



## Birmingham Falls Elementary School Governance Council

**Friday, 4/12/2024 | 7:15 am – Conference Room**

### Meeting Norms

Be Respectful of Others' Opinions | Work for the Good of All Students |  
Transparency of Communication to all Stake Holders

Time	Item	Owner
7:15 am	<b>Call to Order:</b> First: Emily Evangelista Second: Melissa Morris	Mrs. Dye
7:16 am	<b>Action Item:</b> Approve April Agenda First: Melissa Morris Second: Rebecca O'Meara	Mrs. Dye
7:17 am	<b>Action Item:</b> Approve February Meeting Minutes First: Emily Evangelista Second: Jenny (Dorothy) Hillman	Mrs. Dye
7:18 am	<b>Public Comment:</b> N/A	All
7:25 am	<b>Informational Item:</b> Webb's Words (updates about BFES) 1.Hired all teachers for next school year – We are ready to go for FY24-25 2.Theme for next school year – bringing to leadership 3. We will continue with the Dens. 4.GMAS April 29-May 10 – add blurb to Principal Newsletter 5.May – SGC members should be announced	Mr. Webb

7:35 am	<p><b>Informational Item:</b> PTO Update</p> <p>1. Teacher Appreciation Week April 15-19</p>	Mr. Webb
7:40 am	<p><b>Informational Item:</b> Update student focus groups.</p> <p>1. Student paper questionnaire – 2 versions presented</p> <p><b>Ideas presented:</b></p> <p>*Grades K-2 (10 questions – 2 minutes a question) -May be tricky to get valued feedback from students under age 8.</p> <p>*Grades 3-5 Lunch bunch/focus group. It is better for students to respond in writing open-ended questions.</p> <p><b>Decisions Made:</b></p> <p>Grade K-2 During morning meeting teachers have a discussion with their students about their feelings on our school.</p> <p>What do you like about our school?</p> <p>What is something you want to change about our school?</p> <p>What is missing from our school?</p> <p>*After morning meeting teachers will complete a form based on student responses.</p> <p>Grades 3-5 individual questionnaire which includes open-ended questions for written responses. A form will be created and shared with students to complete.</p> <p>3 Open-ended questions:</p> <p>1. What do you like about BFES?</p> <p>2. What do you dislike?</p> <p>3. What do you want to change about BFES?</p> <p>Mrs. Drye and Mrs. Morris will compile data and share it at our next SGC meeting.</p>	Drye & Morris

7:58 am	<p><b>Action Item:</b> Next Meeting Date and Meeting Adjournment</p> <p><b>Wednesday, May 15 at 7:15 AM</b></p> <p>First: Melissa Morris</p> <p>Second: Emily Evangelista</p> <p>Motion to adjourn: Rebecca O’Meara</p> <p>Second: Jenny (Dorothy) Hillman</p>	Mrs. Drye
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**SGC Members**

Mr. Don Webb, Principal | Mrs. Tracy Drye, Parent Representative |  
Mrs. Emily Evangelista, Staff Representative | Mr. Brooks Johnson, Staff Representative  
Melissa Morris, Community Member | Mr. Josh Masters, Parent Appointee  
Mrs. Becca O’Meara, Parent Representative | Dorothy Hillman, Faculty Appointee  
Natasha Sanford, Faculty Appointee | Lindsey Weaver, Parent Representative

## Officers and Committees

**Chair** – Tracy Drye

**Vice Chair** – Melissa Morris

**Parliamentarian** – Natash Sanford

Budget/Finance	Outreach/Communication	Principal Selection Committee
<b>Josh Masters</b>	<b>Melissa Morris</b>	<b>Tracy Drye</b>
Emily Evangelista	Lindsey Weaver	Josh Masters
Natasha Sanford	Brooks Johnson	Melissa Morris
Jenn Hillman	Tracy Drye	Becca O'Meara
Tracy Drye	Josh Masters	Brooks Johnson
	Becca O'Meara	Jenny Hillman