Winona Area Public Schools
Finance Committee
5/7/2024 Minutes
1:00 p.m. in person
District Office Conference Room

Members Present: *Nancy Denzer, Karl Sonneman, Pete Watkins Brad Berzinski, Sarah Slaby*

Members Absent: *none*

Others Present: *John Casper*

Call to Order/Welcome
Welcome & Attendance (called to order at 1:08 pm)

Technology Contracts
● Agreements related to the recently approved 2025 Technology Levy budget were considered and recommended for approval by the board.

Websign Redesign Contract
● A contract related to website redesign work (for which funding was previously approved from the technology levy) with Final Site was considered and recommended for approval by the school board.

Saint Mary's University Facility Use Agreement
●A contract related to field rental at SMU was considered and recommended for approval by the board.

Nike and BSN Rewards
●A contract related to athletic apparel and incentives was discussed and recommended for approval by the board.

2025 USI (Hildi) Actuarial Services Agreement
● An agreement for actuarial services with USI (Hildi) to complete the annual required OPEB valuation requirements was reviewed and recommended for approval by the board.

Rochester Public Schools Online Agreement
● An agreement renewing the relationship with Rochester Public Schools for the 2024-2025 school year to provide online education services was considered and recommended for approval by the school board.

2025 Budget - Fund 01 (General Fund)
● The 2025 general fund budget was discussed briefly and recommended for briefing to the school board.

2025 Budget - Fund 45 (OPEB Trust)
● The 2025 budget for fund 45 OPEB (Other Post Employment Benefits) Trust Fund was discussed and recommended for briefing to the school board.

2025 Budget - Fund 15 (Student Activities)

● The 2025 budget for fund 15 Student Activities was discussed and recommended for briefing to the school board.

2025 Budget - Fund 18 (Agency)

● The 2025 budget for fund 18 Agency (Winona County Collaborative) was discussed and recommended for briefing to the school board.

2025 Budget - Fund 06 (Construction)

● The 2025 budget for fund 06 Construction was discussed and recommended for briefing to the school board.

GeoThermal Subcontracts

● The following subcontracts were recommended for approval by the board:
- ➔ Jefferson - Poellinger - Change Order #4
- ➔ Jefferson - WHV - Change Order #3
- ➔ Jefferson - LLJ Painting - Change Order #2
- ➔ Jeffererson - Fowler & Hammer - Change Order #4

Review Meeting Minutes

● Meeting minutes for the 4/9/2024 Finance Committee meeting were reviewed and recommended for board approval.

Review of the Consent Agenda Items

● The consent agenda for the next board meeting was brought to the Committee for review.
- ➔ Payment Register (summary and detail)
  - ◆ Document reflects April 2024, recommended to move on to the consent agenda
- ➔ Consent Agenda
  - ◆ Document reflects April 2024, recommended to move on to the board consent agenda
- ➔ 2024 Budget Analysis recommended to move on to consent agenda
  - ◆ 2024 General Fund revenues as of 4/30/2024 are at 67.14% of budget
  - ◆ 2024 General Fund expenditures as of 4/30/2024 are at 76.35% of budget

COVID-19 Grants

● An updated snapshot of the COVID-19 related grants as of 4/30/2024 was provided and passed along to the consent agenda

● An updated 2024 summary of Finance code 160, 161, and 155 by spending initiative was provided and passed along to the consent agenda

Cash Flow Data

● Cash balance data as of 4/30/2024 was provided for committee members and was forwarded on with the monthly consent agenda to the board.

Meeting Schedule Change

● Due to conflicts, alternate dates/times were selected for the August 8th and October 10th meetings. In addition, Director Slaby will look into rescheduling all meetings to 3:30 going forward.

Adjournment

● Meeting adjourned at 2:39 p.m.