

**SWEET HOME CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
TUESDAY, OCTOBER 18, 2022**

**APPROVED
by
BOARD OF EDUCATION
NOVEMBER 15, 2022**

MINUTES

A meeting of the Sweet Home Board of Education was held on Tuesday, October 18, 2022 in the Norman Vergils Community Room. President of the Board, Mrs. Jasen, called the meeting to order at 6:31 pm.

Mrs. Jasen led the Pledge of Allegiance to the Flag.

PRESENT: Amy Battaglia, Peter Bellanti, Marianne Jasen, Scott M. Johnson, Brian Laible, Kailey McDonald, Musab Abrar (student ex-officio)

ABSENT: Joshua Feldmann

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the Board of Education accepted the roll as called.

The vote on the foregoing resolution was as follows:

Yes	6	No	0	Absent	1
Carried	X				

Also present: Michael V. Ginestre, JoAnn Balazs, Donald G. Feldmann, Toyia Wilson

APPROVAL OF AGENDA

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the following resolution was offered:

RESOLVED: That, the agenda set forth for the regular Board of Education meeting held Tuesday, October 18, 2022 is hereby adopted in its entirety.

The vote on the foregoing resolution was as follows:

Yes	6	No	0	Absent	1
Carried	X				

MINUTES OF THE PREVIOUS MEETING

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the following resolution was offered:

RESOLVED: That, the reading of the minutes of the Board of Education meetings held Tuesday, September 13, 2022, and Tuesday, September 20, 2022 be waived and are hereby adopted in their entirety.

The vote on the foregoing resolution was as follows:

Yes	6	No	0	Absent	1
Carried	X				

COMMUNICATIONS

1. Letter from Linda Hoffman.
2. A parent inquired of a BOE member regarding renaming Columbus Day to Indigenous Peoples Day.
3. BOE members received a legal alert regarding federal payments for health care workers.
4. Mrs. Battaglia was asked when DEI sub-committee information would be sent out.

OPEN SESSION: Agenda Topics – Policy 1512

Called

UNFINISHED BUSINESS

None

SUPERINTENDENT'S REPORT**A. District Audit, 2021-2022**

Seth Hennard, auditor from Lumsden and McCormick was in attendance at the study session on Tuesday, October 11, 2022 and presented to the Board of Education findings from the audit report performed on the general account as well as student accounts for school year 2021-2022.

B. NYSSBA Proposed Bylaw Amendments & Resolutions

The Board of Education had a discussion regarding the NYSSBA proposed Amendments & Resolutions at the study session on Tuesday, October 11, 2022.

C. Superintendent Update

Michael V. Ginestre, Superintendent of Schools, gave an update to the Board of Education at the study session on Tuesday, October 11, 2022.

D. NYSSBA Champions of Change Recognition

Patrick Longo, NYSSBA Representative, presented a banner recognizing Sweet Home for its part in establishing the Northwest Amherst Community Center at the voting meeting on Tuesday, October 18, 2022.

E. Recognition

The Board of Education recognized Derek Baker, High School Principal, at the voting meeting on Tuesday, October 18, 2022.

F. Ready Academy/Big Picture Learning Presentation

Steve Shepherd and the team from Ready Academy, gave a presentation to the Board of Education at the voting meeting on Tuesday, October 18, 2022.

G. Board Goal & Presentation Calendar Discussion

Michael Ginestre, Superintendent of Schools, facilitated a discussion with the Board of Education at the voting meeting on Tuesday, October 18, 2022.

H. Superintendent Update

Michael V. Ginestre, Superintendent of Schools, gave an update to the Board of Education at the voting meeting on Tuesday, October 18, 2022.

NEW BUSINESS

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the following resolution was offered for consent agenda on items A, B, C, D, E, and F.

