

**SWEET HOME CENTRAL SCHOOL DISTRICT  
OF AMHERST AND TONAWANDA**

**BOARD OF EDUCATION**

**STUDY SESSION**

**TUESDAY, OCTOBER 10, 2023**

**6:30 PM**

**A G E N D A**

**I. A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

**II. ADJOURN TO EXECUTIVE SESSION**

**III. OATH OF OFFICE**

Hunter Tryloff

**IV. APPROVAL OF AGENDA**

RESOLVED: That, the agenda set forth for the regular Board of Education meeting held Tuesday, October 17, 2023 is hereby adopted in its entirety.

**V. MINUTES OF THE PREVIOUS MEETING**

RESOLVED: That, the reading of the minutes of the Board of Education meetings held Tuesday, September 19, 2023 be waived and are hereby adopted in their entirety.

**VI. COMMUNICATIONS**

1. Harris Beach Legal Alert

**VII. UNFINISHED BUSINESS**

**VIII. SUPERINTENDENT'S REPORT**

**A. Electric Bus Update**

Representatives from Wendel & Associates will give an update to the Board of Education at the study session on Tuesday, October 10, 2023.

**B. District Audit, 2022-2023**

Seth Hennerd and Jeremy Smith, auditors from Lumsden and McCormick will be in attendance at the study session on Tuesday, October 10, 2023 to present to the Board of Education findings from the audit report performed on the general account as well as student accounts for school year 2022-2023.

**C. Superintendent Update**

Michael V. Ginestre, Superintendent of Schools, will give an update to the Board of Education at the study session on Tuesday, October 10, 2023.

**D. NYSSBA Proposed Bylaw Amendments & Resolutions**

The Board of Education will conduct a discussion regarding the NYSSBA proposed Amendments & Resolutions at the study session on Tuesday, October 10, 2023.

**E. BOE Self Evaluation Review**

The Board of Education will review their self-evaluation at the voting meeting on Tuesday, October 17, 2023.

**F. Superintendent Update**

Michael V. Ginestre, Superintendent of Schools, will give an update to the Board of Education at the voting meeting on Tuesday, October 17, 2023.

**VIII. SUPERINTENDENT’S REPORT-continued...**

**G. Items of Interest**

•	October 9...	<b><i>Columbus Day/Indigenous Peoples Day – No School K-12</i></b>
•	October 10...	DO: District Safety Committee Meeting, 4:15 – 5:30 pm @ NVCC DO: BOE Study Session, 6:30 pm @ NVCC
•	October 11...	DO: Dollars for Scholars Meeting, 8 am @ DO DO: Parent Safety Night, 7 pm @ HS Aud
•	October 12...	HS: PTSA Meeting, 6:30 pm
•	October 13...	GL: Trunk or Treat Event, 6 pm
•	October 16...	DO: DEI Committee Meeting, 4:15 – 6:15 pm @ NVCC HH: PTA Meeting, 6:30 pm
•	October 17...	DO: BOE Voting Meeting, 6:30 pm @ NVCC
•	October 18...	GL: PTA Meeting, 6:30 pm
•	October 20...	HH: Trunk or Treat Event, 5 pm WR: Fun Run/Fall Fest 6 – 8 pm
•	October 21...	DO: Dollars for Scholars Craft Show & Basket Raffle, 9 am – 3 pm @ HS
•	October 24...	GL: Family Math Night, 5-7 pm
•	October 27...	MM: Trunk or Treat Night, 6-7:30 pm MS: Fall Activity Night, 6:30 – 8 pm
•	November 1...	MM: PTA Meeting, 6 pm
•	November 2...	WR: PTO Meeting, 6:30 pm

**IX. OPEN SESSION: Agenda Topics – Policy 1510**

**X. NEW BUSINESS**

**A. Special Education**

**1. Class placements for 2023-2024 – Policy 7613**

Whereas, Public Law 94-142, the Individuals with Disabilities Act, and Chapter 853, Laws of 1976 (New York State Education Act), requires Board of Education approval for all placements of students with disabilities, and

Whereas, the District Committee on Special Education has reviewed all placements, and

Whereas, all parents have approved said special education class placements, now therefore be it

Resolved: That, the 2023-2024 placements for students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated October 2, 2023.

