

**SWEET HOME CENTRAL SCHOOL DISTRICT
OF AMHERST AND TONAWANDA**

BOARD OF EDUCATION

STUDY SESSION MEETING

TUESDAY, FEBRUARY 6, 2024

Immediately following the Special Voting Meeting

A G E N D A

I. APPROVAL OF AGENDA

RESOLVED: That, the agenda set forth for the regular Board of Education meeting held Tuesday, February 13, 2024 is hereby adopted in its entirety.

II. MINUTES OF THE PREVIOUS MEETING

RESOLVED: That, the minutes of the Board of Education meeting held Tuesday, January 16, 2024 are hereby adopted in their entirety.

III. COMMUNICATIONS

1. Harris Beach Legal Alert dated January 25, 2024.
2. Call for Nominations Letter from Erie 1 BOCES.
3. Letter from Edward Cavan.

IV. UNFINISHED BUSINESS

V. SUPERINTENDENT'S REPORT

A. Eagle Scout Recognition

The Board of Education will recognize Derek Woodford at the study session on Tuesday, February 6, 2024.

B. Superintendent update

Michael Ginestre, Superintendent of Schools, will give an update to the Board of Education at the study session on Tuesday, February 6, 2024.

C. Erie 1 BOCES update

Dr. Michael Capuana, Superintendent of Erie 1 BOCES, will give an update to the Board of Education at the voting meeting on Tuesday, February 13, 2024.

D. Town of Amherst Update

Brian Kulpa, Town of Amherst Supervisor, will give a presentation to the Board of Education at the voting meeting on Tuesday, February 13, 2024.

E. Superintendent update

Michael Ginestre, Superintendent of Schools, will give an update to the Board of Education at the voting meeting on Tuesday, February 13, 2024.

F. Upcoming Events

•	February 2...	GL: Winter Dance, 6-8 pm
•	February 3...	HS: Art Show @ Daemen, 2:30 pm
•	February 5...	DO: SHEF Meeting, 6 pm @ NVCC DO: BOE Executive Session Meeting, 6:30 pm @ DO MS: PTSA Meeting, 6:30 pm
•	February 6...	DO: District Safety Committee Meeting, 4:15 pm - Virtual DO: BOE Regular Study Session, 6:30 pm @ NVCC
•	February 7...	MM: PTA Meeting, 6 pm HS: NHS Induction Ceremony 7 pm @ HS Aud
•	February 8...	HS: PTSA Meeting 6:30 pm @ HS Library HH: Valentine's Dance, 6:30 pm
•	February 9...	MM: Ice Skating Activity Night, 6 - 8 pm MS: Musical, 7 pm @ MS Aud

V. SUPERINTENDENT’S REPORT

F. Upcoming Events

• February 10...	DO: Budget Study Session, 8 am @ NVCC MS: Musical, 2 pm @ MS Aud
• February 12...	HH: PTA meeting, 6:30 pm
• February 13...	DO: BOE Voting Meeting, 6:30 pm @ NVCC
• February 14...	DO: Dollars for Scholars Meeting, 8 am @ DO HS: Pops Concert, 7:30 pm @ MS Aud
• February 19-23...	DO: Mid-Winter Recess, No School Pre-K-12
• February 26...	DO: DEI Committee Meeting, 4:15 @ NVCC
• February 28...	DO: Supt PTA/PTO/PTSA Council Meeting 6 pm @ Supt Office
• February 29...	HH: Family Night
• March 1...	MM: Winter Dance, 6 pm WR: Multicultural Night, 6 pm
• March 4...	DO: Alumni Meeting, 5 pm @ NVCC DO: SHEF Meeting, 6 pm @ NVCC MS: PTSA Meeting, 6:30 pm @ MS Library
• March 5...	HS/MS: Spring Sports Parent Meeting, 6 pm @ HS Main Gym
• March 6...	MM: PTA Meeting, 6 pm GL: PTA Meeting, 6:30 pm
• March 7...	WR: PTO Meeting, 6:30 pm

VI. OPEN SESSION – Agenda Topics - Policy 1510

VII. NEW BUSINESS

A. Special Education

1. Class placements for 2023-2024 – Policy 7613

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, and Chapter 853, Laws of 1976 (New York State Education Act), requires Board of Education approval for all placements of students with disabilities, and

WHEREAS, the District Committee on Special Education has reviewed all placements, and

WHEREAS, all parents have approved said special education class placements, now therefore be it

RESOLVED: That, the 2023-2024 placements for students with disabilities be approved as recommended in a memorandum to Dr. Michael V. Ginestre, Superintendent of Schools, dated January 30, 2024.

2. Preschool class placements for 2023-2024 – Policy 7614

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, as amended by P.L. 99-457, New York State Compliance, Chapter 243 of the Laws of 1989, requires Board of Education approval for all placements of preschool students with disabilities, and

WHEREAS, the District Committee on Preschool Special Education has reviewed all placements, and

WHEREAS, all parents have approved said preschool special education placements, now therefore be it

VII. NEW BUSINESS-continued...

A. Special Education

2. Preschool class placements for 2023-2024 – Policy 7614

RESOLVED: That, the 2023-2024 placements for preschool students with disabilities be approved as recommended in a memorandum to Dr. Michael V. Ginestre, Superintendent of Schools, dated January 30, 2024.

B. Monthly Financial Reports – Policy 2140

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the Investment Schedule, the Treasurer’s Report, the Budget Appropriation Status Report, the Revenue Budget Status report, the Budget Transfer Report, and the Extra-Curricular Account Report as provided.

