SWEET HOME CENTRAL SCHOOL DISTRICT
OF AMHERST AND TONAWANDA

B O A R D O F E D U C A T I O N

STUDY SESSION **TUESDAY, OCTOBER 13, 2020**
5:30 pm

A G E N D A

I. A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

II. ADJOURN TO EXECUTIVE SESSION

III. APPROVAL OF AGENDA

RESOLVED: That, the agenda set forth for the regular Board of Education meeting held Tuesday, October 13, 2020 is hereby adopted in its entirety.

IV. MINUTES OF THE PREVIOUS MEETING

RESOLVED: That, the reading of the minutes of the Board of Education meetings held Tuesday, September 15, 2020, Monday, September 21, 2020 and Friday, September 25, 2020 be waived and are hereby adopted in their entirety.

V. COMMUNICATIONS

1. Legal Alerts from Harris Beach, LLC.

VI. OPEN SESSION: Agenda Topics – Policy 1512

VII. UNFINISHED BUSINESS

VIII. SUPERINTENDENT'S REPORT

A. District Audit, 2019-2020
Auditors from Lumsden and McCormick will be in attendance at the study session on Tuesday, October 13, 2020 to present to the Board of Education findings from the audit report performed on the general account as well as student accounts for school year 2019-2020.

B. School Reopening Discussion
Anthony Day, Superintendent of Schools, lead a discussion with the Board of Education at the study session on Tuesday, October 13, 2020.

C. Buildings & Grounds Personnel Recognition
The Board of Education will recognize Buildings & Grounds Personnel at the voting meeting on Tuesday, October 20, 2020.

D. NYSSBA Proposed Bylaw Amendments & Resolutions
The Board of Education will conduct a discussion regarding the NYSSBA proposed Amendments & Resolutions at the voting meeting on Tuesday, October 20, 2020.

E. Board Goal & Presentation Calendar Discussion
Anthony J. Day, Superintendent of Schools, will facilitate a discussion with the Board of Education members at the voting meeting on Tuesday, October 20, 2020.

F. Items of Interest

Upcoming Events

•	October 12…	***Columbus Day – No School K-12***
•	October 13…	DO: BOE Study Session, 6:30 pm @ NVCC
•	October 14…	GL: PTA Meeting, 6:30 pm

VIII. SUPERINTENDENT'S REPORT-continued…

F. Items of Interest

•	October 19…	HH: PTA Meeting, 6:30 pm
•	October 20…	DO: BOE Regular Meeting, 6:30 pm @ NVCC
•	November 2…	MS: PTA Meeting, 6:30 pm
•	November 3…	***Election Day – Remote Learning K-12***
•	November 4…	MM: PTA Meeting, 6:30 pm
•	November 5…	WR: PTO Meeting, 6:30 pm

IX. NEW BUSINESS

A. Special Education

1. Class placements for 2020-2021 – Policy 7613

Whereas, Public Law 94-142, the Individuals with Disabilities Act, and Chapter 853, Laws of 1976 (New York State Education Act), requires Board of Education approval for all placements of students with disabilities, and

Whereas, the District Committee on Special Education has reviewed all placements, and

Whereas, all parents have approved said special education class placements, now therefore be it

Resolved: That, the 2020-2021 placements for students with disabilities be approved as recommended in a memorandum to Anthony J. Day, Superintendent of Schools, dated October 6, 2020.

2. Preschool class placements for 2020-2021 – Policy 7614

Whereas, Public Law 94-142, the Individuals with Disabilities Act, as amended by P.L. 99-457, New York State Compliance, Chapter 243 of the Laws of 1989, requires Board of Education approval for all placements of preschool student with disabilities, and

Whereas, the District Committee on Preschool Special Education has reviewed all placements, and

Whereas, all parents have approved said preschool special education placements, now therefore be it

Resolved: That, the 2020-2021 placements for preschool students with disabilities be approved as recommended in a memorandum to Anthony J. Day, Superintendent of Schools, dated October 6, 2020.

B. District Audit Report, 2019-2020

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, approve and accept the Sweet Home Central School District of Amherst and Tonawanda "**FINANCIAL STATEMENTS**" **for the fiscal year July 1, 2019 through June 30, 2020 and the Extra classroom Activity Funds report dated June 30, 2020** and be it further

RESOLVED: That, the Board of Education authorize the Superintendent of Schools to submit, as required, an approved copy of the Sweet Home Central School District of Amherst and Tonawanda "**FINANCIAL STATEMENTS**" **for the fiscal year July 1, 2019 through June 30, 2020 and the Extra Classroom Activity Funds report dated June 30, 2020 to the State Education Department,** and be it further

IX. NEW BUSINESS-continued…

B. District Audit Report, 2019-2020

RESOLVED: That, the Director of Finance and Plant Services be authorized to publish these "**FINANCIAL STATEMENTS**" in a newspaper(s) that has general circulation in the school district.

C. Monthly Financial Reports – Policy 2140

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the Investment Schedule, the Treasurer's Report, the Budget Appropriation Status Report, the Revenue Budget Status report and the Budget Transfer Report as provided.

D. Dispose of Obsolete Property – Policy 5250

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, authorize the district to participate in competitive bidding procedures for the disposal of obsolete property.

