SWEET HOME CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
TUESDAY, AUGUST 23, 2022

MINUTES
A meeting of the Sweet Home Board of Education was held on Tuesday, August 23, 2022 at Sweet Home Middle School. President of the Board, Mrs. Jasen, called the meeting to order at 5:19 pm.

Mrs. Jasen led the Pledge of Allegiance to the Flag.

PRESENT: Amy Battaglia, Peter Bellanti, Marianne Jasen, Scott M. Johnson, Brian Laible, Kailey McDonald, Joshua Feldmann (via Google Meet from St. Louis)

ABSENT:

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the Board of Education accepted the roll as called.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Also present: Michael V. Ginestre, JoAnn Balazs, Donald G. Feldmann, Toyia Wilson

ADJOURN TO EXECUTIVE SESSION
Upon motion made by Mrs. Battaglia, seconded by Mrs. Jasen, the meeting was adjourned to executive session for matters related to the employment history of a particular individual at 5:20 pm.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the following resolution was offered to come out of executive session at 6:35 pm.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

APPROVAL OF AGENDA
Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the following resolution was offered:

RESOLVED: That, the agenda set forth for the regular Board of Education meeting held Tuesday, August 23, 2022 is hereby adopted in its entirety.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

MINUTES OF THE PREVIOUS MEETING
Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the following resolution was offered:

RESOLVED: That, the reading of the minutes of the reorganization meeting and the minutes of the regular meeting of the Board of Education held July 5, 2022 and the voting meetings held on July 7, 2022 and July 22, 2022 be waived and are hereby adopted in their entirety.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

DRAFT

COMMUNICATIONS

1. NYSSBA Champions of Change letter.
2. Ms. McDonald was asked by a HH teacher for clarification on donations.
3. Board members received an email regarding elementary school lunches.

AGENDA COMMENTS

None

OPEN SESSION – AGENDA TOPICS – Policy 1512

Called

UNFINISHED BUSINESS

None

SUPERINTENDENT'S REPORT

A. Tax Rates and Reserve Fund Allocation
Donald Feldmann, Assistant Superintendent of Finance and Plant Services, gave a presentation to the Board of Education at the voting meeting on Tuesday, August 23, 2022.

B. 2021-22 School Year Data
Toyia Wilson, Assistant Superintendent for Curriculum & Instruction & Scott Wolf, Principal for Curriculum & Instruction gave a presentation to the Board of Education at the voting meeting on Tuesday, August 23, 2022.

C. Elementary School Lunches
Elementary School Principals gave an update to the Board of Education at the voting meeting on Tuesday, August 23, 2022.

D. Superintendent's Report
Michael Ginestre, Superintendent of Schools, gave an update to the Board of Education at the voting meeting on Tuesday, August 23, 2022.

NEW BUSINESS
Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the following resolution was offered for consent agenda on items A, B, C, D, E, F, G, H, I, and J.

A. Special Education

1. Class placements for 2022-2023 – Policy 7613

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, and Chapter 853, Laws of 1976 (New York State Education Act), requires Board of Education approval for all placements of students with disabilities, and

WHEREAS, the District Committee on Special Education has reviewed all placements, and

WHEREAS, all parents have approved said special education class placements, now therefore be it

RESOLVED: That, the 2022-2023 placements for students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated August 15, 2022.

DRAFT

NEW BUSINESS-continued…

A. Special Education

2. Preschool class placements for 2022-2023 – Policy 7614

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, as amended by P.L. 99-457, New York State Compliance, Chapter 243 of the Laws of 1989, requires Board of Education approval for all placements of preschool student with disabilities, and

WHEREAS, the District Committee on Preschool Special Education has reviewed all placements, and

WHEREAS, all parents have approved said preschool special education placements, now therefore be it

RESOLVED: That, the 2022-2023 placements for preschool students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated August 15, 2022.

and be it further…

B. Monthly Financial Reports – Policy 2140

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the Investment Schedules, the Treasurer's Reports, the Budget Appropriation Status Reports, the Budget Transfer Reports, the Revenue Budget Status Reports, and the Extra-Curricular Accounts Reports as provided.