A. Special Education**1. Class placements for 2022-2023 – Policy 7613**

Whereas, Public Law 94-142, the Individuals with Disabilities Act, and Chapter 853, Laws of 1976 (New York State Education Act), requires Board of Education approval for all placements of students with disabilities, and

Whereas, the District Committee on Special Education has reviewed all placements, and

Whereas, all parents have approved said special education class placements, now therefore be it

Resolved: That, the 2022-2023 placements for students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated October 4, 2022.

NEW BUSINESS-continued...**A. Special Education****2. Preschool class placements for 2022-2023 – Policy 7614**

Whereas, Public Law 94-142, the Individuals with Disabilities Act, as amended by P.L. 99-457, New York State Compliance, Chapter 243 of the Laws of 1989, requires Board of Education approval for all placements of preschool student with disabilities, and

Whereas, the District Committee on Preschool Special Education has reviewed all placements, and

Whereas, all parents have approved said preschool special education placements, now therefore be it

Resolved: That, the 2022-2023 placements for preschool students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated October 4, 2022.

and be it further...

B. District Audit Report, 2021-2022

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, approve and accept the Sweet Home Central School District of Amherst and Tonawanda "**FINANCIAL STATEMENTS**" for the fiscal year July 1, 2021 through June 30, 2022 and the Extra classroom Activity Funds report dated June 30, 2022 and be it further

RESOLVED: That, the Board of Education authorize the Superintendent of Schools to submit, as required, an approved copy of the Sweet Home Central School District of Amherst and Tonawanda "**FINANCIAL STATEMENTS**" for the fiscal year July 1, 2021 through June 30, 2022 and the Extra Classroom Activity Funds report dated June 30, 2022 to the State Education Department, and be it further

RESOLVED: That, the Director of Finance and Plant Services be authorized to publish these "**FINANCIAL STATEMENTS**" in a newspaper(s) that has general circulation in the school district.

and be it further...

C. Monthly Financial Reports – Policy 2140

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the Investment Schedule, the Treasurer's Report, the Budget Appropriation Status Report, the Revenue Budget Status report, Budget Transfer Report, and the Extra Classroom Account Report as provided.

and be it further...

D. Franklin Covey Contract

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Contract with Franklin Covey for the Leader in Me program training for the 2022-23 school year as provided.

and be it further...

NEW BUSINESS-continued...

E. Charter Agreements

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Annual Unit Charter Agreements with the following organizations:

- Greater Niagara Frontier Council, Cub Scout Pack No. 444
- Greater Niagara Frontier Council, Boy Scout Troup No. 444

and be it further...

F. Change Orders – Capital Project – Phase 2 – Policy #5410

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools and Young & Wright Architectural approve the following change orders:

Change Order #	Amount
C301-031	\$108,071.00
C200-007	\$55,189.77
C200-01-002	\$10,186.00
Total:	\$173,446.77

The vote on the foregoing resolution was as follows:

Yes	6	No	0	Absent	1
Carried	X				

INFORMATIONAL ITEMS

M. Abrar: Thank you for the opportunity to speak. Student Gov't. had elections in September, and on 10/14 had first official meeting. Many new faces. Broke into 8 committees, getting an idea where everyone is heading. Morale is important – having a spirit week the end of the month with a costume contest. Also a trunk or treat event for the HS. Want school to foster bonds, be a place kids are excited to come to – have more dances, pep rallies. Beginning stages of planning a winter wonderland festival. Each committee will have a goal for the first 3-4 months. Use social media to communicate with student body. Went to ECASB student leader dinner, many ideas pitched there – would like to collaborate with other schools as in past. The 2nd student government meeting took place, new members are learning protocols. Held the vote for committee chairs. Chose days for spirit week (6 days to include Halloween-costume day). Helping out with Boo Benefit. Will trick or treat during school day – will have baskets of candy in each wing, decorate glass wall, put flyers out. Therapy dogs bring happiness to everyone.

