SWEET HOME CENTRAL SCHOOL DISTRICT
OF AMHERST AND TONAWANDA

B O A R D O F E D U C A T I O N

STUDY SESSION MEETING **TUESDAY, FEBRUARY 2, 2021**
6:00 pm

A G E N D A

I. A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

II. APPROVAL OF AGENDA

RESOLVED: That, the agenda set forth for the regular Board of Education meeting held Tuesday, February 9, 2021 is hereby adopted in its entirety.

III. MINUTES OF THE PREVIOUS MEETING

RESOLVED: That, the minutes of the regular Board of Education Meeting held Tuesday, January 19, 2021 and the minutes of the Budget Study Session held Saturday, January 30, 2021 are hereby adopted in their entirety.

IV. COMMUNICATIONS

1. Harris Beach Legal Alerts.

V. OPEN SESSION – Agenda Topics Policy 1512

VI. UNFINISHED BUSINESS

VII. SUPERINTENDENT'S REPORT

A. Clerical Staff Recognition
The Board of Education will recognize Clerical Staff at the voting meeting on Tuesday, February 9, 2021.

B. Diversity, Equity & Systemic Racism Discussion
The Board of Education will have a discussion at the voting meeting on Tuesday, February 9, 2021.

C. Upcoming Events

•	January 30…	DO: BOE Budget Study Session, 8 am @ NVCC
•	February 1…	MS: PTSA Meeting, 6:30 pm
•	February 2…	DO: BOE Study Session, 6:00 pm @ NVCC
•	February 3…	MM: PTA Meeting, 6:45 pm
•	February 4…	WR: PTO Meeting, 6:30 pm
•	February 8…	HH: PTA Meeting, 6:30 pm
•	February 9…	DO: BOE Regular Voting Meeting, 6:30 pm @ NVCC
•	February 10…	GL: PTA Meeting, 6:30 pm
•	February 11…	HS: PTSA Meeting, 6:30 pm
•	February 15-19…	***DO: Mid-Winter Recess, No School K-12***
•	March 1…	MS: PTSA Meeting, 6:30 pm
•	March 3…	MM: PTA Meeting, 6:45 pm
•	March 4…	WR: PTO Meeting, 6:30 pm

VIII. NEW BUSINESS

A. Special Education

1. Class placements for 2020-2021 – Policy 7613

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, and Chapter 853, Laws of 1976 (New York State Education Act), requires Board of Education approval for all placements of students with disabilities, and

WHEREAS, the District Committee on Special Education has reviewed all placements, and

WHEREAS, all parents have approved said special education class placements, now therefore be it

RESOLVED: That, the 2020-2021 placements for students with disabilities be approved as recommended in a memorandum to Mr. Anthony J. Day, Superintendent of Schools, dated January 27, 2021.

2. Preschool class placements for 2020-2021 – Policy 7614

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, as amended by P.L. 99-457, New York State Compliance, Chapter 243 of the Laws of 1989, requires Board of Education approval for all placements of preschool students with disabilities, and

WHEREAS, the District Committee on Preschool Special Education has reviewed all placements, and

WHEREAS, all parents have approved said preschool special education placements, now therefore be it

RESOLVED: That, the 2020-2021 placements for preschool students with disabilities be approved as recommended in a memorandum to Mr. Anthony J. Day, Superintendent of Schools, dated January 27, 2021.

B. Monthly Financial Reports – Policy 2140

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the Investment Schedule, the Treasurer's Report, the Budget Appropriation Status Report and the Revenue Budget Status report and the Budget Transfer Report as provided.

C. Revised Policy – Policy 1410 – Second Reading

Board of Education By-Law #1410 states that "Board of Education policy and rules and by-laws shall be adopted, amended and/or suspended…only when the addition, amendments or suspension is first introduced in writing and is subsequently moved and seconded at a public meeting at least 27 calendar days prior to the time when such adoption, amendment and/or suspension may be voted upon."

At the regular Board of Education meeting held on January 19, 2021 the Superintendent of Schools recommended the Board of Education accept the first reading of the following revised policies.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following revised policies as provided in the January 21, 2020 presentation.