and be it further…

C. Tax Rates

ADOPTION AND CERTIFICATION OF SCHOOL BUDGET, HOMESTEAD AND NON-HOMESTEAD PROPORTIONS, AGGREGATE HOMESTEAD AND NON-HOMESTEAD TAX SHARES AND TAX RATE

RESOLVED: That, pursuant to Paragraph 4(b) of the §1903-a of the Real Property Tax Law, the homestead and non-homestead proportions for the fiscal year 2022-2023 are as follows:

Homestead Proportion	.5451
Non-Homestead Proportion	.4549
TOTAL	1.0000

and be it further

RESOLVED: That, pursuant to Paragraph 4(c) of §1903-a of the Real Property Tax Law, the aggregate homestead and non-homestead tax shares for the fiscal year 2022-2023are hereby fixed and certified to be as follows:

Aggregate Homestead Tax Share	.4313
Aggregate Non-Homestead Tax Share	.5687
TOTAL	1.0000

Total Budget	$ 89,351,588
To be raised by tax	$ 53,321,588

Total homestead share	$ 22,999,984
Amherst homestead share	$ 18,012,848
Tonawanda homestead share	$ 4,987,136

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NEW BUSINESS-continued...

C. Tax Rates

Total non-homestead share	$ 30,321,603
Amherst non-homestead share	$ 28.345,291
Tonawanda non-homestead share	$ 1,976,312

Tax rate to raise such amount (rounded to the nearest cent)

Amherst - homestead	$ 15.681495
Amherst - non-homestead	$ 24.825868
Tonawanda - homestead	$ 40.253688
Tonawanda - non-homestead	$ 62.432011

and be it further

RESOLVED: That, the Board of Education approve the "Certification of Aggregate Homestead and Non-Homestead Tax Shares" and "Certification of Tax Budget and Rate" for the 2022-2023 school year

and be it further

RESOLVED: That, the Board of Education authorize the President of the Board to sign the documents entitled "Certification of Adoption of School Budget" and "Certification of Tax Budget and Rate" dated August 23, 2022.

and be it further...

D. Surplus Funds

(1) FUNDING OF MANDATORY WORKMAN'S COMPENSATION RESERVE FUND

WHEREAS, the District has previously established a mandatory workman's compensation reserve fund pursuant to Section 6-j of the General Municipal Law of New York State; and

WHEREAS, the District by resolution adopted on June 21, 2022 authorized transfer into the mandatory workman's compensation fund out of the 2021-2022 Surplus, if any; and

WHEREAS, the Board has determined that there is sufficient 2021-2022 Surplus to make a transfer into the mandatory workman's compensation fund.

NOW, THEREFORE, be it

RESOLVED, that the sum of **$100,000.00** be allocated out of the District's 2021-2022 Surplus into the mandatory workman's compensation fund subject to all of the provisions of Section 6-j of the General Municipal Law of New York and all other provisions of law applicable to said reserve fund.

(2) FUNDING OF RETIREMENT CONTRIBUTION RESERVE FUND

WHEREAS, the District has previously established a retirement contribution reserve fund pursuant to Section 6-r of the General Municipal Law of New York State; and

WHEREAS, the District by resolution adopted on June 21, 2022 authorized transfer into the retirement contribution reserve fund out of the 2021-2022 surplus, if any; and

WHEREAS, the Board has determined that there is sufficient 2021-2022 surplus to make a transfer into the Retirement Contribution reserve fund.

NOW, THEREFORE, be it

DRAFT

NEW BUSINESS-continued…

D. Surplus Funds

RESOLVED, that the sum of **$100,000.00** be allocated out of the District's 2021-2022 surplus into the retirement contribution reserve fund subject to all of the provisions of Section 6-r of the General Municipal Law of New York and all other provisions of law applicable to said reserve fund.

(3) FUNDING OF CAPITAL IMPROVEMENTS RESERVE FUND

WHEREAS, the District has previously established a capital improvements reserve fund pursuant to Section 3651, paragraph 1 of the Education Law of New York State; and

WHEREAS, the District by resolution adopted on June 21, 2022 authorized transfer into the capital improvements reserve fund out of the 2021-2022 surplus, if any; and

WHEREAS, the Board has determined that there is sufficient 2021-2022 surplus to make a transfer into the capital improvements reserve fund.