P. Bellanti: Had our retreat, attended the student leadership dinner – great guest speaker from Iroquois. Met with Ms. DeLaPlante – they introduced a sensory hallway, talked about lockdown drills, therapy dogs, Leader in Me. Successful pumpkin run and trunk or treat coming soon. McDonalds donated some food items! Senior nights coming up for athletes, congrats to all and best wishes for the playoffs.

S. Johnson: Therapy dogs are all over the district. Alumni committee meeting – looking for someone to replace Lisa LaBrake at the end of the year. Audit committee met – happy with results of audit. Safety committee met today. Legislative team met – discussed Child Victims Act – Bill Conrad has a bill regarding it. No response from other legislators I reached out to. Policies 8320 and 8330 on instructional materials may need updating. Missed the HS PTSA meeting while at the Rick Timbs event. Had the last meeting for the resolutions committee, and the Business meeting ran long – only 3 resolutions recommended did not pass, 16, 22 and 26. Some comments seemed racist, it was very disappointing.

INFORMATIONAL ITEMS-continued...

K. McDonald: Homecoming had perfect weather. Legislative committee met – resolution from Springville-Griffith Institute to increase amount of reserves in unappropriated fund balance. Also attended the Student Leader dinner – might be great to hold this at the end of the year so students can share what they have done. Perhaps also include a meet & greet prior to the dinner for the students to chat with each other. Also attended the Rick Timbs event – a bit scary. Many of his suggestions we are already on top of here – kudos to Don and his team.

B. Laible: Attended homecoming, daughters participated on the field as cheerleaders. Event included entire district – son had opportunity to run on the track. Also at Audit Committee meeting, WR PTO walkathon raised 17K. Money goes to PTO for events that benefit students and for classrooms. In lieu of smaller fundraisers, now able to just focus on the events. Attended the DEI committee meeting, sat with Toyia. The meeting was well led in person! Last year’s work was groundwork, this year is implementation, will give a charge to each subcommittee – tasks for them with directives to establish goals. Talked about the Columbus Day name, thoughtful conversation, requires further discussion. Environment seems very collaborative.

A. Battaglia: Attended MS PTSA meeting. Therapy dogs start soon. Attended homecoming. Article on CNN about benefits of touching live animals. MS is gearing up for activity night. Ms. Dauria is doing weekly newsletters to communicate with families, she explained mindfulness minutes during lunch. The energy she is trying to build is commendable – all panthers, all in.

M. Jasen: Would like follow up on therapy dog program later in the year. Attended homecoming, retreat, the ENL graduation. Kudos to staff – every kid was beaming at the ENL event. Attended the safety meeting – main focus is Don’t prop door open!!!, also be in lockdown within 7 seconds. Getting all mass notification systems up and running to comply with Ashley’s law. Reviewed Red Flag law. Sweet Home can be proud of Mr. Johnson leading the 5.5 hour business meeting. Some of the comments at the meeting were personal and not on behalf of their board. Missed the HH PTA meeting due to the resolutions meeting but did have a conversation with Mr. Perry.

M. Ginestre: Over 400 kids attended the MS activity night. Next week is NYSSBA Convention, we will be touring the East Syracuse-Minoa School district who recently set up a strategic plan that they are using to guide building plans among other things. Their Superintendent was the 2021-22 NYSCOSS Superintendent of the year, Donna DeSatio, very thankful she will be hosting us.

OPEN SESSION

Called

PERSONNEL

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the following resolution was offered for consent agenda on personnel items I and II.

- I. Teaching and Administrative**
 - A. Regular**
 - 2. Appointments**
 - c. Encumbered**

RESOLVED: That, the *encumbered appointment*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

Julia Miller	Kaylee Kaminski	
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- d. Mentoring**

RESOLVED: That, the *mentoring appointment*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

Caitlin Rizzo	Scott Murray	Amanda Hoffman
Kim Gugino		

PERSONNEL-continued...