**2. Preschool class placements for 2023-2024 – Policy 7614**

Whereas, Public Law 94-142, the Individuals with Disabilities Act, as amended by P.L. 99-457, New York State Compliance, Chapter 243 of the Laws of 1989, requires Board of Education approval for all placements of preschool student with disabilities, and

Whereas, the District Committee on Preschool Special Education has reviewed all placements, and

**X. NEW BUSINESS-continued...**

**A. Special Education**

**2. Preschool class placements for 2023-2024 – Policy 7614**

Whereas, all parents have approved said preschool special education placements, now therefore be it

Resolved: That, the 2023-2024 placements for preschool students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated October 2, 2023.

**B. District Audit Report, 2022-2023**

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, approve and accept the Sweet Home Central School District of Amherst and Tonawanda "**FINANCIAL STATEMENTS**" for the fiscal year July 1, 2022 through June 30, 2023 and the Extra classroom Activity Funds report dated June 30, 2023 and be it further

RESOLVED: That, the Board of Education authorize the Superintendent of Schools to submit, as required, an approved copy of the Sweet Home Central School District of Amherst and Tonawanda "**FINANCIAL STATEMENTS**" for the fiscal year July 1, 2022 through June 30, 2023 and the Extra Classroom Activity Funds report dated June 30, 2023 to the State Education Department, and be it further

RESOLVED: That, the Director of Finance and Plant Services be authorized to publish these "**FINANCIAL STATEMENTS**" in a newspaper(s) that has general circulation in the school district.

**C. Monthly Financial Reports – Policy 2140**

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the Investment Schedule, the Treasurer's Report, the Budget Appropriation Status Report, the Revenue Budget Status report, Budget Transfer Report, and the Extra Classroom Account Report as provided.

**D. Transportation Bid**

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, enter into a transportation contract with **WNY Bus Company** for the 2023-24 school year for a total cost of **\$158.00 per day**.

**E. Girls Wrestling**

RESOLVED: That the Board of Education of the Sweet Home School District upon the recommendation of the Superintendent of Schools hereby agrees to add the interscholastic sport of Girls Wrestling, in accordance with NYSPHSAA.

**F. Overnight Field Trip Request – Policy 8460**

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following Overnight Field Trip Requests:

- NYSSMA Festival, Fredonia, NY, Nov. 2023 (Leader – Cory Morrow)
- Varsity Basketball, St. Bonaventure, NY, Dec. 2023 (Leader – Brandon Woods)

**XI. INFORMATIONAL ITEMS**

**XII. OPEN SESSION - Policy 1510**

**XIII. PERSONNEL**

- I. Teaching and Administrative**
  - A. Regular**
    - 2. Appointments**
      - d. Mentor**

RESOLVED: That, the *mentor appointment*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Pamela Hornung	Kendra Herbold	
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**e. Continuing Activities**

**Building Improvement Team, High School, 2023-2024**

RESOLVED: That, *Building Improvement Team, High School*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Joe Doherty	Almaris Miranda	Pamela Hornung
Melissa Skurzewski	Debbie Spence	Scott Harriger
Alicia Fiebelkorn	Lorraine Beaudet	Kristen Piurek
Richard Lowe	Sheila Connors	Ed Hawkins
Becky Harmon		

**Building Improvement Team, Middle School, 2023-2024**

RESOLVED: That, *Building Improvement Team, Middle School*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Kelly Corcoran	Jason Phillips	Anne Biesinger
Caitlin Rizzo	Katherine Conway	Morris Fried
Jenine Nowakowski	David Etkin	Patricia Reich
Jennifer Heidinger	Dawn Kauderer	Morgan Messineo

**Building Improvement Team, Glendale, 2023-2024**

RESOLVED: That, *Building Improvement Team, Glendale*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Jessica Wander	Dominique Dibble	Chandra Kling
Kendra Ciezki	Melinda DiBernardo	Stacey Trznadel
Allie Ahmad	Leigh Ann Hildreth	Molly DiPirro
Josh Kapuszcak	Ashley Kingston	

**XIII. PERSONNEL-continued...**

- I. Teaching and Administrative**
  - A. Regular**
    - 2. Appointments**
      - e. Continuing Activities**

**Building Improvement Team, Heritage Heights, 2023-2024**

RESOLVED: That, *Building Improvement Team, Heritage Heights*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Melissa Campbell	Susan Lubick	Kerri Iraci
Magi Kruchten	Trish Miranda	Sheryl Burke
Patti Merrifield	Ashleigh Emery	Sarah Lipinski
Morgan Chase	Kim Gugino	