E. Approval of Lead Principal Evaluators

BE IT RESOLVED THAT Anthony Day and JoAnn Balazs are hereby certified as Qualified Lead Evaluators of Building Principals having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

(1) The ISLLC 2008 Leadership Standards and their related functions;

(2) Evidence-based observation techniques that are grounded in research;

(3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;

(4) Application and use of the McRel Principal Evaluation System, a State-approved principal rubric selected by the Sweet Home Central School District for use in the evaluations of building principals including training on the effective application of such rubrics to observe a building principal's practice;

(5) Application and use of the assessment tools that the Sweet Home Central School District utilizes to evaluate its building principals, including, but not limited to structured portfolio reviews; professional growth goals; building principal improvement goals, etc.

(6) Application and use of the State-approved locally selected measures of student achievement used by the Sweet Home Central School District to evaluate its principals;

(7) The scoring methodology utilized by the Department and the Sweet Home Central School District to evaluate a building principal under 8 NYCRR Subpart 30-2, including:

a) How scores are generated for each subcomponent and the composite effectiveness score of building principals.

(b) Application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and

8) Specific considerations in evaluating building principals of English language learners and students with disabilities.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Sweet Home Central School District annual professional performance review plan.

IX. NEW BUSINESS-continued…

G. Approval of Lead Teacher Evaluators

BE IT RESOLVED THAT Ray Bailey, Derek Baker, JoAnn Balazs, Kathryn Barillari, Marissa Dauria, Anthony Day, Karen DeLaPlante, Joleen Dimitroff, Antonio Perry, Martin Pizur, Robert Polino, Thomas Roberts, James Ryan, Gregory Smorol, and Scott Wolf, and are hereby certified as Qualified Lead Evaluators of teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

(1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;

(2) Evidence-based observation techniques that are grounded in research;

(3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;

(4) Application and use of the Danielson Evaluation Model, a State-approved teacher rubric selected by the Sweet Home Central School District for use in the evaluations of teachers including training on the effective application of such rubrics to observe a teacher's practice;

(5) Application and use of the assessment tools that the Sweet Home Central School District utilizes to evaluate its teachers including, but not limited to classroom observations and structured reviews of teacher evidence.

(6) Application and use of the State-approved locally selected measures of student achievement used by the Sweet Home Central School District to evaluate its teachers;

(7) The scoring methodology utilized by the Department and the Sweet Home Central School District to evaluate a teacher under 8 NYCRR Subpart 30-2, including:

(a) How scores are generated for each subcomponent and the composite effectiveness score of teachers, and

(b) Application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of teachers and their subcomponent ratings; and

(8) Specific considerations in evaluating teachers of English language learners and students with disabilities.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Sweet Home Central School District annual professional performance review plan.

H. Records Retention Schedule

RESOLVED, By the Sweet Home Central School District of Amherst and Tonawanda that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A: (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein; (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

X. INFORMATIONAL ITEMS

XI. OPEN SESSION

XII. PERSONNEL

I. Teaching and Administrative
A. Regular
2. Appointments
e. Continuing Activities

Building Improvement Team, Middle School, 2020-2021 school year

RESOLVED: That, the *Building Improvement Team, Middle School,* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Nikki Hattersley (remove)	Nicole Martello (add)	Patricia Reich

Building Improvement Team, High School, 2020-2021 school year

RESOLVED: That, the *Building Improvement Team, High School,* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Paul Szymendera		

Building Improvement Team, Heritage Heights, 2020-2021 school year

RESOLVED: That, the *Building Improvement Team, Heritage Heights,* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Sal Glorioso		

Lighthouse Advisor, 2020-2021 school year

RESOLVED: That, the *Lighthouse Advisor,* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Andrew Stella	Kelly Gravel	Jessica Andriatch
Sarah Nowak	Emily Balisteri	Hannah Criscione
Karen Johel	Elif Erman	Maggi McDonald

f. Leave of Absence

RESOLVED: That, the *leave of absence* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Keri Davis	Michelle Marczak	

XII. PERSONNEL-continued…

I. Teaching and Administrative

A. Regular

j. Co-Curricular Activities

j. Co-Curricular Activities, High School, 2020-2021 school year

RESOLVED: That, the *co-curricular activities, high school,* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Lisa LaBrake	Debra Spence	Joseph Doherty
Heather Paolucci	Hannah Schultz	

j. Co-Curricular Activities, Middle School, 2020-2021 school year

RESOLVED: That, the *co-curricular activities, middle school,* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Kevin Schleicher	Nicole Martello	Jennifer Bennett
Lari MacPeek	Dina Mann	

B. Substitutes

2. Appointments

b. Per Diem

RESOLVED: That, the *per diem substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

C. Interscholastic Activities

1. Interscholastic Activities, High School, (FALL) 2020-2021

RESOLVED: That, the *interscholastic activities appointments, High School* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Brian Koziol		

II. Service

A. Regular

1. Discontinuance

b. Retirement

RESOLVED: That, the *retirement* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Ronald Maranto		

XII. PERSONNEL-continued…

II. Service

A. Regular

1. Discontinuance

b. Resignation

RESOLVED: That, the *resignation* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Marlin Pollino	Laura Stachowski	Jim Carey
Michele Territo		

2. Appointment

a. Regular

RESOLVED: That, the *appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Michele Territo	Sheila Nguyen	Marisa LaFalce
Heather Misinec		

g. Reinstatement from Leave

RESOLVED: That, the *reinstatement from leave* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools.

Jeff Hughes		

B. Substitutes

2. Substitutes

RESOLVED: That, the *substitutes* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 666 dated October 20, 2020** be approved as recommended by the Superintendent of Schools

XIII. ADJOURNMENT

XIV. ITEMS OF INFORMATION

a. Calendar of Events 2020-2021.

b. NYSSBA Proposed Bylaw Amendments & Resolutions, 2020.

c. Claims Auditor's Report, August 2020.