

**AW SWEET HOME CENTRAL SCHOOL DISTRICT
OF AMHERST AND TONAWANDA
BOARD OF EDUCATION**

STUDY SESSION

**TUESDAY, MAY 7, 2024
6:30 PM**

A G E N D A

I. A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

II. BUDGET HEARING & MEET THE CANDIDATES

III. APPROVAL OF AGENDA

RESOLVED: That, the agenda set forth for the regular Board of Education meeting held Tuesday, May 14, 2024 is hereby adopted in its entirety.

IV. MINUTES OF THE PREVIOUS MEETING

RESOLVED: That, the reading of the minutes the Board of Education meetings held Tuesday, April 9, 2024, Tuesday, April 16, 2024 and Tuesday, April 30, 2024 be waived and are hereby adopted in their entirety.

V. COMMUNICATIONS

1. Letter from the Amherst IDA.
2. Harris Beach Legal Alerts.

VI. UNFINISHED BUSINESS

VII. SUPERINTENDENT'S REPORT

A. Superintendent Update

Michael Ginestre, Superintendent of Schools, will give an update to the Board of Education at the study session on Tuesday, May 7, 2024.

B. Hiring Update

Finune Shaibi, Director of Human Resources, will give an update to the Board of Education at the voting meeting on Tuesday, May 14, 2024.

C. Computer Based Testing Update

Elizabeth Kosakowski, Director of Curriculum & Instruction, will give an update to the Board of Education at the voting meeting on Tuesday, May 14, 2024.

D. Superintendent Update

Michael Ginestre, Superintendent of Schools, will give an update to the Board of Education at the voting meeting on Tuesday, May 14, 2024.

E. Upcoming Events

•	May 6...	DO: Alumni Association Meeting, 5 pm @ NVCC DO: SHEF Meeting, 6 pm @ NVCC MS: PTSA Meeting, 6:30 pm @ MS Library DO: Elementary Gold Band & 8 th Gr. Band, 7 pm @ MS Aud
•	May 7...	DO: Budget Hearing & Meet the Candidates Night, & BOE Study Session, 6:30 pm @ NVCC HS: Mixed Chorus & Concert Chorale Concert, 7:30 pm @ HS Aud

**Sweet Home Central School District
Board of Education Study Session
Tuesday, May 7, 2024**

A G E N D A

VII. SUPERINTENDENT’S REPORT – continued...

E. Upcoming Events

• May 8...	MM: PTA Meeting, 6:30 pm
• May 9...	HS: PTSA Meeting, 6:30 pm
• May 13...	HH: PTA Meeting, 6:30 pm DO: GL & HH Blue Band Concert, 6:30 pm @ HS Aud DO: MM & WR Blue Band Concert, 7:30 pm @ HS Aud
• May 14...	DO: Safety & Code of Conduct Public Hearing and Voting Meeting, 6:30 pm @ NVCC DO: GL & HH Blue Orchestra, 6:30 pm @ HS Aud DO: MM & WR Blue Orchestra, 7:30 pm @ HS Aud
• May 15...	DO: Dollars For Scholars Meeting, 8 am @ District Office GL: PTA Meeting, 6:30 pm MS: 7 th gr. Band, 7 th gr. Bass Chorus, 7 th gr. Treble Chorus & In Sweet Harmony Concert, 7 pm @ MS Aud
• May 16...	DO: Elementary Gold Orchestra, Honors Ensemble, & 7 th & 8 th gr. Orchestra, 7 pm @ MS
• May 17...	GL: Leadership Day MM: Fun/Color Run
• May 20...	DO: MS & HS Jazz Ensembles Concert, 7 pm @ HS Aud
• May 21...	DO: Annual District Budget Vote, 7 am – 9 pm @ NVCC HS: STARS Breakfast DO: Dollars For Scholars Chicken BBQ, 4-7 pm @ NVCC MS: Multicultural Night, 5:30 – 7 pm DO: Concert & Symphony Orchestras Concert, 7:30 pm @ HS Aud
• May 22...	DO: Challenge 2 Change, 8 am – 3 pm @ Banchetti’s MS: 6 th gr. Band, 6 th gr. Orchestra, & 6 th gr. Chorus Concert, 7 pm @ MS Aud
• May 23...	HS: Wind Ensemble & Symphonic Band Concert, 7:30 pm @ HS Aud
• May 24...	MM: Leadership Day
• May 27...	DO: Memorial Day Observance, No School, Pre-K - 12
• May 31...	GL: Fun Run HH: End of the Year Family Picnic
• June 3...	DO: Alumni Meeting, 5 pm @ NVCC DO: SHEF Meeting, 6 pm @ NVCC MS: PTSA Meeting, 6:30 pm
• June 5...	MM: Volunteer Appreciation Event, 5:30 pm MM: PTA Meeting, 6 pm
• June 6...	HS: Senior Prom, 6 pm @ Wurlitzer WR: PTO Meeting, 6:30 pm