**Building Improvement Team, Maplemere, 2023-2024**

RESOLVED: That, *Building Improvement Team, Maplemere*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Michele Miller	Kendra Herbold	Jessica Andriatch
Jessica Gentner	David Graham	Bonnie Lorentz
Julie Roberto	Julie Eberle	Cindy Hiwiller
Karen Barrett	Yelena Suffoletto	

**Building Improvement Team, Willow Ridge, 2023-2024**

RESOLVED: That, *Building Improvement Team, Willow Ridge*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Evelyn Stewart	Michelle Zimmer	Ashley Bell
Christina Mack	Melissa Erikson	Marisa Adams
Jamie Riddoch	Karen Johel	Ray Wawrzyniak
Kristen Puff	Christine Magyar	

**PLC, High School, 2023-2024**

RESOLVED: That, *PLC, High School*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Christine Utzig	Jordan Martin	Zachary Trunzo
Matt LaRoach	Sarah English	Mark Ricupito
Mia Miranda	Carol Kamph	Jeff Thomas
Mary Jo Giufre	Sarah Lindemann	Kim Harrison
Mark Izydorczak	Naryan Padmanabha	Rich Lowe
Amanda Hoffman	Izeal Bullock	

**XIII. PERSONNEL-continued...**

**I. Teaching and Administrative**

**A. Regular**

**2. Appointments**

**e. Continuing Activities**

**PLC, Middle School, 2023-2024**

RESOLVED: That, *PLC, Middle School*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

David Etkin	Katie Conway	Nikki Hattersley
Jennifer Bennett	Cheryl Palmer	Christi Ash
Caitlin Rizzo	Hailey Hoffman	Keri Davis
Jeffrey Miller	Lari MacPeek	Denea Czapla
Kathy Neelon	Lindsay Crimmins	Heidi Muck
Ashlee Lipka	Jason Scheer	Jamie Bower
Patricia Reich	Elizabeth Matisz	

**PLC, Glendale, 2023-2024**

RESOLVED: That, *PLC, Glendale*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Dominique Dibble	Joelle VanDeWater	Leigh Ann Hildreth
Jessica Wilkinson	Cheryl Aldrich	Kelly Gravel
Lynn Kawa	Anuja Geary	Jacquie Stablewski
Lauren Kilian	Alexis Ciehowski	Rebecca Haley

**PLC, Heritage Heights, 2023-2024**

RESOLVED: That, *PLC, Heritage Heights*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Mary Rao	Wendy Moran	Jill Grugnale
Emily Lukasik	Emma Mulcahy	Brianna McMahon
Amy Cress	Trish Reich	Katelyn DiRosa
Beth Swierski		

**PLC, Maplemere, 2023-2024**

RESOLVED: That, *PLC, Maplemere*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Jacob Hammond	Sarah Nowak	Karen Bassano
Claire Mullane	Lindsay Kennedy	Julie Taboni
Karen Meltser	Mallory Pisarek	Cindy Hiwiller
Jackie Wzientek		

**XIII. PERSONNEL-continued...**

**I. Teaching and Administrative**

**A. Regular**

**2. Appointments**

**e. Continuing Activities**

**PLC, Willow Ridge, 2023-2024**

RESOLVED: That, *PLC, Willow Ridge*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Emma Ruggiero	Amanda Cole	Lauren Zaleski
Michelle Christensen	Elif Erman	Ashley Bell
Karen Johel		

**Lighthouse Advisor, 2023-2024**

RESOLVED: That, *Lighthouse Advisor*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Suzanne Rizzo	Hailey Hoffman	Ashlee Lipka
Kelly Gravel	Danielle Papero	Emily Balisteri
Hannah Criscione	Karen Johel	Elif Erman
Jessica Andriatch	Sarah Nowak	Kailee Humbert
Emma Mulcahy		

**h. Reinstatement from Leave**

RESOLVED: That, the *reinstatement from leave*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Sarah Gefell	Kari Mantione	Danielle McKillen
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**i. Salary Adjustments**

See Salary Adjustments- In-service Credits Memo dated October 17, 2023  
 See Salary Adjustments – Graduate Hours Memo dated October 10, 2023