NOW, THEREFORE, be it

RESOLVED, that the sum of **$500,000.00** be allocated out of the District's 2021-2022 surplus into the Capital Improvements Reserve Fund subject to all of the provisions of Section 3651, paragraph 1 of the Education Law of New York and all other provisions of law applicable to said reserve fund.

(4) FUNDING OF TAX CERTIORARI CLAIM RESERVE FUND

WHEREAS, the District has previously established a tax certiorari claim reserve fund pursuant to Section 3651, paragraph 1-a of the Education Law of New York State; and

WHEREAS, the District by resolution adopted on June 21, 2022 authorized transfer into the tax certiorari claim reserve fund out of the 2021-2022 Surplus, if any; and

WHEREAS, the Board has determined that there is sufficient 2021-2022 surplus to make a transfer into the tax certiorari claim reserve fund.

NOW, THEREFORE, be it

RESOLVED, that the sum of **$300,000.00** be allocated out of the District's 2021-2022 surplus into the tax certiorari claim reserve fund subject to all of the provisions of Section 3651, paragraph 1-a of the Education Law of New York and all other provisions of law applicable to said reserve fund.

(4) RATIFICATION OF RESERVE FUNDS

Be It Further Resolved, that the Board of Education hereby ratifies and affirms the operation of the following District reserve funds, with balances indicated as of June 30, 2022 (inclusive of the fund transfers set forth above):

Reserve for Workman's Compensation	$100,000
Reserve for Retirement Contributions	
ERS	$ 50,000
TRS	$ 50,000
Reserve for Capital Improvements	$500,000
Reserve for Tax Certiorari	$300,000
Total Reserves	**$1,000,000**

and be it further…

DRAFT

NEW BUSINESS-continued…

E. Dispose of Obsolete Property – Policy 5250

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, authorize the district to participate in competitive bidding procedures for the disposal of obsolete property.

and be it further…

F. Athletic Team Merger

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, authorizes the creation of a merged Boys Varsity Hockey Team between Sweet Home Central and Depew School districts for the 2022-23 school year.

and be it further…

G. Code of Conduct – Policy 3410

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Code of Conduct and Plain Language Code of Conduct as written.

and be it further…

H. District Safety Plan

WHEREAS, Project SAVE, the Safe Schools Against Violence in Education Act Education Law 2801, requires that every school district review the District Safety Plan and yearly and update as necessary and

WHEREAS, the District Safety Committee has recommended revisions to the District Safety Plan and Code of Conduct and

NOW THEREFORE BE IT RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, accept the revised Sweet Home District Safety Plan for the 2022-2023 school year as recommended.

and be it further…

I. Committee appointments

The Superintendent of Schools recommends the appointment of the following individuals for the school year 2022-2023.

1. Safety Committee

RESOLVED: That, the following individuals be and are hereby appointed to serve on the district's Safety Committee for the 2022-2023 school year:

Dave Awald	Ray Bailey	JoAnn Balazs	Kathryn Barillari
Sheryl Burke	Sheila Connors	Marissa Dauria	Karen DeLaPlante
Bob Ehlenfield	Donald Feldmann	Michael Ginestre	Kristin Gernatt
Amanda Glenn	Rebecca Harmon	Wendy Januchowski	Marianne Jasen
Scott Johnson	David Kasprowicz	Lynn Kawa	Scott Kennedy
Matt LaRoach	Dina Mann	Sherry McNamara	Ben Morton
Kristen Piurek	Jason Phillips	Mallory Piwtorak	John Radens
Stephen Rozler	Ona Strang	Toyia Wilson	Rob Woodford

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NEW BUSINESS-continued…

I. Committee appointments

2. Wellness Committee

RESOLVED: That, the following individuals be and are hereby appointed to serve on the district's Wellness Committee for the 2022-2023 school year:

Barb Baer	JoAnn Balazs	Karen Barrett	Peter Bellanti
Gilda Bonnevie	Marissa Dauria	Karen DeLaPlante	Donald Feldmann
Marcy Gerlach	Shannon Hutchinson	Sara Juico	Christine Kasper
Keli-Koran Luchey	Kailey McDonald	Anne Nowak	Kristin Puff
Mary Rao	Deepa Saini	Kristi Sajdak	Jessica Stephens
Yelena Suffoletto	Brandon Woods		

and be it further…

J. Transportation Bid

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, enter into a transportation contract with **WNY Bus Company** for the 2022-23 school year for a total cost of **$14,026.00 per day.**

