

**SWEET HOME CENTRAL SCHOOL DISTRICT
OF AMHERST AND TONAWANDA**

M E M O R A N D U M

TO: Michael V. Ginestre, Superintendent of Schools
FROM: Donald G. Feldmann, Assistant Superintendent for Finance & Plant Services
DATE: April 26, 2023
RE: Health Medical Supplies Bid 2023-24-17

Background:

Bid specifications for the Health Medical Supplies were developed by Barb Baer, High School Nurse and Marcy Gerlach, Athletic Trainer. This bid listed the supplies for the nurse's office in each of our schools as well as our Athletic Department. These supplies include items such as bandages, reusable cold/hot packs, medicine cups and gloves.

After being posted in the Amherst and Ken-Ton Bee, a detailed listing of 245 items for bid were mailed out to fourteen (14) vendors. Four vendors submitted bids as listed below.

Bid Tabulation:

Vendor	# of Items Bid	Total Bid Amount
Collins Sports Medicine	210	\$17,927.37
Medco	205	\$20,083.81
Pyramid	13	\$951.92
School Health Corp.	149	\$10,689.29

Bid Recommendation:

My recommendation is to split the bid between Collins Sports Medicine, Medco, Pyramid and School Health Corp. **for a total amount of \$16,018.70.**

Vendor	Items Awarded	Total Award Amount
Collins Sports Medicine	102	\$6,508.96
Medco	76	\$6,241.24
Pyramid	7	\$427.03
School Health Corp.	59	\$2,841.47

List of the award amounts for the last three years (Including the current year award):

Bid Year	Vendor	Total Award Amount	Items Awarded
2023-24	Collins Sports, Medco, Pyramid & School Health Corp.	\$16,018.70	244
2022-23	Medco, Collins Sports, Quill & School Health Corp	\$14,871.43	203
2021-22	Medco and Collins Sports	\$5,661.46	178