

### FINANCIAL REPORTS

February 2024

**Submitted by:** 

Andrew Burgess Controller

**Reviewed & Approved by:** 

Jackie Bryan Chief Financial Officer

Signature Bryan (May 6, 2024 12:08 PDT)

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#### **MEMORANDUM**

**To:** School Board of Directors

Dr. Ivan Duran, Superintendent

From: Andrew Burgess, Controller

**CC:** Jackie Bryan, Chief Financial Officer

**Date:** May 8, 2024

**RE:** February 2024 Financials

#### **Enrollment Report**

February's enrollment average was 17,610 FTE, which was 79 FTE higher than the prior month, and 165 FTE more than the projected enrollment for the year.

Running Start enrollment increased 1 FTE from January to February.

In February, Highline had 11 fewer FTE compared to the Open Doors {1418} Program enrollment in January. (Semester or quarter changes at the college programs offered through this program can often cause fluctuations in Open Doors enrollment.)

ALE enrollment increased 25 FTE from January to February.

In the CTE program, Highline had 2 more FTE in middle and high schools combined, compared to the prior month. This was due to an 11 FTE increase in middle schools, and a 9 FTE decrease in high schools. This month, the Skill Center average was 7 FTE fewer than the January average.

In February, Highline had 97 more FTE identified, compared to January, for the Bilingual Program. Highline had 6 fewer exit-eligible FTE in February than the prior month.

Special Education enrollment in February was 35 FTE higher than January, as more special education students are identified and served over the course of the school year.

#### **General Fund**

Revenue collections for the month of February totaled \$31 million. Expenditures in the General Fund totaled \$31.2 million for the month. Higher expenditures than revenue decreased the fund balance by about \$131,000. The unassigned fund balance was \$13.3 million. The balance sheet shows that the total ending fund balance at the end of February was \$34.2 million.

44.8% of budgeted revenue for the year was received through February, compared to 41.6% this same time last year; a difference of 3.2%. As for expenditures, 47% of the budgeted amount for the year has been spent, compared to 43.2% this same time last year; a difference of 3.8%.

#### Capital Projects Fund

Interest earned in the Capital Projects Fund totaled over \$975,000 for February. Expenditures in the Capital Project Fund reflect bond-related building projects and staff compensation. Budgets represent District commitments for staff compensation, contracts, and purchase orders for the 2023-24 fiscal year. Of the approximately \$8.5 million in total expenditures in February, the majority was \$7.3 million in spending for the Tyee construction project, with the Pacific and Evergreen projects making up most of the difference. The Capital Projects Fund balance at the end of February was \$272.5 million.

#### Debt Service Fund

The Budget Status Report shows Highline collected almost \$872,000 in property tax and earned close to \$19,000 in interest in February in the Debt Service Fund. The next bond payments are scheduled for June. The fund balance increased to \$6.4 million.

#### ASB Fund

Total revenues collected for the month was almost \$108,000, with expenditures a little over \$60,000. The fund balance increased by about \$47,000, accordingly, for the month of February. The ending total ASB fund balance was \$1.3 million.

#### <u>Transportation Vehicle Fund (TVF)</u>

The TVF earned \$5,968 in interest. The fund balance for February was \$1.8 million.

#### **Investment Earnings**

Total investment earnings across all funds in February was \$1,132,750. The interest rate in February was 4.19%, 16 basis points higher compared to January.