**j. Co-Curricular Activities**

**j. Co-Curricular Activities, High School, 2023-2024 school year**

RESOLVED: That, the *co-curricular activities, high school*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Kimberly Harrison	Robert Cooke	Robert Cooke
Cory Morrow	Lori DePoint	Cory Morrow
Paula Adams	Paula Adams	Christine Steward
Debbie Zehler	Cory Morrow	James Marone
Rachel Carbrey	Ashley Shutt	Scott Aquilino
Brian Turner	Lisa Feyes	Kristina Pinkowski
Scott Harriger	Heather Paolucci	Scott Szabo

**XIII. PERSONNEL-continued...**

**I. Teaching and Administrative**

**A. Regular**

**2. Appointments**

**j. Co-Curricular Activities**

**j. Co-Curricular Activities, High School, 2023-2024 school year**

RESOLVED: That, the *co-curricular activities, high school*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Debbie Spence	Jane Truesdell	Pam Hornung
Jon Campolo	Dan Murphy	Scott Aquilino
Rebecca Mansell	Timothy Cardinal	Jane Truesdell
Jane Truesdell	Mark Basehart	Jane Truesdell
Mark Basehart	Ed Hawkins	Barb Baer
Lona LaChiusa		

**j. Co-Curricular Activities, Middle School, 2023-2024 school year**

RESOLVED: That, the *co-curricular activities, high school*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Jeremy Traverse	Suzanne Rizzo	Jennifer Bennett
Christina Ramsperger	Neal McLoughlin	Lari MacPeek
Lisa Cheskin-Brzeczowski	Pam Daigler	Gavin Petrie
Joe Quader	Chris Monaco	Chris Monaco
Kathy Neelon	Pam Diagler	Sarah Petrie
Dena Lunetta	Tom Smith	Sarah Petrie
Jacqueline Stablewski	Jacqueline Stablewski	Gavin Petrie
Nikki Hattersley	Ajani Wall	

**j. Co-Curricular Activities, Elementary, 2023-2024 school year**

RESOLVED: That, the *co-curricular activities, elementary*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Kelly Gravel	Debbie Zehler	Melissa Udy
Jessica Bridon		

**j. Co-Curricular Activities, District, 2023-2024 school year**

RESOLVED: That, the *co-curricular activities, district*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Cory Morrow	Steve Budnack	Steve Budnack
Jackie Wzientek	Jackie Wzientek	Nicole Kuss



**XIII. PERSONNEL-continued...**

**I. Teaching and Administrative**

**A. Regular**

**2. Appointments**

**k. Building Chairperson, CSE**

RESOLVED: That, the *Building Chairperson, CSE*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Lauren Hearn	Katelyn DiRosa	Samantha Kio
Lacie Cristofanelli	Elizabeth Sigurdson	

**m. ASAP**

RESOLVED: That, the *ASAP appointment*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Joe Doherty	Chris Phillip	Steve Becker
Elaina Davis-Givens		

**C. Interscholastic Activities**

**1. Interscholastic Activities, High School, (FALL) 2023-2024**

RESOLVED: That, the *interscholastic activities appointments, High School, Fall* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Jonathan Miller	Lauren Lewis (chg.)	Alexis Ciehowski (chg.)
Lisa Floreano	Kristy Neeson	

**II. Service**

**A. Regular**

**1. Discontinuance**

**a. Retirement**

RESOLVED: That, the *retirement* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Kathryn Stepniak	Deborah Kennedy	
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**b. Resignation**

RESOLVED: That, the *resignation* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Hannah Musaid	Loretta Serra	Kiesha Kemp
Michelle Lang	Molly Teti	

**XIII. PERSONNEL-continued...**

**II. Service**

**A. Regular**

**1. Discontinuance  
c. Termination**

RESOLVED: That, the *termination* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 714 dated October 17, 2023** be approved as recommended by the Superintendent of Schools.

Timothy Andrews		
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**2. Appointment  
a. Regular**

RESOLVED: That, the *regular appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 702 dated October 18, 2022** be approved as recommended by the Superintendent of Schools.

Catherine Cannamela	Kelly Lux	Marie Ruhland
Katherine Smyser		

**XIV. ADJOURNMENT**

**XV. ITEMS OF INFORMATION**

- a. Calendar of Events 2023-2024.
- b. NYSSBA Proposed Bylaw Amendments & Resolutions, 2023.
- c. Field trip requests through October 6, 2023.
- d. Claims Auditor's Report, July 2023.
- e. Claims Auditor's Report, August 2023.
- f. ECASB Priorities Survey.
- g. ECASB Kick Off to Convention Flyer.
- h. ECASB David Little Legislative Session Flyer.