SVIA Information Handout

SALINA VIRTUAL INNOVATION ACADEMY

811 E Iron Ave
Salina, KS 67401
Phone: 785-309-4369
Fax: 785-309-4311
305virtual.com

Welcome to Salina Virtual Innovation Academy!

Julie Falcon - Principal - (785) 309 - 4369 - julie.falcon@usd305.com

Melanie Stavropoulous -Administrative Assistant-(785) 309 - 4375 - melanie.stavropoulos@usd305.com

Alan Randles - Social Studies/Elective Teacher - (785) 309 - 4370 - alan.randles@usd305.com

Gloria Johnson - Math/Science/Elective Teacher - (785) 309 - 4373 - gloria.johnson@usd305.com

Alyssa Todd - English Teacher - (785) 309 - 4371 - alyssa.todd@usd305.com

Ashton Keck - Special Education - ashton.keck@usd305.com

Weekly Progress Expectations

Students are required to work a minimum of 6 hours a day of online and offline activity. Students are required to complete and electronically submit an offline activity log weekly if applicable. Please contact Julie Falcon if you need the link. Minimum of **7% per course per week** for students with an entire semester to complete courses. Overall progress of 7% per course is considered on track to finish the semester class. If a student does not finish the class (100% complete), the student will receive a zero for all unfinished assignments or assessments. Each time this minimum weekly progress is NOT met, the student will need additional weekly percentage in order to complete courses by their semester deadline.

Parent/Guardian's Ability to Check Progress

Accelerate Education observer account allows a learning coach to view their child's progress per day and will send weekly progress updates to their email address. This report includes:

- Course Title
- Teacher Name
- Current Grade in the Course
- Current Progress for the student
- Progress tracking
- Course End Date
- Student's Last Login

Student Accountability

1. Courtesy Call about progress concerns to the Learning Coach.
2. Students not meeting the weekly progress expectations will have a student improvement meeting.
    - The students & a parent or guardian must schedule a PLAN OF IMPROVEMENT meeting with the Virtual School Team at which the student will present his/her:
    - Plan of Improvement - changes the student will implement to be successful
    - Daily Schedule - hourly schedule showing time commitment to each course
2. Students who do not follow the Plan of Improvement will be subject to dismissal from the virtual setting.

Attendance Policy

Attendance is verified through Accelerate Education Attendance Log, progress reports, submission of assignments, and offline activity logs. Simply logging in is not attending. Progress will be checked each Monday for the previous week. Any student not showing 6 hours of daily work, whether online or through the Offline Learning Log, will be counted absent on the corresponding day(s) of non-participation.

All USD 305 Chronic Absenteeism and truancy policies will be followed.

Education Coursework

All activities are open notes. Note options are: Guided notes in pdf form, e-notes, or handwritten notes. Notes must be completed by the student. Questions and answers are not acceptable notes. Plagiarism or cheating is not an acceptable way of doing any assignment or assessment.

Emails and Communication

Students will communicate with Teachers **via email.** Write all emails with:

- Subject of the course
- Question of the coursework
- Send to the appropriate teacher of the course located in Accelerated Education

Accelerate Education Deadlines and Cumulative Exam Deadlines

Grades will be updated in Skyward every two weeks with the current grade of each course. Below you can find important dates for the coming semester.

Quarter 3: March 7th, 2024

Quarter 4/Semester End: May 22nd, 2024

All assignments and cumulative exams must be completed by **May 22nd, 2024 at 2:45pm**.

Parent-Teacher conferences: Wednesday, February 7th: 5:00 p.m. - 7:30 p.m.
Thursday, February 8th: Session 1: 7:15 a.m. - 11:15 a.m.
Session 2: 12:00 p.m. - 3:00 p.m.
Session 3: 5:00 p.m. - 7:30 p.m.

Individual Plans of Study - Grades 7-12

What is an Individual Plan of Study (IPS)?

As students navigate through middle and high school, it is important they set educational goals and create a roadmap for success. This roadmap includes the development of a flexible career focus and an educational plan that is clearly defined and relevant to assure a successful transition to post secondary education and/or the workforce.

What are the elements of an IPS?

The foundational elements of the Individual Plan of Study are the career interests identified by the student through a Career Interest Survey and other activities using Xello. A roadmap based on the student interests and talents can then be developed. Other parts of the IPS include graduation requirements, approved coursework for the student's educational and career goals and developmentally appropriate, work-based learning experiences. Individual plans of study will be completed individually and scheduled via in-person or by web conference.

Teacher Schedules

Teacher Name	Office Hours (on-site by appt. only)
Alan Randles (Social Studies)	Tues and Wed 10 - 12 p.m. and 12:30 p.m. - 2:45 p.m.
	Friday 10 - 12 p.m.
Alyssa Todd (English)	Tues 8:00 a.m. - 9:40 a.m. & Thurs 3:15 p.m. - 4:15 p.m.
Gloria Johnson (Math/Science)	Tues and Thurs 8:30 a.m. - 11:30 a.m.