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

INFORMATIONAL ITEMS

P. Bellanti: Fall sports tryouts are beginning, good luck to all the teams and athletes. Went on the HS tour, very impressive. Attended 6th grade orientation, Mr. Wolf did a wonderful job. Attended the HS town hall meeting, looking forward to Glendale's. GL & WR PTA/PTOs are doing a combined August 31 drive in movie night – Cloudy with a Chance of Meatballs! Went to the ECASB Delegate Assembly meeting. Mike Capuana has been named the new E1B Supt, was part of the 1st round of the process to replace him. Round 2 is this week.

M. Ginestre: Will be part of the round 2 process to replace Capuana at E1B.

S. Johnson: Received a message from a senior citizen regarding tax exemptions. Attended the Law Conference. The NYSSBA Resolutions committee met last week, many resolutions this year. Many districts use the Board Docs program – perhaps we can check it out.

D. Feldmann: The District has a range of options to give senior citizens and disabled persons tax exemptions based on income level. Have reached out to towns for more info. Unaware of us doing this in the past.

K. McDonald: Did the HS walk through, excited to see the finished project. Graduation was inspiring.

B. Laible: Attended a NWCCC meeting, will be 2 positions to fill, a contracted person to get everything up and running and then a long term director permanent position.

J. Feldmann: Attended the MM town hall session, was informative and appreciated.

M. Jasen: Building liaisons will stay the same this year. Sat with Mr. Perry to chat about HH and the future. Will be at open house.

D. Feldmann: Sat, Sept 10 job fair 9 am – 12 pm at service center. Looking for bus drivers, bus aides, cleaners, monitors, food service workers, and sub teachers. A flyer went out, posted on social media, and an email blast will go out.

OPEN SESSION

Jessica Stephens, 855 Edgewater: Sweet Home website is amazing, easy to navigate. Is the free & reduced lunch form electronic? (MG – has to be paper, DF – it's on the foodservice portion of our website for folks to print). Why NU and not UB? (TW – if community college in your county doesn't offer a course, than can be provided by other higher ed provider). Is the new transportation building compatible with the electric buses? (DF – working on it). Green committee would be a great idea, happy to be part of that.

DRAFT

PERSONNEL

I. Teaching and Administrative

A. Regular

1. Discontinuance

b. Resignation

RESOLVED: That, the *resignation,* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 698 dated August 23, 2022** be approved as recommended by the Superintendent of Schools.

Sarah Pray	Marissa Dauria	

2. Appointments

b. Regular

RESOLVED: That, the *teaching appointment,* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 698 dated August 17, 2022** be approved as recommended by the Superintendent of Schools.

Christina Reid	Amanda Marino	Sarah Fenner
Zachary Trunzo	Lauren Gelz	Edward Hayes
Marissa Dauria	Natasa Popovic	

d. Mentoring

RESOLVED: That, the *mentoring appointment ,* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 698 dated August 23, 2022** be approved as recommended by the Superintendent of Schools.

Maggi McDonald	Kiele Barmasse	Maureen Henderson
Kim Kwoka	Kim Major	Kaitlyn DiRosa
Angela Mackowiak	Tammy Covel	Kerry Steinagle
Nikki Hattersley	Lacie Cristofanelli	Eva Basehart
Dana McWhite	Amy Cress	

f. Transfer

RESOLVED: That, the *transfer* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 698 dated August 23, 2022** be approved as recommended by the Superintendent of Schools.

Jacquie Stablewski	Steve Shepherd	Amanda Hoffman
Alex Walker	Molly DiPirro	Leigh Ann Hildreth
Kim Gugino	Morgan Chase	Bonnie Lorentz
Julie Roberto	Jamie Riddoch	Marisa Adams
Paul Szymendera	Brent Peterson	

g. Leave of Absence

RESOLVED: That, the *leave of absence* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 698 dated August 23, 2022** be approved as recommended by the Superintendent of Schools.

Lisa Mangione	Jennie Alessi	

DRAFT

PERSONNEL-continued...

I. Teaching and Administrative

A. Regular

2. Appointments

h. Reinstatement from Leave

RESOLVED: That, the *reinstatement from leave* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 698 dated August 23, 2022** be approved as recommended by the Superintendent of Schools.

