

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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Valerie M. Donnan, Ed.D.
Superintendent

SEDOL GOVERNING BOARD MINUTES

December 6, 2023

Amended June 5, 2024

CALL TO ORDER

At 7:00 p.m., a quorum being present, President McHugh called the meeting of the SEDOL Governing Board to order on Wednesday, December 6, 2023, at Gages Lake School in Gages Lake, Illinois. The following Executive Board members were in attendance: Ms. Carey McHugh, Ms. Joanne Osmond, Ms. Odie Pahl, Dr. Jason Lind, Dr. Donn Mendoza, Dr. Lynn Glickman, Dr. Scott Schwartz, and Dr. Michael Karner.

ROLL CALL

Governing Board Members Present

- | | |
|-------------------------------|----------------------------------|
| Ms. Anne Fuson, D3 | Mr. Eric Billittier, D75 |
| Mr. Fred Skeppstrom, D24 | Mr. David Becker, D76 |
| Ms. Heather Devine, D33 | Mr. Shawn Killackey, D79 |
| Mr. Josh Cornwell, D34 | Mr. Justin Parker, D102 |
| Ms. Sarah Ives-Brezinski, D37 | Ms. Cynthia Collins, D117 |
| Ms. Joanne Osmaond, D41 | Ms. Carey McHugh, D118 |
| Dr. Stephen Mack, D46 | Ms. Laura Mellon, D120 |
| Ms. Odie Pahl, D56 | Mr. Tony DeMonte, D121 |
| Ms. Emily Savino, D68 | Ms. Kathy Kusiak, D124 |
| Mr. Stephen Sticklen, D70 | Ms. Lisa Hessel, D128- Alternate |
| Mr. Michael Engle, D73 | |

Governing Board Members Absent

- | | |
|---------------------------|----------------------------|
| Mr. Alberto Segura, D1 | Ms. Rita Benavides, D72 |
| Ms. Denise Lear, Dist. D6 | Mr. Scott Jewitt, D116 |
| Ms. Denise Quezada, D36 | Ms. Patricia Stephen, D126 |
| Ms. Vivian Kueter, D38 | Ms. Liz Wiczer, D127 |
| Ms. Gari Matsey, D50 | Open Seat, D187 |

ACCEPTANCE OF AGENDA

Motion to Accept Agenda

Ms. Joanne Osmond, D41 moved the agenda be accepted as presented; seconded by Mr. Fred Skeppstrom, D24.

<u>VOICE VOTE:</u>	Ayes:	Districts 3, 24, 33, 34, 37, 41, 46, 56, 68, 70, 73, 75, 76, 79, 102, 117, 118, 120, 121, 124, 128
	Nays:	None
	Absent:	Districts 1, 6, 36, 38, 50, 72, 116, 126, 127, 187

MOTION CARRIED

APPROVAL OF MINUTES

Motion to Approve Minutes

Ms. Laura Mellon, D120 moved the regular minutes of August 23, 2023 be approved as presented; seconded by Mr. Mike Engle, D73.

<u>ROLL CALL VOTE:</u> Ayes:	Districts 3, 24, 33, 34, 37, 41, 46, 56, 68, 70, 73, 75, 76, 79, 102, 117, 118, 120, 121, 124, 128
Nays:	None
Absent:	Districts 1, 6, 36, 38, 50, 72, 116, 126, 127, 187

MOTION CARRIED

PUBLIC COMMENT

Public Comment was afforded to the general public. There were four people who spoke at public comment.

OATH OF OFFICE TO MEMBERS

All present members of the Board recited the Oath of Office.

PROGRAM REPORTS

An update on the Standards for Exceptional Services (SES) Teams #2 - #7 was shared by SEDOL Administration.

Items that the teams are collaborating on and data shared include:

- Team #1 SEDOL Advisory
 - Schedule set for feedback sessions for each team
- Team #2 Fiscal Responsibility
 - The CSBO and department/building leadership responsibilities of budgeting and reporting work to build capacity in the various areas of the transition from central office to campus leadership.
- Team #3 Safety and Security
 - Heightened employee safety awareness to reduce frequency and severity of injuries by being proactive and promoting a culture of safety.
 - Multi-faceted approach to ongoing security of staff and facilities, includes awareness training, communications components and technology.
- Team #4 Recruitment, Retention, and Onboarding
 - Review of retention data from July 1st – November 30th for FY23 vs. FY24
 - Increase of staff retention from 72 to 56
 - Decrease of staff resignations 27 vs. 16
 - Average days worked prior to resignation 14 vs. 32
 - Strengths of onboarding program and areas of focus for improvement were also discussed
- Team #5 Parent and Community Relations
 - Program descriptions updated on SEDOL website
 - Generating promotional materials and identifying strategic communication goals
 - Establishing sense of community for parents
- Team #6 Curriculum and Assessment
 - District-wide Assessment Calendar completed
 - Monthly programmatic instructional walkthroughs
 - Professional development offerings expanded
 - Building and program-based curriculum teams

- Team #7 Policy, Procedure, and Behavioral Supports
 - Implement placement protocols- feedback from member districts
 - New member district support meetings
 - Program descriptions to support appropriate placement
 - Narrowing focus on data to support decision making

The teams are comprised of SEDOL staff, parents, member districts, and community members. The teams are open to all invested in SEDOL.

SEDOL 2015B UPDATE

Ms. Peterson provided the Board with an update on the current bond status.

PARA LIAISON MOU

Dr. Wojcik provided a brief overview of the tentative agreement reached with the SEDOL Support Staff Association regarding the creation and compensation relating to the newly-created Paraprofessional Liaison position. Currently two Paraprofessional Liaison positions are open.

Motion to Approve MOU

Dr. Stephen Mack, D6 moved approval of the Paraprofessional Liaison Memorandum of Understanding as presented; seconded by Ms. Odie Pahl, D56.

<u>ROLL CALL VOTE:</u> Ayes:	Districts 3, 24, 33, 34, 37, 41, 46, 56, 68, 70, 73, 75, 76, 79, 102, 117, 118, 120, 121, 124, 128
Nays:	None
Absent:	Districts 1, 6, 36, 38, 50, 72, 116, 126, 127, 187

MOTION CARRIED

OPEN FORUM

The Board requested a follow-up on the following information:

- Data on the reason staff leave SEDOL
- HR report on how staff complaints are resolved
- Safety/awareness of student or staff emergency incidents reported to the Board
- Daily student safety, particularly loping
- Transition steps for the hiring of the next Superintendent
- ELS update for next meeting

ADJOURNMENT

Motion to Adjourn

At 8:06 p.m., Ms. Lisa Hessel, D128, moved the meeting be adjourned; seconded by Ms. Odie Pahl, D56.

<u>VOICE VOTE:</u> Ayes:	Districts 3, 24, 33, 34, 37, 41, 46, 56, 68, 70, 73, 75, 76, 79, 102, 117, 118, 120, 121, 124, 128
Nays:	None
Absent:	Districts 1, 6, 36, 38, 50, 72, 116, 126, 127, 187

MOTION CARRIED

Respectfully submitted by,

Sara Martinez
Recording Secretary

Approved by:

_____, Ms. Carey McHugh, President of the Board

_____, Dr. Stephen Mack, Secretary of the Board