

Sweet Home Central School District  
Equipment/Textbook Surplus  
Disposal Form

MWG  
12/6/23

Date: \_\_\_\_\_

Equipment:	Textbooks:
Item Description:	Full Title: Reading milestones Workbooks + Spelling books
Model Number:	Author: Patricia L. McNally Susan Rose
Serial Number(s):	Publisher: Pro-ed International Publisher
Asset Tag #(s):	Copyright Date: 2001

Quantity: 20

Location & Room # being removed from: Sweet Home Middle School  
Rm. 117

Reason: No longer used

Disposition:  To be auctioned       To be recycled if no bidder at auction  
 To be recycled       To be electronics recycled

Teacher Signature: Elizabeth Matiaz

Printed Name of Teacher: Elizabeth Matiaz

Administrator/Supervisor Signature: [Signature]

Printed Name of Administrator: MARUSSA TRAUCLA

Board of Education approval date: \_\_\_\_\_

Date physically removed from Sweet Home property: \_\_\_\_\_