

WHITE PLAINS CITY SCHOOL DISTRICT

**MINUTES
AUDIT COMMITTEE MEETING
June 3, 2024 – 6:30 PM**

Virtual

I. CALL TO ORDER

II. ROLL CALL:

James Hricay, Chair	<u>A</u>
Rosemarie Eller	✓
Cayne Letizia	<u>A</u>
Craig Mondschein	✓
Oltion Vela	✓

Visiting:	Ann Vaccaro-Teich	✓
	Marcy Moskowitz	✓

III. REVIEW INTERNAL CLAIMS AUDITORS' ENGAGEMENT LETTER FOR 2024-25

Motion by: CM **Seconded by:** RE

WHEREAS, the White Plains City School District publicly advertised an RFP for Internal Claims Auditing Services for the 2022-2023 on November 9, 2021;

AND, WHEREAS, the White Plains City School District received one (1) proposals from a reputable auditing firm and awarded said proposal to Tobin & Company, for the 2022-2023 school year;

AND, WHEREAS, the White Plains City School District would like to exercise its right to extend the contract for the 2024-2025 school year (year 3 of a five-year engagement) in accordance with the specifications listed in the Request for Internal Claims Auditing Services;

THEREFORE, BE IT RESOLVED, that the Committee recommends that the Board of Education accept the engagement letter from Tobin & Company to provide services for the 2024 – 2025 school year.

Motion to accept carried: ALL

IV. REVIEW INTERNAL AUDITORS' ENGAGEMENT LETTER FOR 2024-25

Motion by: RE **Seconded by:** CM

WHEREAS, the White Plains City School District publicly advertised an RFP for Internal Auditing Services for the 2022-2023 on November 12, 2021;

AND, WHEREAS, the White Plains City School District received two (2) proposals from reputable auditing firms and awarded said proposal to Cullen & Danowski, LLP for the 2022-2023 school year;

AND, WHEREAS, the White Plains City School District would like to exercise its right to extend the contract for the 2024-2025 school year (year 3 of a five-year engagement) in accordance with the specifications listed in the Request for Internal Auditing Services;

WHITE PLAINS CITY SCHOOL DISTRICT
AUDIT COMMITTEE MEETING June 3, 2024

THEREFORE, BE IT RESOLVED that the Committee recommends that the Board of Education accept the engagement letter from Cullen & Danowski, LLP to provide services for the 2024-2025 school year.

Motion to accept carried: ALL

V. REVIEW EXTERNAL AUDITORS' ENGAGEMENT LETTER FOR 2024-25

Motion by: CM

Seconded by: OV

WHEREAS, the White Plains City School District publicly advertised an RFP for External Auditing Services for the 2023-2024 on November 8, 2022;

AND, WHEREAS, the White Plains City School District received four (4) proposals on December 9, 2022 and awarded said proposal to Nawrocki Smith LLP, for the 2023-2024 school year;

AND, WHEREAS, the White Plains City School District would like to exercise its right to extend the contract for the 2024-2025 school year (year 2 of a five-year engagement) in accordance with the specifications listed in the Request for External Auditing Services;

THEREFORE, BE IT RESOLVED, that the Committee recommends that the Board of Education accepted the engagement letter from Nawrocki Smith LLP to provide services for the 2024-2025 school year.

Motion to accept carried: ALL

VI. ADJOURN

Motion by: CM

Seconded by: OV

Motion to accept carried: ALL