VIII. OPEN SESSION: Agenda Topics – Policy 1512

IX. NEW BUSINESS-continued...

1. Class placements for 2023-2024 – Policy 7613

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, and Chapter 853, Laws of 1976 (New York State Education Act), requires Board of Education approval for all placements of students with disabilities, and

WHEREAS, the District Committee on Special Education has reviewed all placements, and

WHEREAS, all parents have approved said special education class placements, now therefore be it

RESOLVED: That, the 2023-2024 placements for students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated April 29, 2024.

2. Preschool class placements for 2023-2024 – Policy 7614

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, as amended by P.L. 99-457, New York State Compliance, Chapter 243 of the Laws of 1989, requires Board of Education approval for all placements of preschool student with disabilities, and

WHEREAS, the District Committee on Preschool Special Education has reviewed all placements, and

WHEREAS, all parents have approved said preschool special education placements, now therefore be it

RESOLVED: That, the 2023-2024 placements for preschool students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated April 29, 2024.

B. Monthly Financial Reports – Policy 2140

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the Investment Schedule, the Treasurer’s Report, the Budget Appropriation Status Report, the Revenue Budget Status report, the Budget Transfer report, and the Extra-Curricular Account Report as provided.

C. Bids – Policy - 5410

1. Health Medical Supplies Bid

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the Health Medical Supplies bid 2024-25-17 to the following vendors at the unit price offered per item specified for a total bid of **\$29,993.82**.

Collins Sports Medicine	\$4,062.35
Henry Schein	\$8,860.85
Medco	\$7,123.65
Pyramid	\$1,220.78
Quill	\$283.72
School Health	\$2,051.63
School Nurse	\$6,390.84
Total	\$29,993.82

IX. NEW BUSINESS-continued...

C. Bids – Policy - 5410

2. Athletic and Physical Education Supplies Bid

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the Athletics and Physical Education Supplies bid #2024-25-8 to the following vendors at the unit price offered per item specified for a total bid of **\$66,106.03**.

ADA Sports	\$840.00
BSN Sports	\$24,953.35
Gopher	\$5,455.09
Laux	\$16,697.36
Longstreth Sporting Goods, LLC	\$610.22
MFAC	\$2,869.00
Pyramid School Products	\$3,863.69
S&S Worldwide	\$1,103.48
School Health Corp	\$764.19
School Specialty	\$716.26
School Imports	\$109.00
Sportsman	\$8,224.39
Total	\$66,106.03

3. School Bus Parts Bid

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the School Bus Parts Bid #2024-25-19 to the following vendors at the unit price offered per item specified for a total bid of **\$28,712.68**.

Finger Lakes Chemical	\$35.76
Fleet Maintenance Inc.	\$2,891.00
Leonard Bus Sales	\$201.20
Matthews Buses	\$2,742.75
McCarthy Tire	\$2,356.00
NAPA Auto Parts	\$663.84
NY Bus Sales	\$3,464.28
Parmenter, Inc.	\$4,182.48
Superior Lubricants	\$1,423.90
Transport Services Brake Sales Inc.	\$730.00
Truck Pro, Inc.	\$3,559.97
United Auto Supply of Syracuse, West Inc.	\$5,128.30
Vehicle Maintenance Program	\$1,333.20
Total	\$28,712.68

D. Dispose of Obsolete Property – Policy 5250

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, authorize the district to participate in competitive bidding procedures for the disposal of obsolete property.

IX. NEW BUSINESS-continued...

E. Revised Policy – Policy 1410 – First Reading

Board of Education By-Law #1410 states that “Board of Education policy and rules and by-laws shall be adopted, amended and/or suspended...only when the addition, amendments or suspension is first introduced in writing and is subsequently moved and seconded at a public meeting at least 27 calendar days prior to the time when such adoption, amendment and/or suspension may be voted upon.”

