

LENWOOD ELEMENTARY SCHOOL DISCIPLINARY FLOWCHART



Observe Problem Behavior

Minor Behavior

Major Behavior

Less than 3 incidents of the same behavior in 30 days, begin again.

Begin Minor Behavior Tracking Form
Utilize Tier 1 Interventions. Contact Parents. (see policy and procedure)

Write Major ODR
Utilize Tier 1 Interventions. Contact Parents.

3 Incidents of the same behavior in 30 days, 4th incident becomes Minor ODR. Contact Parents.

- Intervention Staff Best Practices (Minor)**
- Re-direct
 - Re-teach
 - Opportunities to practice expected behavior
 - Rapport/Relationship building
 - Prompt/Pre-correct
 - Discuss TEAM
 - Role play
 - Modified assignments
 - Contact parent
 - 5-1 Specific positive verbal feedback
 - Private conversation
 - Staff proximity
 - Seat change
 - Nonverbal/visual cues
 - Break/Think time
 - Sensory/Movement break
 - Buddy activity
 - Incentive/Privilege
 - Tangible recognition for expected behavior
 - Self-monitoring

- Intervention Administrator Best Practices (Major)**
- Discuss TEAM
 - Positive corrective feedback
 - Re-teaching expected behavior matrix
 - Rapport/Relationship building
 - Student reflection
 - Student role play
 - Loss of privilege
 - Conference with parent and student
 - Check for progress
 - Alternative activities/schedule/program
 - Collect data on student
 - In-school suspension
 - Home suspension
 - Referral to school counselor
 - Referral for SST
 - Behavior contract
 - Behavior support plan

Teacher, administrator or designee can determine action. Major ODRs are turned into office and input into Infinite Campus.

Teacher determines action. Minor ODRs are turned into office and input into Infinite Campus.

3 Major ODRs for the same behavior in 30 days, Refer student to PBIS Tier 2 Team. Contact Parents.

If 3 Minor ODRs for the same behavior in 30 days, 4th incident becomes Major ODR. Contact Parents. (follow Major Behavior flow)

*ODR - Office Discipline Referral
*SST - Student Study Team
*PBIS - Positive Behavior Interventions and Supports