VIII. NEW BUSINESS-continued…

C. Revised Policy – Policy 1410 – Second Reading

a.	**5670 - Records Management**
b.	**5672 – Information Security Breach & Notification**
c.	**5676 – Privacy & Security for Student Data and Teacher and Principal Data**
d.	**6550 – Leaves of Absence**

D. Revised Policy – Policy 1410 – First Reading

Board of Education By-Law #1410 states that "Board of Education policy and rules and by-laws shall be adopted, amended and/or suspended…only when the addition, amendments or suspension is first introduced in writing and is subsequently moved and seconded at a public meeting at least 27 calendar days prior to the time when such adoption, amendment and/or suspension may be voted upon."

At the regular Board of Education meeting held on February 9, 2021 the Superintendent of Schools recommended the Board of Education accept the first reading of the following revised policies.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following revised policies as provided in the February 9, 2021 presentation.

a.	**7223 – Participation in Graduation Ceremonies & Activities**
b.	**7240 – Student Records: Access & Challenge**

E. Smart Schools Preliminary Investment Plan

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, will approve the Sweet Home Schools preliminary Smart Schools Investment Plan as presented.

F. Facilitation of Capital Improvement Project 2019 Change Orders

Whereas the Board of Education requests the District Administration to facilitate the award of contracts and process change orders to the capital construction project known as Sweet Home CSD Capital Improvement Project – Phase I & Phase II.

Be It Resolved, the Sweet Home Central School District's Board of Education, after review of bid results and recommendation for award from Campus C.M.G., authorizes the Superintendent, Mr. Anthony Day to sign contracts on behalf of the District.

Be It Resolved, the Sweet Home Central School District's Board of Education, authorizes the Superintendent, Mr. Anthony Day to sign change orders to the contracts on behalf of the District, in an amount not to exceed $35,000, consistent with NYS General Municipal law.

Be It Resolved, the Sweet Home Central School District's Board of Education, authorizes the Superintendent, Mr. Anthony Day to poll the Board in the case where a change order may exceed $35,000. The said change order will be addressed at the next regularly scheduled BOE meeting.

VIII. NEW BUSINESS-continued...

G. Capital Improvement Project 2019 Bid

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education award the Construction bids and alternates to the following bidders:

Contract	Contractor	Total Project Costs
Commissioning	IBC Engineering	$13,500.00

H. SHSEA Substitute Rates

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education increase the standard rate of compensation for substitutes beginning January 1, 2021.

- Monitors (lunch & bus) $12.50 per hour
- Clerical & Teacher Aides $12.50 per hour
- Cleaners $12.50 per hour
- Food Service Helpers $12.50 per hour

IX. INFORMATIONAL ITEMS

X. OPEN SESSION

XI. PERSONNEL

I. Teaching and Administrative

A. Regular

1. Discontinuance

a. Retirement

RESOLVED: That, the *retirement* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 672 dated February 9, 2021** be approved as recommended by the Superintendent of Schools.

Jackie Starks	Mary Jo LaMastra	Beth Cornwall-Crawford
Nora Maloney		

B. Substitutes

1. Long Term Substitutes

RESOLVED: That, the *long term substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 672 dated February 9, 2021** be approved as recommended by the Superintendent of Schools.

Ashley Shutt		

2. Substitute teachers for 2020-2021 school year

RESOLVED: That, the *substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 672 dated February 9, 2021** be approved as recommended by the Superintendent of Schools.

XI. PERSONNEL-continued...

II. Service

A. Regular

1. Discontinuance

a. Retirement

RESOLVED: That, the *retirement* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 672 dated February 9, 2021** be approved as recommended by the Superintendent of Schools.

Kevin Lowden	Karen McMahon	

b. Resignation

RESOLVED: That, the *resignation* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 672 dated February 9, 2021** be approved as recommended by the Superintendent of Schools.

Jared Omerhodzic	Molly Teti	Dean Herrmann
Jeanne Gilbert		

2. Appointment

f. Leave of Absence

RESOLVED: That, the *leave of absence* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 672 dated February 9, 2021** be approved as recommended by the Superintendent of Schools.

Dean Herrmann		

B. Substitutes

2. Substitutes

RESOLVED: That, the *substitutes* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 672 dated February 9, 2021** be approved as recommended by the Superintendent of Schools.

XII. ADJOURNMENT

XIII. ITEMS OF INFORMATION

a. Calendar of Events dated January 29, 2021.
b. Newsday Article.