Lindsay Kennedy		

i. Salary Adjustments

- Please see the attached memo for Derek Baker.

l. Summer School, 2022

RESOLVED: That, the *summer school appointments* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 698 dated August 23, 2022** be approved as recommended by the Superintendent of Schools.

Dana McWhite	Sheila Connors	Brian Kisker
Rachel Carbrey		

B. Substitutes

1. Long Term Substitutes

RESOLVED: That, the *long term substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 698 dated August 23, 2022** be approved as recommended by the Superintendent of Schools.

Hannah Sykes		

2. Substitute teachers for 2022-2023 school year

RESOLVED: That, the *substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 698 dated August 23, 2022** be approved as recommended by the Superintendent of Schools.

C. Interscholastic Activities

1. Interscholastic Activities, High School, (FALL) 2022-2023

RESOLVED: That, the *interscholastic activities appointments, High School, Fall* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 698 dated August 23, 2022** be approved as recommended by the Superintendent of Schools.

Lauren Jackson	Alexis Ciehomski	Eva Basehart
Christine Kasper	Lari MacPeek	Dawn Kauderer
Kelly Hoak	Heidi Jones	Jeremy Zimmer
Jon Campolo	Michael Faulks	Derek Dunstan
Ajani Wall	Richard Lowe	Erik Wright
Michael Tojeck	Ryan McCaffery	Prisco Houndanon
Mackenzie Culhane	David Tredo	Ashleigh Emery
Mia Banks	Christina Mack	Richard Cicero
Robert Maxwell	David Graham	Breean Martin

DRAFT

PERSONNEL-continued...

I. Teaching and Administrative

C. Interscholastic Activities

1. Interscholastic Activities, High School, (FALL) 2022-2023

Kathryn Neelon	Paul Strefeler	Mark Basehart
Christopher Watson	Kelly Blaszak	Steve Phillips (vol.)
Victoria Rigler (vol.)	Jessica Hart (vol.)	

II. Service

A. Regular

1. Discontinuance

b. Resignation

RESOLVED: That, the *resignation* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 698 dated August 23, 2022** be approved as recommended by the Superintendent of Schools.

Benjamin Bechmann	Madison Jones	Jacob Hughes
Diana Hyland	Christina Reid	Dominic Genau
Sarah Ankarberg	Claire Mullane	

2. Appointment

a. Regular

RESOLVED: That, the *regular appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 698 dated August 23, 2022** be approved as recommended by the Superintendent of Schools.

Collin Polyachyk	Diana Hyland	Benjamin Bechmann
Nicole Flanagan	Michael Ball	Krista Zimmerman
Tyler Godson	Dominic Genau	Taniya Khatun
Stephanie Denman	Jade Amoia	Brandon Cefalu

b. Temporary, Summer School 2022

RESOLVED: That, the *temporary appointment, summer school 2022* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 698 dated August 23, 2022** be approved as recommended by the Superintendent of Schools.

Stephanie Drabinski		

f. Leave of Absence

RESOLVED: That, the *leave of absence* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 698 dated August 23, 2022** be approved as recommended by the Superintendent of Schools.

Marlena Zarcone	Fran Michaels	

g. Reinstatement from Leave

RESOLVED: That, the *reinstatement from leave* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 698 dated August 23, 2022** be approved as recommended by the Superintendent of Schools.

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PERSONNEL-continued...

II. Service

A. Regular

2. Appointment

h. Salary Adjustment/Confidential Employee Agreements

RESOLVED: That, the *salary adjustment & confidential employee agreements* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 698 dated August 23, 2022** be approved as recommended by the Superintendent of Schools.

Michelle Callowhill	Falon Capenhurst	Deborah Crist
Jessie Galbo	Karen Galli	Sherry McNamara
Debbie Opala	Jessica Schmirl	Ona Strang

B. Substitutes

2. Per Diem Substitutes

RESOLVED: That, the *per diem substitutes* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 698 dated August 23, 2022** be approved as recommended by the Superintendent of Schools.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

ADJOURNMENT

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the meeting was adjourned at 9:33 pm.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Sherry A. McNamara
Secretary, Board of Education
District Clerk
Sweet Home Central School District

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