SWEET HOME CENTRAL SCHOOL DISTRICT
OF AMHERST AND TONAWANDA

B O A R D O F E D U C A T I O N

VOTING MEETING **TUESDAY, APRIL 19, 2022**
6:30 p.m.

A G E N D A

I. A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

II. ADJOURN TO EXECUTIVE SESSION

III. APPROVAL OF AGENDA

RESOLVED: That, the agenda set forth for the regular Board of Education meeting held Tuesday, April 19, 2022 is hereby adopted in its entirety.

IV. MINUTES OF THE PREVIOUS MEETING

RESOLVED: That, the reading of the minutes of the voting meetings held Tuesday, March 15, 2022 and Wednesday, March 30, 2022 be waived and are hereby adopted in their entirety.

V. COMMUNICATIONS

VI. OPEN SESSION: Agenda Topics – Policy 1512

VII. UNFINISHED BUSINESS

VIII. SUPERINTENDENT'S REPORT

A. 2022/23 Budget Update
Donald Feldmann, Director of Finance and Plant Services, will give an update to the Board of Education at the study session on Tuesday, April 5, 2022.

B. Superintendent Update
Michael Ginestre, Superintendent of Schools, will give an update to the Board of Education at the study session on Tuesday, April 5, 2022.

C. Safety Initiative Update
JoAnn Balazs, Assistant Superintendent, will give an update to the Board of Education at the voting meeting on Tuesday, April 19, 2022.

D. Superintendent Update
Michael Ginestre, Superintendent of Schools, will give an update to the Board of Education at the voting meeting on Tuesday, April 19, 2022.

E. Upcoming Events

April 11 – 15…	***DO: Spring Recess, No School Grades K-12***
April 18…	HH: PTA Meeting, 6:30 pm
April 19…	DO: Regular Voting Meeting, 6:30 @ NVCC

IX. NEW BUSINESS

A. Budget Adoption 2022 – 2023 – Policy 5130

RESOLVED: That, the Board of Education approve and adopt for the 2022 - 2023 school year a school budget with the total expenditure of **$89,351,588** with a breakdown as follows:

FUNCTION	BUDGETED 2022-23
Board of Education	$48,830
Central Administration	$279,882
Finance Services	$557,856
Legal Services	$184,549
Human Resources	$504,439
Records Management	$4,000
Education/Community Services	$8,900
Operations & Maintenance	$5,225,146
Central Printing & Mailing	$147,200
Central Data Processing	$557,960
Special Items	$740,183
Curriculum Development & Supervision	$364,050
School Supervision	$1,919,849
Research, Planning & Eval	$200,648
In-Service Training	$204,500
Teaching –Regular Schools	$30,537,979
Special Education	$9,892,702
Occupational Education	$776,365
Teaching Special Schools	$171,820
Instructional Media	$1,417,404
Pupil Services	$2,885,563
Co-Curricular Services	$146,001
Interscholastic Athletics	$628,990
Transportation	$5,283,302
Community Service	$47,500
Employee Benefits	$20,103,719
Debt Service	$6,252,252
Interfund Transfers	$260,000
TOTAL BUDGET	**$89,351,588**

AND BE IT FURTHER RESOLVED: That, the Board of Education adopts the property Tax Report Card.

The following will be the order in which items should appear on the voting machines for the purpose of voting on Tuesday, May 17, 2022 from 7:00 am to 9:00 pm at the Vergils Community Center at Sweet Home High School:

I. 2022-2022 Budget $89,351,588

II. Capital Improvements Reserve Fund Amendment

IX. NEW BUSINESS-continued…

A. Budget Adoption 2022 – 2023 – Policy 5130

III. Proposition #3 Election of two (2) school board members for a five (5) year term July 1, 2022 – June 30, 2027.

B. Special Education

1. Class placements for 2021-2022 – Policy 7613

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, and Chapter 853, Laws of 1976 (New York State Education Act), requires Board of Education approval for all placements of students with disabilities, and

WHEREAS, the District Committee on Special Education has reviewed all placements, and

WHEREAS, all parents have approved said special education class placements, now therefore be it

RESOLVED: That, the 2021-2022 placements for students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated March 30, 2022.

2. Preschool class placements for 2021-2022 – Policy 7614

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, as amended by P.L. 99-457, New York State Compliance, Chapter 243 of the Laws of 1989, requires Board of Education approval for all placements of preschool students with disabilities, and

WHEREAS, the District Committee on Preschool Special Education has reviewed all placements, and

WHEREAS, all parents have approved said special education placements, now therefore be it

RESOLVED: That, the 2020-2021 placements for preschool students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated March 30, 2022.

C. Monthly Financial Reports – Policy 2140

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the Investment Schedule, the Treasurer's Report, the Budget Appropriation Status Report, the Revenue Budget Status report, the Budget Transfer Report, and the Extra-Curricular Account Report as provided.

D. Dispose of Obsolete Property – Policy 5250

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, authorize the district to participate in competitive bidding procedures for the disposal of obsolete property.