- I. Teaching and Administrative**
 - A. Regular**
 - 2. Appointments**
 - e. Continuing Activities**

Building Improvement Team, High School, 2022-2023

RESOLVED: That, *Building Improvement Team, High School*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

Scott Murray		
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Building Improvement Team, Heritage Heights, 2022-2023

RESOLVED: That, *Building Improvement Team, Heritage Heights*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

Ashleigh Emery	Chelsea Buttino	
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Building Improvement Team, Willow Ridge, 2022-2023

RESOLVED: That, *Building Improvement Team, Willow Ridge*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

Christine Magyar		
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Building Improvement Team, Middle School, 2022-2023

RESOLVED: That, *Building Improvement Team, Middle School*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

Jason Phillips	Caitlin Rizzo	Lacie Cristofanelli (chg.)
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PLC, Willow Ridge, 2022-2023

RESOLVED: That, *PLC, Willow Ridge*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

Kim Potkalitsky	Maggie Dirrigl	Lauren Hiller
Tracey Cianfrini	Maureen Henderson	Karen Johel
Kim Major	Jamie Riddoch	

PERSONNEL-continued...

I. Teaching and Administrative

A. Regular

2. Appointments

e. Continuing Activities

PLC, Maplemere 2022-2023

RESOLVED: That, *PLC, Maplemere*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

Lindsay Gimlin	Jessica Andriatch	Kate Littlefield
Cindy Hiwiler	Maureen Kieffer	Tammy Covell
Karen Meltser	Michelle Schmitt	Stephen Budnack

PLC, Heritage Heights 2022-2023

RESOLVED: That, *PLC, Heritage Heights*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

Jessica Spiesz	Wendy Moran	Cindy Biersbach
Emily Lukasik	Emma Florian	Elaine Blenk
Amy Cress	Katelyn DiRosa	Cheryl Aldrich

PLC, Middle School 2022-2023

RESOLVED: That, *PLC, Middle School*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

Erin Reinhardt	Suzanne Rizzo	Marc Freda
Nicole Niezgoda	Nikki Hattersley	Jayne Kelly
Don Stephans	Caitlin Rizzo	Keri Davis
Jeff Miller	Kelly Corcoran	Denea Czaplá
Kathy Neelon	Elizabeth Vari	Heidi Muck
Ashlee Lipka	Jason Scheer	Jenny Heidinger
Nikki Martello	Patricia Reich	Ryan McCaffery
Jennifer Bennett	Michele Dorobiala	

PLC, High School 2022-2023

RESOLVED: That, *PLC, High School*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

TJ Geraci	Christine Utzig	Jordan Martin
Julia Ryan	Mark Basehart	Matt LaRoach
Ty Critelli	Sarah English	Mark Ricupito
Josh Hicks	Julieann Duma	Carol Kamph
Steve Becker	Jennifer Schneider	Mary Jo Giufre
Tim Cardinal	Sarah Lindemann	Jane Truesdell
Kim Harrison	Mark Izydorczak	Naryan Padmanabha
Heidi Jones	Ashley Shutt	

PERSONNEL-continued...

I. Teaching and Administrative

A. Regular

2. Appointments

g. Leave of Absence

RESOLVED: That, the *leave of absence*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

Chelsea Buttino	Patricia Reich	Ashleigh Emery
Lacie Cristofanelli	Ashley Bell	Sandy Piatek

h. Reinstatement from Leave

RESOLVED: That, the *reinstatement from leave*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

Sandy Piatek	Sarah Flowers	Chelsea Buttino
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i. Salary Adjustments

See Salary Adjustments- In-service Credits Memo dated October 7, 2022
See Salary Adjustments- Graduate Credits Memo dated October 18, 2022

j. Co-Curricular Activities

j. Co-Curricular Activities, High School, 2022-2023 school year

RESOLVED: That, the *co-curricular activities, high school*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

