

**Sweet Home Central School District
Equipment/Surplus
Disposal Form**

Date: 10/13/23

Equipment:
Item Description: Flat top gas oven – does not work
Model Number: P36A-TTT
Serial Number(s): 07A37426
Asset Tag #(s): 016116

Quantity: 1

Location & Room # being removed from: Middle School Cafeteria
Kitchen

Reason: Not able to be used

Disposition: ☐ To be auctioned ☐ To be recycled if no bidder at auction
☒ To be recycled ☐ To be electronics recycled

Administrator/Supervisor Signature: KSajdak

Printed Name of Administrator: Kristi Sajdak

[Handwritten Signature]
10/13/23

Board of Education approval date: _____

Date physically removed from Sweet Home property: _____