### BOARD ENROLLMENT REPORT February 2024

Student Enrollment Details Per Ar	pportionment Report & P223 Summary

	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
Full Time Equivalent (FTE) Enrollment	Projected FTE	Average FTE	Difference
Kindergarten	1,240	1298	58
Grade 1	1,290	1318	28
Grade 2	1,304	1297	-7
Grade 3	1,231	1256	25
Grade 4	1,276	1259	-17
Grade 5	1,325	1296	-29
Grade 6	1,169	1189	20
Grade 7	1,168	1130	-38
Grade 8	1,134	1153	19
Grade 9	1,433	1483	50
Grade 10	1,540	1477	-63
Grade 11	1,279	1189	-90
Grade 12	1,174	1168	-6
Total K-12 less Running Start, Dropout, ALE	16,563	16,511	-52
Total K-12 (BEA Resident FTE Enrollment)	17,445	17,610	165
_			
Running Start	Projected FTE	Average FTE	Difference
Academic (Non CTE)	376	442	66
Vocational (CTE)	30	38	8
<del>-</del>	406	481	75
Dropout Reengagement (Open Doors 1418)	Projected FTE	Average FTE	Difference
Academic (Non CTE)	223	173	-50
Alternative Learning Experience (ALE)	Projected FTE	Average FTE	Difference
Grades K-6 ALE	13	116	103
Grades 7-8 ALE	47	61	14
Grades 9-12 ALE	193	268	75
Career and Technical Education (CTE)	Projected FTE	Average FTE	Difference
Grades 7-8 CTE Exploratory	115	110	-5
Grades 9-12 CTE Exploratory	765	674	-91
Grades 9-12 Skill Centers	450	440	-10
Total CTE & Skill Center	1,330	1,225	-105
Transitional Pilingus! Pregram (TPIP)	Projected UC	Avorago HC	Difference
Transitional Bilingual Program (TBIP)	Projected HC	Average HC	<b>287</b>
Eligible Kindergarten - Grade 6 Students	3,632	3,919	
Eligible Grade 7 - Grade 12 Students	2,297 271	2,703 336	406 65
Eligible Exited Students	211	JJ0	65
Special Education	Projected HC	Average HC	Difference
Age 3-PreK Resident Special Education	207	269	62
Age K-21 Resident Special Education LRE1	1,755	1,909	154
	751	707	-44

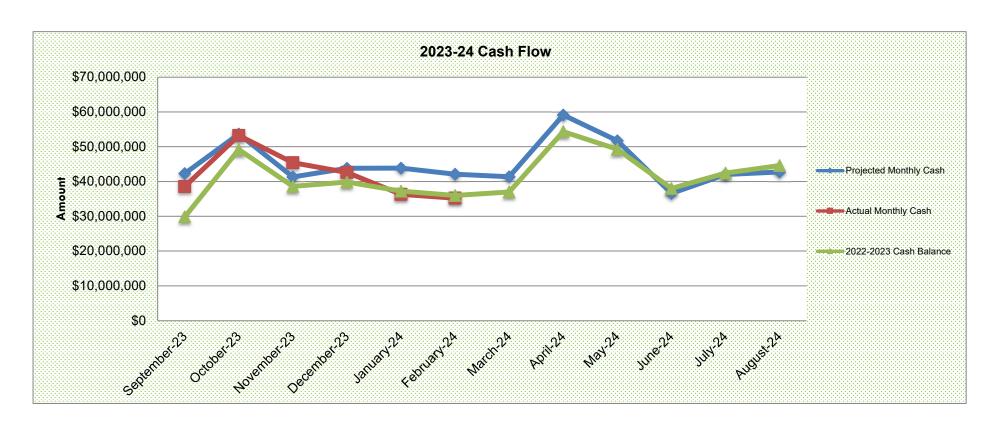
### Highline School District No. 401 General Fund Budget Status Report For the Period Ended February 29, 2024

