



## Birmingham Falls Elementary School Governance Council

**Wednesday, 5/15/2024 | 7:15 am – Conference Room**

### Meeting Norms

Be Respectful of Others’ Opinions | Work for the Good of All Students |  
Transparency of Communication to all Stake Holders

Time	Item	Owner
7:22 am	<b>Call to Order:</b>  <b>Motion:</b> Melissa Morris  <b>Second:</b> Jenny Hillman	Mrs. Dye
7:22 am	<b>Action Item:</b> Approve May Agenda  <b>Motion:</b> Brooks Johnson  <b>Second:</b> Melissa Morris	Mrs. Dye
7:22 am	<b>Action Item:</b> Approve April Meeting Minutes  <b>Motion:</b> Becca O’Meara  <b>Second:</b> Melissa Morris	Mrs. Dye
7:23 am	<b>Public Comment:</b> N/A	All
7:23 am	<b>Informational Item:</b> Webb’s Words (updates about BFES) <ol style="list-style-type: none"> <li>1. Welcome new SGC members: Will Hunter (parent) and Jenny Whitmer (2<sup>nd</sup> grade teacher)</li> <li>2. We are hired out for the next school year.</li> <li>3. Field Day – Thursday, May 16</li> <li>4. Career Day – Friday, May 17</li> <li>5. Yearbook Deliveries are pushed out a month. There will be an insert page (autograph sheets). We will figure out a plan to get yearbooks passed out. It may be a pickup system.</li> <li>6. PTO Lunch for our staff – May 17</li> </ol>	Mr. Webb

	7. Movie Night here at BFES sponsored by PTO – May 16	
7:28 am	<p><b>Informational Item:</b> Unpacking Student Survey Results</p> <ol style="list-style-type: none"> <li>1. We are in the process of working on our strategic plan. The district shared what was important to them and our plan was created around these values.</li> <li>2. We started this process about a year ago. It first started with teachers &amp; staff, then moved to a parent survey and finally student input.</li> <li>3. Survey Results for Grades K-2 completed as a class. Grades 3-5 Answered Open Ended Questions.</li> </ol> <p>Questions and Trends:</p> <p>What grade are you in?</p> <p>What do you like about our school?</p> <ul style="list-style-type: none"> <li>• The teachers are amazing.</li> <li>• Students like math, art, recess, and dismissal.</li> </ul> <p>What would you change?</p> <ul style="list-style-type: none"> <li>• A lot of change was on food. i.e. pizza packs</li> <li>• Play video games.</li> <li>• Recess should be longer.</li> </ul> <p>What would be one thing to make our school better?</p> <ul style="list-style-type: none"> <li>• Extra recess</li> <li>• Better food</li> <li>• Televisions on the school bus</li> </ul> <p>What makes you feel safe at school?</p> <ul style="list-style-type: none"> <li>• Teachers</li> <li>• Officer at school</li> </ul> <p>What would make you feel safer at school?</p> <ul style="list-style-type: none"> <li>• Teachers walk us to the office.</li> <li>• Bullet proof windows.</li> </ul>	Drye & Morris

	<p>Analysis by grade level:</p> <p>Younger students (Grades K-3) focused on immediate physical and interactive needs such as more interactive playgrounds.</p> <p>The Older students (Grades 4-5) focused on structural changes such as addressing bullying and adding bullet proof glass.</p> <p>Possible recommendations for change based on Student Survey results:</p> <ul style="list-style-type: none"><li>• Extend Recess – Identify times that may work.</li><li>• Develop a phased plan to upgrade and/or improve playground.</li><li>• Enhance School Meal Quality and Variety – Initiate a program with student taste tests and feedback sessions. It is probably not realistic for the district to change the lunch menu of 57 elementary based on the results of our student survey. Ask: How do they come up with these menus? Idea: Mr. Webb has a meeting with the cafeteria department and see what can be done?</li><li>• Revitalize curriculum for Upper Elementary Students – include more engaging activities particularly in the arts and physical education. Our STEM lab extends content learning from the classroom and there are some structural changes happening (adding a door to access Courtyard area) and this will allow students to participate in different hands-on learning experiences.</li><li>• Bolster safety and security measures – continue to enhance security features. Idea: Organize monthly safety workshops with police involvement to educate students on safety protocols.</li><li>• Strengthen Anti-Bullying Efforts and Social Inclusion – need for stronger social support. Idea: Launch a comprehensive anti-bullying campaign Idea: Invest in a more Social and Emotional type program to implement at all grade levels. Have Officer West deliver a presentation on proper technology use to parents. (i.e. texting)</li><li>• Next step is to compile the data from our staff, families, and students to see if there are trends/patterns. When</li></ul>	
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	the district presents its strategic plan, we will align our key factors to the district's vision.	
8:00 am	<b>Action Item:</b> Next Meeting Date and Meeting Adjournment <b>Next Meeting: Friday, August 16 - 7:15 AM</b> <b>Motion:</b> Brooks Johnson <b>Second:</b> Melissa Morris	Mrs. Drye

**SGC Members**

Mr. Don Webb, Principal | Mrs. Tracy Drye, Parent Representative |  
Mrs. Emily Evangelista, Staff Representative | Mr. Brooks Johnson, Staff Representative  
Melissa Morris, Community Member | Mr. Josh Masters, Parent Appointee  
Mrs. Becca O'Meara, Parent Representative | Jenny Hillman, Faculty Appointee  
Natasha Sanford, Faculty Appointee | Lindsey Weaver, Parent Representative

## Officers and Committees

**Chair** – Tracy Drye

**Vice Chair** – Melissa Morris

**Parliamentarian** – Natash Sanford

Budget/Finance	Outreach/Communication	Principal Selection Committee
<b>Josh Masters</b>	<b>Melissa Morris</b>	<b>Tracy Drye</b>
Emily Evangelista	Lindsey Weaver	Josh Masters
Natasha Sanford	Brooks Johnson	Melissa Morris
Jenn Hillman	Tracy Drye	Becca O’Meara
Tracy Drye	Josh Masters	Brooks Johnson
	Becca O’Meara	Jenny Hillman