Debra Spence	James Martino	Scott Aquilino
Brian Turner	Lisa Feyes	Kristina Pinkowski
Scott Harriger	Heather Paolucci	Hannah Schultz
Heather Paolucci	Hannah Schultz	Debra Spence
Kim Harrison	Robert Cooke	Cory Morrow
Robert Cooke	Christine Steward	Cory Morrow
Jane Truesdell	Pam Hornung	Jon Campolo
Deborah Zehler	Dan Murphy	James Marone
Rebecca Mansell	Timothy Cardinal	Jane Truesdell
Mark Basehart	Rich Lowe	Rich Lowe
Ed Hawkins	Barb Baer	Lisa LaBrake

j. Co-Curricular Activities, Elementary, 2022-2023 school year

RESOLVED: That, the *co-curricular activities, elementary*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

Melissa Udy	Debra Zehler	Jessica Wheaton
Kelly Gravel	Steve Budnack	Steve Budnack
Jackie Wzientek	Jackie Wzientek	

PERSONNEL-continued...

I. Teaching and Administrative

B. Substitutes

2. Appointments

a. Long Term Substitutes

RESOLVED: That, the *long term substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

Yanna Shimanskya	Laurie Crissy	
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b. Per Diem Substitutes

RESOLVED: That, the *per diem substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

c. Student Teachers for Fall 2022

RESOLVED: That, the *Student Teachers* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

II. Service

A. Regular

1. Discontinuance

a. Retirement

RESOLVED: That, the *retirement* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

Lee Ann Kelly		
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b. Resignation

RESOLVED: That, the *resignation* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

David Megason	Demetra Wooden	Jessica Visone
Tyler Ramsey	Colleen Juliano	Amanda Graban
Tashauna Bagwell	Jane Giessert	Arthur Levandowski
Cara Hudson	Caroline Miller	

c. Termination

RESOLVED: That, the *termination* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

Justin Boucher	James Hulbert	
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PERSONNEL-continued...

- II. Service**
 - A. Regular**
 - 2. Appointments**
 - a. Regular**

RESOLVED: That, the *regular appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

Jessica MacNeil	Steven Tomasello	Jessica Burnett
Brian White	Michelle Young	Rita Bella-Bennet
Kiesha Kemp	Nicole Heim	Jacob Oliver
David Megason	Justin Fisher (chg.)	Martha Certo
Doreen Helminski	Beth Baraie	Joseph Noack
Catherine Boswell	William Chmilar	Cara Hudson
Lisa Goodwin	Caroline Miller	Tyler Lee
Roshan Wardak	Ali Aljebori	Wayne Hergert
Nichole Giselman	Marissa Santos	Jessica Dippel

e. Transfer

RESOLVED: That, the *transfer* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

Lisa Jones		
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f. Leave of Absence

RESOLVED: That, the *leave of absence* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

Karen Barrett	Larry Zarambo	Joe Borden
Laurie Crissy		

g. Reinstatement from Leave

RESOLVED: That, the *reinstatement from leave* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

Claire Cavarello	Brenda Carrasquillo	Marilena Zarcone
Laurie Crissy	Rita Costantino	

- B. Substitutes**
 - 2. Per Diem Substitutes**

RESOLVED: That, the *per diem substitutes* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

The vote on the foregoing resolution was as follows:

Yes	6	No	0	Absent	1
Carried	X				

ADJOURN TO EXECUTIVE SESSION

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the meeting was adjourned to executive session for matters related to a student discipline situation at 8:15 pm.

The vote on the foregoing resolution was as follows:

Yes	6	No	0	Absent	1
Carried	X				

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the following resolution was offered to come out of executive session at 8:51 pm.

The vote on the foregoing resolution was as follows:

Yes	6	No	0	Absent	1
Carried	X				

ADJOURNMENT

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the meeting was adjourned at 8:52 pm.

The vote on the foregoing resolution was as follows:

Yes	6	No	0	Absent	1
Carried	X				



Sherry A. McNamara
 Secretary, Board of Education
 District Clerk
 Sweet Home Central School District