			2023-24	Actual		Actual			Percent
REVEN	<u>UES</u>		<u>Budget</u>	For Month		For Year	E	ncumbrance	of Budget
1000	Local Taxes	\$	55,727,873	\$ 758,167	\$	26,352,746			47.3%
2000	Local Nontax		10,645,995	877,489		2,969,636			27.9%
3000	State, General Purpose		189,781,919	17,204,827		91,454,616			48.2%
4000	State, Special Purpose		76,527,175	7,972,513		35,659,633			46.6%
5000	Federal, General Purpose		-	-		-			0.0%
6000	Federal, Special Purpose		39,981,377	2,581,432		15,272,993			38.2%
7000	Revenues From Other Districts		1,220,000	-		305,973			25.1%
8000	Other Agencies & Associations		6,965,107	102,854		1,359,198			19.5%
9000	Other Financing Sources		9,874,361	1,528,168		1,528,168			15.5%
	TOTAL REVENUES	\$	390,723,807	\$ 31,025,449	\$	174,902,964			44.8%
	DITURES								
00	Regular Instruction	\$	185,919,102	\$ 14,617,985	\$	89,589,168	\$	82,321,630	92.5%
10	Federal Special Purpose (ESSER)		11,793,389	1,329,377		4,997,549		3,429,277	71.5%
20	Special Education		56,445,328	4,644,211		28,824,817		28,673,724	101.9%
30	Vocational Education		9,094,645	712,727		4,330,290		3,918,942	90.7%
40	Skills Center		5,852,024	566,674		3,481,842		2,859,988	108.4%
50&60	Compensatory Education		40,196,723	2,823,306		16,832,809		15,883,072	81.4%
70	Other Instructional Programs		3,070,589	136,357		882,449		975,038	60.5%
80	Community Services		3,123,407	332,933		1,878,152		1,745,827	116.0%
90	Support Services		76,147,704	5,992,538		33,299,653		33,127,258	87.2%
	TOTAL EXPENDITURES	\$	391,642,911	\$ 31,156,109	\$	184,116,729	\$	172,934,756	91.2%
Other L	lses - Transfers to other funds	\$	-	\$ -	\$	-			
Revenu	es Over (Under) Expenditures	\$	(919,104)	\$ (130,660)	\$	(9,213,765)			
BEGIN	NING FUND BALANCE	\$	42,754,047		\$	43,434,692			
ENDIN	G FUND BALANCE ACCOUNTS								
	I Restricted for Carryover of Restricted Rev	¢	2,300,000		\$	2,177,990			
	Restricted for Skills Center	φ			φ	, ,			
	Restricted for Food Service		2,000,000 2,000,000			2,613,577			
	Restricted for Debt Service		2,000,000			3,609,980			
			200.000			215 226			
	Nonspendable Fund Balance-Inventory Restricted for Uninsured Risks		200,000 500,000			215,336 500,000			
	O Committed to Other Purposes  B Assigned to Other Purposes		7,500,000			10,000,000			
	•		1,200,000			1,705,555			
	Unassigned Fund Balance	•	26,134,943		_	13,398,379			
IUIAL	ENDING FUND BALANCE	\$	41,834,943		<u>\$</u>	34,220,817			

## Highline School District No. 401 Balance Sheet As of February 29, 2024 General Fund

Cash on Hand	\$	54,635	
Cash on Deposit with County	\$	40,619,689	
Warrants Outstanding	\$	(5,436,908)	
Accounts Receivable	\$	2,497,221	
Taxes Receivable	\$	55,909,780	
Inventory	\$	286,384	
Prepaid Expenses	\$	2,373,492	
Cash with Trustee (SUI)	\$	-	
			\$ 96,304,292
Accounts Payable	\$	666,941	
Payroll and Benefits Liabilities	\$	5,503,234	
Taxes and Other Deferred Revenues	\$	55,913,300	
		:	\$ 62,083,474
	_		
Restricted Fund Balance	\$	8,901,547	
Nonspendable Fund Balance	\$	215,336	
Committed Fund Balance	\$	10,000,000	
Assigned to Other Purposes	\$	1,705,555	
Unassigned Fund Balance	\$	13,398,379	
		,	\$ 34,220,817

# Highline School District No. 401 General Fund 2023-24 Cash Flow As of February 29, 2024



## Highline School District No. 401 Three-Year Comparison of Revenues By Funding Source As of February 29, 2024 Year To Date

					% of budget			% of budget					% of budget
		2021-22		2021-22	received	2022-23	2022-23	received		2023-24		2023-24	received
Major Reve	enue	Budget	Υ	ear to Date	YTD**	Budget	 Year to Date	YTD**		Budget	et Year to Date		YTD**
1000	Local Taxes	\$ 48,821,591	\$	22,453,268	45.99%	\$ 52,106,561	\$ 23,815,042	45.70%	\$	55,727,873	\$	26,352,746	47.29%
2000	Local Support	5,409,442		4,134,082	76.42%	8,274,950	1,603,773	19.38%	,	10,645,995		2,969,636	27.89%
3000	State Apportionment	179,640,791		84,762,033	47.18%	185,598,980	90,313,846	48.66%	,	189,781,919		91,454,616	48.19%
4000	State Grants	67,098,746		29,151,984	43.45%	69,462,409	31,126,397	44.81%	,	76,527,175		35,659,633	46.60%
5000	Federal Grants - General Purpose	-		-	0.00%	-	-	0.00%	,	-		-	0.00%
6000	Federal Grants - Special Purpose	58,336,673		17,381,567	29.80%	80,115,233	19,997,716	24.96%	,	39,981,377		15,266,540	38.18%
7000	Other School Districts	990,000		531,493	53.69%	950,000	469,845	49.46%	,	1,220,000		305,973	25.08%
8000	Other Entities	1,963,421		2,979,427	151.75%	2,535,965	1,824,582	71.95%	,	6,965,107		1,365,651	19.61%
9000	Other Financial Resources	16,232,963		-	0.00%	12,292,058	2,111,300	0.00%	,	9,874,361		1,528,168	0.00%
		\$ 378,493,627	\$	161,393,854	42.64%	\$ 411,336,156	\$ 171,262,502	41.64%	\$	390,723,807	\$	174,902,964	44.76%