E. Bids – Policy 5410

1. Commercial Printing School Calendar

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education award the commercial printing school calendar bid #2022-23-13 to **Orffeo Printing Corporation** in the amount of **$7,396.00.**

IX. NEW BUSINESS-continued…

E. Bids – Policy 5410

2. Commercial Printing "Your Schools"/Community Education

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education award the commercial printing "Your Schools"/Community Education bid #2022-23-15 to **Orffeo Printing & Imaging Inc.** for a total bid of **$22,276.00**.

3. Commercial Printing Envelopes and Forms, Specialty Paper & Other

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the commercial printing envelopes and forms bid #2022-23-14 to the following vendors at the unit price offered per item specified for a total bid of **$7,836.23**.

Concept Print	$178.00
Orffeo Printing & Publishing	$4,538.00
Print Plus/Buffalo Publishing Co.	$1,226.36
RMF Printing	$1,481.87
Print Plus	$1,060.81
Zenger Group	$412.00
Total	**$7,836.23**

4. Office Supplies Bid

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education award the Office Supplies Bid #2022-2023-4 to the following vendors at the unit price offered per item specified for a total bid of **$54,574.61**.

Cascade School Supplies	$8,810.62
Eaton Office Supply	$6,917.92
National Art & School Supplies	$10,486.24
Pyramid School Products	$5,134.63
Quill	$16,291.81
WB Mason	$6,933.39
Total	**$54,574.61**

5. Arts & Crafts Supplies Bid

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the Arts and Crafts Supplies bid #2022-23-5 to the following vendors at the unit price offered per item specified for a total bid of **$6,056.72**.

Blick	$2,036.05
Lakeshore Materials	$407.48
National Art & School Supplies	$1,409.29
Pyramid School Products	$1,159.31
Quill	$679.85
S&S Worldwide	$29.15
WB Mason	$335.59
Total	**$6,056.72**

IX. NEW BUSINESS-continued…

E. Bids – Policy 5410

6. Athletic Uniforms

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the Athletic Uniform bid #2022-23-19 to following vendors at the unit price offered per item specified for a total bid of **$15,213.90**.

AdPro Sports	$11,703.50
Riddell	$3,510.40
Total	**$15,213.90**

F. Request for Proposal – Athletic Trainer

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education award the Athletic Trainer Services RFP for the 2022-2023 school year to **Excelsior** in the amount of **$32,400.00**, This is the first year of a three year bid.

G. Request for Proposal - Before & After School Program

WHEREAS, the District was in search of a program provider who submitted a plan to accommodate the needs of all students, including those with disabilities, and able to implement a District wide program that includes activities that will address the learning styles and age appropriate needs of the students served by the program; and

WHEREAS, a Request for Proposal (RFP) process was utilized and five (5) vendors responded to the RFP;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to enter into an agreement with **Just for Kids** to offer the District's Before and After School Program pursuant to entering into a five year agreement commencing September 1, 2022 and ending on June 30, 2027.

H. Revised Policy – Policy 1410 – Second Reading

Board of Education By-Law #1410 states that "Board of Education policy and rules and by-laws shall be adopted, amended and/or suspended…only when the addition, amendments or suspension is first introduced in writing and is subsequently moved and seconded at a public meeting at least 27 calendar days prior to the time when such adoption, amendment and/or suspension may be voted upon."

At the regular Board of Education meeting held on March 15, 2022 the Superintendent of Schools recommends the Board of Education accept the first reading of the following revised policies.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following revised policies as provided in the April 19, 2022 presentation.

a.	**7131 - Education of Students in Temporary Housing**
b.	**7320 – Alcohol, Tobacco, Drugs & Other Substances (Students)**
c.	**7420 – Sports & the Athletic Program**
d.	**7521 – Students with Life Threatening Health Conditions**

IX. NEW BUSINESS-continued…

I. Revised Policy – Policy 1410 – First Reading

Board of Education By-Law #1410 states that "Board of Education policy and rules and by-laws shall be adopted, amended and/or suspended…only when the addition, amendments or suspension is first introduced in writing and is subsequently moved and seconded at a public meeting at least 27 calendar days prior to the time when such adoption, amendment and/or suspension may be voted upon."

At the regular Board of Education meeting held on April 19, 2022 the Superintendent of Schools recommends the Board of Education accept the first reading of the following revised policies.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following revised policies as provided in the April 19, 2022 presentation.

a.	**7110 – Comprehensive Student Attendance**
b.	**7541 – Sexual Harassment of Students**
c.	**7542 – Bullying in the Schools (recommend to delete)**
d.	**7543 – Hazing of Students**
e.	**7544 – Dignity for All Students**
f.	**8130 – Equal Educational Opportunities**
g.	**8210 – Safety Conditions & Prevention Education**
h.	**8220 – Career & Technical (Occupational) Education**
i.	**8240 – Instruction in Certain Subjects**
j.	**8280 – Instruction for English Language Learners**

J. Erie 1 BOCES

1. Erie 1 BOCES Budget

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Sweet Home Central School District Board of Education hereby adopts the BOCES administrative budget for 2022-23, as presented.