At the regular Board of Education meeting held on May 7, 2024 the Superintendent of Schools recommends the Board of Education accept the first reading of the following revised policies.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following revised policies as provided in the May 7, 2024 presentation.

a.	1640 – Absentee, Military & Early Mail Ballots
b.	7350 – Timeout & Physical Restraints

F. Athletic Team Merger

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, authorizes the continuance of a merged Boys Varsity Hockey Team between Sweet Home Central School District, Depew Union Free School District and North Tonawanda City School districts for the 2024-2025 school year.

G. Transportation Contract – McKinney Vento Students

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, enter into a piggyback transportation contract with **Ken-Ton Schools & WNY Bus Company** for the 2024-25 school year for a total cost of approximately **\$318.96 per day**.

X. INFORMATIONAL ITEMS

XI. OPEN SESSION – Policy 1512

XII. PERSONNEL

I. Teaching and Administrative

A. Regular

2. Appointments

b. Regular

RESOLVED: That, the *appointment*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 724 dated May 14, 2024** be approved as recommended by the Superintendent of Schools.

Chandra Jagielo		
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XII. PERSONNEL-continued...

I. Teaching and Administrative

2. Appointments

g. Leave of Absence

RESOLVED: That, the *leave of absence*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 724 dated May 14, 2024** be approved as recommended by the Superintendent of Schools.

Mary Jo Giufre	Kathryn Littlefield	Scott Murray
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h. Reinstatement from Leave

RESOLVED: That, the *reinstatement from leave*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 724 dated May 14, 2024** be approved as recommended by the Superintendent of Schools.

Mariya Barnum	Kendra Herbold	Beth Swierski
Lynn Kawa	Mary Jane Siffringer	Scott Murray

B. Substitutes

1. Long Term Substitutes

RESOLVED: That, the *long term substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 724 dated May 14, 2024** be approved as recommended by the Superintendent of Schools.

Alison Mackey	Arika Notaro	Shane Rifansburg
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II. Service

A. Regular

1. Discontinuance

a. Retirement

RESOLVED: That, the *retirement* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 724 dated May 14, 2024** be approved as recommended by the Superintendent of Schools.

Deborah Crist		
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b. Resignation

RESOLVED: That, the *resignation* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 724 dated May 14, 2024** be approved as recommended by the Superintendent of Schools.

Christina Carlini	Nighat Imran	Richard Stuewe
Beomsu Kim		

c. Termination

RESOLVED: That, the *termination* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 724 dated May 14, 2024** be approved as recommended by the Superintendent of Schools.

Samuel Alaimo		
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XII. PERSONNEL-continued...

II. Service

A. Regular

2. Appointments

a. Regular

RESOLVED: That, the *regular appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 724 dated May 14, 2024** be approved as recommended by the Superintendent of Schools.

Richard Stuewe	Deanna Johnson	Jennifer Trybuskiewicz
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c. Permanent Civil Service

RESOLVED: That, the *permanent civil service appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 724 dated May 14, 2024** be approved as recommended by the Superintendent of Schools.

Karen Donofrio		
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e. Transfer

RESOLVED: That, the *transfer* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 724 dated May 14, 2024** be approved as recommended by the Superintendent of Schools.

Debbie Opala		
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f. Leave of Absence

RESOLVED: That, the *leave of absence* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 724 dated May 14, 2024** be approved as recommended by the Superintendent of Schools.

Michael Laible	James Nowocien	Barbara Sweet
Mirvat Rizeq	Peter Korte	

g. Reinstatement from leave

RESOLVED: That, the *leave of absence* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 724 dated May 14, 2024** be approved as recommended by the Superintendent of Schools.

Christine Baker-Jeffrey	Lee Sanchez	
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h. Salary Adjustment/Confidential Employee Agreements

RESOLVED: That, the *salary adjustment & confidential employee agreements* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 724 dated May 14, 2024** be approved as recommended by the Superintendent of Schools.

Deborah Crist		
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XIII. ADJOURNMENT

**Sweet Home Central School District
Board of Education Study Session
Tuesday, May 7, 2024**

A G E N D A

page 10

XIV. ITEMS OF INFORMATION

- a. Calendar of Events.
- b. ECASB Annual Dinner flyer.
- c. 2024 NYSSBA Resolutions Kit.