

**SWEET HOME CENTRAL SCHOOL DISTRICT  
OF AMHERST AND TONAWANDA**

**M E M O R A N D U M**

TO: Michael V. Ginestre, Superintendent of Schools  
 FROM: Donald G. Feldmann, Assistant Superintendent for Finance & Plant Services  
 DATE: June 3, 2024  
 RE: Science Supplies Bid #2024-25-11

**Background:**

Bid specifications for Science Supplies are developed from requests solicited from each building. Bid packages containing a detailed listing of 79 items for bid were mailed to twenty-one (21) potential vendors and bids were received from three (3) vendors. In addition to identifying the lowest cost, the District must consider minimum order amounts, delivery charges, service, and past experience, when awarding bid contracts. If a vendor does not respond to our orders in a timely manner, needed supplies will have to be purchased outside of the contract, resulting in a higher cost to the District.

**Bid Tabulation:**

The table below summarizes the bid results. There were eleven (11) items that did not receive a bid.

Vendor	Total Bid Amount	Items Bid	Low Bidder
Fisher Scientific Company, LLC	\$1,765.04	38	34
Flinn Scientific, Inc.	\$2,359.19	19	8
Parco Scientific Compoany	\$1,176.00	15	7

**Bid Recommendation:**

Based on my review of the information available, it is my recommendation that the 2023-24-11 Science Supplies bid award be split between **Fisher Scientific Company, LLC, Flinn Scientific, Inc., and Parco Scientific Company** with a grand total of **\$2,846.52**.

Vendor	Total Awarded Amount	Items Awarded
Fisher Scientific Company, LLC	\$1,446.76	34
Flinn Scientific, Inc.	\$1,044.76	8
Parco Scientific Company	\$355.00	7
<b>TOTAL</b>	<b>\$2,846.52</b>	<b>49</b>