\*\*6 month = 49.98% of budget

## Highline School District No. 401 Three-Year Comparison of Expenditures By Object As of February 29, 2024 Year To Date

Expen	diture by State Object	2021-22 Budget	,	2021-22 Year to Date	% of budget expended YTD**	2022-23 Budget	,	2022-23 Year to Date	% of budget expended YTD**	2023-24 Budget	١	2023-24 Year to Date	% of budget expended YTD**
2	Salaries - Certificated Employees	\$ 152,482,127	\$	73,024,425	47.89%	\$ 169,241,364	\$	79,195,552	46.79%	\$ 168,206,691	\$	83,707,426	49.76%
3	Salaries - Classified Employees	64,635,099		29,169,174	45.13%	70,744,893		31,937,495	45.14%	74,130,197		34,355,222	46.34%
4	Employee Benefits and PY Taxes	84,517,378		37,743,970	44.66%	89,340,308		40,877,490	45.75%	87,105,930		39,648,075	45.52%
5	Supplies, Inst. Resources	31,398,974		7,075,294	22.53%	28,165,663		7,461,916	26.49%	22,672,896		6,700,015	29.55%
7	Purchase Services	48,924,725		13,916,182	28.44%	59,423,404		19,907,894	33.50%	39,201,694		18,781,409	47.91%
8	Travel	218,061		53,414	24.49%	145,525		166,045	114.10%	275,503		120,938	43.90%
9	Capital Outlay	85,000		107,621	126.61%	885,000		854,999	96.61%	50,000		803,701	1607.40%
		\$ 382,261,364	\$	161,090,081	42.14%	\$ 417,946,157	\$	180,401,391	43.16%	\$ 391,642,911	\$	184,116,785	47.01%

\*\*6 month = 49.98%

of budget

### Highline School District No. 401 Capital Projects Fund Budget Status Report For the Period Ended February 29, 2024

REVE	REVENUES 2023-24 Budget			Actual <u>For Month</u>		Actual <u>For Year</u>	<u>Er</u>	<u>icumbrance</u>	Percent of Budget	Remaining <u>Budget</u>	
1000	Local Taxes	\$	-	\$	5,137	\$	61,903			0.0% \$	(61,903)
2000	Local Nontax		500,000		975,415		6,609,648			1321.9%	(6,109,648)
3000	State, General Purpose		-		-		-			0.0%	-
4000	State, Special Purpose		1,852,656		_		_			0.0%	1,852,656
5000	Federal, General Purpose		-		-		-			0.0%	-
6000	Federal, Special Purpose		3,500,000		-		-			0.0%	3,500,000
7000	Revenues From Other Districts		-		_		_			0.0%	-
8000	Other Agencies & Associations		-		-		-			0.0%	-
9000	Other Financing Sources		500,000		-		2,550			0.5%	497,450
	TOTAL REVENUES	\$	6,352,656	\$	980,552	\$	6,674,101			105.1% \$	(321,445)
EYDEI	NDITURES										
10	Sites	\$	15,216,360	\$	364,577	\$	420,358	\$	2,124,703	16.7%	12,671,299
20	Buildings	•	206,449,175	·	8,152,173	•	47,125,033	·	23,658,020	34.3%	135,666,123
30	Equipment		21,253,085		-		-		-	0.0%	21,253,085
40	Energy		235,600				-			0.0%	235,600
50	Sales & Lease Expenditures		-		2,193		12,989		12,341	0.0%	(25,329)
60 90	Bond Issuance Expenditures Debt Expenditures		852,910		-		-		-	0.0% 0.0%	852,910 -
90	'							_			
	TOTAL EXPENDITURES	\$	244,007,130	\$	8,518,943	\$	47,558,379	\$	25,795,063	30.1% \$	170,653,688
Other	Uses - Transfers to Other Funds	\$	9,874,361	\$	1,528,168	\$	1,528,168				
Reven	ues Over (Under) Expenditures	\$	(247,528,835)	\$	(9,066,559)	\$	(42,412,446)				
BEGIN	INING FUND BALANCE	\$	280,473,644			\$	314,959,385				
ENDIN	IG FUND BALANCE ACCOUNTS										
	1 Restricted from Bond Proceeds	\$	6,381,078			\$	225,614,262				
GL 86	2 Restricted from Levy Proceeds	\$	1,023,182			\$	13,597,298				
	Restricted for State Proceeds	\$	-			\$	-				
	4 Restricted from Federal Proceeds	\$	-			\$					
	5 Restricted from Other Proceeds	\$	-			\$	5,020,257				
	9 Assigned to Fund Purposes 9 Unassigned	\$ \$	25,540,549			\$ \$	28,315,121				
	<u>.</u>		22 044 022	-							
IUIA	L ENDING FUND BALANCE	\$	32,944,809	=		<u>\$</u>	272,546,938				

