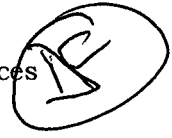


**SWEET HOME CENTRAL SCHOOL DISTRICT  
OF AMHERST AND TONAWANDA**

**M E M O R A N D U M**

TO: Michael V. Ginestre, Superintendent of Schools  
FROM: Donald G. Feldmann, Assistant Superintendent for Finance & Plant Services  
DATE: June 30, 2023  
RE: **Preventive Maintenance Services Bid #2024-29-26**



**Background:**

Bid specifications were developed to provide comprehensive technical support and service for the Districts complex Facilities Management System (FMS). The District system is wholly responsible for all facets on our 850,000 sq. ft. of occupied space, including all heating, cooling, and many of the lighting controls. Upgrades from the Energy Performance Contract (EPC) has made this system even more complex, while allowing enhanced remote access to address issues when they arise off-hours or on weekends. The advanced scheduling capability is the keystone to further reducing our energy consumption District wide by only conditioning spaces while being actively used.

After being posted in the Amherst and Ken-Ton Bee, bid documents were mailed to four (4) potential suppliers and bids were received from 1 vendor.

**Bid Tabulation:**

U&S Services, LLC was the only bid received. The contract proposal was for five (5) years, each covering a twelve (12) month period.

**Recommendation:**

I recommend that the Preventive Maintenance Services Bid #2024-29-26 be awarded to **U&S Services, LLC in the amount of \$66,570 for the 2023-24 school year**. Costs for the remaining four (4) years of the bid are detailed below. The District can choose not to renew the bid at any point. U&S Services, LLC currently provides preventive maintenance for the District and has done an excellent job in doing so for the past ten (10) years. This cost represents a \$490 increase from the current year.

<b>Contract Schedule</b>	<b>Annual Agreement</b>	<b>Dexter Terrace</b>	<b>Total Amount</b>
7/1/23 – 6/30/24	\$59,070.00	\$7,500.00	\$66,570.00
7/1/24 – 6/30/25	\$59,070.00	\$7,500.00	\$66,570.00
7/1/25 – 6/30/26	\$59,070.00	\$7,500.00	\$66,570.00
7/1/26 – 6/30/27	\$60,842.10	\$7,725.00	\$68,567.10
7/1/27 – 6/30/28	\$62,667.36	\$7,956.75	\$70,624.11