLVED: That, the 2023-2024 placements for students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated June 3, 2024.

2. Preschool class placements for 2023-2024 – Policy 7614

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, as amended by P.L. 99-457, New York State Compliance, Chapter 243 of the Laws of 1989, requires Board of Education approval for all placements of preschool student with disabilities, and

VII. NEW BUSINESS-continued...

A. Special Education

2. Preschool class placements for 2023-2024 – Policy 7614

WHEREAS, the District Committee on Preschool Special Education has reviewed all placements, and

WHEREAS, all parents have approved said preschool special education placements, now therefore be it

RESOLVED: That, the 2023-2024 placements for preschool students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated June 3, 2024.

B. Monthly Financial Reports – Policy 2140

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the Investment Schedule, the Treasurer's Report, the Budget Appropriation Status Report, the Budget Transfer Report, the Revenue Budget Status, and the Extra Classroom Account report as provided.

C. Bids – Policy 5410

1. Milk and Juice Bid

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the milk bid #2024-25-9 to **InstantWhip – Buffalo** for total bid of **$386,843.00** for the 2024-2025 school year.

2. Science Supplies Bid

RESOLVED: That, the board of education, upon the recommendation of the superintendent of schools, award the science supplies bid #2024-25-11 to the following vendors at the unit price offered per item specified for a total bid of **$2,846.52**.

Fisher Scientific Company, LLC	$1,446.76
Flinn Scientific, Inc.	$1,044.76
Parco Scientific Company	$355.00
Total	**$2,846.52**

3. Art – General Classroom Supplies Bid

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the Art – General Classroom Art Supplies bid 2024-25-6 to the following vendors at the unit price offered per item specified for a total bid of **$7,499.86.**

Cascade	$285.51
Kurtz Bros.	$5,117.47
Pyramid	$75.05
School Specialty	$996.71
WB Mason	$1,025.12
Total	**$7,499.86**

VII. NEW BUSINESS-continued…

D. Funding of Reserve Funds

WHEREAS, the District has previously established the following reserve funds pursuant to applicable provisions of the General Municipal Law and/or the Education Law of the State of New York:

1. Workman's Compensation Reserve Fund (General Municipal Law Section 6-j)
2. Unemployment Insurance Payment Reserve Fund (General Municipal Law Section 6-m)
3. Employee Benefit Accrued Liability Reserve Fund (General Municipal Law Section 6-p)
4. Retirement Contribution Reserve Fund (General Municipal Law Section 6-r)
5. Tax Certiorari Claim Reserve Fund (Education Law Section 3651, Paragraph 1-a)
6. Capital Reserve Fund (Education Law Section 3651, Paragraph 1)

The foregoing reserve funds collectively referred to as the "Reserve Funds"; and

WHEREAS, the Board of Education desires to make transfer surplus funds, if any, into the Reserve Funds out of revenues received during the 2023-2024 fiscal year of the District as are not otherwise appropriated or required by law to be paid into any other fund or account (the "Surplus").

NOW, THEREFORE, be it

RESOLVED, that the District shall make transfers into the Reserve Funds out of the 2023-2024 Surplus, if any; and it is further

RESOLVED, That the exact amount of each such transfer from Surplus, if any, into each such above-listed Reserve Fund shall be fixed by the Board of Education after determination by the District's outside auditors of the amount of the 2023-2024 Surplus, if any, not otherwise appropriated or required by law to be paid into any other fund or account; and be it further

RESOLVED, that is accordance with applicable law, interest earned on each such fund shall remain a part of said fund.

E. Acceptance of Donations

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the following donation:

- From Roy's Plumbing – 2,000 water bottles to the Athletic Department

F. School Resource Officer Contract

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Contract with the Town of Amherst and the Amherst Police Department for School Resource Officer services for the 2024-25 school year as provided.

G. Construction Manager

RESOLVED: That, the Board of Education authorizes the Superintendent of Schools to sign the contract for Pre-referendum services with Campus Construction Management for the next anticipated Capital Improvement Project.

VII. NEW BUSINESS-continued…

H. Proclamation

WHEREAS, the Sweet Home Central School District is located in the Towns of Amherst and Tonawanda, New York; and

WHEREAS, the employees listed below have announced their retirement from Sweet Home Central School District with a combined number of **1105** years of service. NOW, therefore: be it resolved that the Sweet Home Central School District wishes to express their sincere gratitude to the following employees for their dedicated service to the students of Sweet Home Central School District.