# Highline School District No. 401 Balance Sheet As of February 29, 2024 Capital Projects Fund

Cash on Deposit with County	\$ 279,737,089	
Warrants Outstanding	\$ (5,016,804)	
Impaired Investments	\$ 64,743	
Taxes Receivable	\$ 190,919	
Accounts Receivable	\$ -	
		\$ 274,975,948
Accounts Payable	\$ 1,564,151	
Unclaimed Property Payable	\$ 3,703	
Retainage Payable	\$ 670,236	
Sales Tax Payable	\$ -	
Deferred Revenue Taxes Receivable	\$ 190,919	
		\$ 2,429,009
Restricted From Bond Proceeds	\$ 225,614,262	
Restricted From Levy Proceeds	\$ 13,597,298	
Restricted From State Proceeds	\$ -	
Restricted From Other Proceeds	\$ 5,020,257	
Assigned Fund Purposes	\$ 28,315,121	
Unreserved	\$ -	
		\$ 272,546,938

## Highline School District No. 401 Debt Service Fund Budget Status Report For the Period Ended February 29, 2024

REVENUES		2023-24 <u>Budget</u>	Actual For Month		Actual <u>For Year</u>	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
1000 Local Taxes 2000 Local Nontax 3000 State, General Purpose	\$	62,710,707 250,000	\$ 871,989 18,593	\$	28,729,637 410,009		45.8% 164.0%	\$ 33,981,070 (160,009)
5000 State, General Tupose 5000 Federal, General Purpose 9000 Other Financing Sources		- -	- -		- -		- -	- -
TOTAL REVENUES	\$	62,960,707	\$ 890,582	\$	29,139,646		46.3%	\$ 33,821,061
EXPENDITURES  Matured Bond Expenditures Interest on Bonds Bond Issuance Costs	\$	39,341,279 29,648,721 -	\$ - - -	\$	32,175,000 12,098,861 1,989		81.8% 40.8% 0.0%	\$ 7,166,279 17,549,860 (1,989)
TOTAL EXPENDITURES	\$	68,990,000	\$ -	\$	44,275,850		64.2%	\$ 24,714,150
5998 Other Financing Sources/Uses	\$	(10,000)	\$ -	\$	-			
Revenues Over (Under) Expenditures	\$	(6,029,293)	\$ 890,582	\$	(15,136,203)			
BEGINNING FUND BALANCE	\$	21,121,704		\$	21,577,392			
ENDING FUND BALANCE ACCOUNTS	<u>i</u>							
GL 830 Restricted for Debt Service GL 890 Unassigned Fund Balance	\$ \$	15,082,411 -		\$ \$	6,441,189 <u>-</u>			
TOTAL ENDING FUND BALANCE	\$	15,082,411		\$	6,441,189			

### Highline School District No. 401 Associated Student Body Fund Budget Status Report For the Period Ended February 29, 2024

