

**TOWN OF VERNON**

**CONTRACT #2141 - Furnishing Custodial Services at Various Buildings owned by the Town of Vernon**

**ADDENDUM NO. 3 - QUESTIONS AND ANSWERS**

**BID DUE DATE: Tuesday, June 18, 2024, 10:00 am**

	<b>QUESTIONS</b>	<b>ANSWERS</b>
1	I would like to know the amount of the last bid from the current company and the name of the company involved	Coastal Cleaning LLC. Please go to the Town of Vernon website <a href="http://www.vernon-ct.gov">www.vernon-ct.gov</a> , to review the current Contract# 2081.
2	I tell you that since Thursday we have not received any confirmation email to be able to enter the auction, could you help me	There is not an auction, this is a bid process. The bidder will submit a proposal that will include the cost of cleaning services per location.
3	On the bid document listing all the locations there was added #20 for the Water Pollution Facility-- that was a bid we attended in May 2023 as a separate location alone to be cleaned is that now part of this janitorial bid that we should price for? There seemed to be some confusion on whether we should count that into our bid number or that it was incorrect and would be removed from this bid list of places to be cleaned.	Yes. The Wastewater Treatment Facility location has been added to this bid.
4	Who is the current company?	Coastal Cleaning LLC
5	What is the current price	Please go to the Town of Vernon website <a href="http://www.vernon-ct.gov">www.vernon-ct.gov</a> , for the information.
6	Are the current employees in a union?	Uncertain
7	Is the Bid Bond of 5% of the contract value still a requirement for this bid?	Yes
8	If so, does the amount of the check need to be 5% of the amount proposed for the entire 3 year value or for the 1 <sup>st</sup> year's value only?	A bid surety/bond in the sum of not less than five percent (5%) of the total bid.
9	I see that on the Bid Proposal form there is a field to enter a % increase for years 2 and 3.	Yes
10	Is there any consideration given to the unknown plans of the State of CT to raise the minimum wage again in the next 3 years?	No, this would have to be cost factored by the bidders
11	In other words, if the % increase that we bid is not enough to cover a state mandated wage increase during the term of the contract, can there be a mutual discussion and agreement between the parties to the contract to adjust the monthly rate in accordance with said increase?	The Town may enter into a negotiation with the awarded vendor.
12	Since no approximate square footages of "cleanable space" has been provided for the	We do not have this information, we provided a mandatory walk-through of the locations.

	multiple buildings, please provide an approximate number of hours that the current contractor's specifies are being spent (over all buildings) on the building sites on a weekly basis.	
13	Pg. 9, Section V111: specifies that the security and background checks for the contractor's cleaners will be provided by the Vernon Police Department, but paid for by the contractor. Please provide an estimate of the cost to the contractor for these required checks. Or can the contractor provide their own background checks?	Vernon Police Department charges \$20 for background fingerprints and, they have to pre-enroll with the state police criminal history request system, which charges the individual an application fee.
14	Who is the current contract with and what is the current monthly or annual rate?	Please go to the Town of Vernon website <a href="http://www.vernon-ct.gov">www.vernon-ct.gov</a> , to review the current Contract# 2081.
15	What is the square footage of each building?	A mandatory walkthrough was provided. At that time attendees had the opportunity to take measurements of the cleaning square footage of each building.
16	RFP had total of 20 locations, but we only did 18 of the locations. We did not view numbers on RFP. (19) Wastewater Treatment Facility-100 Windsorville Rd (20) Citizens Block- 30-32 Park Place	Please refer to Addendum No. 2 on website, you can make arrangement to view the Wastewater Treatment facility. Location 30-32 Park Place, is currently under construction. The town reserves the right to add location No. 20, at any time during the term of the agreement.
17	What is square footage of Carpet, tile floors, and VCT flooring for each building.?	We do not have this information, we provided a mandatory walkthrough of the locations.
18	Please confirm all cleaning time and days of service?	The days and times are in the bid specifications.
19	Who is the current cleaning company and what is the current contract value	Please go to the Town of Vernon website <a href="http://www.vernon-ct.gov">www.vernon-ct.gov</a> , to review the current Contract# 2081.
20	Good morning, I'm Abigail from Confidential Cleaning. I wanted to know if the problem of not being registered could be fixed in some way. The truth is, I'm very worried. We wouldn't want it to be a problem when presenting the proposal.	The mandatory walkthrough sheet was not signed with a representative from your company and do not have a business card from an attendee. We cannot accept a bid from a bidder that did not attend the walkthrough.
21	I just saw on the scope of service (pg 6 of 33) there is #20 **Citizens Block	Location 30-32 Park Place, is currently under construction. The town reserves the right to add location No. 20, at any time during the term of the agreement.
22	this bid scope has 20 and not sure we saw #20.	Location 30-32 Park Place, is currently under construction.
23	30-32 Park Place--- I don't believe we saw that location on the walk through -- on the list we given I have 8 Park Place (tax) - 5 Park St. 2nd floor Annex- (information) and 5 Park St 2nd fl	There are 20 locations listed in RFP #2141 please review the specifications in the bid documents for the locations.

	<p>(Annex) (water) could you clarify this for bidding so we have the right number of locations and names of locations as it seems different from the prior bid #2081 was 18 locations and the walk through sheet has 18--</p>	<p>Location 30-32 Park Place, is currently under construction. The town reserves the right to add location No. 20, at any time during the term of the agreement.</p>
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