



## Football Games

Thank you for your interest in hosting an event with Brownwood ISD. We ask that you please complete this rental request form to begin the reservation process. Please note that all requests must be submitted at least 10 days prior to requested event date and this facility request does not guarantee space availability. Once completed, please email to Mitch Moore at [mitchell.moore@brownwoodisd.org](mailto:mitchell.moore@brownwoodisd.org). Once we have reviewed your request we will contact you to confirm or discuss your event. Please allow 2-3 business days for a response.

Today's Date (Date Request Submitted): \_\_\_\_\_

### CONTACT INFORMATION

Primary Event Contact: \_\_\_\_\_

Billing Address: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_ E-mail: \_\_\_\_\_

Sponsoring Org./Dept. (if applicable): \_\_\_\_\_ Short Code to be used (if applicable): \_\_\_\_\_

### EVENT INFORMATION

Requested Event Date: \_\_\_\_\_ 2<sup>nd</sup> Choice Date (if applicable): \_\_\_\_\_

Home Team: \_\_\_\_\_

Event Start Time: \_\_\_\_\_ Event End Time: \_\_\_\_\_ Set-up Requested: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Number of Guests/Attendees (Approx.) \_\_\_\_\_ Number of Parking Spaces Needed (Approx., if applicable) \_\_\_\_\_

Event Description: \_\_\_\_\_

Anticipated A/V Needs \_\_\_\_\_

Will this event need concessions \_\_\_\_\_ **Ticket Prices:** \_\_\_\_\_

Passes Honored: \_\_\_\_\_

Officials Chapter: \_\_\_\_\_

### OPTIONS & PRICES

Will you need stadium lights during your event? (if NO, deduct \$300) \_\_\_\_\_

Would you like to utilize the video board, camera crew & replay capability? (adds \$500) \_\_\_\_\_

Select district/team classification \_\_\_\_\_



**BISD will provide:**

- Official Clock Operator
- Official Scoreboard Operator
- Public Address Announcer
- Stadium Ticket Sale Personnel
- Stadium Ticket Takers/Gate Keepers/Stadium Manager
- Personnel Stadium Custodial
- Personnel Stadium
- Concessions Personnel
- Free Parking
- Financial Disbursements
- 2 Security Officers

**Competing Schools provide:**

- Secure All Game Officials
- Secure Chain Crew
- Game Programs and Program Sellers
- Provide Brownwood ISD with a copy of all game passes to be honored
- Sign and return Stadium Use Contract
- Each participant school provides a Roster of Players, Coaches and
- Trainer electronically by Monday at noon, prior to game day.
- Provide your own head phone communication system

**Special Instructions:**

Any regulation football shoe may be worn

No paper, hand-painted spirit signs may be used in stadium. You may only use vinyl signs that tie (no tape)

BISD keeps all concessions

Dressing rooms will open at 2 ½ hours before game time

Ticket gates will open at 1 ½ hours before the start of the game

Competing teams will furnish BISD with samples of pre-game tickets sold (please indicate color)

No sunflower seeds or chewing tobacco allowed on the field

**OFFICE USE ONLY**

Rental Charge Amount: \_\_\_\_\_ Due: \_\_\_\_\_ Received: \_\_\_\_\_

Deposit Amount: \_\_\_\_\_ Due: \_\_\_\_\_ Received: \_\_\_\_\_

Balance: \_\_\_\_\_

General Liability Insurance Due: \_\_\_\_\_ Received: \_\_\_\_\_