

Panama-Buena Vista Union School District

KATIE RUSSELL  
District Superintendent

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BOARD OF TRUSTEES  
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DATE: June 12, 2024  
TO: P-BVUSD School Aides  
FROM: Melissa Brown, Director of Human Resources  
CC: Kathy Josephson Principal Old River Elementary  
Morgan Hicks, Principal Highgate Elementary  
Jennifer Irvin, Assistant Superintendent of Educational Services  
Selena Garza, CSEA Chapter President  
RE: Transfer

The following position is officially open for the 2024-25 School Year:

<b>School Aide</b>	<b>5 Hour</b>	<b>Old River Elementary</b>
<b>School Aide</b>	<b>5 Hour</b>	<b>Highgate Elementary</b>

Current School Aides are eligible to submit a request for transfer for this position. If you are interested in being considered for this position, please submit a **"Classified Employee Request for Voluntary Transfer."** Voluntary transfers within a classification will apply only to those employees who have attained permanent status and who work 4 (Four) or more hours daily. Please submit your request to the Human Resources Department no later than **3:00 p.m. June 20, 2024.**