<u>REVENUES</u>		2023-24 <u>Budget</u>	<u> </u>	Actual For Month	Actual For Year	Encumbrance	Percent of Budget	Remaining <u>Budget</u>	
100	General Student Body	\$	430,360	\$	87,220	\$ 268,842		62.5%	\$ 161,518
200	Athletics		282,700		10,201	102,955		36.4%	179,745
300	Classes		47,400		523	5,706		12.0%	41,694
400	Clubs		271,705		6,682	37,630		13.8%	234,075
600	Private Monies		53,965		2,880	9,714		18.0%	44,251
	TOTAL REVENUES	\$	1,086,130	\$	107,506	\$ 424,847		39.1%	\$ 661,283
EXPE	NDITURES NDITURES								
100	General Student Body	\$	417,800	\$	31,438	\$ 146,999	\$ 105,545	60.4%	\$ 165,256
200	Athletics		283,550		13,551	71,230	79,485	53.2%	132,835
300	Classes		56,400		4,134	9,836	13,975	42.2%	32,590
400	Clubs		314,378		11,594	34,413	34,418	21.9%	245,547
600	Private Monies		60,975		(666)	2,399	2,735	8.4%	55,841
	TOTAL EXPENDITURES	\$	1,133,103	\$	60,051	\$ 264,877	\$ 236,157	44.2%	\$ 632,069
Reven	ues Over (Under) Expenditures	\$	(46,973)	\$	47,454	\$ 159,970	-		
BEGI	NNING FUND BALANCE	\$	1,049,499			\$ 1,102,374			
ENDIN	NG FUND BALANCE ACCOUNTS								
GL 81	9 Restricted to Fund Purposes	\$	1,002,526			\$ 1,262,344			
GL 84	0 Non-Spendable Fund Balance	\$	-			\$ -			
GL 89	0 Unreserved Fund Balance	\$	-			\$ -	-		
TOTA	L ENDING FUND BALANCE	\$	1,002,526			\$ 1,262,344			

### Highline School District No. 401 Transportation Vehicle Fund Budget Status Report For the Period Ended February 29, 2024

REVENUES	2023-24 <u>Budget</u>	Actual <u>For Month</u>	Actual <u>For Year</u>	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
2200 School Bus Revenue	\$ _	\$ -	\$ -		0.0%	\$ -
2300 Investment Earnings	-	5,968	37,868		0.0%	(37,868)
2800 Insurance Recovery	-	-	-		0.0%	-
4499 Transp. Reimbursement, Depreciation	800,000	-	-		0.0%	800,000
8000 Revenues From Other Agencies	 1,000,000	-	-		0.0%	1,000,000
TOTAL REVENUES	\$ 1,800,000	\$ 5,968	\$ 37,868		2.1%	\$ 1,762,132
EXPENDITURES  33 Transportation Equipment Purchases  34 Transportation Equipment Major Repair	\$ 2,400,000	\$ - -	\$ 1,299,732	\$ -	54.2% 0.0%	\$ 1,100,268
TOTAL EXPENDITURES	\$ 2,400,000	\$ -	\$ 1,299,732	\$ -	54.2%	\$ 1,100,268
Revenues Over (Under) Expenditures	\$ (600,000)	\$ 5,968	\$ (1,261,865)			
BEGINNING FUND BALANCE	\$ 3,100,000		\$ 3,047,584			
ENDING FUND BALANCE ACCOUNTS						
GL 819 Assigned to Fund Purposes	\$ 2,500,000		\$ 3,047,584			
GL 890 Unreserved	\$ -		\$ (1,261,865)			
TOTAL ENDING FUND BALANCE	\$ 2,500,000		\$ 1,785,720			

### Highline School District No. 401 Investment Earnings 2023-24

MONTH	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	ASB FUND	TRANSPORTATION VEHICLE FUND
September	\$ 109,391	\$ 917,827	\$ 60,171	\$ 3,269	\$ 5,634
October	119,078	914,662	61,889	3,217	8,614
November	128,802	974,489	90,986	3,533	5,915
December	171,706	1,003,159	160,889	4,010	5,882
January	137,068	984,735	17,481	3,941	5,854
February	128,742	975,415	18,593	4,032	5,968
March					
April					
May					
June					
July					
August		_	<u>-</u>		