Rosalia Dziomba	Kitchen Manager
Barbara Rupiec	Clerk Typist
Karin Pierce	Elementary Teacher
Kathryn Stepniak	Clerk Typist
Deborah Kennedy	Bus Driver
Scott Murray	Business Teacher
Robin Dziura	Bus Driver
Joel Gebhardt	Bus Driver
Brian Kisker	Math Teacher
David Zelakiewicz	Motor Equipment Operator
Thomas Roberts	Asst. Principal for Data Management
Karen Scozzofava	Part Time Clerk
Patricia Connelly	Elementary Teacher
Kara Serianni	Speech Teacher
Maureen Henderson	Elementary Teacher
Kathryn Neelon	Physical Education Teacher
Michelle Murray	Elementary Teacher
Mark Basehart	Social Studies Teacher
Pamela Daigler	Music Teacher
Edwin Hawkins	Technology Teacher
Christina Mack	Physical Education Teacher
Kelli Bogacz Brooks	Elementary Teacher
Suzanne Rizzo	Elementary Teacher
Pamela Hornung	Social Studies Teacher
Karen Bassano	Elementary Teacher
Paula Adams	Literacy Specialist
Andrea Jarvis	Elementary & Special Education Teacher
Shari Seefeldt	French & Spanish Teacher
John Seiler	Physical Education Teacher
Daniel Murphy	German & French Teacher
Wenda Moran	Elementary Teacher
Margaret Connolly	Reading Interventionist
Mia Banks	Art Teacher
Kathleen Land	Senior Clerk Typist
Barbara Baer	Nurse
Marikay Wachala	Teacher Aide
Deborah Crist	Account Clerk Typist
Jeffrey Hughes	Maintenance Mechanic
Gilda Bonnevie	Nurse
Katherine Conway	Elementary Teacher
Rebecca Mattison	Cafeteria Monitor & Food Service Helper

VII. NEW BUSINESS-continued…

I. District Safety Plan

WHEREAS, Project SAVE, the Safe Schools Against Violence in Education Act Education Law 2801, requires that every school district review the District Safety Plan and yearly and update as necessary and

WHEREAS, the District Safety Committee has recommended revisions to the District Safety Plan and Code of Conduct and

NOW THEREFORE BE IT RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, accept the revised Sweet Home District Safety Plan for the 2024-2025 school year as recommended.

J. Code of Conduct – Policy 3410

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, approves the 2024-2025 Code of Conduct and Plain Language Code of Conduct as written.

K. General Liability Insurance

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, accept the **Utica National Assurance Company** General Liability Insurance proposal in the amount of **$406,359**.

L. Budget Transfer - Policy 5140

RESOLVED: That, upon the recommendation of the Superintendent of Schools, and consistent with Board of Education policy, the Board of Education approves the attached budget transfers.

VIII. INFORMATIONAL ITEMS

IX. OPEN SESSION – Policy 1512

X. PERSONNEL

I. Teaching and Administrative
A. Regular
1. Discontinuance
a. Retirement

RESOLVED: That, the *retirement,* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Katherine Conway		

X. PERSONNEL-continued...

I. Teaching and Administrative
A. Regular
2. Appointment
a. Tenure

RESOLVED: That, the *teaching tenure appointments* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Kathryn Barillari	Kamryn Romanow	Stephanie Bickelman
Sarah Lipinski	Madeline Cappuccilli	Ashley Streebel
Michelle Schmitt	Kari Mantione	Ashley Bell
Hannah Criscione	Elif Erman	Brooke Starke
Lauren Zaleski	Elizabeth Matisz	Ajani Wall

b. Regular

RESOLVED: That, the *regular appointment* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

McKenna O'Rourke	Cara Wolcott	Julia Jarvis

g. Leave of Absence

RESOLVED: That, the *leave of absence,* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Chelsea Buttino		

l. Summer School, 2024

RESOLVED: That, the *summer school appointments* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Lisa Feyes	Steve Becker	Timothy Cardinal
Kristina Pinkowski	Nick Newman	Dan Hammonds
Jon Campolo	Jessica Whitcomb	Patricia Reich
Kamryn Romanow	Jessica Andriatch	Elaina Blenk
Frank LiCausi	Brigid Kennedy	Michelle Christensen
Lauren Wills	Kailee Humbert	Brianna McMahon
Jessica Spiesz	Sarah Lipinksi	Claire Mullane
Carly Hardick	Ashley Walsh	Brooke VanGorden
Michelle Marczak	Marc Freda	Jordan Martin
Caitlin Rizzo	Ajani Wall	Jenine Nowakowski
James Martino	Claire Cavarello	Elizabeth Matisz
Jane Woloss	Andrea Jarvis	Kassie Magin
Samantha Hermann	Ashley Shutt	Trish Miranda
Morgan Wiacek	Lauren Gelz	Alex Walker
Mallory Pisarek		

X. PERSONNEL-continued...

I. Teaching and Administrative

B. Substitutes

1. Long Term Substitutes

RESOLVED: That, the *long term substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Sara Jackson		

II. Service

A. Regular

1. Discontinuance

a. Retirement

RESOLVED: That, the *retirement* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Gilda Bonnevie	Rebecca Mattison	Rebecca Mattison

b. Resignation

RESOLVED: That, the *resignation* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Erica Duerr	Morgan LePage	Cara Wolcott
Courtney Alt	Winter Bourdier	Mildred Linnan
Whitney Ray		

c. Termination

RESOLVED: That, the *termination* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Natalis Santos		

2. Appointment

a. Regular

RESOLVED: That, the *regular appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Frederick Chan	Erica Duerr	Morgan LePage
Sydney Borowski	Kimberly Amoia	

f. Leave of Absence

RESOLVED: That, the *leave of absence* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Jennifer Rogers	Beth Shaver	

X. PERSONNEL-continued...

II. Service

A. Regular

2. Appointment

g. Reinstatement from Leave

RESOLVED: That, the *reinstatement from leave* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Peter Korte	Jill McGloin	Jennifer Rogers

XI. ADJOURNMENT

XII. ITEMS OF INFORMATION

a. Calendar of Events.
b. Field Trip requests as of June 7, 2024.
c. ECASB Board & Brews flyer.
d. WNY Education Law Conference Save the Date.