Administrative Services $3,426,693

2. BOCES Board Members

RESOLVED: That, the Board of Education of the Sweet Home Central School District cast one vote for each open seat (three (3) open seats total) for the election of the following individuals to the BOARD OF COOPERATIVE EDUCATIONAL SERVICES effective July 1, 2022.

Nominees:

K. Annual District Vote – Policy 1611

1. Chief Election Inspector

RESOLVED: That, the Board of Education appoint, Judy Russell, qualified voter in the district, to act as **Chief Election Inspector** at said school district's Annual Vote to be held at Sweet Home High School, Norman Vergils Community Center, 1901 Sweet Home Road, in the Town of Amherst, on Tuesday, May 17, 2022 from 7 am to 9 pm and to perform such duties and to take such action as prescribed by law.

IX. NEW BUSINESS-continued…

K. Annual District Vote – Policy 1611

2. Inspectors of Election

RESOLVED: That, the Board of Education appoint the following, each being a qualified voter in the district, to act as **Inspectors of Election** at said district Annual Vote per attached memo and to perform such duties and to take such action as prescribed by the Education Law:

- Lorraine Beaudet
- Dolly Krose
- John Montanari
- Linda Stuck
- Lyn Custodi
- Rudy Krose
- Ida Pause
- Elaine Wagner

L. Maplemere Temporary Classroom Lease Renewal

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, and **pending SED approval**, approve the renewal agreement as presented with **Vesta Modular** for the temporary Maplemere classrooms. The 12-month lease cost of **$25,200.00** ($2,100.00 per month) is to be funded by the District's Allotment from the Coronavirus Response and Relief Supplemental Appropriations Act 2021 (CRRSA Act).

X. INFORMATIONAL ITEMS

XI. OPEN SESSION

XII. PERSONNEL

I. Teaching and Administrative

A. Regular

2. Appointments

f. Transfer

RESOLVED: That, the *transfer,* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 690 dated April 19, 2022** be approved as recommended by the Superintendent of Schools.

Amanda Hoffman		

g. Leave of Absense

RESOLVED: That, the *leave of absence,* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 690 dated April 19, 2022** be approved as recommended by the Superintendent of Schools.

Aziza Hussein-Ejaz	Jamie Chatt	Melissa Erikson
Anuja Geary	Lindsay Kennedy	

h. Reinstatement from Leave

RESOLVED: That, the *reinstatement from leave,* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 690 dated April 19, 2022** be approved as recommended by the Superintendent of Schools.

Steve Rozler	Brittany Weber	Melinda DiBernardo

XII. PERSONNEL-continued...

I. Teaching and Administrative

B. Substitutes

1. Long Term Substitutes

RESOLVED: That, the *long term substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 690 dated April 19, 2022** be approved as recommended by the Superintendent of Schools.

Emma Ruggiero	Samantha Herrmann	Madison Jones
Manju Menon		

2. Substitute teachers for 2021-2022 school year

RESOLVED: That, the *substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 690 dated April 19, 2022** be approved as recommended by the Superintendent of Schools.

3. Student teachers for 2021-2022 school year

RESOLVED: That, the *student teachers* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 690 dated April 19, 2022** be approved as recommended by the Superintendent of Schools.

Madeline Claire Crawford	Anthony Smith	

C. Interscholastic Activities

1. Interscholastic Activities, Spring, 2021-22

RESOLVED: That, the *Interscholastic Activities appointments, Spring* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 690 dated April 19, 2022** be approved as recommended by the Superintendent of Schools.

Christopher Heim	David Bubar Jr.	Elaina Blenk
Francesca Gugino		

II. Service

A. Regular

1. Discontinuance

a. Retirement

RESOLVED: That, the *retirement* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 690 dated April 19, 2022** be approved as recommended by the Superintendent of Schools.

Mary Ellen Morrison	Diane Terhaar	Mike Connor

b. Resignation

RESOLVED: That, the *resignation* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 690 dated April 19, 2022** be approved as recommended by the Superintendent of Schools.

Leigh Lawrenson	Mae Fisher	Consuella Staples
Shumona Hoque		

XII. PERSONNEL-continued…

II. Service
A. Regular
2. Appointment
a. Regular

RESOLVED: That, the *regular appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 690 dated April 19, 2022** be approved as recommended by the Superintendent of Schools.

Erin Kennedy	Mary Dimmick	Shumona Hoque

c. Permanent Civil Service

RESOLVED: That, the *permanent civil service appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 690 dated April 19, 2022** be approved as recommended by the Superintendent of Schools.

Nicole Kuss		

f. Leave of Absence

RESOLVED: That, the *leave of absence* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 690 dated April 19, 2022** be approved as recommended by the Superintendent of Schools.

Suzanne Malesky	Nanette Previte	Gerry Sotka

g. Reinstatement from Leave

RESOLVED: That, the *leave of absence* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 690 dated April 19, 2022** be approved as recommended by the Superintendent of Schools.

Alison Mohr	Sherry McNamara	

B. Substitutes
2. Substitutes

RESOLVED: That, the *substitutes* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 690 dated April 19, 2022** be approved as recommended by the Superintendent of Schools

XIII. ITEMS OF INFORMATION

a. ECASB Speedboarding Flyer

XIV. ADJOURNMENT