

**SWEET HOME CENTRAL SCHOOL DISTRICT
OF AMHERST AND TONAWANDA**

M E M O R A N D U M

TO: Michael V. Ginestre, Superintendent of Schools
FROM: Donald G. Feldmann, Assistant Superintendent for Finance & Plant Services
DATE: March 31, 2023
RE: Arts and Crafts Supplies Bid 2023-24-5

Background:

Bid specifications for Arts & Crafts Supplies are developed from requests solicited from the High School, Middle School, and the Elementary School Art Teachers. A detail listing of 171 items for bid were mailed to 12 potential suppliers and bids were received from 7 vendors. No single vendor bid on all items requested.

Bid Tabulation:

The table below summarizes the bid results:

Vendor	Bid items	Bid Amount
Blick	133	\$19,085.81
Cascade	95	\$10,620.46
Discount School Supply	46	\$7,428.00
Lakeshore Materials	39	\$3,756.43
Pyramid School Products	77	\$8,136.94
Quill	58	\$10,277.97
Sheffield Pottery	0	No Remark

Bid Recommendation:

The bid results were forwarded to the art teachers in all the buildings for their selection of specific items that were selected based upon the lowest responsible bid price per item and quality of the product. Based upon such information, it is recommended that the Arts & Crafts bid 2022-23-5 be awarded in the amount of **\$13,074.27** and be split between the following vendors:

Vendor	Bid items	Bid Amount
Blick	57	\$6,403.41
Cascade	37	\$2,146.42
Discount School Supply	5	\$301.66
Lakeshore Materials	11	\$666.57
Pyramid School Products	34	\$1,891.67
Quill	11	\$1,664.54

Below is a listing of the award amounts and total items awarded for the last ten years (inclusive of current year award).

Bid Year	Total Award Amount	Items awarded
2023-24	\$13,074.27	155
2022-23	\$6,056.72	100
2021-22	\$8,095.31	108
2020-21	\$13,973.04	159
2019-20	\$11,207.03	257
2018-19	\$10,204.27	236
2017-18	\$10,282.00	242
2016-17	\$9,753.13	259
2015-16	\$9,184.58	270
2014-15	\$11,232.87	330