C. Revised Policy – Policy 1410 – Second Reading

Board of Education By-Law #1410 states that “Board of Education policy and rules and by-laws shall be adopted, amended and/or suspended...only when the addition, amendments or suspension is first introduced in writing and is subsequently moved and seconded at a public meeting at least 27 calendar days prior to the time when such adoption, amendment and/or suspension may be voted upon.”

At the regular Board of Education meeting held on January 16, 2024 the Superintendent of Schools recommended the Board of Education accept the first reading of the following revised policies.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following revised policies as provided in the February 13, 2024 presentation.

a.	5630 – Facilities, Inspection, Operation & Maintenance
b.	5640 – Smoking, Tobacco, and Cannabis (Marijuana) Use
c.	6130 - Evaluation of Personnel
d.	7150 – Remote Instruction
e.	7420 – Sports & the Athletic Program
f.	7512 – Student Physicals
g.	8240 – Instruction in Certain Subjects
h.	8450 – Home, Hospital, or Institutional Instruction

D. Revised Policy – Policy 1410 – First Reading

Board of Education By-Law #1410 states that “Board of Education policy and rules and by-laws shall be adopted, amended and/or suspended...only when the addition, amendments or suspension is first introduced in writing and is subsequently moved and seconded at a public meeting at least 27 calendar days prior to the time when such adoption, amendment and/or suspension may be voted upon.”

At the regular Board of Education meeting held on February 13, 2024 the Superintendent of Schools recommended the Board of Education accept the first reading of the following revised policies.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following revised policies as provided in the February 13, 2024 presentation.

a.	6190 - Workplace Violence Prevention Policy Statement
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VII. NEW BUSINESS-continued...

E. Corrective Action Plan in Response to Internal Auditor's Report

RESOLVED: That the Board of Education approve the Corrective Action Plan in response to the Internal Auditor's Report as recommended by the District Audit Committee.

F. Excess Worker's Comp Insurance

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, accept the **Midwest Employers Casualty Company** Excess Worker's Comp Insurance proposal in the amount of **\$140,818.00**.

G. Dispose of Obsolete Property – Policy 5250

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, authorize the district to participate in competitive bidding procedures for the disposal of obsolete property.

H. Overnight Field Trip Request – Policy 8460

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following Overnight Field Trip Requests:

- German Exchange – Hungen, Germany, July 1 – 15, 2024 (Leader – Dan Murphy)

VIII. INFORMATIONAL ITEMS

IX. OPEN SESSION - Policy 1510

X. PERSONNEL

I. Teaching and Administrative

A. Regular

2. Appointments

b. Regular

RESOLVED: That, the *regular appointment*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 718 dated February 13, 2024** be approved as recommended by the Superintendent of Schools.

Claire Cavarello		
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e. Mentor

RESOLVED: That, the *mentor appointment*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 718 dated February 13, 2024** be approved as recommended by the Superintendent of Schools.

Melissa Erikson		
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X. PERSONNEL-continued...

I. Teaching and Administrative

A. Regular

2. Appointments

g. Leave of Absence

RESOLVED: That, the *leave of absence* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 718 dated February 13, 2024** be approved as recommended by the Superintendent of Schools.

Sarah English	Beth Swierski	Michael Prince
Kimberly Potkalitsky	Eva Basehart	

j. Co-Curricular Activities

j. Co-Curricular Activities, High School, 2023-2024 school year

RESOLVED: That, the *co-curricular activities, high school*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 718 dated February 13, 2024** be approved as recommended by the Superintendent of Schools.

Mark Basehart (chg)	Jane Truesdell (add)	Mark Basehart (remove)
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B. Substitutes

2. Appointments

a. Long Term Substitutes

RESOLVED: That, the *long term substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 718 dated February 13, 2024** be approved as recommended by the Superintendent of Schools.

Kelly Lux	Elyse Greico	
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C. Interscholastic Activities

1. Interscholastic Activities, High School, (WINTER) 2023-2024

RESOLVED: That, the *interscholastic activities appointments, High School, Winter* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 718 dated February 13, 2024** be approved as recommended by the Superintendent of Schools.

Richard Lowe (chg)	Mark Basehart	
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II. Service

A. Regular

1. Discontinuance

a. Retirement

RESOLVED: That, the *retirement* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 718 dated February 13, 2024** be approved as recommended by the Superintendent of Schools.

Karen Scozzofava		
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X. PERSONNEL-continued...

II. Service

A. Regular

1. Discontinuance

b. Resignation

RESOLVED: That, the *resignation* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 718 dated February 13, 2024** be approved as recommended by the Superintendent of Schools.

Claire Cavarello	Joshua Laud	
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2. Appointment

a. Regular

RESOLVED: That, the *regular appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 718 dated February 13, 2024** be approved as recommended by the Superintendent of Schools.

James Merlino	Nighat Imran	Richard Baldwin
Katherine Meldrum	Firoza Chamely	Bailey Crouse

f. Leave of Absence

RESOLVED: That, the *leave of absence* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 718 dated February 13, 2024** be approved as recommended by the Superintendent of Schools.

Kelly Orlikowski	Michael Moore	Kelly Lux
Christine Baker-Jeffery	Elyse Grieco	

g. Reinstatement from Leave

RESOLVED: That, the *reinstatement from leave* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 718 dated February 13, 2024** be approved as recommended by the Superintendent of Schools.

Dane Truesdell		
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XI. ADJOURNMENT

XII. ITEMS OF INFORMATION

- a. Calendar of Events dated February 2, 2024.